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Harvard College Library

FROM

The Library

# ANNUAL REPORT

OF THE

# FREE PUBLIC LIBRARY

OF THE

# CITY OF WORCESTER,

FOR THE

YEAR ENDING NOVEMBER 30, 1891.

---

Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
154 FRONT STREET
1892.

HARVARD COLLEGE
APR 8 1892
LIBRARY.

# DIRECTORS IN 1892.

| | | Term Expires. |
|---|---|---|
| EDWARD B. GLASGOW, | EDWIN T. MARBLE, | Dec. 31, 1892. |
| ALFRED S. PINKERTON, | BURTON W. POTTER, | " 1893. |
| EDWARD I. COMINS, | WALDO LINCOLN, | " 1894. |
| SAMUEL WINSLOW, | EVERETT J. BARDWELL, | " 1895. |
| THOMAS J. CONATY, | GEORGE M. WOODWARD, | " 1896. |
| GEORGE C. WHITNEY, | CHARLES A. PEABODY, | " 1897. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.

EDWIN T. MARBLE.

SECRETARY AND TREASURER.

EDWARD I. COMINS.

COMMITTEE ON THE LIBRARY.

EDWARD B. GLASGOW, WALDO LINCOLN, EVERETT J. BARDWELL, BURTON W. POTTER, CHARLES A. PEABODY.

COMMITTEE ON READING-ROOM.

THOMAS J. CONATY, ALFRED S. PINKERTON, GEORGE C. WHITNEY.

COMMITTEE ON THE BUILDING.

SAMUEL WINSLOW, EDWARD I. COMINS, GEORGE M. WOODWARD.

COMMITTEE ON FINANCE.

WALDO LINCOLN, EDWIN T. MARBLE, GEORGE C. WHITNEY.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT-LIBRARIANS.

LUCIE A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
SARAH D. TUCKER, HATTIE J. CHILDS, AROLYN L. JOHNSON.

# DIRECTORS' REPORT OF THE FREE PUBLIC LIBRARY.

*To the Honorable Francis A. Harrington, Mayor,*
*and the City Council of the City of Worcester:*

The Directors of the Free Public Library respectfully submit their thirty-second annual report. The reports of the several committees, of the librarian, and of the treasurer of the reading-room fund are presented at the same time, and from them can be obtained full information as to the work of the library, and its condition.

The City appropriation was $24,500; the amount received from dog licenses, $5,079.92; fines, sales of catalogues, etc., $531.40. Total, $30,111.32. The expenditures amounted to $30,069.69, and the unexpended balance to $41.63.

The City appropriation last year was considerably larger than it was the year before, as it included the sum of $4,500, which it was necessary to expend at once for furniture and needed appliances for the new building.

The Green Library Fund produced an income of $2,172.45, one fourth of which, $542.11, has been added to the principal, in accordance with the provisions of Dr. Green's will, and three fourths, $1,629.34, have been added to the book account.

The income of the Reading-Room Fund was $434.70, the City appropriation was $400.00, and the balance carried over from previous year, $281.37. The expenditures from this fund amounted to $899.61. The Reading-Room Fund now amounts to $10,856.40. The Green Library Fund is $44,766.06.

These funds are safely invested, and yield a good rate of interest, as high a rate as is consistent with the safety of the principal.

4,077 volumes have been added during the year, and the total number now is 85,502. The number of papers and periodicals subscribed for is 359.

The estimate of expenses for the coming year is slightly larger than those of recent years, but when it is considered that the added expenses of the new building for a full year are now to be met for the first time, we believe it will be a matter of favorable comment that so much more is accomplished with so little increase of cost. The item of $4,500, in last year's appropriation for furniture for the new building, could not, of course, be considered as a part of current expenses, but rather a part of the permanent investment, like the building itself. Exclusive of this item, the cost of carrying on the affairs of the library in the two buildings is only about $1,500 greater than it was last year. For this small additional annual outlay, not including the interest on original cost, the space for books and papers, and for the thousands who use them, has been much more than doubled, and the efficiency of the institution has been many times multiplied. The estimates have received most careful examination in detail, and are unanimously concurred in by the entire Board of Directors, who believe they will be sustained by all in their wish to maintain the library on the highest plane of usefulness.

In submitting our estimates a year ago, we inserted an item to cover the cost of distributing books at a number of suburban stations. As an appropriation for this purpose was not voted, we presume that the establishment of such service was not deemed advisable. We submit the same item this year, in order that the plan may be carried out, if, in the opinion of the city government, it shall seem desirable.

When the subject of increased accommodations for the library became one of immediate necessity, it met with earnest support from the public, and with a generous response from the city government. No meagre appropriation was voted, but one that was adequate to carry out the plans, which had been perfected after much thought and investigation, for a safe, spacious and thoroughly convenient building.

The new building was opened to the public last April. Without formal ceremony, it was visited by the Mayor and the members of the City Government, who expressed their satisfaction

with its construction and its arrangements. It is unnecessary to describe it here. It is recognized as one of the beautiful buildings of our city. The large increase in the use of the reference department and of the newspaper reading-room shows that the increased facilities are appreciated. There is an admirable collection of photographs, engravings, etc., belonging to the library, and the upper hall gives space for their exhibition. These pictures have been publicly exhibited several times, and the large attendance indicates the general interest felt in them.

We extend our thanks to all who have given papers, periodicals and books to the library, and to the officers of the various libraries of the country who have kindly loaned us from their collections from time to time.

We are sure that all who use the library and who know the work that is done there, will unite with us in the hearty commendation of the faithful, courteous, and intelligent service rendered by the librarian and his assistants. Our librarian is recognized as one of the most accomplished in his profession, and the esteem in which he is held by his associates is attested by his election to the presidency of the National Association of Librarians. It is gratifying that there has been no change in the staff of assistants, all of whom are well qualified for their positions, and become more valuable as their experience grows larger.

A library is valuable in a community exactly in proportion to its use. As a mere collection of books, examined only by a few of scholarly tastes, it fails to be of large public advantage, either to educate or entertain. It may be likened to a lake among the hills. The sparkle of its waters and the beauty of its surroundings delight the few who visit it, but it is only when its waters are distributed among the people below that they bring health, power, and far-reaching benefit. Ours is eminently a practically useful library, both in its collections and in the manner in which these collections are made available. The wealth of its resources is open to all who wish to come and take their share of it, and those who desire aid are wisely advised where to look for that which is helpful to them.

The character of a community is indicated by the character of the individuals of whom it is made up, and their character is formed not only during the hours of their employment, but dur-

ing the hours of leisure, when the ameliorating influence of books and contemplation upon their contents is laying the foundation of good citizenship. The wants of this busy age have stimulated into unceasing activity the inventive faculties, and the demands of the arts and sciences must be met by research and investigation. The shelves of the library hold the silent knowledge, which, as it is absorbed in the mind of the mechanic, quickens him to intelligent action, and widens the field of his operations. The use of its books creates a love of culture, and their presence in our households brings serenity, content and refinement.

On behalf and by vote of the Directors,

A. G. BULLOCK,

*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Mr. A. George Bullock, President of the Board of Directors :*

I herewith present the thirty-second annual report of the librarian ; it is the twenty-first which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms on Sundays and holidays ; and record such other facts in the history of the library the past year, as it is our custom to call attention to.

The most interesting incident in the history of the library during the past year, has been the occupation of the new building, April 1st.

The building has proved very convenient, and, used in conjunction with the older structure, has given a great amount of satisfaction to readers and students, as well as to the officers of the library.

The wisdom and generosity of the city in providing so beautiful and commodious a building cannot be too highly commended.

It has become evident that the two structures are now so arranged that the affairs of the library can be economically administered.

The library had on its shelves December 1, 1891, 85,502 volumes, divided as follows :

| | |
|---|---|
| Green Library, | 23,045 |
| Intermediate Department, | 23,177 |
| Circulating Department, | 39,280 |

The number of periodicals and papers taken here is 359. A list of them will be appended to the report of the librarian.

The number of volumes added to the library during the year has been 4,077. The use of the library last year was 188,480 volumes, divided as follows:

| | |
|---|---|
| Circulating department, for use at home, | 129,760 |
| Reference use (on all days excepting Sundays and holidays), | 57,059 |
| Sunday use, | 1,207 |
| Use on holidays, | 454 |

Naturally, there has been a greater increase in the use of the reference department than in the circulating, because of the increased facilities and comfort afforded by the new building in which its books are consulted.

The increase in the use of books in that department during the year (eight months of which users of the library for purposes of reference have been served in the new building), has been 2,419 volumes, not including the use on Sundays and holidays.

The increase in the use of the lower, or newspaper reading-room, has been very noticeable. No account has been kept of the number of persons who have used the papers daily, excepting on Sundays and holidays. On those days the increase has been 31½ persons on an average every day.

Two exhibitions of pictures belonging to the library, illustrating the history of architecture, incidents in the history of the United States, and army and navy uniforms now in use in this country, and formerly used here, have been held in the lecture-hall of the new library building. One took place in June and the early days of July, the other in September and a few of the first days in October. They were open from 3 to 6 P. M., and Saturday evening from 7 to 9 also.

A record was kept of the number of persons who attended the exhibitions in 21 days of the first, and in 25 days of the second. The largest attendence on any day in the first exhibition was that on June 27, when 178 persons visited it. The largest attendance in the second exhibition was on September 19, when 231 persons visited it.

The average daily attendance during the days when the first

exhibition was open was 62; during those of the second, 66½. Persons who came into the room and merely glanced around were not counted.

These exhibitions have been very much enjoyed, and have proved quite instructive to residents. The pictures shown probably would never have been seen by most of the persons who came to see them if they had not been placed upon the walls of our hall and the public had not been invited to examine them when so placed.

When the new building was opened in April, the Worcester Art Society held an extensive exhibition of portraits in the upper story of the building, occupying the entire story, and keeping the exhibition open a month, free to the public.

A list of persons and institutions to which we are indebted for gifts, is appended to this report. We wish to extend hearty thanks to the friends who have so kindly remembered us.

Especial gratitude is due to the Boston Athenæum, the libraries of Harvard University and Columbia College, and that of the United States Surgeon-General's office, for their kindness in the past, as in previous years, in lending us books for the use of citizens of Worcester.

As the number of residents increases, and new educational institutions are established here and old ones grow, greater and greater demands are made upon us for information, and the variety of the information desired becomes immense.

Under such circumstances, it is a rare privilege, when we cannot buy books needed, to be able to borrow them from the large libraries of the country. A very large portion of these are ready to extend to us the courtesy of lending to us books which residents here need.

Following is my account of money collected for fines, etc., with the signatures of the members of the Finance Committee appended. These signatures were made after the account had been examined by the Committee.

CITY OF WORCESTER,

FREE PUBLIC LIBRARY, December 21, 1891.

We have examined the Librarian's account from December 1, 1890, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands December 1, 1890, | $260 12 | |
| Received for fines, | 423 18 | |
| Received from sale of copies of the printed catalogues and lists of additions, | 105 82 | |
| Received for books injured or lost, | 8 91 | |
| Miscellaneous receipts, | 8 73 | |
| | | $806 76 |
| Paid for books returned which had been settled for as lost, | $2 00 | |
| Paid W. S. Barton, Esq., City Treasurer, | 531 40 | |
| | $533 40 | |
| Balance in librarian's hands December 1, 1891, | 273 36 | |
| | | $806 76 |

A. G. BULLOCK,
WALDO LINCOLN,
EDWIN T. MARBLE,
*Members of the Finance Committee.*

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $24,500 00 |
| Income from invested funds: | | |
| Green Library Fund, | $1,660 15 | |
| Reading-room " | 434 70 | |
| | | $2,094 85 |
| Receipts from dog licenses, | | 5,079 92 |
| " " fines, | | 423 18 |
| " " sale of catalogues, | | 105 82 |
| Payment for missing or damaged books, | | 6 91 |
| Sundries, | | 8 73 |
| | | $32,219 41 |
| Cash on hand at last report: | | |
| Green Library Fund, | $1,393 46 | |
| Fines, catalogues, etc., | 260 12 | |
| Reading-room Fund, | 281 37 | |
| | | $1,934 95 |
| | | $34,154 36 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| **Books:** | | |
| Green Library Fund, | $268 03 | |
| City appropriation, | 8,187 07 | |
| | | $8,455 10 |
| **Periodicals:** | | |
| Green Library Fund, | $34 87 | |
| City appropriation, | 179 25 | |
| Reading-room Fund, | 898 51 | |
| | | $1,112 63 |
| **Binding,** | | $995 47 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, Furniture and fixtures, | $5,637 40 |
| Insurance, | $297 50 |
| Fuel, | 839 58 |
| Lights, | 1,314 94 |

### SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | $7,897 84 |
| Cataloguing, | 750 00 |
| Extra service, | 2,200 94 |

### SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | $200 08 |
| Blanks and Stationery, | | 165 21 |
| Postage, | | 129 48 |
| Sundries:— | | |
| Water for elevator, etc., | $242 86 | |
| Printing report, | 52 56 | |
| Freight (foreign and domestic), expressage and minor running expenses, | 563 61 | |
| | | $859 03 |
| Paper covers (covering paper), | | $17 00 |
| Cash on hand December 1, 1891: | | |
| Green Library Fund, | $2,750 71 | |
| Reading Room Fund, | 216 46 | |
| Money received for fines, sale of catalogues, etc., | 273 36 | |
| | | $3,240 53 |
| | | $34,112 73 |

| | | | |
|---|---|---|---|
| Balance of City Appropriation carried to new account, | | | $41 63 |
| | | | $34,154 36 |

## ACCESSIONS.

| | | | |
|---|---|---|---|
| Increase of volumes by purchase: | | | |
| Green Library, | | 92 | |
| Intermediate department, | | 1,309 | |
| Circulating department, | | 2,308 | |
| | | | 3,709 |
| Increase of volumes by gifts: | | | |
| Green Library, | | 1 | |
| Intermediate department, | | 310 | |
| Circulating department, | | 39 | |
| | | | 350 |
| Increase of volumes by binding periodicals: | | | |
| Green Library, | | 10 | |
| Intermediate department, | | 355 | |
| Circulating department, | | 29 | |
| | | | 394 |
| Increase by placing unbound periodicals in the library: | | | |
| Intermediate department, | | | 1 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 4 |
| | | | 4458 |
| Number of volumes withdrawn since last report: | | | |
| Intermediate department, | 83 | | |
| Circulating department, | 283 | | |
| | | 366 | |
| Number of volumes missing since last report: | | | |
| Intermediate department, | 2 | | |
| Circulating department, | 13 | | |
| | | 15 | |
| | | | 381 |
| Net increase for the year, | | | 4,077 |
| Number of volumes in the library as last reported: | | | |
| Green Library, | | 22,942 | |
| Intermediate department, | | 21,287 | |
| Circulating department, | | 37,196 | |
| | | | 81,425 |
| Total number of volumes in the library, | | | 85,502 |

| | | |
|---|---|---|
| Increase of unbound pamphlets by purchase: | | |
| Intermediate department, | 65 | |
| Increase of unbound pamphlets by gifts: | | |
| Intermediate department, | 403 | |
| | | 468 |
| Number of newspapers subscribed for: | | |
| Reading-room fund and City funds, | 118 | |
| Number of newspapers given to the Reading-room, | 52 | |
| | | 170 |
| Number of magazines subscribed for: | | |
| Reading-room fund and City funds, | 169 | |
| Green Library fund, | 6 | |
| Number of magazines given to the Reading-room, | 14 | |
| | | 189 |

## CIRCULATION.

| | |
|---|---|
| Number of days the Circulating department was open, | 305 |
| Number of days the Reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 129,760 |
| Number of volumes delivered for reference use, | 57,059 |
| Average daily use (home and reference), (Circulating department, 425; Reference department, 187), | 612 |
| Largest daily use (home and reference) September 12, (Largest in Circulating department, April 4, 1020; in Reference department, September 19, 1208) | 1,832 |
| Smallest daily use (home and reference) June 16, Smallest in Circulating department, June 16, 158: in Reference department, August 7, 31) | 219 |
| Number of books lost and paid for: | |
| Intermediate department, 1 | |
| Circulating department, 8 | |
| | 9 |
| Number of books lost and not paid for: | |
| Circulating department, | 5 |
| Number of books worn out and withdrawn, | 283 |
| Number of notices to delinquents, | 7,397 |
| Number of volumes bound, | 2,099 |
| Number of names registered during the year, | 2,658 |
| Total number of names registered (a new registry made Nov. 1, 1889), | 10,693 |

## SUNDAY USE.

The Reading-rooms are open from 2 o'clock to 9 o'clock p. m.

| | |
|---|---|
| Number of persons using the upper room, | 4,105 |
| Number of persons using the lower room, | 8,431 |
| Total number, | 12,536 |
| Average number of persons, | 241 |
| Largest Sunday attendance, April 5, | 511 |
| Smallest Sunday attendance, July 26, | 111 |
| Number of volumes delivered (for use within the building), | 1,207 |
| Average number of volumes delivered per Sunday, | 23 |

## HOLIDAYS.

The upper Reading-room is open from 9 o'clock a. m. to 9½ o'clock p. m.
The lower room from 8 a. m. to 9½ p. m.

| | |
|---|---|
| Number of persons using the upper room, | 798 |
| Number of persons using the lower room, | 1,606 |
| Total number, | 2,404 |
| Average number of persons, | 300 |
| Largest attendance, February 22, | 494 |
| Smallest attendance, July 4, | 156 |
| Number of volumes delivered for reference use, | 454 |
| Average number of volumes used, | 57 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX NO. 1.

## GIFTS TO THE LIBRARY.

| DONORS. | Books. | Pamphlets |
|---|---|---|
| Adams, W. F. Co., *Springfield*, | | 1 |
| Adams Nervine Asylum, *Jamaica Plain*, | | 1 |
| Aguilar Free Library Society, *New York City*, | | 1 |
| American Antiquarian Society, | | 2 |
| American Art Association, *New York City*, | 1 | 1 |
| American Bankers' Association, *New York City*, | | 1 |
| American Board of Commissioners for Foreign Missions, | | 4 |
| American Home Missionary, | | 1 |
| American Oriental Society, *New Haven, Conn.*, | 5 | |
| American Unitarian Association, | | 4 |
| Amherst College, *Amherst*, | | 1 |
| Andover Theological Seminary, *Andover*, | | 1 |
| Anonymous, 1 newspaper, 1 folded sheet, | 3 | 20 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 2 |
| Arundel Society, *London, Eng.*, 1 folded sheet, | | |
| Associated Charities, *Boston*, | | 1 |
| Astor Library, *New York City*, | | 1 |
| Backus, William W., *Norwich, Conn.*, | 1 | |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Baker, Walter & Co., *Dorchester*, | 1 | |
| Barrow-in-Furness Free Public Library, | | 1 |
| Bartlett, Theodore H., | | 1 |
| Bell Street Chapel, *Providence, R. I.*, | 2 | |
| Bergesen, E. B., | 2 | |
| Berry, John M., | | 3 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 38 |
| Biblioteca Nazionale Centrale, Vittorio Emanuele, *Rome, Italy*, | | 11 |
| Bigelow, H. H., | 1 | |
| Bigelow Free Public Library, *Clinton*, | | 1 |
| Birmingham, *England*, Free Libraries' Committee, | | 1 |
| Blatchford, E. W., *Chicago, Ill.*, 1 folded sheet, | | |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Bolton, *Mrs.* Sarah K., *Cleveland, O.*, | 1 | |
| Boston, City Messenger, | 5 | |
| Boston School Committee, | 2 | 1 |
| Boston University, | | 3 |
| Bowdoin College, *Brunswick, Maine*, | | 1 |
| Bridgeport, *Conn.*, Public Library, | | 1 |
| Brookline Public Library, | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.*, | | 2 |
| Brown University, *Providence, R. I.*, | | 1 |
| Brownell, T. Frank, *New York City*, | | 1 |
| Bruce, Henry, | 1 | |
| Buffalo Library, *Buffalo, N. Y.*, | | 1 |
| Buffington, *Mrs.* E. D., 1 photograph. | | |
| Bureau of the American Republic, *Washington, D. C.*, | 1 | |

| DONORS. | Books. | Pamphlets. |
|---|---|---|
| Cambridge, *Mass.*, Public Library, | 1 | 1 |
| Cambridge University Library, *Cambridge*, *Eng.*, | | 1 |
| Canfield, *Mrs.* Penelope S., | 16 | |
| Carter, James C., *New York City*, | | 1 |
| Catholic Truth Society, *Worcester*, | 3 | 7 |
| Chamberlain, Alexander F., *Worcester*, 3 sheets, | 1 | 6 |
| Chase, Charles A., | | 1 |
| Chicago, *Ill.*, Public Library, | | 14 |
| Chicago Board of Trade, *Chicago*, *Ill.*, | 1 | |
| Childs, George W., *Philadelphia*, *Pa.*, | 1 | 4 |
| Chittenden, J. Brace, *Cambridge*, | | 1 |
| Cincinnati, *Ohio*, Public Library, | 1 | 3 |
| Citizens' Association of Boston, | | 1 |
| Clark University, *Worcester*, | | 1 |
| Clerkenwell Public Library, *London*, *Eng.*, | | 1 |
| Cleveland, *Ohio*, Public Library, | | 1 |
| Clough, George S., | 3 | 2 |
| Cobden Club, *London*, *Eng.*, | | 1 |
| Colby University, *Waterville*, *Me.*, | | 2 |
| Conaty, Thomas J., | | 9 |
| Concord, *Mass.*, Free Public Library, | | 1 |
| Connecticut Agricultural Experiment Station, *New Haven*, *Conn.*, | | 6 |
| Cook, Thomas and Son, *New York City*, | 1 | |
| Cooper, *Mrs.* Sarah B., *San Francisco*, *Cal.*, | | 1 |
| Cornell University, *Ithaca*, *N. Y.*, | | 3 |
| Damon, *Mrs.* Charles B., | 1 | |
| Dante Society, *Cambridge*, | | 1 |
| Dartmouth College, *Hanover*, *N. H.*, | | 1 |
| Denver, *Colorado*, Public Library, | 1 | 6 |
| Detroit, *Mich.*, Public Library, | | 1 |
| Dodge, Thomas H., engraving, | 1 | |
| Drew, Allis & Co., | 1 | |
| Dundee Free Library, *Dundee*, *Scotland*, | | 1 |
| Earle, Pliny, *Northampton*, | 1 | |
| Eliot, Charles, *Boston*, 3 sheets, | | |
| Elstner Publishing Company, *Worcester*, | | 1 |
| Englewood Library Association, *Englewood*, *N. J.*, | | 1 |
| Enoch Pratt Free Library, *Baltimore*, *Md.*, | | 1 |
| Fall River, Public Library, | | 1 |
| Fiske, Edward R., | 1 | |
| Fitz Public Library, *Chelsea*, | | 2 |
| Fletcher Free Library, *Burlington*, *Vt.*, | | 1 |
| Foote, Allen R., *Washington*, *D. C.*, | | 2 |
| Foster, L. S., *New York City*, | | 1 |
| Francis, George E., | 2 | |
| Francisco, M. J., *Rutland*, *Vt.*, | | 1 |
| Friends' Book Store, *Philadelphia*, *Pa.*, | | 1 |
| Friends' Free Library and Reading Room, *Germantown*, *Pa.*, | | 2 |
| Frothingham, Ephraim L., *and* Arthur L., *Baltimore*, *Md.*, | 1 | |
| General Society of Mechanics and Tradesmen, *New York City*, | | 2 |
| Gloversville Free Library, *Gloversville*, *N. Y.*, | | 1 |

| DONORS. | Books. | Pamphlets. |
|---|---|---|
| Gorham Manufacturing Co., *Providence, R. I.*, | 1 | |
| Grand Rapids, *Mich.*, Public Library, | | 1 |
| Great Yarmouth, *England*, Free Libraries, | | 1 |
| Green, Andrew H., *New York City*, | | 1 |
| Green, John, *St. Louis, Mo.*, 1 sheet, | | |
| Green, Samuel A., *Boston*, 4 folded sheets, | 2 | 14 |
| Green, Samuel S., 6 folded sheets, | | 9 |
| Griffith, Axtell & Cady Co., *Holyoke*, | 2 | |
| Hakes, *Miss* Gertrude, | 1 | |
| Hall, J. Brainerd, | | 6 |
| Hamilton Public Library, *Hamilton, Ontario*, | | 2 |
| Hammond, A. H., 1 folded sheet, | | |
| Hampton Normal and Agricultural Institute, *Hampton, Va.*, 1 folded sheet, | | |
| Handsworth, *Eng.*, Public Library, | | 1 |
| Harrington, Francis A., | | 1 |
| Hartford, *Conn.*, Board of Trade, | | 1 |
| Hartford Library Association, *Hartford, Conn.*, | | 4 |
| Hartford Steam Boiler Inspection and Insurance Co., *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, | | 1 |
| Harvard University, *Cambridge*, | | 10 |
| Haynes, Tilly, *Boston*, | | 1 |
| Hazen, Henry A., *Boston*, | 1 | |
| Hegeler, Edward C., *La Salle, Ill.*, | | 1 |
| Hemenway Expedition, *Boston*, | 1 | |
| Highland Military Academy, *Worcester*, | | 1 |
| Hill, Frank P., *Newark, N. Y.*, 1 folded sheet, | | |
| Historical and Philosophical Society of Ohio, *Cincinnati, Ohio*, | | 2 |
| Historical Society of Delaware, | | 2 |
| History Company, *San Francisco, Cal.*, | | 1 |
| Hoar, George F., 7 sheets, | 24 | 6 |
| Hoboken, *N. J.*, Free Public Library, | | 1 |
| Houghton, George W. W., *New York City*, | | 1 |
| Howard Memorial Library, *New Orleans, La.*, | | 1 |
| Howe, Elmer P., *Boston*, | 5 | |
| Huling, Ray Greene, *New Bedford*, | 2 | |
| Hutchins, F. L., | | 5 |
| Indianapolis, *Ind.*, Public Library, | | 1 |
| Interstate Commerce Commission, | 1 | |
| Jersey City, *N. J.*, Free Public Library, | | 2 |
| Johns Hopkins University, *Baltimore, Md.* | | 12 |
| Kansas State Historical Society, *Topeka, Kansas*, | | 1 |
| Kilby, Stanley J., *London, Eng.*, | | 1 |
| Kingsbury, Frederick J., *Waterbury, Conn.*, | | 1 |
| Kinnicutt, Leonard P., | | 1 |
| Lancaster, *Mass.*, Public Library, | | 1 |
| Lane, William Coolidge, *Cambridge*, | | 1 |
| Lansing, I. J., | | 1 |
| Lawrence, Free Public Library, | | 1 |
| Lawton, William C., *Brunswick, Me.*, | 2 | 2 |

| DONORS. | Books. | Pamphlets. |
|---|---|---|
| Lee, Gerard Stanley, *Sharon, Conn.*, | 1 | |
| Leeds, *England*, Free Public Library, | | 1 |
| Leicester Public Library, | | 1 |
| Lenox Library, *New York City*, | | 1 |
| Leominster, Town of, | | 1 |
| Livermore, S. T., | 1 | |
| Liverpool, *England*, Free Public Library, | | 1 |
| Los Angeles, *Cal.*, Public Library, | 1 | 1 |
| Ludlow, Thomas W., *Yonkers, N. Y.*, | | 4 |
| Lynn Public Library, | | 1 |
| MacAlister, James, *Philadelphia, Pa.*, | 1 | |
| MacDonald, Arthur, | | 1 |
| Maimonides Library, *New York City*, | | 2 |
| Malden Public Library, | | 1 |
| Manchester, *Eng.*, City of, | | 1 |
| Marlborough Public Library, | | 1 |
| Massachusetts, State Board of Health, | 2 | |
| Board of Lunacy and Charity, | 1 | |
| Lunatic Hospital, *Northampton*, | | 1 |
| Lunatic Hospital, *Worcester*, | | 1 |
| Massachusetts, Secretary of the Commonwealth, | 25 | 1 |
| State Library, | 4 | 2 |
| State Normal School, *Worcester*, | | 1 |
| Massachusetts Institute of Technology, *Boston*, | | 2 |
| Massachusetts Society for the Prevention of Cruelty to Children, | | 2 |
| Massachusetts Society of the Cincinnati, | 1 | |
| Massachusetts Woman Suffrage Association, 1 sheet, | | |
| Memorial Hall Library, *Andover, Mass.*, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 4 |
| Michigan, State Board of Health, *Lansing, Mich.*, | 1 | 6 |
| Milwaukee, *Wis.*, Public Library, | | 8 |
| Minneapolis Public Library, *Minneapolis, Minn.*, | 4 | 2 |
| Minnesota Historical Society, *St. Paul, Minn.*, | | 1 |
| Morse Institute, *Natick*, | | 1 |
| Mount Holyoke Seminary and College, *South Hadley*, | | 1 |
| Museum of Comparative Zoölogy, *Cambridge*, | | 1 |
| Museum of Fine Arts, *Boston*, | | 2 |
| National Executive Silver Committee, *Washington, D. C.*, | | 1 |
| New Bedford, Board of Trade, | | 1 |
| New Bedford, Free Public Library, | | 1 |
| New Hampshire, State Library, | 1 | |
| New Haven, Free Public Library, | | 2 |
| New Jersey, State Library, *Trenton, N. J.*, | 2 | |
| New York, State Commissioners of the State Reservation of Niagara, | | 2 |
| New York Department of Public Parks, | | 1 |
| New York Free Circulating Library, *New York City*, | | 1 |
| New York Trade Schools, *New York City*, | | 1 |
| Newark, *N. J.*, Free Public Library, | | 1 |
| Newberry Library, *Chicago, Ill.*, | | 1 |
| Newburyport, Public Library, | | 1 |

| DONORS. | Books. | Pamphlets. |
|---|---|---|
| Newton Free Library, | | 1 |
| Nichols, *Mrs.* George M., | 1 | |
| North Adams Public Library, *North Adams*, | | 1 |
| Ohio Meteorological Bureau, *Columbus, Ohio*, | | 3 |
| Omaha, *Neb.*, Public Library, | | 1 |
| Open Court Publishing Co., *Chicago, Ill.*, | 1 | |
| Oxford, *Mass.*, Free Public Library, | | 1 |
| Paul, Kegan, French, Trübner & Co., *London, Eng.*, | 2 | 2 |
| Pawtucket Free Library, *Pawtuchet, R. I.*, | | 2 |
| Peabody, Andrew P., *Cambridge*, | | 2 |
| Peabody Institute, *Baltimore, Md.*, | | 1 |
| Peabody Institute, *Peabody*, | | 1 |
| Peabody Museum of Archæology and Ethnology, *Cambridge*, | | 2 |
| Perkins Institution and Massachusetts School for the Blind, | 5 | |
| Perley, *Miss* Mary N., 1 photograph, | | |
| Petersham Public Library, | 1 | |
| Philadelphia City Institute, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Plymouth, *England*, Free Public Library, | | 1 |
| Poland, W. C., *Providence, R. I.*, | | 2 |
| Poole, William F., *Chicago, Ill.*, 1 folded sheet, | | |
| Portland Public Library, *Portland, Me.*, | 2 | 3 |
| Portsmouth, *Eng.*, Free Public Library, | | 1 |
| Pott, James & Co., *New York City*, | 1 | |
| Pratt Institute, *Brooklyn, N. Y.*, | | 3 |
| Providence Public Library, *Providence, R. I.*, | | 1 |
| Providence Athenæum, *Providence, R. I.*, | | 1 |
| Publishers of the Christian Register, *Boston*, 1 newspaper, | | |
| Putnam, J. Pickering, *Boston*, | | 1 |
| Raymond, E. T., *Worcester*, | | 1 |
| Redwood Library and Athenæum, *Newport, R. I.*, | | 1 |
| Regan, William M., *Minneapolis, Minn.*, | | 1 |
| Reynolds Library, *Rochester, N. Y.*, | | 1 |
| Rotherham, *Eng.*, Free Public Library, | | 1 |
| Royal Historical Society, *London, England*, | 1 | |
| Royal Society of Canada, *Montreal, Canada*, | 1 | |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis, *Mo.*, Public Library, | | 1 |
| St. Louis Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| St. Paul, *Minn.*, Public Library, | | 1 |
| St. Wulstan Society, *Worcester*, | 1 | |
| Salem Public Library, | | 2 |
| San Francisco, *Cal.*, Free Public Library, | 1 | 1 |
| Sargent, *Miss* Emily W., 2 photographs, | | |
| Sawin, James M., *Providence, R. I.*, | | 1 |
| Scripture, E. W., | | 5 |
| Shedd, J. Herbert, *Providence, R. I.*, | | 1 |
| Silas Bronson Library, *Waterbury, Conn.*, | | 2 |
| Slafter, Edmund F., *Boston*, | | 1 |
| Smiley, A. K., *Lake Mohonk, N. Y.*, | | |

| DONORS. | Books. | Pamphlets. |
|---|---|---|
| Smithsonian Institution, *Washington, D. C.*, | 5 | 8 |
| Society of the Sons of the Revolution in the State of New York, | 1 | |
| Society to Encourage Studies at Home, *Boston*, | | 1 |
| Somerville, *Mass.*, Public Library, | | 1 |
| South Dakota Agricultural College and Experiment Station, *Brookings, So. Dakota*, | | 4 |
| Southbridge, Town Officers, | | 1 |
| Sprague, *Mrs.* A. B. R., | | 1 |
| Springfield, City Library Association, | | 2 |
| Staples, *Mrs.* L. A., | | 3 |
| Stearns, George, *Hudson*, | 1 | |
| Steiner, Lewis H., *Baltimore, Md.*, | | 1 |
| Stevens, B. F., *London, Eng.*, | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | 1 |
| Storrs School Agricultural Experiment Station, *Storrs, Conn.*, | | 1 |
| Swansea, *Wales*, Public Library, | | 1 |
| Taunton Public Library, | 1 | 1 |
| Thayer Academy, *Braintree*, | | 1 |
| Thomas Crane Public Library, *Quincy*, | | 1 |
| Thurber, Samuel, *Boston*, | | 2 |
| Tokyo Library, *Tokyo, Japan*, | | 2 |
| Toledo, *Ohio*, Public Library, | | 1 |
| Topeka, *Kansas*, Free Public Library, | 1 | 1 |
| Toronto Public Library, *Toronto, Canada*, | 1 | 1 |
| Torrey, D., *Detroit, Mich.*, | 1 | |
| Torrey Botanical Club, *New York City*, | | 1 |
| Tucker, Sarah D., | | 5 |
| Tufts College, *Medford*, | | 3 |
| Tufts Library, *Weymouth*, | | 1 |
| Tyler, Jessie E., | | 1 |
| Tyler, W. Graham, *Salem, N. J.*, | 1 | |
| United States, Bureau of Education, | | 6 |
| Department of Agriculture, | 1 | 13 |
| Department of Labor, | 1 | |
| Department of State, 2 sheets, | 10 | 21 |
| Department of War, | 18 | 2 |
| Department of the Interior, | 120 | |
| Department of the Navy, | 2 | 1 |
| Fish Commission, | 2 | |
| Life-Saving Service, | 1 | |
| United States Board on Geographic Names, | | 1 |
| United States Naval Academy, *Annapolis, Md.*, | | 1 |
| University of California, *Berkeley, Cal.*, | | 2 |
| University of Vermont, *Burlington, Vt.*, | | 1 |
| University of Virginia, *Richmond, Va.*, | | 1 |
| University of the State of New York, *Albany, N. Y.*, | | 1 |
| Uxbridge Free Public Library, | | 1 |
| Vassar, John Guy, Executors of, *Poughkeepsie, N. Y.*, | 2 | |
| Vassar College, *Poughkeepsie, N. Y.*, | 1 | |
| Vinton, Alexander H., | | 1 |

| DONORS. | | Books. | Pamphlets. |
|---|---|---|---|
| Waite, Henry E., *West Newton*, | | | 1 |
| Waites, Alfred, | | | 1 |
| Walker, Joseph H., | 1 map, | 3 | 1 |
| Wall, Caleb A., | | | 1 |
| Waltham, *Mass.*, Public Library, | | | 1 |
| Wanamaker, John, *Philadelphia*, *Pa.*, | | | 1 |
| Warren County Library and Reading Room, *Monmouth*, *Ill.*, | | | 5 |
| Washburn & Moen Manufacturing Company, | | 1 | 2 |
| Waterhouse, Sylvester, *St. Louis*, *Mo.*, | | | 1 |
| Waters, Jason, *Sutton*, | | | 1 |
| Watertown Free Public Library, | | | 2 |
| Webster, *Mass.*, Public Library, | | | 1 |
| West, Gerald Montgomery, | | | 1 |
| Whiting, Harold, *Cambridge*, | | 2 | |
| Whitman, Charles O., | | 1 | |
| Williams, H., *New York City*, | 1 folded sheet, | | |
| Wilmington Institute, *Wilmington*, *Del.*, | | | 1 |
| Wilstich, John Augustine, *La Fayette*, *Ind.*, | | | 1 |
| Winn, Henry, *Boston*, | | | 2 |
| Winslow, John, *Brooklyn*, *N. Y.*, | | | 1 |
| Wisconsin State Historical Society, | | | 1 |
| Woburn Public Library, | | | 1 |
| Worcester, City Clerk, | | 2 | |
| City Council, | | 1 | |
| City Hospital, | | | 1 |
| Superintendent of Schools, | | | 1 |
| Worcester Art Society, | | | 3 |
| Worcester Boys' Club, | 1 sheet, | | 1 |
| Worcester County Horticultural Society, | | | 1 |
| Worcester County Musical Association, | | 1 | 1 |
| Worcester District Medical Society, | | 1 | 5 |
| Worcester Polytechnic Institute, | | | 1 |
| Worcester Society of Antiquity, | | | 3 |
| Yale University, *New Haven*, *Conn.*, | | | 4 |
| Young Men's Christian Association, *New York City*. | | | 1 |
| Young Men's Mercantile Library Association, *Cincinnati*, *O.*, | | | 1 |
| | | 351 | 575 |

# APPENDIX NO. 2.

## LIST OF NEWSPAPERS AND OTHER PERIODICALS SUBSCRIBED FOR.

Academy.
Academy, (London).
Albany evening journal.
All the year round.
Allgemeine Zeitung.
Amateur photographer.
American agriculturist.
American anthropologist.
American antiquarian.
American architect and building news.
American bookseller.
American Catholic vuarterly review.
American chemical journal.
American Institute of Electrical Engineers.
American journal of archæology.
American journal of mathematics.
American journal of numismatics.
American journal of philology.
American journal of psychology.
American journal of science.
American machinist.
American monthly microscopical journal.
American naturalist.
American notes and queries.
American Society of Civil Engineers. Transactions.
Analyst.
Andover review.
Antiquary.
Arena.
Army and navy journal.
Art, L'.
Art amateur.
Art interchange.
Art journal.
Artistic Japan.
Astronomical journal.
Athenæum.
Atlantic monthly.
Auk.
Author.
Babyhood.
Baltimore American.
Banker's magazine.
Berkshire courier.
Berliner Tageblatt.
Bibliotheca sacra.
Blackwood's Edinburgh magazine.
Book buyer.
Book chat.
Book-lore.
Bookseller.
Bookworn.
Boston commonwealth.
Boston daily advertiser.
Boston daily globe.
Boston evening journal.
Boston evening transcript.
Boston evening traveller.
Boston herald.
Boston post.
Boston Public Library Bulletin.
Botanical gazette.
British chess magazine.
Brunonian.
Builder.
Bulletin of the Torrey Botanical Club.
Carpentry and building.
Carriage monthly.
Catholic world.
Century.
Chambers's journal.
Chemical news.
Chess monthly.
Chicago daily tribune.
Cincinnati commercial gazette.
Classical review.
Collector.
Commercial and financial chronicle.
Commercial bulletin.
Comptes rendus.
Contemporary review.
Cornhill magazine.
Courrier des États-Unis.
Critic.
Critical review.
Cultivator and country gentleman.
Detroit weekly tribune.
Deutsche Rundschau.
Dial.
Dingler's polytechnisches journal.
Eclectic magazine.
Economic journal.
Edinburgh review.
Education.
Electrical engineer.
Engineer.
Engineer, (American).

Engineering and mining journal.
Engineering magazine.
Engineering news.
Engineering record.
English historical review.
English illustrated magazine.
Essex county mercury.
Événement. L'.
Evening post.
Evening standard.
Evening star.
Figaro illustré.
Folk-lore journal.
Forest and stream.
Fortnightly review.
Forum.
Français, Le.
Gælic journal.
Garde meuble, Le.
Garden and forest.
Gentleman's magazine.
Germania.
Gewerbehalle.
Gloucestershire notes and queries.
Good words.
Graphic.
Green bag.
Harper's bazar.
Harper's new monthly magazine.
Harper's weekly.
Hartford courant.
Harvard advocate.
Harvard lampoon.
Harvard monthly.
Ibis.
Illustrated London news.
Illustration, L'.
Illustrerad Tidning.
Independent.
Independent statesman.
International chess magazine.
International journal of ethics.
Iron.
Iron age.
Iron trade circular.
Journal manuel de peintures.
Journal of American folk-lore.
Journal of education.
Journal of education, (London).
Journal of morphology.
Journal of the Anthropological Institute of Great Britain and Ireland.
Journal of the Association of Engineering Societies.
Journal of the Chemical Society.
Journal of the Franklin Institute.
Journal of the Gypsy lore Society.
Journal of the Society of Arts.
Journal of the Society of Chemical Industry.
Juridical review.
Kennebec journal.
Keynote.
Lend a hand.
Library.
Library journal.
Life.
Light.
Lincolnshire notes and queries.
Lippincott's magazine.
Literary world.
Littell's living age.
Liverpool weekly mercury.
Livre moderne, Le.
London, Edinburgh and Dublin philosophical magazine.
Longman's magazine.
Lowell weekly journal.
Macmillan's magazine.
Magazine of American history.
Magazine of New England history.
Magazine of poetry.
Mail.
Maine state press.
Manufacturer and builder.
Mechanics.
Meister.
Men and women of the day.
Mentor.
Mind.
Mining and scientific press.
Mining journal.
Miscellanea genealogica et heraldica.
Modern language notes.
Montreal weekly herald.
Murray's magazine.
Musical record.
Nation.
National review.
Nature.
New England historical and genealogical register.
New England magazine.
New Englander and Yale review.
New nation.
New review.
New York daily tribune.
New York herald.
New York times.
News and courier.
Nineteenth century.
North American review.
Notes and queries.
Nouvelle revue, La.
Old New York.
Our day.

Outing.
Overland monthly.
Pall Mall budget.
Pantobiblion.
Pedagogical seminary.
Pennsylvania magazine of history and biography.
Philatelic journal of America.
Phillips phonograph.
Photographic society reporter.
Photographic times.
Phrenological journal.
Pilot.
Poet-lore.
Political science quarterly.
Polybiblion.
Popular science monthly.
Popular science news.
Portfolio.
Press.
Providence daily journal.
Psyche.
Public opinion.
Public opinion, (London).
Publishers' weekly.
Punch.
Quarterly journal of economics.
Quarterly journal of inebriety.
Quarterly register of current history.
Quarterly review.
Queen.
Railroad and engineering journal.
Railroad gazette.
Republic.
Review of reviews.
Revue des deux mondes.
Royal Geographical Society. Proceedings.
St. Nicholas.
Salem press historical and genealogical record.
Sanitarian.
Saturday review.
Science.
Scientific American.
Scientific American supplement.
Scientific American architects and builders edition.
Scottish review.
Scribner's magazine.
Shakespeariana.
Speaker.
Spectator.
Spirit of the times.
Springfield daily republican.
Standard.
Student's journal.
Sun and shade.
Sunday review.
Technology quarterly.
Telegraphic journal and electrical review.
Travelers' official guide.
United service gazette.
United States official postal guide.
United States publications monthly catalogue.
Vårt land.
Weekly bulletin.
Weekly freeman and Irish agriculturist.
Weekly picayune.
Weekly Scotsman.
Westminster review.
Wilson's photographic magazine.
Woman's journal.
Wool and cotton reporter.
Woonsocket patriot.
Worcester daily spy.
Worcester evening gazette.
World.
Writer.
Yale courant.
Yorkshire county magazine.
Zeitschrift für analytische Chemie.
Zoologischer Anzeiger.

For a list of papers and other periodicals *given* to the library, see the end of the Report of the Committee on the Reading-Room.

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors of the Free Public Library of Worcester:*

The committee on the library have attended to the duties required of them under Article 12 of the rules governing the Board of Directors and its committees. The annual examination of the library has been made, and its condition found much more satisfactory than last year, when the responsible work of its officers was confined to the narrow limits of the old building.

The long-needed additional space and facilities afforded by the new and commodious building, renders it possible greatly to increase the usefulness of this large and excellent library. The adaptability of the building to its purposes, and its completion and occupancy during the year past, is a subject of congratulation to all concerned in its construction, its administration, and to the public.

The large and excellent exhibition of valuable works of art in the new hall has been a prominent feature of the educational work of the library during the year, and has been of great interest and profit to a very large number of visitors.

The institution, having entered upon its enlarged sphere of usefulness, the necessary expense of its maintenance is, of course, correspondingly increased, but there can be no doubt that the same wise liberality shown in the past by the City Government will continue to enable the librarian and his assistants to maintain the present high standard of excellence of an institution of which Worcester is justly proud, and which our citizens appreciate and patronize more and more from year to year.

The thanks of this committee are due and are hereby returned to all persons who have made gifts to the library during the year.

JOHN O. MARBLE,
EDW. B. GLASGOW,
WALDO LINCOLN,
BURTON W. POTTER,
EVERETT J. BARDWELL,
*Committee on the Library.*

Worcester, Mass., December, 1891.

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the Directors of the Free Public Library:*

The committee on the reading-room are pleased to refer to the changed condition of this department of the library since our last report. The change from the old room to the new has been the marked feature of the year. The new room is not only pleasant and commodious, but well lighted and ventilated, making it a most attractive place for visitors; every convenience available for the proper arrangement of the papers and periodicals has been provided, and that the change is appreciated, is shown by the increased attendance both during the day and evening, and more particularly on Sunday.

The list of papers and periodicals has been much the same as ast year, with some additions, as requests for them have been made. It has been the aim of the committee, acting in connection with the librarian, to add such papers of recognized worth as may be called for from time to time by those who visit the room, with the purpose of providing for every class of citizens who choose to avail themselves of its privileges. There are now 359 papers and periodicals kept on file; of these, 293 are subscribed for, and 66 given by individuals. To all who have so kindly remembered us, the committee would return their thanks.

To maintain the reading room during the coming year, there will be required substantially the same appropriation from the city as last year. The entire income from the permanent fund is $434.70; the appropriation by the city council for the last year was $400.00. Notwithstanding the larger room to be cared for, and the additional papers supplied, the running expenses have been increased by only a small amount; thanks to the watchful care of the librarian over the expenses in this department.

EDWIN T. MARBLE,
JOHN O. MARBLE,
} *Committee on the Reading-Room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

| | |
|---|---|
| American machinist. | Engineering record. |
| Engineering magazine. | Wool and cotton reporter. |

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| American amateur photographer, | George E. Francis. |
| American gas light journal, | G. Warren Dresser, Editor. |
| American Catholic news, | Catholic Truth Society. |
| *American machinist, | Proprietors of the Spy. |
| American missionary, | American Missionary Association. |
| American philatelist, | Publishers. |
| Amerika, | B. E. Bergesen. |
| Amerikanische Turnzeitung, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| British journal of photography, | George E. Francis. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| C. T. A. news, | Thomas J. Conaty. |
| Christian leader, | Universalist Publishing House. |
| Christian register, | American Unitarian Association. |
| Churchman, | Jessie E. Tyler. |
| Congressional record, | J. H. Walker. |
| Courrier de Worcester, Le, | Publishers. |
| Denver times, | Publishers. |
| Donahoe's magazine, | Thomas J. Conaty. |
| Draper's record, | Proprietors. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| Free Russia, | Publishers. |
| Home market bulletin, | Home Market Club. |
| Home missionary, | Publishers. |
| Hospital cottage friend, | Mrs. E. E. Foster. |
| Jewelers' weekly, | Publishers. |
| Journal of American orthœpy, | Publishers. |
| Locomotive, | J. L. Smith. |
| *Maine farmer, | Proprietors of the Spy. |
| *Massachusetts' ploughman, | Proprietors of the Spy. |
| Messenger, | Publishers. |
| Mid-weekly, | Jessie E. Tyler. |
| Missionary herald, | Publishers. |
| Musical herald, | Publishers. |
| Musical times, | Publishers. |
| *New England farmer, | Proprietors of the Spy. |

| | |
|---|---|
| New England Staaten Zeitung, | Publishers. |
| Norden, | B. E. Bergesen. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| Open court, | Publishers. |
| Our dumb animals, | Publishers. |
| *Paradise of the Pacific, | Anonymous. |
| Pilot, | Catholic Truth Society. |
| Practical mechanic, | Editor. |
| Printer's ink, | Anonymous. |
| Public ledger, | George W. Childs, Proprietor. |
| *Santa Monica outlook, | Publishers. |
| Skandinavia, | Publishers. |
| Southern workman, | Mrs. P. S. L. Canfield. |
| Sun, | Publishers. |
| Sunday herald, | Anonymous. |
| Textile manufacturing world, | Publishers. |
| Travailleur, | Publishers. |
| Tuftonian, | Tufts College. |
| Union signal, | James A. Norcross. |
| Unitarian review, | American Unitarian Association. |
| Voice, | Funk & Wagnalls. |
| Volapük, | F. L. Hutchins. |
| Watchman, | Publishers. |
| *West shore, | H. W. Corbett. |
| Worcester daily spy, | Publishers. |
| *Worcester daily times, | Publishers. |
| Worcester evening gazette, | Publishers. |
| World's crisis, | Publishers. |
| Yarmouth times, | L. E. Baker, Yarmouth, N. S. |
| Zion's herald, | Anonymous. |

*Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the Directors of the Free Public Library:*

The expenditures during the past year for repairs, furniture, brushes, etc., have been $5,637.40. That is an unusually large amount, because of the necessity of buying furniture for the new building and having carpentry work done which had not been provided for in the contract for putting up the building. A few pieces of work of importance remain to be done. It will be necessary to ask for $1,000 for additions, repairs and furniture.

It will be necessary to spend more for coal, gas, electric lighting and water the present year than in the one just ended. Although the new building was heated during the whole year, the Committee on Public Buildings of the City Government paid for 60 tons of coal in part payment for the amount spent by the library in heating the new building as it approached completion.

The building committee also paid one half the wages of a second janitor for several months.

The amounts spent for gas, electric lighting and water were for the use of such facilities for only eight months, in so far as the new building is concerned.

The building committee of this board wishes to express the pleasure it feels because the new building has proved so convenient and substantial.

SAMUEL WINSLOW,
E. I. COMINS,
GEO. M. WOODWARD,
} *Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:*

The Committee submits herewith statements relating to the City appropriation and to its expenditure, and to the Green Library Fund for the year ending November 30, 1891.

The amount of the Green Library Fund is now $44,766.06. One fourth part of the income has been added to the principal, in accordance with the provisions of the will of Dr. Green, and the amount so added during the year is $543.11.

The amount of the City appropriation last year was $24,500.00; the amount received from the Dog License Fund, $5,079.92; from fines, sales of catalogues, etc., $531.40; total, $30,111.32.

The expenditures from this amount were $30,069.69, leaving a balance unexpended of $41.63.

All the securities of the Green Library Fund, in the hands of the City Treasurer, have been examined, and found to correspond with the schedules, and the Treasurer's account has been audited and found to be correct. The Committee has also examined and approved the Librarian's account. The estimates made by the Committee for the expenses of the coming year are submitted for your consideration.

A. G. BULLOCK,
WALDO LINCOLN,
EDWIN T. MARBLE,
} *Finance Committee.*

# CITY APPROPRIATION.

*Financial Statement for the Year Ending November 30, 1891.*

## RESOURCES.

| | | |
|---|---|---|
| City appropriation, | $24,500 00 | |
| Dog money, | 5,079 92 | |
| Fines, catalogues, etc., | 531 40 | |
| | | $30,111 32 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $995 47 | |
| Printing lists of additions, | 200 08 | |
| Other printing and charging slips, | 139 86 | |
| Freight (foreign and domestic), postage stamps, expressage and minor running expenses, | 632 29 | |
| Paper for covering books and stationary, | 63 88 | |
| Postal cards for notices to delinquents, | 60 00 | |
| Cards for cataloguing, | 30 73 | |
| Repairs, furniture, brushes, etc., | 5,637 40 | |
| Coal and wood, | 839 58 | |
| Electric light, | 509 74 | |
| Gas, | 805 20 | |
| Water, | 242 86 | |
| Salaries of assistants, | 4,357 84 | |
| Salary of librarian, | 3,000 00 | |
| Wages of janitor and messenger, | 1,290 00 | |
| Additional library service, including that of elevator boy, | 1,961 06 | |
| Cataloguing, | 58 37 | |
| Insurance, | 297 50 | |
| Books, | 8,366 32 | |
| Papers and periodicals (in addition to the amount of money spent from the income of the Reading-room fund), | 400 00 | |
| Re-arrangement and re-numbering of reference library, | 181 51 | |
| | | $30,069 69 |
| Balance unexpended, | | 41 63 |
| | | $30,111 32 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30 1891.

---

The income for the year ending Nov. 30, 1891, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgage, | $982 85 | |
| Dividends on bank stock, | 346 50 | |
| Dividends on savings bank deposits, | 717 82 | |
| Interest on bank deposits, | 6 51 | |
| Bank tax, refunded by Commissioner, | 118 77 | |
| | | $2,172 45 |
| Of this income, there has been added to the fund one-fourth part, viz., | $543 11 | |
| And to the book account three-fourths, viz., | 1,629 34 | |
| | | $2,172 45 |

The following statements show the condition of the Investment and Book accounts as verified by the books and securities in the hands of the City Treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1890. | Nov. 30, 1891. |
|---|---|---|
| Notes secured by mortgages, | $19,350 00 | $19,350 00 |
| Bank stock, par value, | 6,800 00 | 6,800 00 |
| Savings Bank deposits, | 18,072 95 | 18,616 06 |
| | $44,222 95 | $44,766 06 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance, Dec. 1, 1890, | $1,393 46 | |
| Three-fourths of annual income of fund, | 1,629 34 | |
| Interest on Bank deposits, | 30 81 | |
| Total, | | $3,053 61 |
| Expended for books during year, | | 302 90 |
| Balance, Nov. 30, 1891, | | $2,750 71 |

RECAPITULATION.

| | Nov. 30, 1890. | Nov. 30, 1891. |
|---|---|---|
| Investment balances, | $44,222 95 | $44,766 06 |
| Book account balances, | 1,393 46 | 2,750 71 |
| | $45,616 41 | $47,516 77 |

# REPORT OF THE TREASURER OF THE READING ROOM FUND.

E. I. Comins, Treasurer, in account with the Reading-room Fund of the Free Public Library:—

DR.

| | | |
|---|---|---|
| Dec. 1, 1890. Balance in hands of Treasurer, | $281 37 | |
| Received from City Treasurer, | 400 00 | |
| " " Savings Banks (interest), | 298 70 | |
| " dividends on railroad stock, | 136 00 | |
| | | $1,116 07 |

CR.

| | | |
|---|---|---|
| Cash paid for periodicals, | $898 51 | |
| " " " money orders, | 50 | |
| " " " postage and stationery, | 60 | |
| | | $899 61 |
| Balance in Treasurer's hands Dec. 1, 1891, | | 216 07 |
| | | $1,116 07 |

The Reading-room Fund is invested as follows:—

| | |
|---|---|
| Deposited in Savings Banks, | $7,470 90 |
| Eleven shares of Norwich & Worcester R. R. stock, | 2,000 00 |
| Six shares Boston & Albany R. R. stock, | 1,375 50 |
| Paid on new share of Boston & Albany R. R. stock, | 10 00 |
| | $10,856 40 |

E. I. COMINS, Treasurer.

Examined and approved.

A. G. BULLOCK,
WALDO LINCOLN,
EDWIN P. MARBLE,
} *Finance. Committee.*

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HARVARD COLLEGE LIBRARY

# FREE PUBLIC LIBRARY.

WORCESTER, MASSACHUSETTS.

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# THIRTY-THIRD ANNUAL REPORT

1891—2.

# ANNUAL REPORT

OF THE

# FREE PUBLIC LIBRARY,

OF THE

# CITY OF WORCESTER,

FOR THE

YEAR ENDING NOVEMBER 30, 1892.

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WORCESTER:
PRINTED BY CHAS. HAMILTON,
311 MAIN STREET.
1893.

The Library

# DIRECTORS IN 1893.

| | | Term Expires. |
|---|---|---|
| ALFRED S. PINKERTON, | BURTON W. POTTER, | Dec. 31, 1893. |
| EDWARD I. COMINS, | WALDO LINCOLN, | " 1894. |
| SAMUEL WINSLOW, | EVERETT J. BARDWELL, | " 1895. |
| THOMAS J. CONATY, | GEORGE M. WOODWARD, | " 1896. |
| GEORGE C. WHITNEY, | CHARLES A. PEABODY, | " 1897. |
| FRANCIS A. HARRINGTON, | ALMON GUNNISON, | " 1898. |

# ORGANIZATION FOR THE YEAR.

| President. | Secretary. | Treasurer. |
|---|---|---|
| BURTON W. POTTER. | CHARLES A. PEABODY. | EDWARD I. COMINS. |

**Committee on the Library.**

BURTON W. POTTER, WALDO LINCOLN, EVERETT J. BARDWELL, CHARLES A. PEABODY. ALMON GUNNISON.

**Committee on the Reading-Room.**

THOMAS J. CONATY, ALFRED S. PINKERTON, GEORGE C. WHITNEY.

**Committee on the Building.**

SAMUEL WINSLOW, EDWARD I. COMINS, FRANCIS A. HARRINGTON.

**Committee on Finance.**

WALDO LINCOLN, GEORGE C. WHITNEY, GEORGE M. WOODWARD.

**Librarian.**

SAMUEL S. GREEN.

**Assistant-Librarians.**

| | | |
|---|---|---|
| LUCIE A. YOUNG, | JESSIE E. TYLER, | ELLEN L. OTIS, |
| SARAH D. TUCKER, | HATTIE J. CHILDS, | AROLYN L. JOHNSON. |

# WORCESTER FREE PUBLIC LIBRARY.

## DIRECTORS' REPORT.

*To the Honorable Francis A. Harrington, Mayor, and the City Council of the City of Worcester:—*

The Directors of the Free Public Library have the honor to submit their thirty-third annual report.

The reports of the several standing committees of the board, together with the report of the Librarian and that of the Treasurer of the Reading-room fund are also transmitted. These reports show in detail the work of the past year and the present condition of the Library, with such suggestions as to its future needs, as seem necessary to keep it to that standard of excellence demanded by its patrons.

The financial condition of the library is as follows:—

City appropriation $18,500; received from dog license money $5,271.36; from fines, sales of catalogues, etc., $526.51; unexpended balance of last year $41.63; making a total of $24,339.50. There has been expended in the various departments of the library $24,208.26, leaving an unexpended balance of $131.24.

The income from the Green Library fund has been $2,188.37; one-fourth of this, $547.10, has been added to the fund itself, and the other three-fourths, $1,641.27, to the book account of the Green Library.

The income from the Reading-room fund has been $441.34. Appropriated by the City Council $400; balance from last year $216.46; making a total of $1,057.80. There has been expended for newspapers, periodicals, etc., $862.32, leaving a balance of $195.48.

The Green Library fund now amounts to $45,313.16 and the Reading-room fund $10,856.44; all of which is securely invested.

The total number of volumes in the library is 89,268, a gain of 3,766 since the last report. The number of papers and periodicals subscribed for, or contributed by friends of the library, is 373.

The number of volumes delivered in the circulating department is 126,409, and in the reference department 72,699; making a total number of volumes for the year 199,108. While the number in the circulating department has fallen off somewhat from last year, the number in the reference department has increased 13,979, or an increase of nearly twenty-four per cent.

Many interesting facts showing in detail the practical working of the library will be found in the librarian's report. The estimates submitted of the several amounts required to meet the current expenses of the library for the coming year have been most carefully considered by the Board, and the amount there called for will be necessary to carry on the library and maintain that standard of efficiency demanded by our citizens. A careful examination of the expenditures for the past few years shows that a very large per cent. is absolutely necessary to support the library as it is. The heating, lighting, care of the building, salaries of the librarian and his assistants, together with the many incidental expenses must be provided for; any further reduction decreases by so much the amount available for the purchase of new books.

The one item of extraordinary expenditure contained in the estimates, and referred to by the building committee and the librarian, that of furnishing new shelving for the upper stack in the new building, seems one of imperative necessity, not only to furnish much needed room for the proper arrangement of the books, but especially to enable the many very valuable books and art treasures now in the old building to be placed in that part of the new one specially arranged for the Green Library, and which is practically fire-proof. It would be difficult to replace many of them, should they be destroyed. This item should really be classified under the furnishings for the building, rather than included under current expenses.

The plan for establishing suburban delivery stations for the circulating department, which has been referred to in former reports, we would again bring to your attention. No action has as yet been taken in the matter, as no appropriation was made for the purpose. The estimated expense will be about fifteen hundred dollars for the establishment of eight suburban stations. The above amount has not been included in the estimates, but should the City Council deem it best to make an appropriation for this purpose, the directors would most gladly carry the plan into effect, fully agreeing with our predecessors that thereby the library would be made more useful, and the people living in the outlying districts who cannot now enjoy its privileges without great inconvenience, could then gain lasting benefits from the Free Public Library.

The present closes the first full year of occupancy of the new building which has proved so admirably adapted for its intended use, and has been fully appreciated by the large number of those who have visited the library for the consultation or selection of books. The large and commodious reading-rooms, well equipped for use at all times, have proved a most attractive place to the many readers who have reaped their benefits. The record of attendance is kept only on Sundays and on Holidays, and the average number of persons visiting the rooms on Sunday was 250, while the largest number on any Sunday was 434. These statistics witness stronger than could mere words, the value of this department.

Thirty-three years have passed since the munificent gift of Dr. Green made the Free Public Library of Worcester a reality. Starting with some 12,000 volumes given by Dr. Green and the Lyceum and Library Association, it has grown to its present proportions of upwards of 89,000 volumes. Thanks to the generous and progressive liberality of the City Council, and the wise management of its Boards of Directors, it stands to-day as one of the great educational institutions of our city. It justly merits its wide reputation as being a store-house of well selected books, a library wisely administered and fully alive to the best interests of the people. Few, if any, of the cities of similar size in the country

can boast of educational advantages equal to those of Worcester. Its excellent system administered in the public schools and private schools of high repute, passes on by gradations to the Academy, the Polytechnic Institute, the College, and the University. All these have the same end in view,—the education of the people.

The Public Library should assist and supplement all efforts of professors, teachers and pupils, and bring to their aid all the means in its power as well as help all persons who seek information within its walls. In truth, the library should extend its advantages beyond the domain of school and college, and should, if possible, become a helpful factor in home-culture to those denied the benefits of school training. The great activity in all departments of education calls for constant and increasing watchfulness on the part of those in charge of the Library, that such books of real merit as may be called for to aid investigation, may be promptly placed upon its shelves. We trust that the same generosity that has governed your action in the past may be continued in the future, in order that this most important department of the city's care and interest may be maintained at its high standard of excellence.

To all who have in any way rendered aid to the Library, either in giving books for its different departments, or newspapers and periodicals for the reading-room, we would extend our hearty thanks.

It gives us pleasure to bear testimony to the faithful, scholarly, and courteous services rendered by our Librarian and his assistants in the discharge of their duties, and we feel that, in so doing, we but voice the sentiments of all visitors to the Library. The long service of our Librarian, his thorough knowledge of books and authors, his intimate acquaintance with libraries, and his prominent position among librarians throughout the country, give added worth to his advice in the selection of books, and to his efficient counsel in the general administration of the affairs of his office.

*On behalf and by vote of the Directors,*

EDWIN T. MARBLE, *President.*

# REPORT OF THE LIBRARIAN

OF THE

# FREE PUBLIC LIBRARY.

*To Honorable Edwin T. Marble, President of the Board of Directors:—*

Following is the thirty-third annual report of the Librarian; it is the twenty-second which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms on Sundays and holidays; and record such other facts in the history of the library the past year, as it is our custom to call attention to.

This report covers the work of the library for the first full year that it has occupied the new building. In the light of the experience of the year the statement in the last report may be reaffirmed with emphasis that "the building has proved very convenient, and, used in connection with the older structure, has given a great amount of satisfaction to readers and students, as well as the officers of the library."

During the twenty months which it has been in use it has been visited by a large number of librarians and directors of libraries and generally admired for the excellence and variety of its accommodations and for successful arrangements which were made in its construction for convenience and economy in administration. It is also regarded as an attractive and beautiful building both in the inside and as seen from the outside.

A large amount of work has been done during the past year. The performance of much of it has been evident, but much, too, has not come under the eye of the user of the library. A great

stir has prevailed in the working-rooms and in the stacks, while quiet has prevailed in the reading-rooms.

The whole reference library has been under observation and a large amount of work has been done in re-classifying it. The larger portion of it has also been removed from its quarters in the old building to its new location in the fire-proof stacks.

We have not been able to remove all of the books in the reference library into the stacks, because of the lack of shelving in them.

The upper stack-room was not furnished when the new building was handed over to the library by the building committee of the City Government.

The time has come now when that room must be filled with shelves. The exigency has been so imperative that several hundred dollars were spent last year in providing shelf-room, and it appears from careful estimates which have been obtained that to complete this undertaking, paint the walls of the stacks and do some other furnishing for securing means for the proper storage and care of the books, an extraordinary appropriation of $3,182 will be required.

This amount will undoubtedly be forthcoming, the immediate necessity for doing the work mentioned can be so readily demonstrated.

One other matter, relating to the comfort of readers, I wish to call your particular attention to. A re-arrangement of the lighting fixtures in the Green Library reading-room and in the reading room for magazines is urgently called for. This requirement should be attended to the coming year; fortunately it can be met by a small expenditure of money.

The library had on its shelves December 1, 1892, 89,268 volumes, divided as follows:

| | |
|---|---|
| Green Library, | 23,360 |
| Intermediate department, | 24,601 |
| Circulating department, | 41,307 |

The number of papers and periodicals taken here is 373. The number of volumes added to the library during the year has been 3,766. This is a smaller number than was added last year for

the reason that the City Government felt obliged to reduce our appropriation on account of decreased income. The number of additions would not have been as large as it is had it not been for the fact that the income of the Green Library Fund had been allowed to accumulate, so that a much larger sum than usual was available from that source, the past year, for the purchase of books.

It is believed that during the present year the City Government will see its way clear to make our appropriation large enough to enable us to spend a liberal sum for books. Otherwise, the accumulations referred to having been used up, the library would be very much cramped in its endeavors to meet the reasonable wants of residents who are seeking information and who have been taught of the generosity of the city as shown hitherto, to rely with assurance upon finding it in books belonging to the library. The progress of the world in all departments of knowledge is so rapid that a library which cannot spend a liberal amount for new books becomes comparatively useless. Standard works of tried value must also be looked out for continually and added to the library as opportunities offer to buy them.

Worcester has every reason to be proud of her library and of the facilities which her citizens enjoy of cultivating their minds and adding to both theoretical and practical knowledge through the instrumentality of books furnished them by sympathetic, well trained and accomplished attendants.

The use of the library last year was 199,108 volumes, divided as follows :—

| | |
|---|---|
| Circulating department for use at home, | 126,409 |
| Reference use on all days excepting Sundays and holidays, | 70,720 |
| Sunday reference use, | 1,426 |
| Reference use on holidays, | 553 |

Naturally there has been in the past year as in the eight months of the previous year a large increase in the use of the reference department, because of the added facilities and comfort afforded by the new building in which its books are consulted.

The increase in the use of books in that department during the year has been 13,979 volumes.

We have been able to render unusually valuable services to our higher educational institutions and have been more than ordinarily useful to the high and other common and private schools of the city.

The increase in the use of the lower or newspaper reading-room has been very noticeable during the last year, as it was unmistakably observable during the portion of the year previously reported on in which the new building was occupied.

No account has been kept of the number of persons who have used the papers daily, excepting on Sundays and holidays. On those days the increase has been on the average upwards of 25 persons a day, in addition to an average increase of 31½ a day during the first eight months of the use of the new quarters.

The work-room of the librarian and some of his assistants in the old building, the use of which was discontinued for former purposes upon the completion of the new building, has within a short time been turned into a reading-room where ladies may use magazines and literary and scientific papers. The room has also been furnished with six newspapers, two from New York, two from Boston and two from Worcester, which ladies may use without going into the larger reading-room for newspapers, in the basement of the new building. The use already made of the room justifies the library in setting it apart for ladies.

Three exhibitions of pictures belonging to the library have been held during the year.

From February 11—March 2 the entire set of the fine chromo-lithographs issued by the Arundel Society of London was arranged about the walls of the art galleries and all persons were invited to inspect them freely. During the eighteen days that the exhibition was open it was visited by 1,247 persons, or, on the average, by 69 persons a day.

From April 19—30 there was an exhibition in the lecture hall, mainly for school children. As the pupils of the grammar schools were finishing the study of the period of the Civil War in United States history, one hundred photographs of battle fields (some of them taken before the dead were removed), houses, bridges and objects and places rendered memorable by

incidents in the war, were hung upon the walls, the teachers of the schools were notified that they were on exhibition and an invitation was extended to them and through them, to their scholars to attend it between the hours of 4 and 6 o'clock P. M., a time when the school children were likely to be at liberty. The exhibition was also open Saturday evenings from 7 to 9 o'clock. It was very interesting to note the pleasure and profit received by the young persons as in groups they gathered around pictures and examined and studied them in the light thrown upon them by the text-books which they had been using in school. The interest was enhanced when some veteran of the war joined the groups or brought his children and relatives and narrated his personal experiences at some of the places pictured or explained details of military movements and the strategic value of positions.

The exhibition was visited by 591 persons, or an average of 53 or 54 every da .

In mid-summer, from June 6 to July 9, there was an exhibition of a very valuable collection of large-sized photographs of a large number of the best portraits that have been painted by the masters of portraiture.

A catalogue of these was prepared by the late Miss Emily W. Sargent, and printed at the expense of the Worcester Art Society.

It was an admirable piece of work and gave added testimony to the thorough knowledge which Miss Sargent had regarding all matters connected with the fine arts.

Her willingness to undertake so elaborate and thorough a piece of annotated cataloguing emphasized the public spirit and spirit of helpfulness which were portions of her character. The library owed to Miss Sargent a debt which it would have found it hard to pay.

She always stood ready to place her knowledge at our service and she was always willing to labor long and earnestly to make selections of photographs to meet the wants of users of the library and, in any other way that was pointed out to her, to add to the usefulness of an institution which she considered of the first importance and which she was anxious to aid in all its efforts to elevate the taste or add to the knowledge of citizens or

stimulate inquiry among its younger or older users. 752 persons visited the exhibition last referred to, or 26 persons on the average daily.

The first and third exhibitions were open from 3 to 6 o'clock in the afternoon and on Saturday evenings from 7 to 9 o'clock. There has been a willingness to show the pictures at other hours of the day than those advertised when wishes of residents in that direction have been made known to us.

In preparing for the two large exhibitions in the art galleries much aid has been received from members of the Worcester Art Society and particularly from two of its members, namely, Mr. John G. Heywood and Mr. Frederick S. Pratt. We allowed the Art Society to announce the exhibitions for a single evening each as their own before they were thrown open to the public. In return they arranged and hung the pictures and in the case of one of the exhibitions, as stated before, at considerable expense, provided a carefully prepared and valuable printed catalogue.

This co-operation of the Society and the library has been of advantage to both; the Art Society has been able to do work for the benefit of the people of the city as well as for its own members and the library has been relieved of expenses which it must have incurred without the aid of the Society.

The citizens of Worcester are also indebted to the Worcester Art Society for incurring considerable expense in providing an exhibition of portraits and landscapes in oil colors. That began October 17th of the past autumn and was kept open three weeks or more.

The portraits were by Mr. Walter Gilman Paige of Boston, and the landscapes by Mr. Dwight F. Boyden of Paris and Boston. The pictures were of a high order of excellence, and were examined by visitors with great satisfaction. The exhibition was largely attended.

It is evident that Worcester is doing a beneficent work in showing freely and often real art treasures; it is giving instruction and improving the taste of the community.

A list of the persons and institutions to which we are indebted for gifts is appended to this report. We wish to extend hearty thanks to the friends who have so kindly remembered us.

Especial gratitude is due to the Boston Athenæum, the libraries of Harvard University and Columbia College, and the library of the United States Surgeon-General's office, for their kindness in the past, as in previous years, in lending us books for the use of citizens of Worcester.

It is necessary for us to borrow largely of the books of other libraries in order to furnish materials to students here, needed in doing literary work, and in making scientific and other investigations.

It is fortunate for us that the courtesies of other institutions are extended to us so freely. The kindness shown us should make us both grateful and generous, and incline us to be ready to help inquirers in other places than Worcester.

The library has received from James Green, Esquire, trustee under the will of the late Dr. John Green, the principal founder of our library, thirty shares of the stock of the Central National Bank. The market value of this gift is now $4,500. This is to form, with the accretions of interest provided for in Dr. Green's will, a Librarian Fund. Not any of the income from the fund is to be used until the principal has increased to $20,000. Then one-fourth of the income is still to be added to the principal and the remainder of the income may be used for library purposes specified in the will.

Another bequest, provided for in a codicil of the will of Dr. Green, consisting of twenty shares of bank stock, will come to the city and library after the death of a single elderly lady who now enjoys its income.

Following is my account of money collected for fines, etc., with the signatures of the members of the Finance Committee appended. These signatures were written after the account had been examined by the Committee.

CITY OF WORCESTER,

FREE PUBLIC LIBRARY, December 19, 1892.

We have examined the Librarian's account from December 1, 1891, the date of the last settlement, and find that it stands as follows :

| | | |
|---|---|---|
| Cash balance in librarian's hands, December 1, 1891, | $278 86 | |
| Received for fines, | 463 89 | |
| Received from sale of copies of the printed catalogues and lists of additions, | 68 50 | |
| Received for books injured or lost, | 8 32 | |
| Received from deposits, | 9 75 | |
| Miscellaneous receipts, | 8 67 | |
| | | $831 99 |
| Deposits returned, | $ 6 50 | |
| Paid W. S. Barton, Esq., city treasurer, | 526 51 | |
| | $533 01 | |
| Balance in librarian's hands, December 1, 1892, | $298 98 | |
| | | $831 99 |

WALDO LINCOLN,
EDWIN T. MARBLE,
GEO. C. WHITNEY,
*Members of the Finance Committee.*

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Balance from previous year, | | $41 68 |
| Municipal appropriation, | | $18,500 00 |
| Income from invested funds :— | | |
| Green Library Fund, | $1,688 11 | |
| Reading-room " | 441 34 | |
| | | $2,129 45 |
| Receipts from dog licenses, | | $5,271 86 |
| " " fines, | | 463 89 |
| " " sale of catalogues, | | 68 50 |
| Payments for missing or damaged books, | | 8 32 |
| Sundries, | | 18 42 |
| | | $26,501 07 |
| Cash on hand at last report :— | | |
| Green Library Fund, | $2,750 71 | |
| Fines, catalogues, etc., | 273 86 | |
| Reading-room Fund, | 216 46 | |
| | | $3,240 58 |
| | | $29,741 60 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library Fund, | $2,651 28 | |
| City appropriation, | 5,362 70 | |
| | | $8,013 98 |
| Periodicals:— | | |
| Green Library Fund, | $ 16 90 | |
| City appropriation, | 247 39 | |
| Reading-room Fund, | 861 67 | |
| | | $1,125 96 |
| Binding, | | 1,010 78 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, Furniture and fixtures, | $1,178 88 |
| Insurance, | 80 51 |
| Fuel, | 933 90 |
| Lights, | 1,848 29 |

### SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors and elevator boy), | $8,675 78 |
| Cataloguing, | 750 00 |
| Extra service, | 2,641 64 |

### SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | 244 33 |
| Blanks and stationery, | | 282 38 |
| Postage, | | 154 20 |
| Sundries:— | | |
| Water for elevators, etc., | $318 30 | |
| Printing annual report, | 55 42 | |
| Freight (foreign and domestic), expressage, and minor running expenses, | 580 96 | |
| Premium on bank stock bought for the Green Library Fund, | 500 00 | |
| | | $1,454 68 |
| Cash on hand, December 1, 1892:— | | |
| Green Library Fund, | $1,270 69 | |
| Reading-room " | 195 48 | |
| Money received for fines, sale of catalogues, etc., | 298 98 | |
| Balance of city appropriation, | 131 24 | |
| | | $1,896 39 |
| | | $29,741 60 |

## ACCESSIONS.

| | | | |
|---|---|---|---|
| Increase of volumes by purchase:— | | | |
| Green Library, | | 307 | |
| Intermediate department, | | 792 | |
| Circulating department, | | 2,118 | |
| | | | 3,217 |
| Increase of volumes by gifts:— | | | |
| Green Library, | | 1 | |
| Intermediate department, | | 313 | |
| Circulating department, | | 40 | |
| | | | 354 |
| Increase of volumes by binding periodicals:— | | | |
| Green Library, | | 7 | |
| Intermediate department, | | 346 | |
| Circulating department, | | 34 | |
| | | | 387 |
| Increase by placing unbound periodicals in the library:— | | | |
| Intermediate department, | | | 8 |
| Number of missing volumes restored since last report:— | | | |
| Intermediate department, | | 1 | |
| Circulating department, | | 2 | 3 |
| | | | 3,964 |
| Number of volumes withdrawn since last report:— | | | |
| Intermediate department, | 25 | | |
| Circulating department, | 149 | | |
| | | 174 | |
| Number of volumes missing since last report:— | | | |
| Intermediate department, | 6 | | |
| Circulating department, | 18 | | |
| | | 24 | |
| | | | 198 |
| Net increase for the year, | | | 3,766 |
| Number of volumes in the library as last reported:— | | | |
| Green Library, | | 23,045 | |
| Intermediate department, | | 23,177 | |
| Circulating department, | | 39,280 | |
| | | | 85,502 |
| Total number of volumes in the library, | | | 89,268 |

| | | | |
|---|---|---|---|
| Increase of unbound pamphlets by purchase :— | | | |
| Green Library, | 2 | | |
| Intermediate department, | 66 | | |
| | | 68 | |
| Increase of unbound pamphlets by gifts :— | | | |
| Intermediate department, | | 524 | |
| | | | 592 |
| Number of newspapers subscribed for :— | | | |
| Reading-room fund and City funds, | | 123 | |
| Number of newspapers given to the Reading-room, | | 46 | |
| | | | 169 |
| Number of magazines subscribed for :— | | | |
| Reading-room fund and City funds, | | 183 | |
| Green Library fund, | | 7 | |
| Number of magazines given to the Reading-room, | | 14 | |
| | | | 204 |

## CIRCULATION.

| | |
|---|---|
| Number of days the Circulating department was open, | 305 |
| Number of days the Reference department was open, | 366 |
| Number of days the lower Reading-room was open, | 366 |
| Number of volumes delivered for home use, | 126,409 |
| Number of volumes delivered for reference use, | *70,720 |
| Average daily use (home and reference), | 64 |
| (Circulating department, 414; Reference department, 232) | |
| Largest daily use (home and reference), March 19, | 1,158 |
| (Largest in Circulating department, January 16, 936; in Reference department, November 1, 591) | |
| Smallest daily use (home and reference), September 14, | 228 |
| (Smallest in Circulating department, June 13, 177; in Reference department, July 28 and August 5, 27) | |
| Number of books lost and paid for: | |
| Circulating department, | 7 |
| Number of books lost and not paid for: | |
| Circulating department, | 11 |
| Number of books worn out and withdrawn, | 149 |
| Number of notices to delinquents, | 7,805 |
| Number of volumes bound, | 2,876 |
| Number of names registered during the year, | 2,204 |
| Total number of names registered (a new registry made November 1, 1889), | 12,897 |

* Of this number, 18,916 shows the use of volumes and portfolios of pictures in the art exhibitions.

## SUNDAY USE.

The Reading-rooms are open from 2 o'clock to 9 o'clock, P. M.

| | |
|---|---|
| Number of persons using the upper room, | 3,469 |
| Number of persons using the lower room, | 9,508 |
| Total number, | 12,977 |
| Average number of persons, | 250 |
| Largest Sunday attendance, February 21, | 434 |
| Smallest Sunday attendance, July 8, | 134 |
| Number of volumes delivered (for use within the building), | 1,426 |
| Average number of volumes delivered per Sunday, | 27 |

## HOLIDAYS.

The upper Reading-room is open from 9 o'clock A. M. to 9½ P. M.
The lower, from 8 A. M. to 9½ P. M.

| | |
|---|---|
| Number of persons using the upper room, | 778 |
| Number of persons using the lower room, | 2,082 |
| Total number, | 2,860 |
| Average number of persons, | 318 |
| Largest attendance, October 21, | 467 |
| Smallest attendance, July 4, | 126 |
| Number of volumes used for reference, | 553 |
| Average number of volumes used, | 61 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| GIVERS. | | Books | Pamphlets |
|---|---|---|---|
| Abbot, William F., | 1 folded sheet | | |
| Academy of Natural Sciences, *Philadelphia, Pa.*, | | | 1 |
| Adams Charles F., *Quincy*, | | 1 | |
| American Antiquarian Society, | | | 2 |
| American Home Missionary Society, *New York City*, | | | 1 |
| American Institute of Mining Engineers, *New York City*, | | 2 | |
| American Meteorological So-ciety, *New York City*, | 1 chart | | 2 |
| American Unitarian Association, | | | 2 |
| Ames Free Library, *North Easton*, | | | 1 |
| Amherst College, *Amherst*, | | | 1 |
| Andover Theological Seminary, *Andover*, | | 1 | 1 |
| Angell, George T., *Boston*, | | 1 | |
| Anonymous, | 1 newspaper, 1 sheet | 5 | 17 |
| Apprentices' Library, *New York City*, | | | 1 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 1 | 1 |
| Archæological Institute of America, | | | 2 |
| Arena Publishing Company, *Boston*, | | 1 | |
| Arlington, *Mass.*, Public Library, | 1 card, 1 folded sheet | | |
| Art Students' Club of Worcester, | | | 1 |
| Arundel Society, *London, Eng.*, | 1 folded sheet | | |
| Associated Charities, *Boston*, | | | 1 |
| Astor Library, *New York City*, | | | 1 |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | | 1 |
| Batchelder, John M., *Cambridge*, | 1 sheet | 1 | |
| Beer, William, | 13 plates | 1 | |
| Berry, John M., | | 1 | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | | 27 |
| Biblioteca Nazionale Centrale, Vittorio Emanuele, *Rome, Italy*, | | | 16 |
| Bigelow Free Public Library, *Clinton*, | | | 1 |
| Birmingham, *England*, Free Libraries' Committee, | | | 1 |
| Blake, H. G. O., | | 1 | |
| Blanchard, W. S. & Co., | 4 plates | | |
| Bodleian Library, *Oxford, Eng.*, | | | 1 |
| Bolles, Frank, *Cambridge*, | | | 1 |
| Bolton, Charles K., *Cambridge*, | | | 1 |
| Boston, City Messenger, | | 3 | |
| Public Library, | | 1 | 4 |
| Boston Book Company, | | | 1 |
| Boutell, Lewis H., *Chicago, Ill.*, | | 1 | |
| Bowdoin College, *Brunswick, Me.*, | | | 1 |
| Bremer, L., *St. Louis, Mo.*, | | | 1 |
| Brett, W. H., *Cleveland, O.*, | | | 1 |
| Bridgeport, *Conn.*, Public Library, | | | 1 |
| Brighton Public Library, *Brighton, Eng.*, | | | 1 |
| Brinton, Daniel G., *Philadelphia, Pa.*, | | | 1 |
| Britannia Company, *Colchester, Eng.*, | | 2 | 1 |
| Brogi, Giacomo, *Florence, Italy*, | | | 1 |

| GIVERS. | | Books | Pamphlets |
|---|---|---|---|
| Brookline Public Library, | | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.*, | | | 1 |
| Buffalo Library, *Buffalo, N. Y.*, | | | 1 |
| Bunker Hill Monument Association, *Boston*, | | 1 | |
| Burt, B. C., *Ann Arbor, Mich.*, | | | 1 |
| California State Library, *Sacramento, Cal.*, | | 1 | 1 |
| Cambridge, *Mass.*, City Council, | | 1 | |
| Public Library, | | | 1 |
| Cambridge University Library, *Cambridge, Eng.*, | | | 1 |
| Canadian Institute, *Toronto, Canada*, | | 1 | 1 |
| Canfield, *Mrs.* P.S., | 22 photographs | 29 | |
| Canfield, *Miss* P. W. S., | | 11 | |
| Cardiff Free Libraries, Museum and Art Gallery, *Cardiff, Wales*, | | | 1 |
| Carnegie Free Library, *Allegheny, Pa.*, | | 1 | |
| Catellier, L. A., Under Secretary of State, *Ottawa, Canada.*, | | | 1 |
| Chamberlain, Alexander F., | | | 1 |
| Chicago, *Ill.*, Board of Trade, | | 1 | |
| Childs, George W., *Philadelphia, Pa.* | | | 1 |
| Cincinnati, *Ohio*, Public Library, | | 1 | 1 |
| Civil Service Reform Association of Boston, | | | 41 |
| Clapham Public Library, *London*, | | | 2 |
| Clark University, *Worcester*, | 1 folded sheet | | 3 |
| Clerkenwell Public Library, *London, Eng.*, | | | 1 |
| Cleveland, *Ohio*, Public Library, | | | 1 |
| Colby University, *Waterville, Me.*, | | | 2 |
| College of the Holy Cross, *Worcester*, | | | 1 |
| Conaty, Thomas J., | | | 3 |
| Concord, *Mass.*, Free Public Library, | | | 1 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.*, | | | 4 |
| Cornell University, *Ithaca, N. Y.*, | | | 4 |
| Crisp, Frederick A., *London, Eng.*, | | 1 | |
| Damon, *Mrs.* Charles B., | | | 1 |
| Dante Society, *Cambridge*, | | | 1 |
| Davis, Andrew McFarland, *Cambridge*, | | | 2 |
| Denver, *Colorado*, Public Library, | | | |
| | 1 plate, 10 folded sheets, 4 newspapers, 1 map | 1 | 53 |
| Detroit, *Mich.*, Public Library, | | 1 | 2 |
| Devens, Arthur L., *Boston*, | | 1 | |
| Dexter, F. B., *New Haven, Conn.*, | | | 2 |
| Diplomatic Review, *London, Eng.*, | | 8 | 14 |
| Dole, Charles F., *Jamaica Plain*, | | | 8 |
| Drew, Allis & Company, | | 2 | |
| Drexel Institute of Art, Science and Industry, *Philadelphia, Pa.*, | | | 1 |
| Enoch Pratt Free Library, *Baltimore, Md.*, | | | 2 |
| Essex Institute, *Salem*, | | 1 | 1 |
| Estes & Lauriat, *Boston*, | | | 1 |
| Executive Committee of the Twenty-Fourth National Encampment, Grand Army of the Republic, | | 1 | |
| Fall River Public Library, | | | 1 |
| Fitz Public Library, *Chelsea*, | | | 1 |
| Fletcher Free Library, *Burlington, Vt.*, | | | 1 |
| Flinn, Alfred D., | | | 1 |
| Foote, Allen R., *Washington, D. C.*, | | | 2 |
| Forbush, E. H., *Malden*, | | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Foster, William E., *Providence, R. I.*, | | 3 |
| French, T. H., *New York City*, | | 1 |
| Friends' Free Library and Reading Room, *Germantown, Pa.*, | | 1 |
| Garver, Austin S., | | 3 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 1 |
| Gilman, Daniel C., *Baltimore, Md.*, | | 1 |
| Gloversville Free Library, *Gloversville, N. Y.*, 1 folded sheet | | |
| Gordon, H. L., *Minneapolis, Minn.*, | 1 | |
| Gow, George B., *Glens Falls, N. Y.*, | 1 | |
| Grand Rapids, *Mich.*, Public Library, | | 1 |
| Grant, G. M., *Kingston, Ontario*, | | 1 |
| Great Yarmouth, *England*, Free Library, | | 1 |
| Green, Andrew H., *New York City*, | 1 | 3 |
| Green, Samuel A., *Boston*, 1 folded sheet | 2 | 3 |
| Green, Samuel S., 5 folded sheets | 1 | 8 |
| Grosvenor, Edwin A., *Millbury*, | | 1 |
| Hall, J. Brainerd, | | 6 |
| Hallowell, Norwood P., *Boston*, | 1 | |
| Hamilton Public Library, *Hamilton, Ontario*, | | 1 |
| Hampton Normal and Agricultural Institute, *Hampton, Va.*, 1 folded sheet | | |
| Hardy, George E., *New York City*, | | 1 |
| Harrington, Francis A., | 1 | |
| Hartford Courant Company, *Hartford, Conn.*, | | 2 |
| Hartford Library Association, *Hartford, Conn.*, | | 1 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, | | 13 |
| Harvard University, *Cambridge*, | 1 | 23 |
| Harvard University, Divinity School Library, | | 1 |
| Hazen, Henry A., *Boston*, | 1 | |
| Heywood, E. H., *Princeton*, 1 paper | | |
| Highland Military Academy, *Worcester*, | | 1 |
| Hill, Nathaniel P., *Colorado Springs, Col.*, | 1 | |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.*, | | 1 |
| Hobbs, William H., *Madison, Wis.*, | | 4 |
| Home Market Club, *Boston*, | | 10 |
| Hopedale Public Library, | | 2 |
| Howland, Henry J., | | 3 |
| Hubbard, L. M., 10 maps | | |
| Huling, Ray G., *New Bedford*, | | 5 |
| Hutchins, F. L., 1 folded sheet | | 1 |
| Indian Rights Association, *Philadelphia, Pa.*, 1 folded sheet | | 1 |
| Indiana Bureau of Statistics, *Indianapolis, Ind.*, | 1 | |
| Indiana Commandery, M. O. L. L. A., | | 1 |
| Jersey City, *N. J.*, Free Public Library, | | 2 |
| Johns Hopkins University, *Baltimore, Md.*, | | 8 |
| Johnson, T. L., *Washington, D. C.*, | | 1 |
| Kansas City, *Mo.*, Public Library, | | 1 |
| Lancaster, *Mass.*, Public Library, | | 1 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leicester Academy, *Leicester*, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | | 4 |
| Leominster Public Library, | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Libbie, C. F. & Co., *Boston*, | | 1 |
| Lincoln Public Library, *Lincoln, Nebraska*, | | 1 |
| Liverpool, *England*, Free Public Library, | | 1 |
| London, *England*, St. Martin-in-the-Fields, Free Public Library, | | 1 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Los Angeles Chamber of Commerce, | | 2 |
| Lothrop, Thornton K., *Boston*, | 1 | |
| Loughead, Flora H., *Santa Barbara, Cal.*, | 1 | |
| Lowell City Library, | | 3 |
| Lynn Public Library, | 1 | 1 |
| McClellan, *Mrs.* E. A., | 1 | |
| Macdonald, Arthur, *Washington, D. C.*, | | 4 |
| Mackenzie, Harriet, *Braemar, Scotland*, | 2 | |
| Macullar, Frank R., 16 plates | | |
| Maimonides Library, *New York City*, | | 1 |
| Malden Public Library, | | 1 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Massachusetts Record Commissioner, | 2 | 1 |
| Secretary of the Commonwealth, | 21 | 3 |
| State Board of Agriculture, | | 1 |
| State Board of Lunacy and Charity, | 1 | |
| State Library, | 13 | 2 |
| State Lunatic Hospital, *Northampton*, | | 1 |
| State Normal School, *Worcester*, | | 1 |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Horticultural Society, 1 sheet | | |
| Maasschusetts Institute of Technology, *Boston*, | | 2 |
| Massachusetts Mechanic Charitable Association, | 1 | |
| Massachusetts Society for the Prevention of Cruelty to Children, | | 1 |
| Massachusetts Society for Promoting Agriculture, | 1 | |
| Melrose Public Library, | | 1 |
| Memorial Hall Library, *Andover*, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 5 |
| Mercantile Library Association, *San Francisco, Cal.*, | | 2 |
| Mercantile Library Company of Philadelphia, | | 1 |
| Merriam, John M., *Framingham*, | | 1 |
| Michigan State Board of Health, *Lansing, Mich.*, | | 3 |
| Milwaukee, *Wis.*, Public Library, | | 1 |
| Minneapolis Public Library, *Minneapolis, Minn.*, | 1 | 1 |
| Minnesota Historical Society, *St. Paul, Minn.*, | | 1 |
| Mitchell Library, *Glasgow, Scotland*, | | 1 |
| Moen, *Mrs.* Philip L., | 1 | |
| Morse, Edward S., *Salem*, | | 2 |
| Morse Institute, *Natick*, | | 1 |
| Mount Holyoke Seminary and College, *South Hadley*, | | 1 |
| Museum of Comparative Zoölogy, *Cambridge*, | | 1 |
| Museum of Fine Arts, *Boston*, | 1 | 4 |
| National Prison Association, | | 1 |
| New Bedford, Free Public Library, | | 2 |
| New England Engineering Company, *Boston*, | | 1 |
| New England Historic Genealogical Society, *Boston*, | | 3 |
| New Hampshire, State Library, | 2 | |
| New Haven, Free Public Library, | 1 | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| New Jersey, State Library, *Trenton, N. J.*, | 2 | |
| New York, State Forest Commission, *Albany, N. Y.*, | 1 | |
| New York Free Circulating Library, *New York City*, | | 2 |
| Newark, *N. J.*, Free Public Library, | | 1 |
| Newberry Library, *Chicago, Ill.*, | | 1 |
| Newburyport, Public Library, | | 1 |
| Newton Free Library, *Newton*, | 1 | 1 |
| Nourse, Henry S., *Lancaster*, | | 1 |
| Oates, William C., *Washington, D. C.*, | | 1 |
| Ohio, State Board of Agriculture, | | 1 |
| Ohio Meteorological Bureau, *Columbus, Ohio*, | | 2 |
| Oxford, *Mass.*, Free Public Library, | | 1 |
| Paine, Nathaniel, | | 2 |
| Paterson, *N. J.*, Free Public Library, | | 2 |
| Paul, Kegan, Trench, Trübner & Co., *London, Eng.*, | 2 | 8 |
| Pawtucket, *R. I.*, School Committee, | | 1 |
| Peabody Institute, *Baltimore, Md.*, | 5 | 1 |
| Peabody Institute, *Danvers*, | | 1 |
| Peabody Institute, *Peabody*, | | 1 |
| Peck, Charles H., 1 plate | | |
| Pennsylvania Railroad Company, *Philadelphia, Pa.*, | | 8 |
| Peoria, *Ill.*, Public Library, | | 1 |
| Perkins Institution and Massachusetts School for the Blind, | | 1 |
| Perley, *Miss* Mary N., 23 sheets | | |
| Peters, Edward T., *Washington, D. C.*, 1 folded sheet | | |
| Petersham Memorial Library, | | 1 |
| Peterson, Ellis, *Boston*, | | 1 |
| Philadelphia City Institute, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Plymouth, *England*, Free Public Library, | | 1 |
| Poole, William F., *Chicago, Ill.*, | | 1 |
| Pope Manufacturing Co., *Boston*, | | 1 |
| Pratt Institute, *Brooklyn, N. Y.*, | | 1 |
| Providence, *R. I.*, City Engineer, | | 1 |
| City Messenger, | 1 | 1 |
| Public Library, | | 1 |
| Purcell, Edith J., *Washington, D. C.*, 2 sheets of a newspaper | | |
| Putnam, Davis & Co., | | 1 |
| Putnam's Sons, G. P., *New York City*, | 1 | |
| Redwood Library and Athenæum, *Newport, R. I.*, | | 1 |
| Reemelin, Charles, *Cincinnati, O.*, | 1 | |
| Reynolds Library, *Rochester, N. Y.*, | | 1 |
| Risteen, A. D., *Hartford, Conn.*, | | 1 |
| Royal Society of Canada, *Montreal, Canada*, | 1 | |
| Sadler, Ralph, *London, Eng.*, | 1 | |
| Saint Louis Mercantile Library, *St. Louis, Mo.*, | | 1 |
| Saint Louis Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| Salem Public Library, *Salem*, | | 20 |
| San Diego Public Library, *San Diego, Cal.*, 1 newspaper cutting | | |
| San Francisco, *Cal.*, Free Public Library, | | 1 |
| Sanborn F. B., *Concord*, | | 1 |
| Sawin, James M., *Providence, R. I.*, | | 1 |
| Scranton Public Library, *Scranton, Pa.*, | | 1 |
| Scripture, E. W., *New Haven, Conn.*, | | 2 |

| GIVERS. | | Books | Pamphlets |
|---|---|---|---|
| Sentinel Printing Co., *Fitchburg*, | 1 newspaper | | |
| Shaffer, J. M., *Keokuk,, Iowa*, | | | 2 |
| Shaler, Nathaniel S., *Cambridge*, | | | 1 |
| Smith, Cassius C., *Denver, Col.*, | | | 1 |
| Smith, John C., *Brooklyn, N. Y.*, | | 1 | |
| Smithsonian Institution, *Washington, D. C.*, | | 8 | 4 |
| Society to Encourage Studies at Home, *Boston*, | | | 1 |
| Southbridge, Public Library, | | | 1 |
| Sprague, Henry H., *Boston*, | | | 1 |
| Springfield, City Library Association, | | | 1 |
| Springfield Improvement Association, *Springfield*, | | | 1 |
| State University of Iowa, *Iowa City, Iowa*, | | | 2 |
| Stechert, G. E., *New York City*, | | 1 | |
| Stevens, B. F., *London, Eng.*, | | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | | 1 |
| Sturgis, *Mrs.* Henry P., *Beverly*, | 1 newspaper | | |
| Sunset Club, The, *Chicago, Ill.*, | | 1 | |
| Sutton, *Mass.*, Public Library, | | | 1 |
| Swansea, *Wales*, Public Library, | | | 1 |
| Taunton Public Library, | | | 1 |
| Thayer Academy, *Braintree*, | | | 1 |
| Thayer, Eli, | | 1 | |
| Thomas Crane Public Library, *Quincy*, | | | 2 |
| Thurber, Samuel, *Boston*, | | 1 | |
| Tokyo Library, *Tokyo, Japan*, | | | 6 |
| Toledo, *Ohio*, Public Library, | | | 1 |
| Toronto Public Library, *Toronto, Canada*, | | | 1 |
| Tucker, *Mrs.* S. D., | | | 2 |
| Tufts College, *Medford*, | | | 1 |
| Tufts Library, *Weymouth*, | | | 1 |
| Tuskegee Normal and Industrial Institute, *Tuskegee, Ala.*, | | | 1 |
| United States, Board on Geographic Names, | | 1 | |
| Bureau of Education, | | 2 | 8 |
| Civil Service Commission, | | | 4 |
| Department of Agriculture, | | | 33 |
| Department of the Interior, | | 123 | 5 |
| Department of Labor, | | 2 | |
| Department of the Navy, | 1 sheet | 2 | |
| Department of State, | | 6 | 47 |
| Department of the Treasury, | | | 1 |
| Department of War, | | 18 | 8 |
| Fish Commission, | | 1 | |
| Interstate Commerce Commission, | | 2 | |
| University of California, *Berkeley, Cal.*, | | | 4 |
| University of California, College of Agriculture, | | | 1 |
| University of Chicago, *Chicago, Ill.*, | 1 folded sheet | | 6 |
| University of Pennsylvania, *Philadelphia, Pa.*, | | 1 | 1 |
| University of Vermont, *Burlington, Vt.*, | | | 1 |
| University of Virginia, *Richmond, Va.*, | | | 1 |
| University of the State of New York, *Albany, N. Y.*, | | | 5 |
| Uxbridge Free Public Library, | | | 1 |
| Van Siclen, George W., *New York City*, | | 1 | |
| Veteran, The, Publishers of, | | | 7 |
| Walker, Joseph H., | | 8 | 2 |

| GIVERS. | | Books | Pamphlets |
|---|---|---|---|
| Warner, Caleb H., *Boston*, | | 1 | |
| Warren County Library, *Monmouth, Ill.*, | | | 2 |
| Washburn & Moen Manufacturing Company, | | | 1 |
| Webster Public Library, | | | 1 |
| Wells, O. E., *Madison, Wis.*, | | | 3 |
| Welsh, Herbert, *Philadelphia, Pa.*, | | | 2 |
| Wheeler, H. L., *Burlington, Vt.*, | | | 1 |
| Wheeler, Leonard, | | 1 | 1 |
| Wilmington Institute, *Wilmington, Del.*, | | | 1 |
| Williamson, W. B., *Worcester, Eng.*, | 2 framed pictures | 3 | 2 |
| Winsor, Justin, *Cambridge*, | | | 1 |
| Wisconsin, State Superintendent, | | | 1 |
| Wisconsin Academy of Sciences, Arts, and Letters, *Milwaukee, Wis.*, | | 1 | |
| Wisconsin State Historical Society, *Madison, Wis.*, | | | 1 |
| Woburn Public Library, | | | 1 |
| Woodward, P. H., *Hartford, Conn.*, | | 1 | |
| Worcester, City Clerk, | | 1 | 3 |
| City Engineer, | maps | 3 | 3 |
| City Hospital, | | | 1 |
| Mayor, | | | 3 |
| Superintendent of Schools, | | | 1 |
| Worcester, Associated Charities, | | | 1 |
| Worcester Academy, | | | 5 |
| Worcester County Horticultural Society, | | | 1 |
| Worcester County Mechanics Association, | | | 17 |
| Worcester County Musical Association, | | 2 | 1 |
| Worcester District Medical Society, | | 2 | 9 |
| Worcester Memorial Hospital, | | | 1 |
| Worcester Natural History Society, | 2 folded sheets | 1 | |
| W P I, Publishers of, | | 2 | |
| Worcester Society of Antiquity, | | | 2 |
| Yale University, *New Haven, Conn.*, | | | 6 |
| Young Men's Christian Association, *New York City*, | | | 1 |
| Young Men's Mercantile Library Association, *Cincinnati, Ohio*, | | | 1 |
| | | 354 | 772 |

# REPORT

OF THE

# COMMITTEE ON THE LIBRARY.

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*To the Board of Directors:*

The Committee on the Library have attended in course to the duties assigned them by the Rules.

Detailed information as to the volumes purchased and matters of the like sort may be found in the Librarian's report and need not be repeated here.

It is a satisfaction to the Committee to point out the large proportion of works of a practical and scientific nature found in our purchases, as opposed to books classed under fiction or pure literature.

The department of Æsthetics has received large and valuable additions in the way of plates, prints, photographs, and illustrated texts; and the Committee feel that special attention should be given (as has been the case thus far) to the making of these known to the people by placing them often in view.

EDW. B. GLASGOW.
WALDO LINCOLN.
E. J. BARDWELL.
BURTON W. POTTER.
CHAS. A. PEABODY.

WORCESTER, December 20, 1892.

# REPORT

OF THE

# COMMITTEE ON THE READING-ROOM.

*To the Directors of the Free Public Library:*

The Committee on the Reading-Room are pleased to refer to the indications of a marked improvement in the work done by the Library, in this department. The number of regular visitors is constantly increasing, and the opinion from all is one of extreme satisfaction. This is largely due to the commodious rooms, so well lighted, heated, and ventilated, and to the well-recognized disposition on the part of those in charge to meet every reasonable demand. The aim of the Reading-Room is to furnish to the community a public place where the best thought of the day, religious and secular, may be found in the columns of newspapers carefully selected and representing every phase of national, social, and religious opinion. What better means for the diffusion of general education than this which keeps men in touch with one another the world over, and places within the reach of the many what otherwise could be enjoyed but by the few. Another advantage is presented in this, that by it men from different countries, or from sections of our own country, are allowed to keep in constant intercourse with the localities whence they came. Many of these opportunities come to us through the generosity of friends of the Library, who regularly, at their own expense, furnish periodicals and newspapers, by which many tastes are satisfied which, owing to our rules, could be taken only with difficulty or not at all, were we to depend solely upon the public appropriation. That our Reading-Room is appreciated and enjoyed is evidenced by the great increase in attendance, of which records have been kept on the public holidays and Sunday after-

noons, when many, who are at other times busily engaged, find the conveniences of the Library suiting their wants.

We again call the attention of the people to these facts, and we assure those who are strangers to the Reading-Room that by visiting it they will learn something of the Educational power which it exercises in a community as intelligent as ours is. It is open every day in the year, except Sunday, from 8.30 A. M. until 9.30 P. M., and on Sundays from 2 P. M. until 9 P. M.

The list of papers and periodicals has been much the same as last year, changing only as requests have been made for others. There are now 373 papers and periodicals kept on file; of these, 313 are subscribed for, and 60 given by individuals. The thanks of the committee are given to all who have so generously remembered the wants of our readers.

Notwithstanding the increase in newspapers subscribed for, the Committee are pleased to be able to say that they ask for a smaller appropriation than last year. We expect to carry on the Reading-Room for $50 less. The entire income from the permanent fund is $4,441.34; the appropriation by the City Council for the last year was $400. The reduction in expense is due to the watchful care of the Librarian, who seeks to give the best and do it as economically as possible.

THOMAS J. CONATY,
A. S. PINKERTON,
GEO. C. WHITNEY,
} *Committee on the Reading-Room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Californian illustrated magazine,
Charities review,
Cork examiner,
Nya dagligt allehanda,
Electrical world,
Harvard graduates' magazine,
Mentor,
Music,
New world,
Psychical review,
Republican magazine,
Springfield union,
University extension.

## PUBLICATIONS DISCONTINUED DURING THE YEAR.

Academy,
Standard.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| *American (Phila.), | Publishers. |
| *American amateur photographer, | George E. Francis. |
| American gas light journal, | G. Warren Dresser, Editor. |
| American Catholic news, | Catholic Truth Society. |
| American missionary, | American Missionary Association. |
| American philatelist, | Publishers. |
| Amerika, | B. E. Bergesen. |
| Amerikanische Turnzeitung, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birkbeck. |
| *British journal of photography, | George E. Francis. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| C. T. A. news, | T. J. Conaty. |
| Catholic school and home magazine, | T. J. Conaty. |
| Catholic union and times, | T. J. Conaty. |
| Christian leader, | Universalist Publishing House. |
| Christian register, | American Unitarian Association. |
| *Churchman, | Jessie E. Tyler. |
| Congressional record, | J. H. Walker. |
| Cosmopolitan, | F. L. Hutchins. |
| Denver times, | Publishers. |
| Donahoe's magazine, | Thomas J. Conaty. |
| Drapers' record, | Proprietors. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fashions, | Denholm & McKay Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| *Food, | W. A. Richardson. |
| Free Russia, | Publishers. |
| Home market bulletin, | Home Market Club. |
| Home missionary, | Publishers. |

| | |
|---|---|
| Hope and home, | John M. Berry. |
| Hospital cottage friend, | Mrs. E. E. Foster. |
| Jewelers' weekly, | Publishers. |
| Journal of American orthoepy, | Publishers. |
| Journal of zoophily, | Mrs. Caroline E. White. |
| Locomotive, | J. L. Smith. |
| Messenger, | Publishers. |
| Mid-weekly, | Jessie E. Tyler. |
| Missionary herald, | Publishers. |
| *Musical herald, | Publishers. |
| Musical times, | Publishers. |
| New England Staaten Zeitung, | Publishers. |
| Norden, | B. E. Bergesen. |
| North-western chronicle, | T. J. Conaty. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| Open court, | Publishers. |
| Our dumb animals, | Publishers. |
| Physical education, | Publishers. |
| *Pilot, | Catholic Truth Society. |
| †Practical mechanic, | Editor. |
| Printers' ink, | Anonymous. |
| Public ledger, | George W. Childs. |
| Républicain, Le, | Publishers. |
| Skandinavia, | Publishers. |
| Southern workman, | Mrs. P. S. L. Canfield. |
| Sun, | Publishers. |
| Textile manufacturing world, | Publishers. |
| Travailleur, | Publishers. |
| True witness and Catholic chronicle, | T. J. Conaty. |
| Tuftonian, | Tufts College. |
| *Union signal, | James A. Norcross. |
| †Unitarian review, | American Unitarian Association. |
| Voice, | Funk & Wagnalls. |
| Volapük, | F. L. Hutchins. |
| Watchman, | Publishers. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| World's crisis, | Publishers. |
| Yarmouth herald, | L. E. Baker, Yarmouth, N. S. |
| Zion's herald, | Anonymous. |

* Discontinued. † Publication stopped.

# REPORT

OF THE

# BUILDING COMMITTEE.

*To the Board of Directors of the Free Public Library:—*

The Building Committee believes that the buildings under its charge are in good repair and that the heating apparatus is satisfactory.

Some changes will have to be made in two of the rooms, in the arrangement of the gas fixtures, so as to get the maximum of available light from the number of burners used. This matter is treated more fully in the report of the Librarian. As always happens in the case of a new building, considerable sums of money have to be spent for a year or two after its completion in providing necessary things, the introduction of which had to be postponed. In the present case the upper stack was left without shelving when the new building was put up because the expense of putting up the building was so large.

It was thought best to put off the change for a year or two. It will be necessary to spend the present year $3,182 for unusual work, mainly in the stacks. For particulars, reference is made to the items included by the Finance Committee in its estimates. The estimates for coal, gas, electric light, etc., can be made with much accuracy this year, for we have had 20 months' experience in regard to what expenditures are needed for administration in the new building.

SAMUEL WINSLOW.
EDW. I. COMINS.
GEO. M. WOODWARD.

# REPORT

OF THE

# COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:—*

The Committee submits herewith statements relating to the City appropriation and to expenditure from it, and to the Green Library Fund and the Librarian Fund for the year ending November 30, 1892.

The amount of the City appropriation last year was $18,500.00; the amount received from the Dog License Fund, $5,271.36; from fines, sales of catalogues, etc., $526.51; from unexpended balance of last year, $41.63; total, $24,339.50.

The expenditures from this amount were $24,208.26, leaving a balance unexpended of $131.24.

The amount of the Green Library Fund is now $45,313.16. One-fourth part of the income, $547.10, has been added during the year, in accordance with the provisions of the will of Dr. Green.

During the year the Committee has received from James Green, Esq., trustee under the will of Dr. John Green, 30 shares of Central Nat. Bank Stock, which, with accumulations, stand on our books to-day at $3,221.07, for the establishment of the Librarian Fund, the income of which is to be added to the principal until the fund amounts to $20,000.00.

All the securities of the Green Library Fund and of the Librarian Fund, in the hands of the City Treasurer, have been examined and found to correspond with the schedules, and the Treasurer's account has been audited and found to be correct. The Committee has also examined and approved the accounts of the Librarian and of the Treasurer of the Reading-Room Fund.

The estimates made by the Committee for the expenses of the coming year are submitted for your consideration.

WALDO LINCOLN,
EDWIN T. MARBLE,
GEO. C. WHITNEY,
} *Finance Committee.*

# CITY APPROPRIATION.

*Financial Statement for the year ending November 30, 1892.*

## RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $41 | 63 |
| City appropriation, | 18,500 | 00 |
| Dog money, | 5,271 | 36 |
| Fines, catalogues, etc., | 526 | 51 |
| | | $24,339 50 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $1,010 | 78 |
| Printing lists of additions, | 244 | 33 |
| Other printing and charging slips, | 139 | 80 |
| Freight, foreign and domestic, expressage, postage, removing ashes, sprinkling street, and minor running expenses, | 653 | 26 |
| Covering paper and stationery, | 147 | 75 |
| Postal cards for notices to delinquents, | 75 | 00 |
| Ordinary repairs, furniture, brushes, etc., | 1,178 | 83 |
| Coal and wood, | 933 | 90 |
| Electric light, | 307 | 44 |
| Gas, | 1,040 | 85 |
| Water, | 318 | 30 |
| Salaries of assistants, | 4,443 | 58 |
| Salary of librarian, | 3,458 | 34 |
| Wages of janitor and janitor's work done by the hour, | 1,323 | 86 |
| Additional library service, including that of the elevator boy, | 2,741 | 94 |
| Cataloguing, | 99 | 70 |
| Insurance, | 80 | 51 |
| Reading-room, | 400 | 00 |
| Books, | 5,610 | 09 |
| | | $24,208 26 |
| Balance unexpended, | | 131 24 |
| | | $24,339 50 |

## STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1892.

The income for the year ending Nov. 30, 1892, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgage, | $964 79 | |
| Dividends on Bank stock, | 348 00 | |
| Dividends on Savings Bank deposits, | 739 16 | |
| Interest on Bank deposits, | 21 61 | |
| Bank tax, refunded by Commissioners, | 114 81 | |
| | | $2,188 37 |
| Of this income, there has been added to the fund one-fourth part, viz., | $ 547 10 | |
| And to the book account three-fourths, viz., | $1,641 27 | |
| | | $2,188 37 |

The following statements show the condition of the Investment and Book accounts as verified by the books and securities in the hands of the City Treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1891. | Nov. 30, 1892. |
|---|---|---|
| Notes secured by mortgages, | $19,350 00 | $17,950 00 |
| Bank stock, par value, | 6,800 00 | 6,800 00 |
| Bank stock (additional), par value, | | 1,000 00 |
| Savings Bank deposits, | 18,616 06 | 19,563 16 |
| | $44,766 06 | $45,313 16 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance, Dec. 1, 1891, | $2,750 71 | |
| Three-fourths of annual income of fund, | 1,641 27 | |
| Interest on Bank deposits, | 46 84 | |
| Total, | | $4,438 82 |
| Expended for books, etc., during year, | | 3,168 13 |
| Balance, Nov. 30, 1892, | | $1,270 69 |

RECAPITULATION.

| | Nov. 30, 1891. | Nov. 30, 1892. |
|---|---|---|
| Investment balances, | $44,766 06 | $45,313 16 |
| Book account, balances, | 2,750 71 | 1,270 69 |
| | $47,516 77 | $46,583 85 |

## STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1892.

The following statement shows the condition of the Investment and Cash Accounts, as verified by the books and securities in the hands of the City Treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings Bank deposit, | 221 07 |
| | $3,221 07 |

# REPORT OF THE TREASURER

OF THE

# READING-ROOM FUND.

Worcester, Dec. 1, 1892.

E. I. COMINS, Treasurer, in account with the Reading-Room Fund of the Free Public Library:

DR.

| | | | |
|---|---|---|---|
| Dec. 1, 1891. | Balance of cash on hand, | $216 46 | |
| Jan. 20, 1892. | Received from City Treasurer, | 400 00 | |
| | Interest received from Savings Banks, | 299 84 | |
| | Dividends received on Railroad stocks, | 142 00 | |
| | | | $1,057 80 |

CR.

| | | |
|---|---|---|
| Cash paid for periodicals, | $861 67 | |
| " " money orders, postage, and stationery, | 65 | |
| | | $862 32 |
| Balance in hands of Treasurer, | | 195 48 |
| | | $1,057 80 |

The Reading-Room Funds are invested as follows:

| | | |
|---|---|---|
| Deposited in Savings Banks, | $7,380 94 | |
| Eleven shares Nor. & Wor. R. R. stock, | 2,000 00 | |
| Seven shares B. & A. R. R. stock, | 1,475 50 | |
| | | $10,856 44 |

E. I. COMINS,
*Treasurer.*

Examined and approved,

WALDO LINCOLN, } *Finance*
EDWIN T. MARBLE, } *Committee.*

B 83




# FREE PUBLIC LIBRARY,

WORCESTER, MASSACHUSETTS.

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## *THIRTY-FOURTH* ANNUAL REPORT.

1892-3.

# ANNUAL REPORT

OF THE

# FREE PUBLIC LIBRARY

OF THE

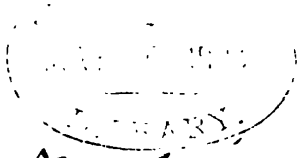
# CITY OF WORCESTER

FOR THE

YEAR ENDING NOVEMBER 30, 1893.

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Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
154 FRONT STREET.
1894.



# DIRECTORS IN 1894.

| | | Term Expires. |
|---|---|---|
| EDWARD I. COMINS, | WALDO LINCOLN, | Dec. 31, 1894. |
| SAMUEL WINSLOW, | EVERETT J. BARDWELL, | " 1895. |
| THOMAS J. CONATY, | GEORGE M. WOODWARD, | " 1896. |
| GEORGE C. WHITNEY, | CHARLES A. PEABODY, | " 1897. |
| FRANCIS A. HARRINGTON, | ALMON GUNNISON, | " 1898. |
| EDMUND L. PARKER, | JOHN O. MARBLE, | " 1899. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT. SECRETARY. TREASURER.

WALDO LINCOLN. CHARLES A. PEABODY. EDWARD I. COMINS.

COMMITTEE ON THE LIBRARY.

EDWARD I. COMINS, EVERETT J. BARDWELL,
CHARLES A. PEABODY, ALMON GUNNISON, JOHN O. MARBLE.

COMMITTEE ON THE READING-ROOM.

THOMAS J. CONATY, GEORGE C. WHITNEY,
EDMUND L. PARKER.

COMMITTEE ON THE BUILDING.

SAMUEL WINSLOW, EDWARD I. COMINS,
FRANCIS A. HARRINGTON.

COMMITTEE ON FINANCE.

WALDO LINCOLN, GEORGE C. WHITNEY,
GEORGE M. WOODWARD.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.

LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
SARAH D. TUCKER, HATTIE J. CHILDS,
AROLYN L. JOHNSON.

# WORCESTER FREE PUBLIC LIBRARY.

*To the Honorable Henry A. Marsh, Mayor,*
*And the City Council of the City of Worcester:*

The directors of the Free Public Library have the honor to submit their thirty-fourth annual report.

We also submit herewith the report of the librarian and that of the treasurer of the reading-room fund, together with the reports of the several standing committees of the board.

The reports of the finance committee and the treasurer of the reading-room fund show in detail the receipts and expenditures during the past year, and the estimates for the anticipated expenses of the coming year.

The librarian's report, with the tables appended thereto, exhibit fully the growth, work and necessities of the library and need not be repeated here.

It may seem trite for us to remark that our Public Library and the reading-rooms connected therewith, are among the best agencies within our reach to educate the people at large and to help the students in our public schools and the institutions of learning in our midst; but we beg leave to call your attention to this self-evident truth and to suggest that by a little wise management, and the annual outlay of a small sum of money, they might be made educators of scholars and the masses to a greater extent than at present by making them adjuncts to every public school and bringing their privileges nearer to the homes of the people.

It has long been an admitted political axiom that each child in the state has a just claim upon it for an average public school education; and it may be claimed with equal propriety that the state owes each of its citizens a chance to know its historic life,

the merits of all living questions of the day, and the accumulated wisdom of the ages, so far as the same may be learned in a good public library and reading-room.

You will observe that at the end of the estimates of expenses for the ensuing year, there is an estimated expense of $1,500 for the establishment and maintenance of eight suburban delivery stations for one year, in case you should decide to make an appropriation for this purpose in accordance with the plan heretofore recommended by this board.

We consider it not only just to give the inhabitants of the outlying districts of the city easier access to the advantages of the library, but that a wise public policy demands it also, for certainly the suburban citizen needs the education requisite for good citizenship as much as the dweller near the heart of the city.

Formerly it was considered the chief duty of librarians to stand guard over books in their charge and to keep people from reading them as much as possible, and to deliver them over to their successors as little worn by use as they could. Now librarians have a different notion of their trust and are in the habit of aiding the young and inexperienced, as well as students and historians, to find the books which they are most in need of. All good librarians now act upon the principle that a book, like money, performs its functions best when kept in use, and they aim to make the libraries in their keeping adjuncts to schools and educators of the people. We are proud that our faithful and capable librarian has taken such a notable part in bringing about this reform in library management, and we should like to have his opportunities for helpfulness in this regard broadened and multiptied till every resident of the city has the advantages of the library brought within easy reach of his door. Worcester is fast ceasing to be a provincial city, and it is time for it to begin to practice the metropolitan way of having library delivery stations and reading-rooms, like its school-houses, in different sections of the city.

You will notice in the librarian's report for this, and former years, that the reference books in the library are consulted, and the reading-rooms frequented more and more each year; and if there was a room in every school-house away from the centre of

the city used for a reading-room, the keeping of standard reference books and the delivery of library books, it would undoubtedly be well patronized and be the means of a larger diffusion of intelligence and the good influences of the public library.

We know that the public expenditure of the city seems to be increasing faster than its wealth, that the times are hard, and that the burdens of taxation are already as great as our taxpayers are able to bear; yet, in our opinion, it would be unwise to abridge the opportunities of our people to acquire knowledge, as any necessary curtailment of expenditure had better be made in some other direction.

On behalf, and by the vote of the directors,

BURTON W. POTTER,

*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Burton W. Potter, Esq., President of the Board of Directors:*

Following is the thirty-fourth annual report of the librarian; it is the twenty-third which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts in our history, the past year, as it is the custom to call attention to.

The year has been a busy one, and the most noticeable feature in the record of its doings is the large increase in the use of different parts of the library.

The use of books was 206,044 volumes, divided as follows: Circulating department, for use at home, 133,614; reference use (on all days excepting Sundays and holidays), 70,753; Sunday reference use, 1,231; reference use on holidays, 446.

The increase in the use of the circulating department was 7,205 volumes.

Six thousand nine hundred and forty-three more volumes were used for purposes of reference than in the preceding year.

There has also been a very much larger attendance of readers in the two reading-rooms for magazines, reviews, etc., and in the lower reading-room, which is occupied by newspapers.

The increase in the use of the library and reading-rooms has been especially apparent during the last three months, thus duplicating the experience which we have had previously in times of business depression.

It is gratifying to know that the enforced leisure of a considerable portion of our residents is used largely in reading, and, it may be remarked incidentally, that as the library is severely taxed in its resources in such times as the present, to meet the reasonable requirements of citizens, it will have to ask for generous consideration at the hands of the city government. This, it has no doubt, it will receive.

There is a portion of the reference library which has not been removed from the old building into the fire-proof stack in the new building.

An item has been put into the estimates to cover the cost of shelving and iron floors, which will be needed in furnishing the upper stack-room before the remainder of the books can be placed in it.

The gas fixtures in the magazine reading-room and in the ladies' reading-room have been much improved during the year, and those rooms seem now to be lighted very satisfactorily.

A change, at slight expense, is contemplated in the burners and shades of the Green Library room lighting fixtures, and it is proposed to add a few burners and electric lights to those already in the reading-room for newspapers. It is believed that the change and additions, if made, will add greatly to the enjoyment of students and readers.

The library had on its shelves December 1, 1893, 92,911 volumes, divided as follows: Green Library, 23,619; intermediate department, 26,425; circulating department, 42,867. The number of papers and periodicals taken here is 407. The number of volumes added to the library during the year has been 3,642.

The ladies' reading-room, the opening of which was noted last year, has proved very popular. We have placed in it, besides the newspapers described in the last report, papers and magazines relating to needlework, fashions and other matters which particularly interest ladies in moments of relief from serious occupations.

Five exhibitions of pictures belonging to the library have been held during the year. Three of these have been in the upper story of the library building and two in the lecture hall.

The first of the former continued from December 1–14, 1892, and consisted of a magnificent work issued by the imperial government of Russia entitled, "Antiquities of the Russian Empire." It comprises ecclesiastical and imperial articles and robes, military and civil equipments, costumes and portraits, household utensils and specimens of ancient architecture. That exhibition, open twelve secular days, was visited by 430 persons, or an average of thirty-six a day.

The second exhibition in the upper story was given March 7–25, 1893, and consisted of about 300 engravings and colored plates illustrating Arabian art as seen in Cairo. These are from the beautiful work of Prisse D'Avennes. Four hundred and fifty-eight persons visited it, or twenty-seven a day on the average.

The third exhibition in the upper story embraced the 300 or more phototypes in the great work of Heinrich Brunn, arranged to give a pictorial history of Greek and Roman sculpture in chronological order. It took place October 23–November 18. Eight hundred and twenty-two persons visited it in the twenty-four secular days that it was open, or, on an average, thirty-four a day.

The first exhibition in the lecture hall was almost a repetition of one given the previous year.

By request, we put on our walls again, for the benefit of boys and girls in the grammar schools who had been studying American history, collections of etchings and photographs illustrative of the civil war in this country. The only new feature was a collection of twenty-nine Confederate war etchings. Three hundred and forty-five persons, or twenty-five a day, visited this exhibition.

The other exhibition in the lecture hall was given principally for the benefit of members of the two high schools who had recently been studying some of the plays of Shakespeare. The plates of J. E. Williams' "Homes and Haunts of Shakespeare," a work intended to show the objects and scenes upon which the great dramatist's eyes rested as his genius was developing, were placed on the walls, as were also those illustrating scenes in the plays of Shakespeare executed by Felix O. C. Darley. Facsimiles of quartos and the first folio and books illustrative of

costumes, the interior and exterior of buildings in Shakespeare's time, and other books containing pertinent pictorial matter, were placed on tables and the teachers and pupils invited to make use of the material which had been brought together. The exhibition proved very interesting and profitable. After being used by the teachers and scholars it was thrown open to the public. It was open from June 1–24 and was visited by 323 persons, or an average of fifteen a day.

The exhibitions in the upper story were open week days from 3 to 6 o'clock P. M., and Saturday evenings from 7 to 9 o'clock; those in the lecture hall from 4 to 6 o'clock P. M., and Saturdays from 7 to 9 o'clock P. M.

In taking the count of persons who visited the exhibitions, it must be borne in mind that record was kept only of persons who made a somewhat prolonged, and what seemed to be a profitable, examination of the pictures.

During the month of April the library allowed the Worcester Art Society to give an exhibition in the art galleries, in the upper story, of specimens of rare and valuable china, pottery and bric-a-brac. This proved a great success. The society brought together a large collection of various kinds of ceramic ware made up of really valuable, and in many cases costly, articles, and arranged the exhibition in a most instructive manner. It also gave prizes to local decorators of porcelain. The Art Society enjoyed the exhibition by itself for a single evening, after which it was thrown open to the public for a month. The society spent several hundred dollars in getting up the exhibition, and the public is greatly indebted to its members for that expenditure and for the intelligent work which they gratuitously performed.

The library in some of its own exhibitions has also been much indebted to members of the Art Society.

Particular mention should be made of the services of Mr. John Green Heywood, Mrs. Charles H. Davis and Rev. Austin S. Garver.

Once in five years it is the plan of the library to issue a supplement to the printed catalogue of the circulating department, until the number of alphabets becomes so large as to make it necessary to unite the main work and its continuations. The

time has come to prepare for the publication of a second supplement. It will be necessary to expend $700 the present year in order to get ready for printing, the purpose being to print next year a supplement containing all books added up to January 1, 1895. Printed catalogues, promptly issued, add largely to the value and educational influence of a popular library.

Since last summer new books, as bought, have been placed on shelves outside of the counter in the circulating department and users of the library have been allowed freely to handle and examine them. It is the belief of the officers of the library that solid reading is much promoted by thus displaying additions to the library. It becomes obvious to users that many books of educational value are interesting, and, seeing that they are so, and becoming pleased with them while dipping into them, they ask to take them out in greater numbers than they would if such books were not called particularly to their attention.

A list of the persons and institutions to which we are indebted for gifts is appended to this report. We wish to extend hearty thanks to the friends who have so kindly remembered us. Especial gratitude is due to the libraries of Harvard University, Columbia College and the United States Surgeon General's office, and to the Boston Athenæum, for their kindness in the past, as in previous years, in lending us many books for the use of citizens of Worcester. Numerous other institutions have been equally kind to us, but we have not had to avail ourselves of their kindness so often as in case of the institutions particularly mentioned.

Following is my account of money collected for fines, etc., with the signatures of the members of the finance committee appended. These signatures were added after the account had been examined by the committee:

CITY OF WORCESTER,
FREE PUBLIC LIBRARY, Dec. 15, 1893.

We have examined the librarian's account from December 1, 1892, the date of the last settlement, and find that it stands as follows:

| | |
|---|---|
| Cash balance in librarian's hands December 1, 1892, | $298 98 |
| Received for fines, | 502 93 |
| Received from sale of copies of the printed catalogues and lists of additions, | 59 38 |

| | | |
|---|---|---|
| Received for books injured or lost, | $10 52 | |
| Received from deposits, | 10 00 | |
| Miscellaneous receipts, | 4 68 | |
| | | $886 49 |
| Deposits returned, | $14 25 | |
| Paid W. S. Barton, Esq., city treasurer, | 557 79 | |
| | $572 04 | |
| Balance in librarian's hands December 1, 1893, | $314 45 | |
| | | $886 49 |

WALDO LINCOLN,
GEO. C. WHITNEY,
GEO. M. WOODWARD,
*Members of the Finance Committee.*

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Balance from previous year, | | $131 24 |
| Municipal appropriation, | | 20,500 00 |
| Income from invested funds: | | |
| Green Library fund, | $1,692 86 | |
| Reading-room fund, | 440 69 | |
| | | $2,133 55 |
| Receipts from dog licenses, | | 5,219 78 |
| " " fines, | | 502 93 |
| " " sale of catalogues, | | 59 38 |
| Payments for missing or damaged books, | | 10 52 |
| Sundries, | | 4 68 |
| | | $28,562 08 |
| Cash on hand at last report: | | |
| Green Library fund, | $1,270 69 | |
| Fines, catalogues, etc., | 298 98 | |
| Reading-room fund, | 195 48 | |
| | | $1,765 15 |
| | | $30,327 23 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| **Books:** | | |
| Green Library fund, | $2,155 46 | |
| City appropriation, | 7,793 80 | |
| | | $9,949 26 |
| **Periodicals:** | | |
| Green Library fund, | $2 00 | |
| City appropriation, | 745 85 | |
| Reading-room fund, | 635 57 | |
| | | $1,383 42 |
| **Binding,** | | 994 08 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, Furniture and fixtures, | $837 94 |
| Insurance, | 208 20 |
| Fuel, | 1,133 58 |
| Lights, | 1,424 52 |

### SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | $8,453 30 |
| Cataloguing, | 750 00 |
| Extra service, | 2,694 13 |

### SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | $147 17 |
| Blanks and stationery, | | 202 72 |
| Postage, | | 157 54 |
| Sundries: | | |
| Water for elevators, etc., | $302 72 | |
| Printing Annual Report, | 58 29 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 449 18 | |
| | | $810 19 |
| Cash on hand, December 1, 1893: | | |
| Green Library fund, | $806 09 | |
| Reading-room fund, | | |
| Money received from fines, | | |
| Sale of catalogues, etc., | 314 45 | |
| Balance of city appropriation, | 60 64 | |
| | | $1,181 18 |
| | | $3,327 23 |

## ACCESSIONS.

| | | | |
|---|---|---|---|
| **Increase of volumes by purchase:** | | | |
| Green Library, | 255 | | |
| Intermediate department, | 1,191 | | |
| Circulating department, | 1,711 | | |
| | | | 3,157 |
| **Increase of volumes by gifts:** | | | |
| Intermediate department, | 301 | | |
| Circulating department, | 41 | | |
| | | | 342 |
| **Increase by binding periodicals:** | | | |
| Green Library, | 5 | | |
| Intermediate department, | 353 | | |
| Circulating department, | 38 | | |
| | | | 396 |
| **Increase by placing unbound periodicals in the library:** | | | |
| Intermediate department, | | | 1 |
| **Number of missing volumes restored since last report:** | | | |
| Circulating department, | | | 2 |
| | | | 3,898 |
| **Number of volumes withdrawn since last report:** | | | |
| Intermediate department, | 4 | | |
| Circulating department, | 220 | | |
| | | 224 | |
| **Number of volumes missing since last report:** | | | |
| Green Library, | 1 | | |
| Intermediate department, | 18 | | |
| Circulating department, | 12 | | |
| | | 31 | |
| | | | 255 |
| **Net increase for the year,** | | | 3,643 |
| **Number of volumes in the library, as last reported:** | | | |
| Green Library, | 23,360 | | |
| Intermediate department, | 24,601 | | |
| Circulating department, | 41,307 | | |
| | | | 89,268 |
| **Total number of volumes in the library,** | | | 92,911 |
| **Increase of unbound pamphlets by purchase:** | | | |
| Intermediate department, | 63 | | |
| **Increase of unbound pamphlets by gifts:** | | | |
| Intermediate department, | 605 | | |
| | | | 668 |

| | | |
|---|---|---|
| Number of newspapers subscribed for : | | |
| Reading-room fund and city funds, | 136 | |
| Number of newspapers given to the reading-room, | 57 | |
| | | 193 |
| Number of magazines subscribed for : | | |
| Reading-room fund and city funds, | 196 | |
| Green Library fund, | 1 | |
| Number of magazines given to the reading-room, | 17 | |
| | | 214 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 305 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 133,614 |
| Number of volumes delivered for reference use, | *70,753 |
| Average daily use (home and reference), | 670 |
| Circulating department, 438 ; reference department, 232. | |
| Largest daily use (home and reference), February 11, | 1,412 |
| (Largest in circulating department, March 11, 1,034 ; in reference department, January 25, 463) | |
| Smallest daily use (home and reference), June 6, | 251 |
| (Smallest in circulating department, June 6, 200 ; in reference department, June 30 and August 17, 31) | |
| Number of books lost and paid for : | |
| Circulating department, | 7 |
| Number of books lost and not paid for: | |
| Circulating department, | 4 |
| Number of books worn out and withdrawn, | 216 |
| Number of notices to delinquents, | 7,439 |
| Number of volumes bound, | 1,820 |
| Number of names registered during the year, | 2,348 |
| Total number of names registered (a new registry made November 1, 1889), | 15,245 |

## SUNDAY USE.

The reading-rooms are open from 2 o'clock to 9 o'clock P. M.

| | |
|---|---|
| Number of persons using the upper room, | 3,082 |
| Number of persons using the lower room, | 9,342 |
| Total number of persons, | 12,424 |

* Of this number, 12,006 show the use of volumes and portfolios of pictures in the art exhibitions.

| | |
|---|---|
| Average number of persons, | 239 |
| Largest Sunday attendance, October 29, | 401 |
| Smallest Sunday attendance, July 2, | 125 |
| Number of volumes delivered (for use within the building), | 1,231 |
| Average number of volumes delivered per Sunday, | 24 |

## HOLIDAYS.

The upper reading-room is open from 9 o'clock A. M. to 9½ P. M.
The lower from 8 A. M. to 9½ P. M.

| | |
|---|---|
| Number of persons using the upper room, | 660 |
| Number of persons using the lower room, | 1,362 |
| Total, | 2,022 |
| Average number of persons, | 253 |
| Largest attendance, December 26, | 368 |
| Smallest attendance, July 4, | 103 |
| Number of volumes used for reference, | 446 |
| Average number of volumes used, | 56 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Adams, Charles F., *Boston*, | | 1 |
| Adams, Charles K., *Madison, Wis.*, | | 3 |
| Aguilar Free Library Society, *New York City*, | | 1 |
| American Antiquarian Society, | | 2 |
| American Board of Commissioners for Foreign Missions, | | 2 |
| American Historical Association, | | 1 |
| American Home Missionary Society, *New York City*, | | 1 |
| American Institute of Mining Engineers, *New York City*, | 1 | |
| American Library Association, | | 4 |
| American Missionary Association, *New York City*, | | 5 |
| American Society of Mechanical Engineers, | 1 | |
| American Unitarian Association, | | 3 |
| Ames, John G., *Washington, D. C.*, | | 1 |
| Amherst College, *Amherst*, | | 1 |
| Andover Theological Seminary, *Andover*, | | 1 |
| Anonymous, 1 newspaper cutting, 2 sheets, | 3 | 25 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 1 |
| Arundel Society, *London, Eng.*, 2 folded sheets, | | |
| Associated Charities, *Boston*, | | 1 |
| Astor Library, *New York City*, | | 1 |
| Auburn, *Mass.*, Free Public Library, | | 1 |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Baird, Henry C., *Philadelphia, Pa.*, | | 1 |
| Balliet, Thomas M., *Springfield*, | | 1 |
| Barrow-in-Furness Free Public Library, | | 1 |
| Berry, John M., 1 manuscript, 1 sheet, 1 folded card, | | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 24 |
| Biblioteca Nazionale Centrale, Vittorio Emanuele, *Rome, Italy*, | | 3 |
| Bigelow Free Public Library, *Clinton*, | | 1 |
| Birkenhead, *England*, Free Public Library, | | 4 |
| Birmingham, *England*, Free Libraries Committee, | | 1 |
| Blackmer, Henry M., *Colorado Springs, Col.*, 2 newspapers, | | |
| Blake, Francis E., | | 1 |
| Blake, George F. Manufacturing Co., *New York City*, | | 1 |
| Blanchard, F. S. & Co., | 2 | |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Boston, City Messenger, | 4 | |
| City Registrar, | 2 | |
| Public Library, | | 1 |
| Record Commissioners, | 1 | |
| Boston Browning Society, | | 3 |
| Bostonian Society, *Boston*, | | 1 |
| Boston University, | | 1 |
| Bowdoin College, *Brunswick, Me.*, 1 folded sheet, | | 6 |
| Brainerd, *Miss* Adeliza, | | 6 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Braun, Ad. & Cie., *Paris, France*, | | 13 |
| Brookline Public Library, | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.*, | | 1 |
| Brooks, Francis A., | | 1 |
| Brown, Henry W., | 1 | |
| Brown University, *Providence, R. I.*, | | 1 |
| Bryan, William L., *Bloomington, Ind.*, | | 1 |
| Buffalo Library, *Buffalo, N. Y.*, | | 1 |
| Builders' Iron Foundry, *Providence, R. I.*, | | 1 |
| Burnham, William H., | | 1 |
| Butler, *Miss* Emily O., *New York City*, | 1 | 2 |
| Cambridge, *England*, Public Free Library, | | 1 |
| Cambridge Public Library, | | 1 |
| Cambridge School, *Cambridge*, | | 1 |
| Cambridge University Library, *Cambridge, Eng.*, | | 1 |
| Canfield, *Mrs.* Penelope S., | 2 | |
| Canfield, *Miss* Penelope W. S., | 1 | |
| Cardiff Free Libraries, Museum and Art Gallery, *Cardiff, Wales*, | | 1 |
| Carnegie Free Library, *Allegheny, Pa.*, | | 2 |
| Casares, David, | | 2 |
| Catholic Truth Society, *Worcester*, | | 4 |
| Chamberlain, Alexander F., | | 3 |
| Chamberlain, D. H., *New York City*, cutting from newspaper, | | |
| Chamberlin, Henry H., | | 1 |
| Chase, Charles A., | | 1 |
| Chase, *Miss* Sarah E., 6 sheets, | 2 | 29 |
| Chase, William L., | | 1 |
| Chenoweth, *Mrs.* C. Van D., *New York City*, | | 1 |
| Chicago, *Ill.*, Board of Trade, | 1 | |
| Department of Public Works, | 1 | |
| Public Library, | | 2 |
| Childs, George W., *Philadelphia, Pa.*, | | 1 |
| Cilley, Jonathan P., *Rockland, Me.*, | | 5 |
| Cincinnati, *Ohio*, Public Library, | | 3 |
| Civil Service Reform Association of Boston and Cambridge, | | 1 |
| Civil Service Reform Association, *New York City*, | | 1 |
| Clark University, *Worcester*, | | 2 |
| Clarke, Robert & Co., *Cincinnati, O.*, | | 1 |
| Clerkenwell Free Public Library, *London, Eng.*, | | 1 |
| Cleveland, *Ohio*, Public Library, | | 1 |
| Cobb, N. A., *Sydney, Australia*, | | 2 |
| Colby University, *Waterville, Me.*, | | 2 |
| College of the Holy Cross, *Worcester*, | | 1 |
| Colton, *Mrs.* Ann K., | 1 | |
| Conaty, Thomas J., | 1 | |
| Concord, *Mass.*, Free Public Library, | | 1 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Connecticut Agricultural Experiment Station, *New Haven, Conn.*, | | 4 |
| Co-operative Banks, *Boston*, | | 1 |
| Corey, Doloraine P., *Malden*, | 1 | |
| Cornell University, *Ithaca, N. Y.*, | | 3 |
| Cridge, Alfred, *San Francisco, Cal.*, | 1 | 2 |
| Crunden, Frederick M., *St. Louis, Mo.*, | | 1 |
| Damon, *Mrs.* Charles B., | 1 | |
| Danforth, Allen, *Boston*, | 1 | |
| Dante Society, *Cambridge*, | | 1 |
| Davis, Andrew McFarland, *Cambridge*, | | 2 |
| Dayton Public Library, *Dayton, O.*, | | 1 |
| Dennis, James E., | 1 | |
| Denver, *Col.*, Mercantile Library, | 1 | 1 |
| Denver, *Col.*, Public Library, | | 10 |
| Department of the Inspection of Buildings, *Boston*, | 1 | |
| Detroit, *Mich.*, Public Library, | | 1 |
| Doggett, Samuel B., *Boston*, | | 1 |
| Donan, P., | 1 | |
| Drew, Allis and Company, | 2 | |
| Dundee Free Library, *Dundee, Scotland*, | | 1 |
| Edes, Henry H., *Boston*, | | 1 |
| Editors of the Academe, | 1 | |
| Enoch Pratt Free Library, *Baltimore, Md.*, | 1 | 1 |
| Episcopal Theological School, *Cambridge*, | | 1 |
| Essex Institute, *Salem*, | | 1 |
| Estes, H. C., *Leicester*, | | 1 |
| Everett, Henry L., *New York City*, | 1 | |
| Fall River Public Library, | | 1 |
| Fitz, Louise, *Newton Centre*, | | 1 |
| Fletcher Free Library, *Burlington, Vt.*, | | 1 |
| Foster, William E., *Providence, R. I.*, | 1 | 1 |
| Foster & Woodson, *Chicago, Ill.*, | | 1 |
| Friends' Free Library and Reading Room, *Germantown, Pa.*, | | 1 |
| General Electric Company, *Boston*, | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 3 |
| Gilman, Arthur, *Cambridge*, | | 1 |
| Gilson, F. H. Company, *Boston*, 4 plates, | | 1 |
| Gloversville Free Library, *Gloversville, N. Y.*, | | 2 |
| Grand Rapids, *Mich.*, Public Library, | 1 | 1 |
| Grandgent, C. H., *Cambridge*, | | 1 |
| Great Britain Royal Commission for the British Station of the Chicago Exhibition, | 1 | |
| Great Yarmouth, *England*, Free Library, | | 1 |
| Green, Andrew H., *New York City*, | | 2 |
| Green, Samuel A., *Boston*, 4 sheets, 1 card, | 2 | 3 |
| Green Samuel S., 1 photograph, 2 sheets, 1 card, | 7 | 15 |
| Greene, J. Evarts, 1 sheet, | | 2 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Hall, Edward H., *Cambridge*, | 1 | 1 |
| Hamilton Public Library, *Hamilton, Ontario*, | | 1 |
| Hampton Normal and Agricultural Institute, *Hampton, Va.*, 1 folded sheet, 1 card, | | 1 |
| Handsworth, *England*, Public Library, | | 1 |
| Hapgood, *Miss* Isabel F., *New York City*, | 1 | |
| Hardy, George E., *New York City*, | | 1 |
| Harrington, Francis A., | | 1 |
| Harrington, Francis S., *Needham*, | 1 | |
| Hartford Courant Company, *Hartford, Conn.*, | | 1 |
| Hartford Library Association, *Hartford, Conn.*, | | 2 |
| Hartford Public Library, *Hartford, Conn.*, | | 2 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, 1 folded sheet, | | 7 |
| Harvard University, *Cambridge*, | 1 | 7 |
| Hazen, Henry A., *Boston*, | 1 | |
| Heywood, John H., *Louisville, Ky.*, | | 1 |
| Highland Military Academy, *Worcester*, | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.*, | 1 | 1 |
| Hoar, George F., | | 6 |
| Hobbs, William H., *Madison, Wis.*, | | 5 |
| Hoepli, Ulrico, *Milan, Italy*, | 1 | 1 |
| Holtorp, Hiero V., *Paris, France*, | | 1 |
| Huntington, William R., *New York City*, | | 1 |
| Indian Rights Association, *Philadelphia, Pa.*, | | 10 |
| Indiana Bureau of Statistics, *Indianapolis, Ind.*, | 1 | |
| Interstate Commerce Commission, | 1 | |
| Jackson, Joseph, | | 2 |
| Jenkins, James, | | 6 |
| Jersey City, *N. J.*, Free Public Library, | | 3 |
| Johns Hopkins University, *Baltimore, Md.*, | | 13 |
| Kansas City, *Mo.*, Public Library, | | 1 |
| Kansas State Historical Society, *Topeka, Kan.*, | | 1 |
| Keokuk, *Ia.*, Board of Health, | | 1 |
| Knowles, Edward R., *Worcester*, | | 1 |
| Koehler, S. R., *Washington, D. C.*, | | 1 |
| Lancaster, *Mass.*, Public Library, | | 1 |
| Lawrence, *Mass.*, Public Library, | | 1 |
| Lawton, Dwight B., | | 1 |
| Lee, Henry, *Boston*, | | 1 |
| Leeds, *England*, Public (Free) Library, | | 2 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leicester Academy, *Leicester*, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | | 1 |
| Lenox Library, *New York City*, | | 1 |
| Leominster Public Library, | | 1 |
| Liberia Carlo Clausen, *Turin, Italy*, | | 1 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Library of the Historial Society of the State of Montana, *Helena, Mon.*, | | 1 |
| Lincoln, Waldo, | | 1 |
| Liverpool, *England*, Free Public Library, | | 1 |
| London, *England*, Corporation of the City, | 1 | |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Lynn Public Library, | | 2 |
| MacDonald, Arthur, *Washington, D. C.*, | | 1 |
| Mack, *Miss* Mary J., 1 sheet, | | |
| Macritchie, David, *Edinburgh, Scotland*, | | 1 |
| Maimonides Library, *New York City*, | | 1 |
| Malden Public Library, | | 1 |
| Manchester, *England*, Public Free Libraries, | | 3 |
| Manchester, *N. H.*, City Library, | | 1 |
| Manual Training School, Washington University, *St. Louis, Mo.*, | | 1 |
| Marble Albert P., | | 4 |
| Marsh, Henry A., | | 1 |
| Massachusetts, Record Commissioners, | 1 | |
| Secretary of the Commonwealth, | 17 | |
| State Board of Agriculture, | 1 | |
| State Board of Lunacy and Charity, | 1 | 1 |
| State Library, 5 sheets, | 12 | 16 |
| State Lunatic Hospital, *Northampton*, | | 1 |
| State Normal School, *Worcester*, | | 1 |
| Trustees of Public Reservations, | 1 | 1 |
| Topographical Survey Commission, | 1 | |
| Massachusetts Agricultural College, *Amherst*, | | 18 |
| Massachusetts Institute of Technology, *Boston*, | | 3 |
| Massachusetts Society for Promoting Agriculture, *Boston*, | | 1 |
| Massachusetts Woman Suffrage Association, | 1 | |
| Mechanics Institute of the City of San Francisco, | 1 | |
| Meekel (C. H.), Stamp and Publishing Company, *St. Louis, Mo.*, | | 1 |
| Melrose Public Library, | | 1 |
| Memorial Hall Library, *Andover*, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 5 |
| Mercantile Library Association, *New York City*, | | 2 |
| Mercantile Library Association, *San Francisco, Cal.*, | | 1 |
| Mexican Central Railway Company, Limited, *Boston*, | 1 | |
| Michigan State Board of Health, *Lansing, Mich.*, | 1 | 2 |
| Milwaukee, *Wis.*, Public Library, 4 folded sheets, | | 5 |
| Minneapolis Public Library, *Minneapolis, Minn.*, | 1 | 2 |
| Minnesota Historical Society, *St. Paul, Minn.*, | 3 | 1 |
| Morrill Public Library, *Hiawatha, Kas.*, | 1 | 1 |
| Morse, Edward S., *Salem*, | | 2 |
| Morse Institute, *Natick*, | | 1 |
| Morton, Levi P., | 1 | |
| Mount Holyoke College, *South Hadley*, | | 1 |
| Museum of Comparative Zoölogy, *Cambridge*, | | 1 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Museum of Fine Arts, *Boston*, | 1 | 3 |
| National Civil Service Reform League, | | 11 |
| New Bedford Free Public Library, | | 2 |
| New England Historic Genealogical Society, *Boston*, | | 4 |
| New Hampshire State Library, 1 folded sheet, | 8 | 3 |
| New Haven Free Public Library, | 1 | 2 |
| New Jersey State Library, *Trenton, N. J.*, | 1 | |
| New York Free Circulating Library, *New York City*, | | 5 |
| Newark, *N. J.*, Free Public Library, | 1 | 1 |
| Newton Free Library, *Newton*, | | 1 |
| Northampton, *Mass.*, Public Library, | | 1 |
| Nourse, Henry S., *Lancaster*, | | 2 |
| Oates, William C., *Washington, D. C.*, | | 1 |
| Oberlin College Library, *Oberlin, O.*, | | 1 |
| Omaha, *Neb.*, Public Library, | | 2 |
| Open Court Publishing Company, *Chicago, Ill.*, | | 1 |
| Otis, Benjamin F., *Newton*, | | 2 |
| Otis Library, *Norwich, Conn.*, | 1 | 1 |
| Paine, Nathaniel, 1 folded sheet, | | 1 |
| Paterson, *N. J.*, Free Public Library, | | 1 |
| Patten, Frank C., *Albany, N. Y.*, 1 sheet, | | 1 |
| Paul, Kegan, Trench, Trübner & Co., *London, England*, | 1 | 1 |
| Peabody, Andrew P., *Cambridge*, | | 1 |
| Peabody Institute, *Baltimore, Md.*, | | 1 |
| Peabody Institute, *Danvers*, | | 1 |
| Peabody Institute, *Peabody*, | | 1 |
| Peoria, *Ill.*, Public Library, | | 1 |
| Perkins Institution and Massachusetts School for the Blind, | | 1 |
| Perry, Amos, *Providence, R. I.*, | | 1 |
| Peterborough, *N. H.*, Town Library, 1 folded sheet, | | 1 |
| Philadelphia City Institute, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Pierce, Edward L., *Wilton*, sheets and manuscript, | | |
| Plymouth, *England*, Free Public Library, | | 1 |
| Poole, William F., *Chicago, Ill.*, | | 1 |
| Pope, Albert A., *Boston*, | | 2 |
| Pratt Institute, *Brooklyn, N. Y.*, | | 4 |
| Providence, *R. I.*, City Messenger, | | 1 |
| Public Library, | | 1 |
| Record Commissioners, | 1 | |
| Providence Athenæum, *Providence, R. I.*, | | 1 |
| Publishers of "Black and White," 1 newspaper, | | |
| Redwood Library and Athenæum, *Newport, R. I.*, | | 1 |
| Reynolds Library, *Rochester, N. Y.*, | | 2 |
| Rice, Franklin P., 1 folded sheet, | 2 | |
| Riordan, John J., | | 1 |
| Robbins Library, *Arlington*, | | 1 |
| Roy, J. Arthur, | 3 | |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Royal Society of Canada, *Montreal, Canada*, | 1 | |
| Russell, E. Harlow, | | 1 |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis, *Mo.*, Public Library, | | 1 |
| St. Louis Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| St. Paul Public Library, *St. Paul, Minn.*, | | 2 |
| Salem Public Library, *Salem*, | 1 | 13 |
| Salisbury, Stephen, | 9 | |
| San Francisco, *Cal.*, Free Public Library, | | 1 |
| San Francisco, *Cal.*, Mechanics Institute, | | 1 |
| Sargent, *Miss* Emily W., | | 4 |
| Sargent, *Miss* Mary F., | 5 | 11 |
| Schurman, Jacob G., *Ithaca, N. Y.*, | 1 | |
| Scott Stamp and Coin Co., Limited, *New York City*, | | 1 |
| Scranton Public Library, *Scranton, Pa.*, | 2 | 1 |
| Scripture, E. W., *New Haven, Conn.*, 1 sheet, | | |
| Sewall, J. B., *Braintree*, | | 2 |
| Shaffer, J. M., *Keokuk, Ia.*, | | 1 |
| Silas Bronson Library, *Waterbury Conn.*, | | 2 |
| Smith, Amzi, Superintendent of the Document Rooms, United States Senate, 2 folded sheets, | | |
| Smithsonian Institution, *Washington, D. C.*, 1 folded sheet, | 5 | 14 |
| Snead & Co. Iron Works, *Louisville, Ky.*, | 1 | |
| Society for the Collegiate Instruction of Women, *Cambridge*, | | 7 |
| Society to Encourage Studies at Home, *Boston*, | | 1 |
| Soudier, Henry L., *Paris, France*, | | 2 |
| Southbridge, Public Library, | | 1 |
| Southern California, Bureau of Information, | | 1 |
| Springfield, City Library Association, | | 1 |
| State Historical Society of Wisconsin, *Madison, Wis.*, | | 2 |
| Stevens, B. F., *London, England*, | | 1 |
| Stevens, Charles E., 1 cutting from newspaper, | | |
| Sturgis, *Mrs.* Henry P., *Beverly*, | | 1 |
| Tatman, Charles T., | | 1 |
| Taunton, Public Library, | | 1 |
| Telegram Newspaper Company, | 12 | |
| Thayer, James B., *Cambridge*, | | 1 |
| Theatre of Arts and Letters, | 1 | |
| Thomas Crane Public Library, *Quincy*, | | 1 |
| Toronto Public Library, *Toronto, Canada*, | | 4 |
| Trumbull, Jonathan, *Norwich, Conn.*, cutting from newspaper, | 1 | 1 |
| Tufts College, *Medford*, | | 2 |
| Tufts Library, *Weymouth*, | | 1 |
| Tynemouth, *England*, Public Free Library, | | 1 |
| United States, Board on Geographic Names, | | 2 |
| Bureau of Education, | 8 | 10 |
| Civil Service Commission, | 1 | |
| Department of Agriculture, | 3 | 36 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Department of the Interior, | 100 | 2 |
| Department of Labor, | 3 | 2 |
| Department of the Navy, | 5 | 6 |
| Department of State, | 18 | 21 |
| Department of the Treasury, | | 3 |
| Department of War, | 14 | 13 |
| Fish Commission, | 2 | 1 |
| Interstate Commerce Commission, | 2 | |
| Patent Office, 1 sheet, | | |
| University of California, *Berkeley, Cal.*, | | 3 |
| University of Chicago, *Chicago, Ill.*, | | 1 |
| University of Colorado, *Boulder, Colo.*, | | 2 |
| University of Denver and Colorado Seminary, *Denver, Colo.*, | | 1 |
| University of Pennsylvania, *Philadelphia, Pa.*, | | 2 |
| University of the State of New York, *Albany, N. Y.*, 1 folded sheet, | | 11 |
| University of Virginia, *Charlottesville, Va.*, | | 1 |
| University of Vermont, *Burlington, Vt.*, | 1 | 1 |
| Upham, Henry P., *St. Paul, Minn.*, | 1 | |
| Uxbridge Free Public Library, | | 1 |
| Veteran, The, Publishers of, | | 8 |
| Walker, Joseph H., | 3 | 1 |
| Waltham, *Mass.*, Public Library, | | 1 |
| Warden & Phelps, | | 1 |
| Ware, William & Co., *Boston*, | 5 | |
| Warner, Charles F., *Northampton*, | 2 | |
| Warren County Library and Reading Room, *Monmouth, Ill.*, | | 2 |
| Waterhouse, Sylvester, *St. Louis, Mo.*, | | 6 |
| Waterman, John A., *Gorham, Me.*, | 1 | 1 |
| Watertown, Free Public Library, | | 1 |
| Williams, Alonzo, *Providence, R. I.*, | | 1 |
| Wilmington Institute, *Wilmington, Del.*, | | 1 |
| Wilson, Horace, *San Francisco, Cal.*, | 1 | 2 |
| Wilson, L. N., | | 1 |
| Winchester, *Mass.*, Public Library, | 2 | 1 |
| Winsor, Justin, *Cambridge*, | | 1 |
| Wisconsin, State Superintendent, | | 1 |
| Woburn, Public Library, | | 1 |
| Woodward, Calvin M., *St. Louis, Mo.*, | | 1 |
| Worcester, Board of Health, | | 1 |
| City Clerk, | 2 | |
| City Hospital, | | 1 |
| Superintendent of Schools, | | 3 |
| Worcester, Associated Charities, | | 1 |
| Worcester Academy, | | 1 |
| Worcester Art Society, 1 folded card, | | |
| Worcester Boys' Club, | | 2 |

| GIVER. | Books. | Pamphlets. |
|---|---|---|
| Worcester County Horticultural Society, | | 1 |
| Worcester County Musical Association, | | 1 |
| Worcester District Medical Society, | 3 | 6 |
| Worcester Polytechnic Institute, | | 2 |
| W P I, Publishers of, | 1 | |
| Worcester Society of Antiquity, | | 3 |
| World's Columbian Exposition, *Chicago, Ill.*, 12 charts, 160 broadsides, etc., | | 30 |
| Yale University, *New Haven, Conn.*, | | 4 |
| Young, Lucy A., | | 3 |
| Young Men's Christian Association, *New York City*, | | 1 |
| Young Men's Mercantile Library Association *Cincinnati, O.*, | | 1 |
| | 342 | 836 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the Board of Directors:*

The committee on the library are pleased to report a net addition of 3,643 books to the library during the current year. We are also pleased to report that a large majority of these books are both instructive and entertaining, and none are calculated to teach immoral or unpatriotic sentiments.

We think an examination of the books in the library would convince every intelligent and impartial mind that it has been the policy of our predecessors and ourselves to purchase books adapted to build up character as well as intellect. No doubt good character is better than good culture, but when high culture is the complement of high character, then we have a conjunction of personal traits characteristic of the best type of man.

Under the guide of the librarian, your committee has aimed to recommend books for purchase whose teachings are compatible with sincerity and earnestness without bigotry and intolerance, amusement without deterioration, instruction without narrow-mindedness, and character without immorality.

It is gratifying to us to learn from the librarian's report, and we think it ought to be gratifying to you and the public at large to learn, that 7,205 more of these books were used in the circulating department this year than last year, and 6,943 more of them were used for reference purposes than in any previous year.

Thus, when we take into account the character of the books and the immense number of their readers, it becomes apparent that the library is a potential influence for good in this community, and ought to be fostered and defended by every inhabitant of the city who loves his fellowmen and prays for their welfare.

BURTON W. POTTER,
WALDO LINCOLN,
EVERETT J. BARDWELL,
CHAS. A. PEABODY,
ALMON GUNNISON.

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the Directors of the Free Public Library:*

The committee on the reading-room find this department of the library doing its work to the evident satisfaction of its many patrons. The depression in business gives plenty of spare time to many of our working people, and it is encouraging to know that many hours are spent by them in the reading-room poring over the daily and weekly papers, and thus improving their idle moments. The comfortable quarters afforded them give them a shelter from inclemency, while a general education is quietly infusing its benefit into their social life. Again, we notice that our cosmopolitan population find a cosmopolitan press, which thus brings to them from their distant home countries the happenings of the year. All this must make our people feel that the library, through the generosity of our city, or by the private munificence of individuals, is considerate for their intellectual and social wants. It is well for us to emphasize the fact that as the rules of the library limit the purchase of periodicals within certain well-defined lines, much of the enjoyment of the reading-room is due to citizens who, at their expense, furnish newspapers and periodicals representative of their nationality or religious belief. During the past year fifty-seven newspapers and seventeen magazines have been furnished to the reading-room, while the public fund has regularly provided for 136 newspapers and 197 magazines.

The reading-room is open every day in the year, except Sunday, from 8:30 A. M. until 9:30 P. M., and on Sundays from 2 P. M. until 9 P. M. The subjoined list will show the additions and discontinuances of periodicals during the year. There are

now on our files 407 papers and periodicals, an increase of thirty-four over the preceding year, twenty of which have been subscribed for from the library fund, and fourteen donated by individuals.

The entire income from the permanent fund is $440.69; the appropriation by the City Council for the last year was $359.04. The committee ask for an appropriation of $1,000 for this year for reasons which have been given to the committee on finance and which have met with their approval.

THOMAS J. CONATY,
GEO. C. WHITNEY,
ALFRED S. PINKERTON.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

American journal of politics.
American meteorological journal.
Astronomy and astro-physics.
Biblia.
Church quarterly review.
Club, The.
Foundry.
Journal of political economy.
Monist.
Rudder, sail and paddle.
Truth.
Virginia magazine.

## PUBLICATIONS DISCONTINUED DURING THE YEAR.

American bookseller.
Republican magazine.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| American citizen, | American Patriotic Association. |
| American gas-light journal, | G. Warren Dresser, editor. |
| American Catholic news, | Catholic Truth Society. |
| American missionary, | American Missionary Associat'n. |
| *American philatelist, | Publishers. |
| Amerika, | Rev. B. E. Bergesen. |
| Amerikanische Turnzeitung, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| C. T. A. news, | T. J. Conaty. |
| Catholic school and home magazine, | T. J. Conaty. |
| Catholic union and times, | T. J. Conaty. |
| Christian, | Herbert E. Buxton. |
| Christian leader, | Universalist Publishing House. |
| Christian register, | American Unitarian Association. |
| Congressional record, | J. H. Walker. |
| Converted Catholic, | Mrs. M. S. Dennie. |
| *Donahoe's magazine, | T. J. Conaty. |
| Draper's record, | Proprietors. |
| Engineering, | Publishers. |
| L'Espérance, | Publishers. |
| Evesham journal, | Publishers. |
| Fashions, | Denholm, McKay Co. |
| Fitchburg weekly sentinel, | Sentinel Publishing Co. |
| Free Russia, | Publishers. |
| Home market bulletin, | Home Market Club. |
| Home missionary, | Publishers. |
| Hope and home, | John M. Berry. |
| Insurance critic, | Publishers. |

| | |
|---|---|
| *Jewelers' weekly, | Publishers. |
| Journal of zoophily, | Mrs. Caroline E. White. |
| Kosmopolan, | F. L. Hutchins. |
| Locomotive, | J. L. Smith. |
| Messenger, | Publishers. |
| Mid-weekly, | Jessie E. Tyler. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| New England Staaten Zeitung, | Publishers. |
| New York observer, | P. Emory Aldrich. |
| Norden, | Rev. B. E. Bergesen. |
| Northwest magazine, | Publishers. |
| Northwestern chronicle, | T. J. Conaty. |
| Oasis, | Lieut. R. B. Bryan. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| Open court, | Publishers. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| Our prison light, | Anonymous. |
| Physical education, | Publishers. |
| Positivist review, | Edward S. Beesley. |
| Printers' ink, | Anonymous. |
| Proportional representation review, | Samuel S. Green. |
| Public ledger, | George W. Child. |
| St. Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Southern workman, | Mrs. P. S. L. Canfield. |
| *Sun (Colorado), | Publishers. |
| Textile manufacturing world, | Publishers. |
| †Travailleur, | Publishers. |
| True witness and Catholic chronicle, | T. J. Conaty. |
| Tuftonian, | Tufts College. |
| Unity, | Samuel S. Green. |
| *Volapük, | F. L. Hutchins. |
| Volaspodel, | F. L. Hutchins. |
| Weekly Tulare register, | Anonymous. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| World's crisis, | Publishers. |
| Yarmouth herald, | Hon. L. E. Baker. |
| Zion's herald, | Anonymous. |

*Discontinued. †Publication stopped.

# REPORT OF THE BUILDING COMMITTEE.

*To the Board of Directors of the Free Public Library:*

The committee has done little the past year, except to see that the library buildings have been kept in repair. One hundred and fifty dollars has been spent in putting in order the chimneys on the old building and $154 in repairing the elevator in the circulating department of the library. A considerable amount has been spent in shelving and other carpenter work, and smaller sums have been consumed in improving the heating and lighting apparatus.

The connection of the boilers in the new building with some of the radiators in the old building is not quite satisfactory yet, and efforts should be made to remedy the difficulty the coming summer. The tin roofing of the old building will have to be renewed and other ordinary repairs made. Estimates have been made for doing the necessary work, imperatively needed, which will be presented to the city government.

It is hoped that the city government will see its way clear to grant the extra appropriation needed for shelving the upper stack, as it is important that the books belonging to the reference library not now in the stack, should be placed there. That library is very valuable and all of it should be kept in the fireproof box prepared for it. An indication of the comparative safety of the library in the new and old buildings may be found in the higher rates of insurance which will be required on the reference library, if a portion of it continues to be kept in the old building.

The usual estimates have been made of amounts which will be needed for coal, gas, electric lights, etc.

SAMUEL WINSLOW,
E. I. COMINS,
FRANCIS A. HARRINGTON.

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library :*

The committee herewith submits statements relating to the city appropriation and to expenditures therefrom, and to the Green Library and librarian funds, for the year ending November 30, 1893.

The amount of the city appropriation last year was $20,500; the amount received from the Dog License fund, $5,219.78; from fines, sales of catalogues, etc., $557.79; balance of last year, $131.24; total, $26,408.81.

The expenditures were $26,348.17, leaving a balance unexpended of $60.64.

The amount of the Green Library fund is now $45,870.14. One-fourth part of the income, $556.98, has been added to it during the year in accordance with the provisions of the will of Dr. Green.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now $3,409.92.

All the securities of the Green Library and librarian funds, in the hands of the city treasurer, have been examined and found to correspond with the schedules, and the treasurer's account has been audited and found to be correct. The committee has also examined and approved the accounts of the librarian and of the treasurer of the reading-room fund.

The estimates of the committee for the expenses of the coming year are herewith submitted.

WALDO LINCOLN,
GEO. C. WHITNEY,
GEO. M. WOODWARD,

*Finance Committee.*

# CITY APPROPRIATION.

*Financial Statement for the Year Ending November 30, 1893.*

## RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $131 24 | |
| City appropriation, | 20,500 00 | |
| Dog money, | 5,219 78 | |
| Fines, catalogues, etc., | 557 79 | |
| | | $26,408 81 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $994 08 | |
| Printing lists of additions, | 147 17 | |
| Other printing and charging slips, | 139 52 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, sprinkling street, and minor running expenses, | 511 87 | |
| Covering paper and stationery, | 92 24 | |
| Postal cards for notices to delinquents, | 90 00 | |
| Cards for cataloguing, | 29 25 | |
| Ordinary repairs, furniture, brushes, etc., | 837 94 | |
| Coal and wood, | 1,133 58 | |
| Electric light, | 310 80 | |
| Gas, | 1,113 72 | |
| Water, | 302 72 | |
| Salaries of assistants, | 4,445 80 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor and janitor's work done by the hour, | 1,257 50 | |
| Additional library service, including that of the elevator boy, | 2,546 86 | |
| Cataloguing, | 147 27 | |
| Insurance, | 208 20 | |
| Reading-room, | 359 04 | |
| Books, | 8,180 61 | |
| | | $26,348 17 |
| Balance unexpended, | | 60 64 |
| | | $26,408 81 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1893.

The income for the year ending Nov. 30, 1893, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgage, | $898 79 | |
| Dividends on bank stock, | 433 00 | |
| Dividends on savings bank deposits, | 767 32 | |
| Interest on bank deposits, | 10 22 | |
| Bank tax, refunded by commissioner, | 118 60 | |
| | | $2,227 93 |
| Of this income, there has been added to the fund one-fourth part, viz., | $556 98 | |
| And to the book account three-fourths, viz., | 1,670 95 | |
| | | $2,227 93 |

The following statements show the condition of the investment and book accounts as verified by the books and securities in the hands of the city treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1892. | Nov. 30, 1893. |
|---|---|---|
| Notes secured by mortgages, | $17,950 00 | $18,800 00 |
| Bank stock, par value, | 7,800 00 | 7,800 00 |
| Savings bank deposits, | 19,563 16 | 19,270 14 |
| | $45,313 16 | $45,870 14 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance Dec. 1, 1892, | $1,270 69 | |
| Three-fourths of annual income of fund, | 1,670 95 | |
| Interest on bank deposits, | 21 91 | |
| Total, | | $2,963 55 |
| Expended for books, etc., during year, | | 2,157 46 |
| Balance Nov. 30, 1893, | | $806 09 |

RECAPITULATION.

| | Nov. 30, 1892. | Nov. 30, 1893. |
|---|---|---|
| Investment balances, | $45,313 16 | $45,870 14 |
| Book account balances, | 1,270 69 | 806 09 |
| | $46,583 85 | $46,676 23 |

# STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1893.

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The following statement shows the condition of the investment and cash accounts as verified by the books, and securities in the hands of the city treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings bank deposit, | 409 92 |
| | $3,409 92 |

# REPORT OF THE TREASURER OF THE READING-ROOM FUND.

WORCESTER, Dec. 1, 1893.

E. I. COMINS, Treasurer, in account with Reading-room Fund of the Free Public Library:

DR.

| | | |
|---|---|---|
| Cash on hand, Dec. 1, 1892, | $195 48 | |
| Received from city treasurer, | 359 04 | |
| Dividends on Boston & Albany R. R. stock, | 56 00 | |
| Dividends on Norwich & Worcester R. R. stock, | 88 00 | |
| Interest from savings banks, | 296 69 | |
| | | $995 21 |

CR.

| | | |
|---|---|---|
| Cash paid for periodicals, | $994 61 | |
| Cash paid for money orders and postage, | 60 | |
| | | $995 21 |

The Reading-room Fund is invested as follows:

| | | |
|---|---|---|
| Deposited in savings banks, | $7,380 94 | |
| Eleven shares Norwich & Worcester R. R. stock, | 2,000 00 | |
| Seven shares Boston & Albany R. R. stock, | 1,475 50 | |
| | | $10,856 44 |

E. I. COMINS, Treasurer.

Examined and approved.

WALDO LINCOLN,
GEO. C. WHITNEY,
GEO. M. WOODWARD,
*Finance Committee.*

B 8515.1.20

# FREE PUBLIC LIBRARY,

WORCESTER, MASSACHUSETTS.

## THIRTY-FIFTH ANNUAL REPORT.

# THIRTY-FIFTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

## WORCESTER, MASS.

FOR THE YEAR ENDING NOVEMBER 30, 1894.

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WORCESTER:
PRINTED BY CHARLES HAMILTON,
311 MAIN STREET.
1895.

The Library

# DIRECTORS IN 1895.

| | | Term Expires. |
|---|---|---|
| LYMAN A. ELY, | EVERETT J. BARDWELL, | Dec. 31, 1895. |
| THOMAS J. CONATY, | GEORGE M. WOODWARD, | " 1896. |
| GEORGE C. WHITNEY, | CHARLES A. PEABODY, | " 1897. |
| FRANCIS A. HARRINGTON, | ALMON GUNNISON, | " 1898. |
| EDMUND L. PARKER, | JOHN O. MARBLE, | " 1899. |
| G. STANLEY HALL, | WEBSTER THAYER, | " 1900. |

# ORGANIZATION FOR THE YEAR.

PRESIDENT. SECRETARY. TREASURER.

ALMON GUNNISON. CHARLES A. PEABODY. EDMUND L. PARKER.

COMMITTEE ON THE LIBRARY.

EVERETT J. BARDWELL, CHARLES A. PEABODY,
JOHN O. MARBLE, GEORGE M. WOODWARD, G. STANLEY HALL.

COMMITTEE ON THE READING-ROOM.

THOMAS J. CONATY, GEORGE C. WHITNEY,
EDMUND L. PARKER.

COMMITTEE ON THE BUILDING.

FRANCIS A. HARRINGTON, LYMAN A. ELY,
WEBSTER THAYER.

COMMITTEE ON FINANCE.

GEORGE C. WHITNEY, GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.

LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS
SARAH D. TUCKER, HATTIE J. CHILDS,
AROLYN L. JOHNSON.

# WORCESTER FREE PUBLIC LIBRARY.

## DIRECTORS' REPORT.

*To the Hon. Henry A. Marsh, Mayor, and to the City Council of Worcester:—*

The Directors of the Free Public Library submit the thirty-fifth annual report.

At the annual meeting in January, 1894, the Board organized by the choice of Waldo Lincoln, President; Charles A. Peabody, Clerk; E. I. Comins, Treasurer of the Reading-room Fund; and Waldo Lincoln, George C. Whitney and George M. Woodward, Committee on Finance.

The following committees were appointed in accordance with a vote of the Board:—

Committee on Reading-room, Thomas J. Conaty, George C. Whitney and Edmund L. Parker.

Committee on the Library, E. I. Comins, Everett J. Bardwell, Chas. A. Peabody, Almon Gunnison and John O. Marble.

Committee on the Building, Samuel Winslow, E. I. Comins and Francis A. Harrington.

A few months later, Mr. Lincoln, having arranged for a trip abroad, resigned his offices as President and Member of the Finance Committee, and Messrs. Comins and Harrington were respectively elected to fill the vacancies. Mr. Parker was elected to fill the vacancy caused by the resignation of Mr. Comins, as Treasurer of the Reading-room Fund, and Mr. Woodward was appointed to fill a vacancy on the Library Committee.

The work accomplished by the Library has never been more successful than during the past year.

We refer you to the reports of the Librarian and the various committees for a detailed account of what it has accomplished, its present condition, its buildings and its finances.

More than fifty years ago, Horace Mann, in speaking of public libraries, said: "The poor as well as the rich may drink at this abundant river, whose waters will purify, elevate and dignify the human character."

He hardly dreamed of the abundance as seen in our Public Library of to-day. Surely the highest aspirations of one of Massachusetts' noblest sons are more than realized through the munificence of Dr. John Green and the Worcester Lyceum and Library Association, and the continued liberality of a generous public.

It is now thirty-five years since the Library was established, and during that period it has had but two librarians. Zephaniah Baker was first elected, and he held the position for eleven years. He was a man of extensive acquaintance with books, a warm, personal friend of Dr. Green, and he filled the office with credit to himself, and in the interest of the public. The writer of this remembers, with gratitude, words of encouragement and acts of kindness from Mr. Baker, when kind words and kind acts were of especial value to him. Within the past year he has passed on, but the good he accomplished remains to testify to his many excellent qualities.

During the year, also, we have lost by death, one of our own number, Hon. Samuel Winslow, and while it is in sadness we make the record, we cheerfully bear testimony to his uniform courtesy, genial manners, and sound business qualifications.

In accordance with views expressed in previous reports of this Board, we believe that, at a comparatively small additional expense, the benefits of the circulating department of the Library can be largely increased in the suburban districts by establishing delivery stations. Good books exert a power for good, and can money be better expended than by placing them within easy reach of *all* our citizens?

In closing this report we bear witness with great pleasure to the intelligence and zeal with which the affairs of the Library are managed by our Librarian, and the uniform courtesy and kindness with which the public are served by him and his assistants.

We are proud of this institution, and the eminence it has attained. We trust it will continue to receive the intelligent and generous support that has enabled it to reach the position it now holds in our own city, and among similar institutions in the country.

In behalf of the Directors.

E. I. COMINS,

*President.*

# REPORT OF THE LIBRARIAN

OF THE

# FREE PUBLIC LIBRARY.

---

*To Mr. Edward I. Comins, President of the Board of Directors:—*

Following is the thirty-fifth annual report of the librarian; it is the twenty-fourth which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts regarding the past year, as it is the custom to call attention to.

The library for purposes of reference and the reading-rooms have been open every day in the year, that is to say, on Sundays and holidays as well as on the other days of the year.

This library was the first public library in any of the large towns of New England to open its doors on Sunday for purposes of reference and reading. That plan long since ceased to be an experiment and from the beginning has given satisfaction to the users of the library and the serious portion of the community. Our example was followed immediately by the Public Library in Boston and the plan has been very generally adopted throughout the country.

The plan adopted by us more recently of opening the reading-rooms and the library for readers and students on holidays has added much to the usefulness of the institution and the enjoyment and improvement of residents.

The library has grown rapidly of late years and now contains nearly 100,000 volumes.

The exact number of volumes on our shelves December 1, 1894, is 98,225, divided as follows among the different departments: Green library 23,820, Intermediate department 28,848, Circulating department 45,557. By the middle of the current year the whole number of volumes in the library is likely to be 100,000.

No duplicates are included in the enumeration excepting those in actual use and the library consists of a collection of books recently made and carefully selected with regard to existing needs.

The number of papers and periodicals taken here is 425 as against 407, the number reported a year ago. The number of volumes added to the library during the past year is 5,314. Of these 201 volumes were placed in the Green Library, 2,423 in the Intermediate department and 2,690 in the Circulating department. The number of volumes added the year before is 3,643.

The increase in the number of volumes added is marked and has been amply justified by the consequent growth in the usefulness of the library.

In fact, the most striking feature in the history of the library during the year now being reported on has been its growth in usefulness to all portions of the community.

Carefully kept records show that 247,453 volumes were used last year in the different departments.

When it is considered that the library is very conservative in regard to the character of books placed in the library and that it has mainly at heart its functions as an educator this exhibit is remarkable. Popular education is our watchword and we never have done more in the way of education than during the past year.

We regard books which stimulate the feelings and the imagination in a wholesome way as educational as well as those which strengthen the intellect and give knowledge, and consider it an important part of our duties to pay particular attention to the

character of novels and stories added to the Circulating department. This does not mean, of course, that we do not buy many stories and novels but that we scrutinize carefully the purchases made for general circulation and, while we afford amusement, aim to make it of a kind that elevates as well as affords recreation.

The plan which we have of letting users of the library rummage freely among new books bought for the Circulating department does very much to excite interest in good books which would pass unnoticed unless called in this way to the attention of readers.

The increase in the use of the different departments of the library the past year has been 41,409 volumes or nearly twenty per centum. We have given out in the circulating department 158,812 as against 133,614 in the previous year, in the reference department 86,012 volumes as against 70,753, on Sundays 1,919 as against 1,231 and on holidays 710 as against 446.

The number given as reference use refers, of course, to that on all days excepting Sundays and holidays, the use on those days being reported separately. It may be well to call your attention to the fact that the 86,012 volumes used in the reference department were exclusively books used by persons making investigations. The ages of the inquirers ranged from those of children in the grammar schools to the oldest persons in the community and their capacities and acquirements varied from those of the children mentioned to the abilities and accomplishments of the officers and students of Clark University and the Polytechnic Institute.

The increase in the use of books in the circulating department has been 25,198 volumes, in the reference department (exclusive of the Sunday and holiday use) 15,259, Sundays 688 and holidays 264.

It is worthy of notice that during the months of October and November greatly increased numbers of books were taken out by teachers for themselves and scholars than during the corresponding months of recent years. That large use continues and indicates that with the beginning of the present school year

the purpose was formed of having the teachers make a large use of the facilities offered by the library in giving instruction in the schools and in guiding the reading of children. There has for a great many years been a very considerable use of library books by teachers for these purposes. A few years ago 25,000 volumes a year were taken out of the Circulating department alone for such purposes. The use has not been so large of late years as formerly, but as stated above is now increasing rapidly.

The successfulness of the use of the library books on a large scale in aiding teachers and scholars was first demonstrated here. It was its long use here that showed what advantages followed such use and, silencing objections by pointing to our assured success, led libraries all over the country to undertake to lend cordial and bountiful assistance to teachers and scholars in whatever directions assistance is needed.

The increased use of the library has shown itself in the three reading-rooms for magazines and papers as well as in connection with the use of books at home and in the library building.

It has been particularly interesting to note how the use of the Ladies' reading-room grows.

It is evident that in establishing it the library met a want which really exists.

The Worcester District Medical Society, the books of which are housed in the old library building, has granted during the past year increased privileges to residents of Worcester.

It has hitherto allowed its books to be used in the library building for purposes of reference on the same conditions which prevail regarding the use, on the premises, of books in the Free Public Library.

It now permits the officers of this library to give out books from its library to be taken home, in accordance with similar rules to those which regulate the home use of books belonging to a portion of our Intermediate department.

The Worcester District Medical Association has been allowed the use of an additional room for storing its growing collection of books. That institution is a tenant at will and is allowed

the use of rooms in the building of this library until the rooms are needed by the Free Public Library.

It may be that its library will prove so useful to residents that the city will always feel justified in allowing it to occupy its present rooms or other rooms in the building of the Free Public Library.

There have been three exhibitions of pictures in the library building during the past year.

The first was on February 26 when the plates of the great work of the eminent French painter of battle scenes, E. Detaille, entitled L'Armée Française, were placed upon the walls of the lecture hall.

We had before shown the uniforms in use in Colonial times in this country and those which have been adopted from time to time in the army of the United States. That exhibition had given great satisfaction and we were not surprised to find that this one, in which the uniforms of all the armies of the service in the French army were displayed in color and as worn by artistic groups of officers and men, also excited a marked interest.

Before the interest in the anniversary of the discovery of America had passed away, it seemed well to have an exhibition of pictures illustrating Mexican antiquities. May 15, one was opened.

The foundation of the collections shown was Dr. A. Penafiel's Monumenta del arte Mexicano, which contains hundreds of illustrations in portfolios. Hon. Stephen Salisbury also lent to the library two hundred or more photographs taken from views in different parts of Yucatan.

Mr. Salisbury and Mrs. S. E. Lawton lent numerous objects of interest in connection with Mexico to use in filling our cabinet and the flags of Mexico and Yucatan, and Mrs. Lawton and Mr. David Cesares aided in arranging the curiosities. The library is also especially indebted to Rev. Austin S. Garver, President of the Worcester Art Society, for giving a large amount of time to arranging and hanging the engravings and photographs.

This exhibition proved profitable and entertaining. It was held in our art galleries.

October 12 an exhibition was had in the lecture hall, consisting of the beautifully colored plates of Garnier's soft porcelain of Sèvres and of the photographs of lace in the lace album and in Strassen's Spitzen des 16–19 Jahrhunderts aus den Sammlungen des Kunstgewerbe-Museums zu Leipzig ausgerwählt. The first of the three exhibitions was kept open from Feb. 26–March 21, the second from May 15–June 2, the third from Oct. 12–Oct. 27.

There is still a portion of the reference library which has not been removed from the old building into the fire-proof stack in the new building. An item has been put into the estimates to cover the cost of shelving and iron floors, which will be needed in furnishing the upper stack-room before the remainder of the books can be placed in it.

Certain defects in fire-proofing between the old and new buildings and between the stack and front portion of the new library building have recently been remedied.

The portion of the stack which has been built in the upper stack-room has been piped for gas; additional, much needed, gas burners have been placed in the lower reading-room, and improved burners and shades have been substituted for less satisfactory ones in the Green Library reading-room.

The heating apparatus has also been improved. The roof of the old library building has been tinned and painted and much painting has been done on the roof of the new building.

New cases for photographs, engravings, etc., have been made in the west art room.

It is the plan of this library to issue a supplement to the printed catalogue of the circulating department every five years until the number of alphabets becomes so large as to make it necessary to consolidate the supplements or unite them and the main catalogue in a single alphabet.

The manuscript of the supplement now due is partially ready. To complete it, adding all books put into the departments from which they circulate freely, up to January 1, 1895, to pay for

printing and binding an edition of 1200 copies, reading proof, etc., will require an appropriation of $2,514. Printed catalogues promptly issued, as stated last year, add largely to the value and educational influence of a popular library.

A list of the persons and institutions to which we are indebted for gifts is appended to this report.

We wish to extend hearty thanks to the friends who have so kindly remembered us. Especial gratitude is due to the libraries of Harvard University, Columbia College, and the United States Surgeon-General's office, and to the Boston Athenæum, for their kindness in the past, as in previous years, in lending us many books for the use of citizens of Worcester. Numerous other institutions have been equally kind to us, but we have not had to avail ourselves of their kindness so often as in the case of the institutions particularly mentioned.

Following is my account for money received for fines, etc., with the signatures of the members of the Finance Committee appended. These signatures were added after the account had been examined by the Committee:

CITY OF WORCESTER,
FREE PUBLIC LIBRARY, Dec. 17th, 1894.

We have examined the librarian's account from December 1, 1893, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands Dec. 1, 1893, | $314 45 | |
| Received for fines, | 588 43 | |
| Received from the sale of copies of the printed catalogues and lists of additions, | 48 46 | |
| Received for books injured or lost, | 8 21 | |
| Received from deposits, | 9 50 | |
| Miscellaneous receipts, | 8 25 | |
| | | $977 30 |
| Deposits returned, | $ 11 50 | |
| Paid W. S. Barton, Esq., City Treasurer, | 424 88 | |
| | $436 38 | |
| Balance in librarian's hands Dec. 1, 1894, | 540 97 | |
| | | $977 30 |

GEO. C. WHITNEY,
GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON,
*Committee on Finance.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Balance from previous year, | | $ 60 64 |
| Municipal appropriation, | | 23,360 00 |
| Income from invested funds:— | | |
| Green Library fund, | $1,700 13 | |
| Reading-room fund, | 462 51 | |
| | | $2,162 64 |
| Receipts from dog licenses, | | 5,590 44 |
| " " fines, | | 588 48 |
| " " sale of catalogues, | | 48 46 |
| Payments for missing or damaged books, | | 8 21 |
| Sundries, | | 8 25 |
| | | $31,827 07 |
| Cash on hand at last report:— | | |
| Green Library fund, | $806 09 | |
| Fines, catalogues, etc., | 314 45 | |
| Reading-room fund, | 0 | |
| | | $1,120 54 |
| | | $32,947 61 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $ 812 47 | |
| City appropriation, | 8,653 40 | |
| | | $9,465 87 |
| Periodicals:— | | |
| City appropriation, | $546 59 | |
| Reading-room fund, | 927 44 | |
| | | $1,474 03 |
| Binding, | | $1,338 53 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, Furniture and fixtures, | $1,206 63 |
| Insurance, | 476 88 |
| Fuel, | 885 98 |
| Lights, | 1,339 45 |

SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | $8,589 58 |
| Cataloguing, | 750 00 |
| Extra service, | 3,261 85 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | $162 00 |
| Blanks and stationery, | | 254 59 |
| Postage, | | 139 75 |
| Sundries:— | | |
| Water for elevators, etc., | $304 57 | |
| Printing annual report, | 58 29 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 398 84 | |
| | | $761 20 |
| Cash on hand December 1, 1894:— | | |
| Green Library fund, | $1,698 75 | |
| Reading-room fund, | 535 07 | |
| Money received from fines, sale of catalogues, etc., | 540 97 | |
| Balance of city appropriation, | 72 08 | |
| | | $2,841 82 |
| | | $32,947 61 |

ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green Library, | 200 | |
| Intermediate department, | 1,565 | |
| Circulating department, | 2,941 | |
| | | 4,706 |
| Increase of volumes by gifts: | | |
| Intermediate department, | 411 | |
| Circulating department, | 38 | |
| | | 449 |
| Increase by binding periodicals: | | |
| Green Library, | 1 | |
| Intermediate department, | 457 | |
| Circulating department, | 45 | |
| | | 503 |
| Increase by placing unbound periodicals in the library: | | |
| Intermediate department, | | 1 |
| Number of missing volumes restored since last report: | | |
| Circulating department, | | 1 |
| | | 5,660 |

| | | | |
|---|---|---|---|
| Number of volumes withdrawn since last report: | | | |
| Intermediate department, | 10 | | |
| Circulating department, | 300 | | |
| | | 310 | |
| Number of volumes missing since last report: | | | |
| Intermediate department, | 1 | | |
| Circulating department, | 35 | | |
| | | 36 | |
| | | | 346 |
| Net increase for the year, | | | 5,314 |
| Number of volumes in the library as last reported: | | | |
| Green Library, | | 23,619 | |
| Intermediate department, | | 26,425 | |
| Circulating department, | | 42,867 | |
| | | | 92,911 |
| Total number of volumes in the library, | | | 98,225 |
| Increase of unbound pamphlets by purchase: | | | |
| Intermediate department, | | 31 | |
| Increase of unbound pamphlets by gifts: | | | |
| Intermediate department, | | 613 | |
| | | | 644 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | | 133 | |
| Number of newspapers given to the reading-room. | | 44 | |
| | | | 177 |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | | 228 | |
| Green Library fund, | | 1 | |
| Number of magazines given to the reading-room, | | 19 | |
| | | | 248 |

## CIRCULATION.

| | |
|---|---|
| Number of days the Circulating department was open, | 305 |
| Number of days the Reference department was open, | 365 |
| Number of days the lower Reading-room was open, | 365 |
| Number of volumes delivered for home use, | 158,822 |
| Number of volumes delivered for reference use, | *86,012 |
| Average daily use (home and reference), | 803 |
| (Circulating department, 521; Reference department, 282) | |
| Largest daily use (home and reference), February 17, | 1,501 |
| (Largest in Circulating department, February 17, 1135; in Reference department, February 27, 560) | |

*Of this number, 13,045 shows the use of volumes and portfolios of pictures in the art exhibitions.

| | |
|---|---|
| Smallest daily use (home and reference), June 28, | 335 |
| (Smallest in Circulating department, April 12, 269; in Reference department, July 2, 33) | |
| Number of books lost and paid for: | |
| Circulating department, | 11 |
| Number of books lost and not paid for: | |
| Circulating department, | 24 |
| Number of books worn and withdrawn, | 300 |
| Number of notices to delinquents, | 7,574 |
| Number of volumes bound, | 2,369 |
| Number of names registered during the year, | 2,653 |
| Total number of names registered (a new registry made November 1, 1889), | 17,898 |

## SUNDAY USE.

The Reading-rooms are open from 2 o'clock to 9 P. M.

| | |
|---|---|
| Number of persons using the upper room, | 2,843 |
| Number of persons using the lower rooms, | 7,975 |
| Total number of persons, | 10,818 |
| Average number of persons, | 208 |
| Largest Sunday attendance, January 28, | 373 |
| Smallest Sunday attendance, July 1, | 93 |
| Number of volumes delivered (for use within the building), | 1,919 |
| Average number of volumes delivered per Sunday, | 37 |

## HOLIDAYS.

The upper reading-room is open from 9 A. M. to 9½ P. M.
The lower room from 8 A. M. to 9½ P. M.

| | |
|---|---|
| Number of persons using the upper room, | 966 |
| Number of persons using the lower room, | 1,695 |
| Total number, | 2,661 |
| Average number of persons, | 338 |
| Largest attendance, February 22, | 802 |
| Smallest attendance, July 4, | 181 |
| Number of volumes used for reference, | 710 |
| Average number of volumes used, | 89 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Adams, George, *Watertown, N. Y.*, | 1 | |
| Aguilar Free Library Society, *New York City*, | | 1 |
| Alameda Free Library, *Alameda, Cal.*, | | 1 |
| Alinari Fratelli, *Florence, Italy*, | | 4 |
| Allen, *Mrs.* Fairchild, *Aurora, Ill.*, 2 folded sheets, 2 sheets, 1 plate, | | 4 |
| American Antiquarian Society, | | 2 |
| American Board of Commissioners for Foreign Missions, | | 2 |
| American Historical Association, *Washington, D. C.*, | | 1 |
| American Institute of Mining Engineers, *New York City*, | 2 | |
| American Library Association, | | 1 |
| American Missionary Association, *New York City*, | | 1 |
| American Swedenborg Printing and Publishing Society, *New York City*, 1 folded sheet, | 12 | 7 |
| American Unitarian Association, | | 2 |
| Ames, John G., *Washington, D. C.*, | | 1 |
| Amherst College, *Amherst, Mass.*, | | 6 |
| Andover Theological Seminary, *Andover, Mass.*, | | 1 |
| Anonymous, 5 folded sheets, 2 sheets, 1 newspaper cutting, | 9 | 22 |
| Anthropological Society of *Washington, D. C.*, | | 2 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 1 |
| Arundel Society, *London, England*, 1 folded sheet, | | |
| Associated Charities of Boston, *Mass.*, | | 1 |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Baird, Henry C., *Philadelphia, Pa.*, 1 sheet, | | 1 |
| Barrow-in-Furness, Free Public Library, | | 1 |
| Bartlett, *Lieut.*, Charles W., *Annapolis, Md.*, | | 1 |
| Bartlett, William H., | 1 | |
| Berry, John M., | | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 24 |
| Bigelow Free Public Library, *Clinton, Mass.*, | | 1 |
| Birmingham, *England*, Free Libraries Committee, | | 1 |
| Blanchard, F. S. & Co., | 8 | |
| Bodleian Library, *Oxford, England*, | | 1 |
| Boston, City Messenger, | 6 | |
| Public Library, | | 1 |
| Boston Browning Society, | | 2 |
| Boston Children's Hospital, | | 1 |
| Bowdoin College, *Brunswick, Me.* | | 1 |
| Bradlee, Caleb D., *Boston, Mass.*, | 1 | 1 |
| Braun, Ad. & Cie., *Paris, France*, | | 1 |
| Bridgeport, *Conn.*, Public Library, | | 1 |
| Brighton Public Library, *Brighton, Eng.*, | | 1 |
| Brookline Public Library, | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.* | | 1 |
| Buffalo Library, *Buffalo, N. Y.*, | | 1 |
| Bullock, *Mrs.* A. G., | 1 | |
| Burns, *Miss* Penelope, | 5 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| California State Library, *Sacramento, Cal.* | 2 | |
| Cambridge, *Mass.*, Public Library, | | 1 |
| Canadian Institute, *Toronto, Canada*, | 1 | |
| Canfield, *Mrs.* P. S., | 9 | |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Carnegie Free Library, *Allegheny, Pa.*, | | 1 |
| Century Asssociation, *New York City*, | 1 | |
| Chesterfield, *Mass.*, Town Library, | | 1 |
| Chicago, *Ill.*, Board of Trade, | 1 | |
| Public Library, | | 1 |
| Childs, George W., *Philadelphia, Pa.*, | | 1 |
| Chittenden, J. Brace, | | 1 |
| Cincinnati, *Ohio*, Public Library, | 1 | |
| Clapham Public Library, *London, Eng.*, | | 1 |
| Clark University, *Worcester, Mass.*, | | 2 |
| Clerkenwell Public Library, *London, Eng.*, | | 1 |
| Cleveland, *Ohio*, Public Library, | | 10 |
| Cobb, N. A., *Sydney, Australia*, | 1 | |
| Cobden Club, *London, Eng.*, | | 2 |
| Coggswell, *Miss* Louisa T., | | 1 |
| Colby University, *Waterville, Me.*, | | 3 |
| College of the Holy Cross, *Worcester, Mass.*, | | 4 |
| College of William and Mary, *Williamsburg, Pa.*, | | 1 |
| Columbia College, *New York City*, | | 1 |
| Conaty, Thomas J., | | 3 |
| Concord, *Mass.*, Free Public Library, | | 1 |
| Congregational Home Missionary Society, *New York City*, | 1 | 1 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.* | | 3 |
| Cornell University, *Ithaca, N. Y.*, | 2 | 4 |
| Crothers, T. D., *Hartford, Conn.*, | | 1 |
| Croydon Public Libraries, *Croydon, Eng.*, | | 1 |
| Dall, *Mrs.* Caroline H., *Washington, D. C.*, | 1 | |
| Damon, *Mrs.* Charles B., | 1 | |
| Davis, Andrew McFarland, *Cambridge, Mass.*, | | 3 |
| Dayton Public Library, *Dayton, Ohio*, | | 1 |
| Denver, *Col.*, Public Library, | | 4 |
| Detroit, *Mich.*, Public Library, | 1 | 1 |
| Dexter, Franklin B., *New Haven, Conn.*, | | 1 |
| Dickinson, Thomas A., | | 2 |
| District of Columbia, Commissioners, | | 1 |
| Dodd, Mead and Company, *New York City*, | | 1 |
| Dodge, Thomas H., | 1 | |
| Doe, Charles H., | 1 | |
| Drew, Allis and Company, | 1 | |
| Dundee Free Library, *Dundee, Scotland*, | | 1 |
| Edson, A. W., | | 2 |
| Elson, A. W. & Co., *Boston, Mass.*, 1 folded sheet, | | |
| Enoch Pratt Free Library, *Baltimore, Md.*, | 2 | 1 |
| Everett, William, *Quincy, Mass.*, | | 1 |
| Ewing, Thomas, *New York City*, | | 1 |
| Fall River Public Library, | | 1 |
| Fay, Otis F., | 1 | |
| First Church, *Plymouth, Mass.*, | | 1 |
| Fitz, A. S., *Pascoag, R. I.*, | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Fletcher Free Library, *Burlington, Vt.*, | | 1 |
| Forney, M. N., *New York City*, | | 1 |
| Foster, L. S., *New York City*, | | 1 |
| Friends' Free Library and Reading Room, *Germantown, Pa.*, | | 1 |
| General Electric Company, *Boston, Mass.*, | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 2 |
| Gibbes, Emily O., | 1 | |
| Gloversville Free Library, *Gloversville, N. Y.*, | | 1 |
| Grand Rapids, *Mich.*, Public Library, | 1 | 1 |
| Green, Andrew H., *New York City*, 1 newspaper cutting, | | 1 |
| Green, Samuel A., *Boston, Mass.*, 1 sheet, 1 photograph, 1 folded sheet, | 2 | 7 |
| Green, Samuel S., 8 folded sheets, 1 card, | 8 | 8 |
| Greene, J. Evarts, | | 2 |
| Hale, Charles S., | 1 | |
| Hale, Edward E., *Boston, Mass.*, | | 1 |
| Hall, Edward H., *Cambridge, Mass.*, | 1 | |
| Hall, J. Elmer, | | 1 |
| Hapgood, Warren, *Boston, Mass.*, | 1 | |
| Hartford Public Library, *Hartford, Conn.*, | | 2 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.* | | 6 |
| Harvard University, *Cambridge, Mass.*, | 2 | 3 |
| Hazen, Henry A., *Boston, Mass.*, | 1 | |
| Highland Cadet, | 1 | |
| Highland Military Academy, *Worcester, Mass.*, | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.*, | | 1 |
| Hoar, E. Rockwood, *Concord, Mass.*, | | 1 |
| Hoar, George F., | | 8 |
| Hobbs, William H., *Madison, Wis.*, | | 5 |
| Holland Society of New York, | 1 | |
| Home Market Club, *Boston, Mass.*, | | 2 |
| Hopedale Public Library, | | 1 |
| Hoppin, Charles A., *Jr.*, | 1 | |
| Hosmer, Samuel D., | 1 | |
| Houghton, Mifflin and Company, *Boston, Mass.*, | | 1 |
| Howe, *Mrs.* Georgiana L., *Cincinnati, O.*, | 1 | |
| Huling, Ray Greene, *Cambridge, Mass.*, | 1 | 3 |
| Iles, George, *New York City*, | 1 | |
| Indian Rights Association, *Philadelphia, Pa.*, 1 folded sheet, | | 5 |
| Interstate Commerce Commission, | | 1 |
| Iowa State Library, | 1 | |
| Jensen, Morgens S., | 2 | |
| Jersey City, *N. J.*, Free Public Library, | | 2 |
| Jewett, Warren C., | 2 | |
| Jibari, Christopher, *Syria*, | | 1 |
| Johns Hopkins University, *Baltimore, Md.*, | | 10 |
| Kent, Thomas G., | 1 | |
| Keokuk, *Iowa*, Board of Health, | | 1 |
| Ketcham, H. J., *New York City*, | 1 | |
| Knowles, Edward R., | 1 | |
| Lancaster, George Y., | | 1 |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Lawrence, *Mass.*, Free Public Library, | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Lawton, *Mrs.* S. E., | | 1 |
| Lay College, *Revere, Mass.*, | | 1 |
| Leeds, *England*, Free Public Library, | | 1 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leicester Academy, *Leicester, Mass.*, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | 1 | |
| Leominster Public Library, | | 1 |
| Le Soudier, H., *Paris, France*, | 1 | |
| Libbie, Charles F. & Co., *Boston, Mass.*, | 1 | |
| Library Association of Portland, *Oregon*, | | 1 |
| Libreria Internacional de Romo y Füssel, *Madrid, Spain*, | | 1 |
| Linton, William S., *Washington, D. C.*, | | 1 |
| Liverpool, *England*, Free Public Library, | | 1 |
| Lodge, Henry C., *Boston, Mass.*, | | 2 |
| London, *England*, Corporation of the City, | | 1 |
| Los Angeles, *Cal.*, Public Library, | 1 | 1 |
| Lynn Public Library, | | 1 |
| MacAlister, J. Y. U., *London, Eng.*, | | 1 |
| McCall, S. W., *Washington, D. C.*, 1 folded sheet, | | |
| Magaw, Louis De V., | 1 | |
| Maimonides Library, *New York City*, | | 1 |
| Malden Public Library, | | 1 |
| Manchester, *England*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Marble, Albert P., | | 1 |
| Marsh, Henry A., | | 1 |
| Massachusetts, Free Public Library Commission, 2 maps, | | 1 |
| Record Commissioners, | 1 | |
| Secretary of the Commonwealth, | 27 | |
| State Board of Agriculture, | 1 | |
| State Board of Lunacy and Charity, | 1 | |
| State Library, | 12 | 3 |
| State Lunatic Hospital, *Northampton, Mass.*, | | 1 |
| State Normal School, *Worcester, Mass.*, | | 1 |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.*, | | 5 |
| Massachusetts Cremation Society, | | 1 |
| Massachusetts Institute of Technology, | 1 | 4 |
| Melrose, *Mass.*, Public Library, | | 1 |
| Memorial Hall Library, *Andover, Mass.*, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 4 |
| Mercantile Library Association, *New York City*, | | 1 |
| Mercantile Library Association, *San Francisco, Cal.*, | | 1 |
| Mercantile Library Company, *Philadelphia, Pa.*, | | 2 |
| Michigan State Board of Health, *Lansing, Mich.*, | 2 | 2 |
| Millicent Library, *Fairhaven Mass.*, | 1 | 1 |
| Milwaukee, *Wis.*, Public Library, | | 4 |
| Minneapolis, *Minn.*, Public Library, | | 1 |
| Minnesota Historical Society, *St. Paul, Minn.*, 1 sheet, | | |
| Morgan, Charles H., | 1 | |
| Morison, *Mrs.* N. H., *Baltimore, Md.*, | 1 | |
| Morse, Edward S., *Salem, Mass.*, | | 1 |
| Morse Institute, *Natick, Mass.*, | | 1 |
| Mount Holyoke College, *South Hadley, Mass.*, | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Museum of Comparative Zoölogy, *Cambridge, Mass.*, | | 1 |
| Museum of Fine Arts, *Boston, Mass.*, | | 2 |
| National Civil Service Reform League, | | 12 |
| New Bedford, *Mass.*, Free Public Library, | | 1 |
| New England Historic Genealogical Society, *Boston, Mass.*, | | 1 |
| New England Mutual Life Insurance Company, *Boston, Mass.*, | 1 | |
| New Haven, *Conn.*, Free Public Library, | 1 | 1 |
| New Jersey State Library, *Trenton, N. J.*, | 1 | |
| New York Free Circulating Library, *New York City*, | | 1 |
| New York State Library School, *Albany, N. Y.*, 1 folded sheet, | | |
| Newark, *N. J.*, Free Public Library, | | 3 |
| Newton, *Mass.*, Free Library | | 1 |
| Nichols, H. S. & Co., *London, Eng.*, 1 folded sheet, | | |
| Northampton, *Mass.*, Public Library, | | 1 |
| Northborough, *Mass.*, Free Library, | | 1 |
| Oates, William C., *Washington, D. C.*, 1 folded sheet, | | |
| O'Connor, Andrew, 3 sheets, | | |
| Office of the Publishers' Weekly, | 1 | |
| Otis Library, *Norwich, Conn.*, | | 1 |
| Pawtucket, *R. I.*, Free Public Library, | | 1 |
| Peabody Institute, *Baltimore, Md.*, | | 2 |
| Peabody Institute, *Danvers, Mass.*, | | 1 |
| Peabody Institute, *Peabody, Mass.*, | | 1 |
| Peoria, *Ill.*, Public Library, | | 2 |
| Perkins Institution and Massachusetts School for the Blind, | 14 | 1 |
| Perry, David B., *Crete, Nebraska*, | | 1 |
| Philadelphia City Institute, | | 1 |
| Philadelphia, *Pa.*, Free Library, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Pickett, Josiah, 1 sheet, | | |
| Pinkerton, Allen, *New York City*, | 1 | |
| Plymouth, *England*, Free Public Library, | | 1 |
| Poindexter, Charles, *Richmond, Va.*, | 1 | |
| Poole, William F., *Chicago, Ill.*, | 1 | |
| Potter, Burton W., | | 1 |
| Pratt Institute, *Brooklyn, N. Y.*, | 1 | |
| Providence, *R. I.*, City Engineer, | | 2 |
| City Messenger, | 1 | 1 |
| Public Library, 5 sheets, | | 1 |
| Record Commissioners, | 3 | |
| Redwood Library and Athenæum, *Newport, R. I.*, | | 1 |
| Reynolds Library, *Rochester, N. Y.*, | | 1 |
| Rhode Island, World's Columbian Exposition Commisioners, | 1 | |
| Robbins Library, *Arlington, Mass.*, | | 1 |
| Royal Society of Canada, *Montreal, Canada*, | 1 | |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis, *Mo.*, Public Library, | | 1 |
| St. Louis Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| St. Paul Public Library, *St. Paul, Minn.*, | | 1 |
| Salem Public Library, *Salem, Mass.*, | 1 | 1 |
| Salisbury, Stephen, | | 1 |
| Sargent, *Miss* Mary F., | | 2 |
| Saward, Frederick E., *New York City*, | 3 | |
| Scranton Public Library, *Scranton, Pa.*, | | 1 |

| GIVERS. | | Books | Pamphlets |
|---|---|---|---|
| Searight, James A. *Uniontown, Pa.*, | | 1 | |
| Seaver, Edwin P., *Boston, Mass.*, | | 1 | |
| Segsworth, A. E., | | | 1 |
| Sheffield, *Eng.*, Free Public Libraries, | | | 1 |
| Smithsonian Institution, *Washington, D. C.*, | | 9 | 10 |
| Society of Californian Pioneers, *San Francisco, Cal.*, | | | 1 |
| Society to Encourage Studies at Home, *Boston, Mass.*, | | | 1 |
| Somerville, *Mass.*, Public Library, | | | 1 |
| Southbridge, *Mass.*, Public Library, | | | 1 |
| Southwick, *Mrs.* Anne H., | | | 1 |
| Springfield, *Mass.*, City Library Association, | | | 2 |
| Stettiner, Lambert & Co., *New York City*, | | 1 | |
| Stevens, B. F., *London, Eng.*, | | | 1 |
| Sturgis, *Mrs.* Henry P., *Salem*, | 1 photograph, | 1 | |
| Sunset Club, *Chicago, Ill.*, | | 1 | |
| Swansea, *Wales*, Public Library, | | | 2 |
| Tappan, Eva M., *Philadelphia, Pa.*, | | | 1 |
| Tatman, Charles T., | | | 1 |
| Taunton, *Mass.*, Public Library, | | 1 | 1 |
| Telegram Newspaper Company, | | 3 | |
| Thayer Academy, *Braintree, Mass.*, | | | 1 |
| Thomas Crane Public Library, *Quincy, Mass.*, | | | 1 |
| Ticknor, *Miss* A. E., *Boston, Mass.*, | | | 1 |
| Tókyó Library, *Tókyó, Japan*, | | 2 | 3 |
| Tonjoroff, S. Ivan, | 14 sheets, 4 folded sheets, | | |
| Toronto Public Library, *Toronto, Canada*, | | | 2 |
| Trustees for the Children of Shalam, Dona Anna, *New Mexico*, | | 1 | |
| Tufts College, *Medford, Mass.*, | | 1 | 1 |
| Tufts Library, *Weymouth, Mass.*, | | | 1 |
| Tulare University of Louisiana, *New Orleans, La.*, | | 1 | |
| Tynemouth, *England*, Public Free Library, | | | 1 |
| Union Pacific System, Passenger Department, | | | 1 |
| United States, Bureau of Education, | | 7 | 7 |
| Coast and Geodetic Survey, | | 1 | |
| Department of Agriculture, | 1 folded sheet, | 12 | 274 |
| Department of the Interior, | | 158 | 1 |
| Department of Labor, | | 3 | 6 |
| Department of the Navy, | 1 sheet, | 4 | 1 |
| Department of State, | | 8 | 38 |
| Department of War, | 2 maps, | 12 | 6 |
| Fish Commission, | | 3 | |
| Interstate Commerce Commission, | | 3 | |
| Military Academy, *West Point, N. Y.*, | | | 1 |
| University Club, *Boston, Mass.*, | | 1 | |
| University of the State of New York, *Albany, N. Y.*, | 1 folded sheet, | | 9 |
| University of Vermont, *Burlington, Vt.*, | | | 1 |
| University of Wisconsin, *Madison, Wis.*, | | | 2 |
| Uxbridge, *Mass.*, Free Public Library, | | | 1 |
| Van Nostrand, D. and Company, *New York City*, | | 1 | |
| Veteran, The, Publishers of, | | | 1 |
| Voorhees, Daniel W., | | 1 | |
| Walker, Joseph H., | 1 folded sheet, | 11 | 11 |
| Waltham, *Mass.*, Public Library, | | | 1 |
| Warren County Library and Reading Room, *Monmouth, Ill.*, | | | 2 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Waterhouse, Sylvester, *St. Louis, Mo.*, | | 1 |
| Watertown, *Mass.*, Free Public Library, | | 1 |
| Wesley, William & Son, *London, Eng.*, | | 1 |
| Westborough, *Mass.*, Public Library, | | 1 |
| Weston, *Mass.*, Town Library, | | 1 |
| Whitney, George C., | 1 | |
| Winslow, William C., *Boston, Mass.*, | | 1 |
| Wisconsin, State Superintendent, *Madison, Wis.*, | | 1 |
| Wisconsin Academy of Sciences, Arts and Letters, *Madison, Wis.*, | 4 | |
| Woburn, *Mass.*, Public Library, | | 1 |
| Women's Rest Tour Association, *Boston, Mass.*, 1 folded sheet, | | 1 |
| Worcester, City Clerk, | 1 | |
| City Hospital, | | 1 |
| Parks-Commission, | | 1 |
| Superintendent of Schools, | | 1 |
| Worcester Boys' Club, | | 1 |
| Worcester County Horticultural Society, | | 1 |
| Worcester County Musical Association, | 2 | 1 |
| Worcester County Treasurer, | | 1 |
| Worcester District Medical Society, | 4 | |
| Worcester Polytechnic Institute, | | 1 |
| Worcester Woman's Club, | 1 | |
| Worcester Society of Antiquity, | | 1 |
| Yale University, *New Haven, Conn.*, | 8 | 3 |
| Yearly Meeting of Friends of Philadelphia, *Pa.*, | | 1 |
| Yeates, W. S., *Atlanta, Ga.*, | 1 | |
| Young Men's Christian Association, *New York City*, | 1 | |
| Young Men's Mercantile Library Association, *Cincinnati, O.*, | | 1 |
| | 449 | 798 |

# REPORT

OF THE

# COMMITTEE ON THE LIBRARY.

---

*To the Board of Directors:—*

The Committee on the Library would offer the following report:

As will be seen from the statistics appended to the report of the Librarian, a larger number of volumes has been added to the library during the past year than in the previous year. In selecting the books great care has been taken to look out for the interests of the industries of the city, and to meet the popular demand for scientific and other solid works.

Many stories and novels have been bought, but the Committee and Librarian have taken great pains to buy books of a high character only. Our work has been greatly facilitated by the liberality of the City Government. We trust that it will be apparent to all that the money appropriated has been well spent, inasmuch as it has not only been used to satisfy present needs, but to lay a sure foundation for the future enlargement of intelligence, and for awakening demands for knowledge in the minds of the young men to whom Worcester must look for her prosperity in coming years. There is a growing need for additional stacks and shelving in the upper room to which we wish to call attention, hoping to be able to relieve this want in the near future. We appreciate the gifts that have been made

to the library, and are very glad to hereby express our thanks to the donors. A list of them will be found in an appendix to the report of the Librarian.

EVERETT J. BARDWELL,
CHAS. A. PEABODY,
ALMON GUNNISON,
JOHN O. MARBLE,
GEORGE M. WOODWARD,

*Committee on the Library.*

WORCESTER, December, 1894.

# REPORT

OF THE

# COMMITTEE ON THE READING-ROOM.

---

The Trustees, to whom has been assigned the care of the Reading-Room in the Free Public Library of Worcester, respectfully submit the following report: It is with great pleasure that we are able to say that during the past year there has been a large attendance in the Reading-Rooms, thus giving evidence of the increasing popularity of this means of public instruction. This is particularly noticeable in the use of the Reading-Room for ladies, as we find it in constant use, showing very clearly that the ladies appreciate the efforts that have been made for their convenience while using the periodicals that have been placed at their disposal. We have again to record our gratitude to the citizens of our city for their many gifts to the Reading-Room, by which we are enabled to place within reach of the public the best publications in the varied religious, political and mercantile fields into which our Library regulations do not permit us to enter at public expense. Herewith is appended a list of all such gifts, as well as of all periodicals and papers, added during the year. We also mention the publications discontinued. 133 newspapers have been subscribed for, and 44 have been given, making a total of 177 in use in the Reading-Room. 229 magazines are purchased regularly, and 19 donated, making a total of 248. As you may see, by comparison with the previous year, there are on our files now 18 more papers and periodicals than in 1893. Attention was called a year ago to the mutilation of papers, which was a source of great annoyance. We are pleased to state that very little complaint is now

made in that direction. Order in the rooms has been well kept; so much so that the officers of the Library report that during the year the order has been excellent, reflecting credit upon the janitor and the public. All this has added to the comfort of the readers who flock to the Library in great numbers, intent upon the instruction they cannot find elsewhere.

Your Committee has prepared estimates for the coming year, and they will be reported to the Board by the Finance Committee.

Respectfully submitted.

THOMAS J. CONATY,
GEO. C. WHITNEY,
EDMUND L. PARKER,

*Committee on the Reading-Room.*

WORCESTER, Dec. 22, 1894.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Altruistic review,
American historical register,
Argosy,
Around the world,
Illustrated American,
Illustrated archæologist,
Irish monthly,
Journal of geology,
Kindergarten magazine,
Lutheran quarterly review,
McClure's magazine,
Maine historical magazine,
Missionary review,
Month,
Music review,
New occasions,
Physical review,
Popular astronomy,
Psychological review,
Quarterly illustrator,
Quarterly journal of microscopical science,
La Revue de Paris,
Twentieth century,
William and Mary college quarterly,
Zeitschrift für Bildende Kunst.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| *American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American gas-light journal, | G. W. Dresser, Editor. |
| American missionary, | American Missionary Association. |
| Amerika, | Rev. B. E. Bergesen. |
| Amerikanische Turnzeitung, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Catholic school and home magazine. | T. J. Conaty. |
| *C. T. A. news, | T. J. Conaty. |
| Catholic union and times, | T. J. Conaty. |
| *Christian, | Herbert E. Buxton. |
| Christian leader, | Universalist Publishing House. |
| Christian register, | American Unitarian Association. |
| Congressional record, | J. H. Walker. |
| Converted Catholic, | Mrs. M. S. Dennie. |
| Donahoe's magazine, | F. A. Eaton. |
| Draper's record, | Proprietors. |
| Engineering, | Publishers. |
| L'Espérance, | Publishers. |
| Evesham journal, | Publishers. |
| Fashions, | Denholm, McKay Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| *Free Russia, | Publishers. |
| Home market bulletin, | Home Market Club. |
| Home missionary, | Publishers. |
| Hope and home, | John M. Berry. |

| | |
|---|---|
| *Insurance critic, | Publishers. |
| Kosmopolan, | F. S. Hutchins. |
| Land of sunshine, | Publishers. |
| Locomotive, | J. L. Smith. |
| Messenger, | Publishers. |
| Mid-weekly, | Jessie E. Tyler. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| New England Staaten Zeitung, | Publishers. |
| *New York observer, | P. Emory Aldrich. |
| Norden, | Rev. B. E. Bergesen. |
| Northwest magazine, | Publishers. |
| Northwestern chronicle, | T. J. Conaty. |
| *Oasis, | Lieut. R. B. Bryan. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| Open court, | Publishers. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| *Our prison light, | Anonymous. |
| Paradise of the Pacific, | Anonymous. |
| Patriotic American, | Anonymous. |
| People, The | State Central Committee Social Labor Party. |
| Physical education, | Publishers. |
| Positivist review, | Edward S. Beesly, Editor. |
| Printers ink, | Anonymous. |
| Proportional representation review, | Anonymous. |
| Public ledger, | Publishers. |
| Purple, | Holy Cross College. |
| Saint Andrew's Cross, | Chapter 67 Brotherhood of St. Andrew |
| Skandinavia, | Publishers. |
| Southern workman, | Mrs. P. S. L. Canfield. |
| Textile World, | Publishers. |
| True witness and Catholic chronicle, | T. J. Conaty. |
| Tuftonian, | Tufts College. |
| Union signal, | Anonymous. |
| Unity, | S. S. Green. |
| Volaspodel, | F. L. Hutchins. |
| Weekly Tulare register, | Anonymous. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| World's crisis, | Publishers. |
| *Yarmouth herald, | Hon. L. E. Baker. |
| Zion's herald, | Anonymous. |

*Discontinued.

# REPORT

OF THE

# BUILDING COMMITTEE.

---

*To the Board of Directors of the Free Public Library:—*

The Building Committee has spent $1,206.63 upon repairs and furniture. For an account of the more important things for which expenditures were made, reference may be had to the report of the Librarian.

The Committee anticipates that it can get along with a smaller amount the present year for ordinary repairs and furniture, and, also, that there will not be a need of so large an expenditure for fuel and lights. The sums which will be required have been put into the estimates.

The Committee would, however, call the especial attention of the City Government to two important matters.

In the first place it would emphasize the expression of its conviction of the need of providing additional shelving in the upper stack-room, so that all the books of the reference library may be kept in the fire-proof receptacle provided for them.

In the second place it is its duty to call the attention of the City Government to the fact that it will require $2,500, or $3,000, to change the power by which the two large elevators of the library are now run.

These are, the Committee understands, the only elevators of any importance, owned by the city, for which city water is

used, and the Committee would suggest that, possibly, on second thought, it will be considered advisable to use the small amount of water needed for running the elevators, rather than go to the expense of making the changes, which will be required, if it does not.

E. I. COMINS,
FRANCIS A. HARRINGTON,

*Committee on the Building.*

# REPORT

OF THE

# COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:—*

The Committee herewith submits statements relating to the city appropriation and to expenditures therefrom, and to the Green Library and Librarian funds, for the year ending November 30, 1894.

The amount of the city appropriation last year was $23,360; the amount received from the Dog License fund, $5,590.44; from fines, sales of catalogues, etc., $424.83; balance of last year, $60.64; total $29,435.91

The expenditures were $29,363.88; leaving a balance unexpended of $72.03.

The amount of the Green Library fund is now $46,432.49. One-fourth part of the income, $562.35, has been added to it during the year, in accordance with the provisions of the will of Dr. Green.

The amount of the Librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now $3,737.65.

All the securities of the Green Library and Librarian funds, in the hands of the City Treasurer, have been examined and found to correspond with the schedule, and the Treasurer's account has been audited and found to be correct. The Committee has also examined and approved the accounts of the Librarian and of the Treasurer of the Reading-room fund.

The estimates of the Committee for the expenses of the coming year are herewith submitted.

GEO. C. WHITNEY,
GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON,
*Committee on Finance.*

# CITY APPROPRIATION.

*Financial statement for the year ending November* 30, 1894.

## RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $ 60 64 | |
| City appropriation, | 23,360 00 | |
| Dog money, | 5,590 44 | |
| Fines, catalogues, etc. (two-thirds of a year), | 424 83 | |
| | | $29,435 91 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $1,838 53 | |
| Printing lists of additions, | 162 00 | |
| Other printing and charging slips, | 185 93 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, sprinkling street, and minor running expenses, | 446 09 | |
| Covering paper and stationery, | 71 15 | |
| Postal cards for notices to delinquents, | 90 00 | |
| Cards for cataloguing, | 55 80 | |
| Ordinary repairs, furniture, brushes, etc., | 1,206 63 | |
| Coal and wood, | 885 93 | |
| Electric light, | 273 60 | |
| Gas, | 1,065 85 | |
| Water, | 304 57 | |
| Salaries of assistants, | 4,449 98 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor and janitor's work done by the hour, | 1,389 60 | |
| Service by hour and elevator boy, | 2,961 16 | |
| Cataloguing, | 112 56 | |
| Insurance, | 476 88 | |
| Reading-room, | 1,000 00 | |
| Work on new supplement to Circulating Department, | 187 63 | |
| Books, | 9,199 99 | |
| | | $29,363 88 |
| Balance unexpended, | | 72 03 |
| | | $29,435 91 |

## STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1894.

The income for the year ending November 30, 1894, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgage, | $857 58 | |
| Dividends on Bank stock, | 433 00 | |
| Dividends on Savings Bank deposits, | 789 48 | |
| Interest on Bank deposits, | 24 73 | |
| Bank tax, refunded by Commissioner, | 144 49 | |
| | | $2,249 28 |
| Of this income, there has been added to the fund one-fourth part, viz., | $ 562 35 | |
| And to the book account three-fourths, viz., | 1,686 93 | |
| | | $2,249 28 |

The following statements show the condition of the Investment and Book accounts as verified by the books and securities in the hands of the City Treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1893. | Nov. 30, 1894. |
|---|---|---|
| Notes secured by mortgage, | $18,800 00 | $17,300 00 |
| Bank stock, par value, | 7,800 00 | 7,800 00 |
| Savings Bank deposits, | 19,270 14 | 19,832 49 |
| National Bank deposit, | | 1,500 00 |
| | $45,870 14 | $46,432 49 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance, Dec. 1, 1893, | $ 806 09 | |
| Three-fourths of annual income of fund, | 1,686 93 | |
| Interest on Bank deposits, | 18 20 | |
| Total, | | $2,506 22 |
| Expended for books, etc., during year, | | 812 47 |
| Balance, November 30, 1894, | | $1,693 75 |

RECAPITULATION.

| | Nov. 30, 1893. | Nov. 30, 1894. |
|---|---|---|
| Investment balances, | $45,870 14 | $46,432 49 |
| Book account balances, | 806 09 | 1,693 75 |
| | $46,676 23 | $48,126 24 |

## STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1894.

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The following statement shows the condition of the Investment and Cash accounts as verified by the books and securities in the hands of the City Treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings Bank deposit, | 737 65 |
| | $3,737 65 |

# REPORT OF THE TREASURER

OF THE

# READING-ROOM FUND.

EDMUND L. PARKER, Treasurer, in account with Reading-room Fund of the Free Public Library:—

DR.

| | | |
|---|---|---|
| Received from City Treasurer, | $1,000 00 | |
| Dividends on Nor. & Wor. R. R. stock, | 88 00 | |
| " " Boston & Albany R. R. stock, | 56 00 | |
| Interest from Savings Banks, | 318 51 | |
| | | $1,462 51 |

CR.

| | | |
|---|---|---|
| Cash paid F. A. Easton & Co., | $552 02 | |
| " " The Gazette Co., | 38 00 | |
| " " The Spy Pub'g Co., | 16 00 | |
| " " I. M. Göthe, Stockholm, | 16 17 | |
| " " Money order, | 20 | |
| " " Gustav E. Stechert, | 52 75 | |
| " " L. J. Demers & Frére, | 3 00 | |
| " " Nautical Pub'g Co., | 1 60 | |
| " " Humboldt Pub'g Co., | 50 | |
| " " May & Williams, London, | 247 00 | |
| " " Postage, | 20 | |
| Cash on hand to balance, | 535 07 | |
| | | $1,462 51 |

The Reading-room Fund is invested as follows:—

| | | |
|---|---|---|
| Deposited in Savings Banks, | $7,880 94 | |
| Seven shares Boston & Albany R. R. stock, | 1,475 50 | |
| Eleven shares Norwich & Worcester R. R. stock, | 2,000 00 | |
| | | $10,856 44 |

EDMUND L. PARKER, *Treasurer.*

WORCESTER, MASS., December 1, 1894.

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# FREE PUBLIC LIBRARY

Worcester, Massachusetts.

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THIRTY-SIXTH ANNUAL REPORT.

1894-5

# THIRTY-SIXTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

## WORCESTER, MASS.,

FOR THE

YEAR ENDING NOVEMBER 30, 1895.

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Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
154 FRONT STREET.
1896.

## DIRECTORS IN 1896.

| | | Term Expires Dec. 31. |
|---|---|---|
| THOMAS J. CONATY, | GEORGE M. WOODWARD, | 1896. |
| GEORGE C. WHITNEY, | CHARLES A. PEABODY, | 1897. |
| FRANCIS A. HARRINGTON, | ALMON GUNNISON, | 1898. |
| EDMUND L. PARKER, | JOHN O. MARBLE, | 1899. |
| G. STANLEY HALL, | WEBSTER THAYER, | 1900. |
| THOMAS C. MENDENHALL, | EDWARD J. RUSSELL, | 1901. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.
ALMON GUNNISON.

SECRETARY.
CHARLES A. PEABODY.

TREASURER.
EDMUND L. PARKER.

COMMITTEE ON THE LIBRARY.
JOHN O. MARBLE, CHARLES A. PEABODY,
GEORGE M. WOODWARD, G. STANLEY HALL,
THOMAS C. MENDENHALL.

COMMITTEE ON THE READING-ROOM.
THOMAS J. CONATY, GEORGE C. WHITNEY,
EDMUND L. PARKER.

COMMITTEE ON THE BUILDING.
FRANCIS A. HARRINGTON, WEBSTER THAYER,
EDWARD J. RUSSELL.

COMMITTEE ON FINANCE.
GEORGE C. WHITNEY, GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
SARAH D. TUCKER, HATTIE J. CHILDS,
AROLYN L. JOHNSON, GRACE W. WOOD.

The Library

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

*To the Hon. A. B. R. Sprague, Mayor,*
*And the City Council of Worcester:*

The Directors of the Free Public Library submit their thirty-sixth annual report.

In their appropriate place will be found the various reports which indicate the condition of the buildings, and the work done during the past year.

The year has been one of great activity in all departments of the library's work, and the large number visiting the reading room, the extensive use made of the circulating and reference libraries, indicate the hold the library has upon our people and the extent of its influence.

Those of our citizens who have not made a personal examination of the library can form but a slight idea of its literary and art treasures. A well defined policy of selection has held during nearly the entire history of the institution, and few collections in the country are so well proportioned and comprehensive. The art collection is of great value, and the art and architecture and the industrial progress of the world can be appropriately and suggestively studied by means of the pictures which the library owns. During the past year Hegger's famous collection of cathedral pictures has been secured, and while due economy of expenditure is practiced, the policy has been to keep the library, in its books, periodicals and other collections, in a state of efficiency.

The aim has been to make the institution educational in the highest sense. The books purchased are not selected for the needs of the literary and professional classes alone, but for all

classes in the community. The learned professor can find the works which aid him in his researches, while the ambitious apprentice and mechanic is aided in his praiseworthy endeavors.

The work of the library assistants does not begin and end with the custody and distribution of the books, but they are ready with intelligent and sympathetic aid to students and investigators. The library is a bureau of information, where the school children, wrestling with their compositions may be aided and encouraged, and the teachers in our various institutions may be put upon the track of the information they desire. This is by no means the least valuable work of the library, though it is not showy and cannot be tabulated in our statistics. We believe that our library is unique in its aims in this direction, and it is due to the intelligent plans of our accomplished librarian, who has been able, in his long term of service, to inaugurate and establish policies which would have been impossible if a number of librarians had filled the place.

The Directors call attention to the need of new stacks for the proper care of the books. All institutions in growing cities have enlarging needs, and the vastly increased work of the library necessarily calls for increased resources.

The wisdom of establishing delivery stations in the various suburbs of the city has been demonstrated by the Greendale enterprise. At a very small expense the library is carried to the doors of the people, the result being a vastly increased use. Other suburbs offer equal opportunities, and the Directors would be glad to see these distributing agencies established throughout our city. They will gladly coöperate with any of the suburbs in this work.

For some time regular deliveries have been made to the public schools, and nothing has been omitted that would extend the work of the library and bring its blessings to the enjoyment of all classes of our city.

An opportunity offers to some of our public-spirited citizens to greatly aid the city by remodeling the old library building and making it uniform with the new structure. It would add to the architectural beauty of the city, and would give the library a plant and equipment unexcelled by cities of its class.

Nothing speaks more strongly of the public spirit and intelli-

gence of a city than the regard it pays to its public institutions.

The existence of the Free Public Library, with its well-known efficiency, is not only a means of attracting cultivated residents to our city, but it gives a character to the community, and expenditures upon an institution of such character have a definable economic monetary value, while its indirect influences reach into every home within our city.

It is to the credit of the city that while necessarily only a portion of the work of the library could be observed by our people, it has received hearty support and appreciation. No pains will be spared, either by the Directors or the librarians, to preserve and extend its practical efficiency.

ALMON GUNNISON,
*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Reverend Almon Gunnison, D. D., President of the Board of Directors:*

Following is the thirty-sixth annual report of the librarian; it is the twenty-fifth which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts regarding the past year as it is the custom to call attention to.

The fifteenth of next January it will be twenty-five years since I became librarian of this institution, which I had already served four years as a member of the Board of Directors, that is to say, from January 1, 1867—January 14, 1871.

According to a count made after I had been librarian for twenty-two months, November 1, 1872, there were in the library 26,983 volumes, distributed as follows: Green Library, 16,012; intermediate department, 680; circulating department, 10,291.

At the close of the past year, which ended November 30, 1895, there were in the library 103,428 volumes, distributed as follows: Green Library, 24,013; intermediate department, 31,079; circulating department, 48,336.

That is to say, the increase in the number of books in the library in twenty-four years has been 76,445 volumes; the number is nearly four times as large to-day as it was when the former count referred to was made. The Green Library, instead of being the largest to-day, is smaller than either of the

other departments. While the Green Library has increased 8,001 volumes, the intermediate department has increased 30,399 volumes, and the circulating department 38,045 volumes. It should be remembered, however, that the books added to the Green Library are costly, many of them very costly.

January 1, 1872, 156 papers and periodicals were taken by the library. Now 452 are accessible.

The year before I became librarian there appear to have been given out for home use about 69,099 volumes.

The home use at that time was nearly the whole use.

Last year there were used 263,945 volumes, an increase in twenty-five years of 194,846 volumes, or about 282 per cent. The increase in population in twenty-five years has not been more that one-half as great a per cent.

The thing to be most proud of is the increase of the use of the library for reference purposes.

The statistics of this year show that 82,927 volumes were given out for serious work to inquirers within the library building. When it is considered that this report will also show a very large use of our books for educational purposes in the public schools, and when it is borne in mind that the greatest care is taken to put only good books into the library, the increase in the use of our books in twenty-four years is a matter for hearty congratulation.

When I first became librarian the library was closed two days after Thanksgiving and on Sundays and holidays. It is now open every day in the year.

But besides the great growth in the size of the library and in its use, besides the fact that it is doing a remarkable work in behalf of education, and is at all times open to the public, the most conspicuous incident in our recent history is the erection of the new library building. This building is in constant use in connection with the older structure in affording a place for the most various kinds of educational work.

Our progress has not only been great, but it has unceasingly been onwards and upwards.

While we have increased in bulk, the work done here has increased conspicuously in quality.

The number of papers and periodicals taken here now, as

stated before, is 452. That shows an increase of twenty-seven for the past year. The number of volumes added to the library during the past year is 5,203; 193 of these were placed in the Green Library, 2,231 in the intermediate department and 2,779 in the circulating department.

The greatest increase in the use of the library during the year now reported on has been in the circulating department. From that department 178,129 volumes were given out for home use. During the previous year 158,812 volumes were given out, which shows an increase the past year of 19,317.

The use of library books by teachers for their own benefit and that of their pupils, has never been so large as during the last year. 32,360 volumes have been given out on the two kinds of cards held by teachers. That number is exclusive, of course, of the books which children take out on parents' cards and on cards of their own, which, in the case of persons under fifteen years, are of a blue color. It is exclusive, too, of the great use made of the library for purposes of reference by teachers and pupils.

The total increase in the use of the library the past year was 16,482 volumes. This number is the more remarkable since it follows an increase of 41,409 volumes in the year before.

Last spring a delivery station was established in Greendale. This has been conducted at the expense of the residents of that suburb. The cost is very small.

An expressman going through Greendale on his way from West Boylston to Worcester stops at a store in Greendale every Wednesday and Saturday; takes thence a locked box of books and cards of users to the library building, and calling at the latter place in the afternoon takes the box filled with newly selected books back to the store, at which residents call for them.

It is unnecessary for me, I presume, to remind the inhabitants of other outlying portions of the city that they are welcome to similar privileges, or to point out to them that this library is ready to establish and maintain deliveries in several portions of the city when residents of the principal suburbs interest themselves to get from the city government a small appropriation for the purpose. As has been several times stated in reports of the

Board of Directors, seven stations could probably be established and maintained for a year at a total amount of about $1,500.

There have been three exhibitions of pictorial matter in the lecture hall and one large exhibition in the art galleries during the past year. The first was held from January 30 to February 16, and consisted of the contents of portfolios issued by the South Kensington Museum, London, illustrative of beautiful textile fabrics and other products of industrial art.

The second was an elaborate exhibition, in the upper story. of large photographs of English, French and Spanish paintings, That lasted from April 17 through May 10.

Then came an exhibition for the children of the grammar schools, who had just been studying about the Civil War in this country. That consisted of our large collection of photographs taken from scenes of war occurrences, including battle-fields; of etchings of camp life, of Confederate etchings and of colored pictures of conflicts. This exhibition was open from May 15 to 21.

Then came an exhibition of colored representations of Oriental carpets, which lasted from October 15 to November 9.

We showed at that time a work published by the Imperial and Royal Austrian Museum.

All of the exhibitions were well attended, and were the means of giving a great amount of rational entertainment and of instruction.

While I am writing, another exhibition is going on in the art galleries. The Worcester Art Society, which has several times before joined with this library in giving elaborate exhibitions, has arranged with us the present season to have an exhibition of oil paintings, photographs and bric-a-brac, which shall be continuous throughout the colder weather.

It began December 14th and is proving to be a great attraction. After it has been open a month, it is intended to have many of the objects now being shown, changed so as to keep up an unchanging interest.

The library and public are much indebted to the Art Society for the zeal they have hitherto shown in promoting the interests of art in connection with this institution.

On two occasions before this, it has spent, each time, as much

as $300 in getting up creditable exhibitions, and its expenditures this year will fall little short of that amount, if it does not largely exceed it.

Especial thanks are due to Mr. John G. Heywood, whose mechanical aptitude and whose taste are notable, and Mr. Lincoln N. Kinnicutt, the accomplished secretary and business manager of the Worcester Art Society.

There are two matters to which it is my duty to call attention:

The regular time for issuing another supplement to the catalogue of the books which readily circulate, was the beginning of the last year. It was with profound disappointment that the library authorities noticed that the amount placed in the estimates of the past year for that purpose was cut out. Apparently the persons responsible for the omission supposed that the supplementary catalogue was a luxury, when in reality it is a necessity.

The public has justly complained because it could not have access to an easily used list of recent additions, and the inconvenience to which it is subjected and which it keenly feels is constantly increasing.

The attention of the incoming city government is urgently called to the need of issuing this year a supplement containing the additions for the last six years, that is, for a period ending with December 31, 1895. The labor and cost of preparing and printing the supplement will increase every year, for when it is issued it must contain all the books added to the library up to the date of issue. The library is placing on its shelves every year large numbers of volumes which must be included in the supplement, and the annual increase in cost, if the work is delayed, must necessarily be very considerable.

The other matter to which attention should be called is the long-felt need of an appropriation for shelving, iron floors and other appliances, and work needed in preparing the upper stack for the reception of more books.

The valuable collection of books which belongs to the reference library, but is still kept in the old building, should be put into the fire-proof box prepared, to secure the certainty of its safety.

I feel sure that if the city government will look into the

matter, it will find that appropriations can be made for the two objects specified, in addition to the usual appropriation, without voting an unreasonable amount to the library. The amount which this library would like to expend in satisfying reasonable wants seems very small when compared with the sum of money needed for the yearly maintenance of libraries in large places.

In Boston and Chicago $200,000 to $250,000 is required to buy the books needed, in a single year, and pay the running expenses of their public libraries.

The entire amount which we ask for is less than $30,000, in addition to the small amounts of income which come to us otherwise than from money raised in the tax levy.

A list of the persons and institutions to which we are indebted for gifts is appended in this report.

We wish to extend hearty thanks to the friends who have so kindly remembered us. Especial thanks are due to the libraries of Harvard University, Columbia College and to the Boston Athenæum, for their kindness in the past as in previous years, in lending us many books for the use of citizens of Worcester. Numerous other institutions have been equally kind, but we have not had to avail ourselves of their kindness so often as in the case of the institutions particularly mentioned.

Following is my account for money received for fines, etc., with the signatures of the members of the Finance Committee appended:

CITY OF WORCESTER,
FREE PUBLIC LIBRARY, Dec. 16, 1895.

We have examined the librarian's account for December 1, 1894, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands Dec. 1, 1894, | $540 | 97 |
| Received for fines, | 586 | 11 |
| Received from the sale of copies of the printed catalogues and lists of additions, | 32 | 85 |
| Received for books injured or lost, | 9 | 25 |
| Received from deposits, | 19 | 00 |
| Miscellaneous receipts, | 19 | 55 |
| | $1,207 | 73 |

| | | |
|---|---|---|
| Deposits returned, | $16 00 | |
| Paid W. S. Barton, Esq., City Treasurer, | 628 12 | |
| | $644 12 | |
| Balance in librarian's hands Dec. 1, 1895, | 563 61 | |
| | | $1,207 73 |

GEO. C. WHITNEY,
GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON,

*Committee on Finance.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Balance from previous year, | | $72 68 |
| Municipal appropriation, | | 23,000 00 |
| Income from invested funds :— | | |
| Green Library fund, | $1,654 53 | |
| Reading-room fund, | 439 82 | |
| | | 2,094 35 |
| Receipts from dog licenses, | | 5,304 95 |
| " " fines, | | 586 11 |
| " " sale of catalogues, | | 32 85 |
| Payments for missing or damaged books, | | 9 25 |
| Sundries, | | 32 55 |
| | | $31,132 09 |
| Cash on hand at last report :— | | |
| Green Library fund, | $1,693 75 | |
| Fines, catalogues, etc., | 540 97 | |
| Reading-room fund, | 535 07 | |
| | | 2,769 79 |
| | | $33,901 88 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books :— | | |
| Green Library fund, | $979 28 | |
| City appropriation, | 8,146 24 | |
| | | $9,125 52 |
| Periodicals :— | | |
| City appropriation, | $491 37 | |
| Reading-room fund, | 982 42 | |
| | | 1,473 79 |
| Binding, | | 1,772 85 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, Furniture and fixtures, | $829 84 |
| Insurance, | 227 25 |
| Fuel, | 819 25 |
| Lights, | 1,166 05 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | $8,719 30 |
| Cataloguing, | | 1,633 48 |
| Extra service, | | 3,310 66 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogue, | | $187 00 |
| Blanks and stationery, | | $303 23 |
| Postage, | | 140 29 |
| Sundries :— | | |
| Water for elevators, etc., | $235 31 | |
| Printing annual report, | 64 19 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 469 09 | |
| | | 768 59 |
| Cash on hand December 1, 1895 :— | | |
| Green Library fund, | $2,369 00 | |
| Reading-room fund, | 489 87 | |
| Money received from fines, sale of catalogues, etc., | 563 61 | |
| Balance of city appropriation, | 2 30 | |
| | | 3,424 78 |
| | | $33,901 88 |

## ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase : | | |
| Green Library, | 192 | |
| Intermediate department, | 1,245 | |
| Circulating department, | 3,117 | |
| | | 4,554 |
| Increase of volumes by gifts : | | |
| Intermediate department, | 494 | |
| Circulating department, | 24 | |
| | | 518 |
| Increase by binding periodicals : | | |
| Green Library, | 2 | |
| Intermediate department, | 492 | |
| Circulating department, | 44 | |
| | | 538 |
| Increase by placing unbound periodicals in the library : | | |
| Intermediate department, | | 4 |
| Number of missing volumes restored since last report : | | |
| Circulating department, | | 4 |
| | | 5,618 |

| | | | |
|---|---|---|---|
| Number of volumes withdrawn since last report: | | | |
| Intermediate department, | 3 | | |
| Circulating department, | 372 | | |
| | | 375 | |
| Number of volumes missing since last report: | | | |
| Green Library, | 1 | | |
| Intermediate department, | 1 | | |
| Circulating department, | 38 | | |
| | | 40 | |
| | | | 415 |
| Net increase for the year, | | | 5,203 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 23,820 | |
| Intermediate department, | | 28,848 | |
| Circulating department, | | 45,557 | |
| | | | 98,225 |
| Total number of volumes in the library, | | | 103,428 |
| Increase of pamphlets by purchase: | | | |
| Green Library, | 3 | | |
| Intermediate department, | 114 | | |
| | | 117 | |
| Increase of pamphlets by gifts: | | | |
| Intermediate department, | | 647 | |
| | | | 764 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | | 141 | |
| Number of newspapers given to the reading-room, | | 55 | |
| | | | 196 |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | | 234 | |
| Green Library, | | 1 | |
| Number of magazines given to the reading-room, | | 21 | |
| | | | 256 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 305 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 178,129 |
| Number of volumes delivered for reference use, | *82,927 |
| Average daily use (home and reference), | 856 |
| (Circulating department, 584; reference department, 276) | |
| Largest daily use (home and reference) January 11, | 1,599 |
| (Largest in circulating department, February 23, 1,283; in reference department, May 13, 668) | |

*Of this number 12,129 shows the use of volumes and portfolios in the art exhibitions.

| | |
|---|---|
| Smallest daily use (home and reference) June 13, (Smallest in circulating department, June 13, 226; in reference department, June 25, 43) | 297 |
| Number of books lost and paid for: Circulating department, | 9 |
| Number of books lost and not paid for: Circulating department, | 29 |
| Number of books worn out and withdrawn, | 372 |
| Number of notices to delinquents, | 7,931 |
| Number of volumes bound, | 4,128 |
| Number of names registered during the year, | 2,250 |
| Total number of names registered (a new registry made November 1, 1889), | 20,148 |

## SUNDAY USE.

The reading-rooms are open from 2 o'clock to 9 p. m.

| | |
|---|---|
| Number of persons using the upper room, | 2,779 |
| Number of persons using the lower room, | 6,194 |
| Total number of persons, | 8,973 |
| Average number of persons, | 173 |
| Largest Sunday attendance, February 10, | 245 |
| Smallest Sunday attendance, October 13, | 114 |
| Number of volumes delivered (for use within the building), | 2,171 |
| Average number of volumes delivered per Sunday, | 42 |

## HOLIDAYS.

The upper reading-room is open from 9 a. m. to 9½ p. m.
The lower room from 8 a. m. to 9½ p. m.

| | |
|---|---|
| Number of persons using the upper room, | 875 |
| Number of persons using the lower room, | 1,565 |
| Total number, | 2,440 |
| Average number of persons, | 305 |
| Largest attendance, February 22, | 610 |
| Smallest attendance, May 30, | 177 |
| Number of volumes used for reference, | 718 |
| Average number of volumes used, | 90 |

SAMUEL SWETT GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Aguilar Free Library Society, *New York City*, | | 1 |
| American Antiquarian Society, | 6 | 2 |
| American Board of Commissioners for Foreign Missions, | 1 | 1 |
| American Congregational Association, | | 1 |
| American Forestry Association, *Washington, D. C.*, | | 4 |
| American Humanitarian League, | 1 | |
| American Institute of Mining Engineers, | 1 | |
| American Radiator Company, *Chicago, Ill.*, | 1 | |
| American Shipmasters' Association, *New York City*, | | 12 |
| American Society of Mechanical Engineers, | 1 | |
| American Unitarian Association, | | 2 |
| Ames, *Rev.* Charles G., *Boston, Mass.*, | 1 | |
| Ames, John G., *Washington, D. C.*, | 1 | |
| Amherst College, *Amherst, Mass.*, | | 2 |
| Andover Theological Seminary, *Andover, Mass.*, | | 1 |
| Anonymous, 2 folded sheets, 2 newspaper cuttings, 1 plate, | 4 | 4 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 2 |
| Armenians of Worcester, | 2 | |
| Arundel Society, *London, Eng.*, 1 folded sheet, | | |
| Baer, F. H., *Cleveland, Ohio*, 1 book plate, | | |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Balch, Edward S., *Philadelphia, Pa.*, | 2 | |
| Barrow-in-Furness, Free Public Library, | | 1 |
| Bent, Samuel A., *Boston, Mass.*, | | 1 |
| Benton, J. H., *Jr.*, *Boston, Mass.*, | | 1 |
| Berry, John M., 2 cards, | | |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | 1 | 23 |
| Bigelow Free Public Library, *Clinton, Mass.*, | | 1 |
| Birmingham, *Eng.*, Free Libraries Committee, | | 1 |
| Blanchard, F. S., & Co., *Worcester, Mass.*, | 3 | |
| Board of General Managers of New York, World's Columbian Exposition, | 1 | |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Bolton, Thaddeus L., | 1 | |
| Boston, City Messenger, | 7 | |
| City Registrar, | | 1 |
| Public Library, | | 1 |
| Record Commissioners, | 1 | |
| School Committee, | 2 | |
| Boston, Associated Charities, | | 1 |
| Bostonian Society, *Boston, Mass.*, | | 1 |
| Bowdoin College, *Brunswick, Me.*, | 2 | 6 |
| Bradlee, Caleb D., *Boston, Mass.*, 1 folded sheet, | | 1 |
| Braman, Herbert D., 3 broadsides, | | |
| Brewer, David H., *Boston, Mass.*, | 1 | |
| Brighton Public Library, *Brighton, Eng.*, | | 1 |
| Brookline Public Library, *Brookline, Mass.*, | | 1 |
| Brooklyn Ethical Association, | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.*, | | 1 |

| Givers. | | Volumes. | Pamphlets. |
|---|---|---|---|
| Brown University, *Providence, R. I.*, | | | 1 |
| Brownell, T. Frank, *New York City*, | | | 1 |
| Buck, Horace B., | | | 1 |
| Buffalo Library, *Buffalo, N. Y.*, | | | 2 |
| Builders' Iron Foundry, *Providence, R. I.*, | | | 2 |
| Cadbury, Richard, *Philadelphia, Pa.*, | | | 1 |
| California, Midwinter International Exposition, | | 1 | |
| California, State Library, *Sacramento, Cal.*, | | | 1 |
| California, State Printer, *Sacramento, Cal.*, | | 1 | |
| Cambridge, *Mass.*, Public Library, | | | 1 |
| Carnegie Free Library, *Allegheny, Pa.*, | | | 2 |
| Carroll, C. F., | | | 1 |
| Central Organ of the American Revolutionary Party, | | | 1 |
| Chamberlain, D. H., *New York City*, | | | 1 |
| Chamberlin, T. C., | | | 3 |
| Chambers, Herbert J., | | 1 | |
| Chandler, Wm. E., *New Haven, Conn.*, | | 1 | |
| Charity Organization Society, *Indianapolis, Ind.*, | | | 1 |
| Chicago, *Ill.*, Public Library, | | | 1 |
| Cincinnati, *Ohio*, Public Library, | | | 2 |
| Clark University, *Worcester, Mass.*, | | | 2 |
| Clerkenwell Public Library, *London, Eng.*, | | | 1 |
| Cleveland, *Ohio*, Public Library, | | | 6 |
| Cobden Club, *London, Eng.*, | | | 2 |
| Colby University, *Waterville, Me.*, | | | 4 |
| College of New Jersey, *Princeton, N. J.*, | | 1 | |
| College of William and Mary, *Williamsburg, Va.*, | | | 1 |
| Conaty, Thomas J., | | 1 | 4 |
| Concord, *Mass.*, Free Public Library, | | | 1 |
| Concord, *N. H.*, City Council, | | 1 | |
| Conference of Charities, | | | 1 |
| Congregational Home Missionary Society, *New York City*, | | 1 | |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.*, | | | 6 |
| Connecticut State Library, *Hartford, Conn.*, | | 2 | |
| Cornell University, *Ithaca, N. Y.*, | | 1 | 1 |
| Damon, *Mrs.* C. B., | | 1 | |
| Dante Society, *Cambridge, Mass.*, | | | 1 |
| Davis, Andrew McFarland, *Cambridge, Mass.*, | | | 1 |
| Davis, Horace, *San Francisco, Cal.*, | | | 1 |
| Dayton Public Library, *Dayton, Ohio*, | | | 1 |
| Denny, Henry G., *Boston, Mass.*, | | | 1 |
| Denver, *Col.*, Public Library, | 1 sheet, | 1 | 2 |
| Detroit, *Mich.*, Public Library, | | | 1 |
| Dewsbury, *Eng.*, Public Library, | | | 1 |
| Dodd, Mead & Company, *New York City*, | | 1 | 3 |
| Downing, William, *Birmingham, Eng.*, | 1 plate, | | |
| Draper, James, | | 2 | |
| Drew Allis Company, | | 1 | |
| Drexel, George W. C., *Philadelphia, Pa.*, | | 1 | |
| Drexel Institute of Art, Science and Industry, *Philadelphia, Pa.*, | | | 1 |
| Drury College, *Springfield, Mo.*, | | | 1 |
| Dulles, Joseph H., *Princeton, N. J.*, | | | 1 |
| Dunn, *Mrs.* Mary S., | | 10 | |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Edwards, *Miss* E. M., | | 1 |
| Emerson, James, *Willimantic, Conn.*, | 1 | |
| Enoch Pratt Free Library, *Baltimore, Md.*, | 1 | 3 |
| Estes & Lauriat, *Boston, Mass.*, | | 1 |
| Everett, William, *Quincy, Mass.*, | 1 | |
| Executors of *Mrs.* C. W. Knudsen, | 1 | |
| Fall River Public Library, | | 1 |
| Fearing, A. C., *Boston, Mass.*, | 1 | |
| Field Columbian Museum, *Chicago, Ill.*, | 1 | 3 |
| Fitchburg Public Library, | | 1 |
| Fitzgerald, Desmond, *Brookline, Mass.*, | 1 | |
| Fitzgerald, *Mrs.* P. F., *London, Eng.*, | 1 | |
| Fletcher Free Library, *Burlington, Vermont*, | | 1 |
| Forbes Library, *Northampton, Mass.*, 1 broadside, | | |
| Francis, George E., | | 1 |
| Friends' Book Association, *Philadelphia, Pa.*, | | 1 |
| Friends' Free Library and Reading Room, *Germantown, Pa.*, | | 1 |
| Gay, Frank B., *Hartford, Conn.*, | 1 | |
| General Electric Company, Schenectady, N. Y., | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | 1 | 2 |
| Georgetown College, *Washington, D. C.*, | | 1 |
| Gloversville Free Library, *Gloversville, N. Y.*, | | 1 |
| Goodwin, Daniel, *Chicago, Ill.*, | | 1 |
| Grand Army of the Republic, Dept. of Mass., | 1 | |
| Grand Rapids, *Mich.*, Public Library, | 1 | 1 |
| Green, Andrew H., *New York City*, | 1 | 1 |
| Green, Samuel A., *Boston, Mass.*, | 6 | 21 |
| Green, Samuel S., | 2 | 7 |
| Greendale Improvement Association, *Greendale, Mass.*, 1 folded sheet, | | |
| Hall, G. Stanley, | | 1 |
| Hall, J. Elmer, | | 1 |
| Hamilton Public Library, *Hamilton, Ontario*, | | 1 |
| Hampton Normal and Agricultural Institute, *Hampton, Va.*, | | 2 |
| Hartford Courant Company, *Hartford, Conn.*, | | 1 |
| Hartford Public Library, *Hartford, Conn.*, | | 7 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, | | 6 |
| Harvard University, *Cambridge, Mass.*, | 2 | 3 |
| Haston Free Public Library, *North Brookfield, Mass.*, | | 1 |
| Hathaway, Samuel, *Enfield, Conn.*, | 3 | |
| Hazen, Henry A., *Boston, Mass.*, | 1 | |
| Hearn, Geo. A., *New York City*, | 1 | |
| Herschel, Clemens, *New York City*, | 1 | |
| Highland Military Academy, *Worcester, Mass.*, | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, Ohio*, | | 1 |
| Hoar, George F., | 1 | |
| Hobbs, William H., *Madison, Wis.*, | | 1 |
| Holy Cross College, Acroama Circle, | 1 | |
| Holy Cross College, Class of Ninety-Six, | 1 | |
| Hopedale Public Library, | | 1 |
| Howard Memorial Library, *New Orleans, La.*, 13 leaflets, | | 4 |

| GIVERS. | Volumes. | Pamphlets. |
|---|---|---|
| Howson and Howson, *New York City*, | | 1 |
| Huling, Ray Greene, *Cambridge, Mass.*, | 1 | 2 |
| Illinois Bureau of Labor Statistics, | 1 | |
| Illinois State Historical Library, *Springfield, Ill.*, | | 1 |
| Indian Rights Association, *Philadelphia, Pa.*, | | 1 |
| Indiana Bureau of Statistics, *Indianapolis, Ind.*, | 1 | |
| Interstate Commerce Commission, | 2 | 1 |
| Italy, Ministero di Agricoltura, Industria e Commercio, | 2 | |
| Jackson, Joseph, | 1 | |
| Jameson, J. Franklin, *Providence, R. I.*, | | 5 |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| Jillson, F. C., *and* Mary, | 1 | |
| Johns Hopkins University, *Baltimore, Md.*, | 1 | 8 |
| Kansas State Historical Society, *Topeka, Kansas*, | 1 | |
| Kellogg-Hubbard Library, *Montpelier, Vt.*, | | 1 |
| Kelly, Henry A., *New York City*, | | 1 |
| Kelton, Dwight H., *Newark, N. J.*, | 1 | 1 |
| Lancaster, *Mass.*, Town Library, | | 2 |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Leffingwell, Albert, *Cambridge, Mass.*, | | 3 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leicester Academy, *Leicester, Mass.*, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | | 1 |
| Lenox Library, *New York City*, | 2 | 32 |
| Leominster Public Library, | 1 | |
| Levi Heywood Memorial Library, *Gardner, Mass.*, | 1 | |
| Leyton, *Eng.*, Public Library, | | 2 |
| Libbie, Charles F. & Co., *Boston, Mass.*, | | 1 |
| Library Bureau, *Boston, Mass.*, | | 1 |
| Lincoln, Edward W., | | 1 |
| Liverpool, *Eng.*, Free Public Library, | | 1 |
| London, *Eng.*, St. Martin-in-the-Fields, Free Public Library, | | 1 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Superintendent of Public Schools, | | 3 |
| Lowell, *Mass.*, City Government, | 1 | |
| Loyzance, Joseph, | | 1 |
| Lynn Public Library, | | 1 |
| Maguire, J. G., *San Francisco, Cal.*, | | 1 |
| Maimonides Free Library, *New York City*, | | 1 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | 1 | 1 |
| Marsh, Henry A., | | 1 |
| Massachusetts, Board of World's Fair Managers, | 1 | |
| Record Commissioners, | 1 | |
| Secretary of the Commonwealth, | 34 | 26 |
| State Board of Agriculture, | 1 | |
| State Library, | 13 | 1 |
| State Lunatic Hospital, *Northampton, Mass.*, | | 1 |
| State Normal School, *Worcester, Mass.*, | | 1 |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.*, | | 4 |
| Massachusetts Charitable Mechanics' Association, | | 1 |
| Massachusetts Institute of Technology, *Boston, Mass.*, | | 11 |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Massachusetts Society for Promoting Agriculture, *Boston, Mass.*, | 1 | |
| Massachusetts Society of Sons of the Revolution, | 1 | |
| Memorial Hall Library, *Andover, Mass.*, | | 1 |
| Mercantile Library Association, *New York City*, | | 1 |
| Mercantile Library Association, *San Francisco, Cal.*, | | 1 |
| Mercantile Library Company, *Philadelphia, Pa.*, | | 1 |
| Michigan State Board of Health, *Lansing, Mich.*, | 1 | 3 |
| Milwaukee, *Wis.*, Public Library, | | 4 |
| Minneapolis Public Library, *Minneapolis, Minn.*, | | 1 |
| Mitchell Library, *Glasgow, Scotland*, | | 1 |
| Morison, George S., *New York City*, | 1 | |
| Morning Star Lodge, *Worcester, Mass.*, | 1 | |
| Morse, Edward S., *Salem, Mass.*, | | 1 |
| Morse Institute, *Natick, Mass.*, | | 1 |
| Mount Holyoke College, *South Hadley, Mass.*, | | 2 |
| Museum of Comparative Zoölogy, *Cambridge, Mass.*, | | 1 |
| Museum of Fine Arts, *Boston, Mass.*, | | 2 |
| National Civil Service Reform League, | | 15 |
| National Divorce Reform League, | | 2 |
| New Bedford, *Mass.*, Free Public Library, | | 1 |
| New England Historic Genealogical Society, *Boston, Mass.*, | | 2 |
| New Hampshire State Library, *Concord, N. H.*, | 2 | |
| New Jersey Board of Education, | 1 | |
| New Jersey State Library, *Trenton, N. J.*, | 2 | |
| New York Central & Hudson River Railroad, | 1 | |
| New York Farmers' Society, | 3 | |
| New York Free Circulating Library, *New York City*, | | 1 |
| New York State Library, | 1 | |
| New York (State) Library School, | | 1 |
| Newark, *N. J.*, Free Public Library, | | 3 |
| Newberry Library, *Chicago, Ill.*, | | 1 |
| Newton Free Library, *Newton, Mass.*, | | 2 |
| Nolan, Edward J., *Philadelphia, Pa.*, | 1 | |
| Norrenberg, C., *Kiel, Germany*, 1 folded sheet, | | |
| North Adams Public Library, | | 1 |
| Ohio State Board of Agriculture, | | 5 |
| Otis, *Miss* Ellen L., | | 1 |
| Otis Library, *Norwich, Conn.*, | | 1 |
| Oxford, *Mass.*, Free Public Library, | 1 | |
| Panin, Ivan, *Grafton, Mass.*, | | 1 |
| Paret, Henry, *New York City*, 2 book-plates, | | |
| Paterson, *N. J.*, Free Public Library, | | 2 |
| Paul, Kegan, French, Trübner & Company, *London, Eng.*, | | 2 |
| Pawtucket, *R. I.*, Free Public Library, | | 1 |
| Peabody Institute, *Baltimore, Md.*, | | 1 |
| Peabody Institute, *Danvers, Mass.*, | | 1 |
| Peabody Institute, *Peabody, Mass.*, | | 1 |
| Pearson, H. G., Memorial Committee, *New York City*, | 1 | |
| Pendleton, Charles H., | | 1 |
| Peoria, *Ill.*, Public Library, | | 1 |
| Perkins Institution and Massachusetts School for the Blind, | | 1 |
| Perry, A. L., *Williamstown*, | | 1 |
| Philadelphia City Institute, *Philadelphia, Pa.*, | | 1 |

| GIVERS. | Volumes. | Pamphlets. |
|---|---|---|
| Philadelphia Public Library, *Philadelphia, Pa.*, | | 8 |
| Phillips, Henry A., *Millbury, Mass.*, 1 newspaper cutting, | | |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Plymouth, *Eng.*, Free Public Library, | | 1 |
| Poland, W. C., *Providence, R. I.*, | | 2 |
| Portland, *Oregon*, Library Association, | | 1 |
| Proportional Representative Society of New York, | | 1 |
| Providence, *R. I.*, City Messenger, | 2 | |
| Public Library, | | 14 |
| Record Commissioners, | 1 | |
| Providence Athenæum, *Providence, R. I.*, | | 1 |
| Publishers of The Academe, | 1 | |
| Publishers of The Lancaster Intelligencer, 1 newspaper, | | |
| Publishers of The Standard, | 1 | |
| Publishers of The W. H. S., | 1 | |
| Pullman Palace Car Co., *Chicago, Ill.*, | | 1 |
| Record Society, *London, Eng.*, | 28 | |
| Robbins Library, *Arlington, Mass.*, | | 1 |
| Roy, J. Arthur, | 2 | |
| Ruggles, Henry S., *Wakefield, Mass.*, | 1 | |
| St. George's Public Library, *London, Eng.*, | | 1 |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis, *Mo.*, Public Library, | | 2 |
| St. Louis Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| St. Paul Public Library, *St. Paul, Minn.*, | 1 | 1 |
| Salem Public Library, *Salem, Mass.*, | 1 | 12 |
| Salisbury, Stephen, | 2 | |
| San Francisco Free Public Library, | | 2 |
| Scranton Public Library, *Scranton, Pa.*, | 1 | 1 |
| Scribner, Ernest V., *Worcester, Mass.*, | | 5 |
| Seydelmeyer, Charles, *Paris, France*, | | 1 |
| Shakespeare Club, *Worcester, Mass.*, 1 card, | | |
| Shedd, J. H., City Engineer, *Providence, R. I.*, | | 1 |
| Silas Bronson Library, *Waterbury, Conn.*, | | 2 |
| Smith, Charles C., *Boston, Mass.*, | | 1 |
| Smithsonian Institution, *Washington, D. C.*, | 1 | 11 |
| Society of Friends, *Worcester, Mass.*, | 1 | |
| Society to Encourage Studies at Home, *Boston, Mass.*, | | 1 |
| Somerville, *Mass.*, Public Library, | | 1 |
| Southbridge, *Mass.*, Public Library, | 1 | |
| Spottiswoode & Co., *London, Eng.*, | | 1 |
| Springfield, *Mass.*, City Library Association, | | 2 |
| Stanley, Mary Catharine, Countess of Derby, | 2 | |
| State National Bank of Boston, | 2 | |
| Stevens, B. F., *London, Eng.*, | | 1 |
| Stiebel, Heinrich Eduard, *Frankfurt-a.-M.*, 1 book plate, | | |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | 1 |
| Sturgis, *Mrs.* H. P., *Salem, Mass.*, | 1 | |
| Tatman, Charles T., | | 1 |
| Taunton, *Mass.*, Public Library, | | 1 |
| Telegram Newspaper Company, | 4 | |
| Thayer Academy, *Braintree, Mass.*, | | 1 |
| Thomas Crane Public Library, *Quincy, Mass.*, | | 1 |
| Tokyo Library, *Tokyo, Japan*, 1 folded sheet, | | 2 |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Toronto Public Library, *Toronto, Canada*, | | 1 |
| Tucker, *Mrs.* S. D., 1 photograph, | | |
| Tufts College, *Medford, Mass.*, | 1 | 1 |
| Tufts Library, *Weymouth, Mass.*, | | 1 |
| Tulare University of Louisiana, *New Orleans, La.*, | | 1 |
| Tyler, *Miss* J. E., *Worcester, Mass.*, | 1 | |
| United States, Board on Geographic Names, | | 1 |
| Bureau of American Republics, | | 4 |
| Bureau of Education, | 6 | 2 |
| Census Office, | 1 | |
| Civil Service Commission, | 3 | |
| Department of Agriculture, | 7 | 96 |
| Department of the Interior, | 215 | 10 |
| Department of Labor, | 2 | |
| Department of the Navy, | 2 | |
| Department of State, | 5 | 22 |
| Department of the Treasury, | | 1 |
| Department of War, | 11 | 4 |
| Fish Commission, | 3 | |
| Geological Survey, | | 11 |
| Weather Bureau, | | 1 |
| University of California, *Berkeley, Cal.*, | | 1 |
| University of Chicago, *Chicago, Ill.*, | 1 | |
| University of Pennsylvania, *Philadelphia, Pa.*, | 1 | |
| University of the State of New York, *Albany, N. Y.*, | | 4 |
| University of Tennessee, *Knoxville, Tenn.*, | | 1 |
| University of Texas, *Austin, Texas*, | 1 | 1 |
| University of Vermont, *Burlington, Vt.*, | 1 | |
| University of Virginia, *Charlottesville, Va.*, | | 1 |
| Usher, Edward P., *Boston, Mass.*, | 1 | |
| Utica Public Library, | 1 | |
| Valentine, B. B., *Richmond, Va.*, | 2 | |
| Vermille, Frederic W., | | 1 |
| Voorhees, D. W., *Washington, D. C.*, | | 52 |
| Walker, Joseph H., | | 3 |
| Waltham, *Mass.*, Public Library, | | 2 |
| Warren County Library and Reading-room, *Monmouth, Ill.*, | | 4 |
| Washington and Lee University, *Lexington, Va.*, | | 1 |
| Watertown, *Mass.*, Free Public Library, | | 2 |
| Werner Company, *Chicago, Ill.*, | 1 | |
| Whittaker, Thomas, *New York City*, | 1 | |
| Whittier, Josiah H., *East Rochester, N. H.*, | | 1 |
| Wilmington Institute, *Wilmington, Del.*, | | 1 |
| Wisconsin, State Superintendent, | | 1 |
| Wisconsin State Historical Society, *Madison, Wis.*, | 2 | 4 |
| Withers Public Library, *Bloomington, Ill.*, | 1 | |
| Woburn, *Mass.*, Public Library, | | 1 |
| Woman's Education Association, *Boston, Mass.*, | | 1 |
| Worcester, City Clerk, | 1 | 2 |
| City Hospital, | | 1 |
| Worcester, Associated Charities, | | 1 |
| Worcester Art Society, | | 4 |
| Worcester Association of Mutual Aid in Detecting Thieves, | | 1 |
| Worcester County Horticultural Society, | | 1 |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Worcester County Musical Association, | 1 | 1 |
| Worcester District Medical Society, | 1 | |
| Worcester Polytechnic Institute, | 1 | 1 |
| Worcester Society of Antiquity, | | 3 |
| Worcester Temporary Home and Day Nursery, | | 1 |
| Worcester Public Library and Hastings Museum, *Worcester, Eng.*, | | 1 |
| Wyman, Morrill, Jr., *Cambridge, Mass.*, | | 1 |
| Yale University, *New Haven, Conn.*, | 1 | 3 |
| Young Men's Christian Association of Massachusetts and Rhode Island, | | 1 |
| Young Men's Mercantile Library Association, *Cincinnati, O.*, | | 1 |
| | 518 | 759 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the Board of Directors:*

The Committee on the Library would offer the following report:

The past year has been one of unprecedented activity and growth. The Public Library, it is to be remembered, is not one of a single department, as of popular literature or law; it has already become very comprehensive in its scope.

The report of the librarian is so complete that it seems hardly necessary to enter into details for this particular department.

Two matters seem to demand special attention at the present time. A considerable portion of the Reference Library has not been removed from the old building into the fire-proof stacks of the new building, owing to the fact that the necessary shelving and iron floors are still wanting. Should a fire occur, under the present condition, the loss would be large, as many of these books could only be replaced with difficulty, if at all.

It is very necessary that a supplement to the printed catalogue of the circulating department should be issued the coming year, six years having now elapsed since one has been printed. Such catalogues add largely to the value of a library.

The list of gifts that have been made to the library will be found in an appendix to the report of the librarian, and we are very glad to hereby express our thanks to the donors.

EVERETT J. BARDWELL,
CHAS. A. PEABODY,
J. O. MARBLE,
GEO. M. WOODWARD,
*Committee on the Library.*

WORCESTER, December, 1895.

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

The Trustees, to whom has been assigned the care of the reading-room in the Free Public Library of Worcester, respectfully submit the following report:

The increase in attendance in the reading-room gives us reason to feel that this department of our Public Library is, as in former years, very generally appreciated. The use of the lower room has been very good, and the order kept has been a source of great satisfaction. Great pains have been taken during the year to see that no one be allowed in it unless he wants to read. Loafers and undesirable people are thus excluded, much to the satisfaction of the many who desire to use the reading-room for the purposes to which it is dedicated. The ladies have not failed to appreciate the advantages of their reading-room, and the many who visit it regularly are sufficient evidence of its usefulness. Order is so maintained even in the lower reading-room, and convenience is so cared for, that no lady in our city need hesitate in visiting that room also.

Herewith is appended a list of all gifts, as well as of all periodicals and papers added during the year. We also mention the publications discontinued:

One hundred and forty-one newspapers have been subscribed for and fifty-five have been given, making a total of 196; an increase of nineteen over that of last year. Two hundred and thirty-five magazines have been subscribed for, one of which is from the Green Library fund; twenty-one magazines have been given to the reading-room, making a total of 256; an increase of eight over that of last year.

The thanks of the Trustees are due to the donors of news-

papers and periodicals, who thus enable the reading-room the more fully to do its work to the satisfaction of the many who frequent the library.

We recommend the use of the Welsbach burner, or one similar to it, for the lighting of the reading-room.

Your committee has prepared estimates for the coming year, and they will be reported to the board by the Finance Committee.

Respectfully submitted,

THOMAS J. CONATY,
GEO. C. WHITNEY,
EDMUND L. PARKER.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Badminton magazine.
Burlington weekly free press.
Electric railway gazette.
Outlook.
Yarmouth herald.

### GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American gas-light journal, | G. W. Dresser, editor. |
| American missionary, | American Missionary Associat'n. |
| *Amerika, | Rev. B. E. Bergesen. |
| Amerikanische Turnzeitung, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Boston standard, | Publishers. |
| British journal of photography, | Dr. George E. Francis. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Catholic school and home magazine, | T. J. Conaty. |
| Catholic union and times, | T. J. Conaty. |
| Christian leader, | Universalist Publishing House. |
| Christian register, | American Unitarian Association. |
| Coming nation, | A. W. Barr. |
| Congressional record, | J. H. Walker. |
| Converted Catholic, | Mrs. M. S. Dennie. |
| *Craig times, | Editors. |
| Democrat leader, | Publishers. |
| *Donahoe's magazine, | Anonymous. |
| Draper's record, | Proprietors. |
| Engineering, | Publishers. |
| L'Espérance, | Publishers. |
| Evesham journal, | Publishers. |
| Fashions, | Denholm, McKay Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| *Home market bulletin, | Home Market. |
| Home missionary, | Publishers. |
| Hope and home, | John M. Berry. |
| Kansas City times, | Publishers. |
| Kosmopolan, | F. L. Hutchins. |
| Land of sunshine, | Publishers. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Bay State Lodge of Firemen, No. 73. |
| Messenger, | Publishers. |

| | |
|---|---|
| Microscope, | Publishers. |
| Mid-weekly, | Jessie E. Tyler. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| New England Staaten Zeitung, | Publishers. |
| *New unity, | S. S. Green. |
| Norden, | Rev. B. E. Bergesen. |
| *Northwest magazine, | Publishers. |
| Northwestern chronicle, | T. J. Conaty. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| Open court, | Publishers. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| Paradise of the Pacific, | Anonymous. |
| Patriotic American, | Anonymous. |
| People, The | State Central Committee Social Labor Party. |
| Physical education, | Publishers. |
| Positivist review, | Edward S. Beesly, Editor. |
| Printers' ink, | Anonymous. |
| Proportional representation review, | Anonymous. |
| Public ledger, | Publishers. |
| Purple, | Holy Cross College. |
| Saint Andrew's Cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Soleil, Le, | Miss E. B. Martin. |
| Southern workman, | Mrs. P. S. L. Canfield. |
| Superior leader, | Land and River Improvement Co. |
| Tennessee university magazine, | Publishers. |
| Textile world, | Publishers. |
| True witness and Catholic chronicle, | T. J. Conaty. |
| Tuftonian, | Tufts College. |
| Union signal, | Anonymous. |
| Volaspodel, | F. L. Hutchins. |
| Waterbury, | Waterbury Watch Co. |
| Weekly Tulare register, | Anonymous. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester labor, | Worcester Seat of the Socialists' Party. |
| World's crisis, | Publishers. |
| Zion's herald, | Anonymous. |

*Discontinued.

# REPORT OF THE BUILDING COMMITTEE.

*To the Board of Directors of the Free Public Library:*

The Building Committee has tried to perform the duties which the rules of the Board require it to discharge. The two buildings have been kept in good repair and clean, well warmed and properly lighted.

The gas fixtures have been much improved, but more changes in them might be made with reference to increase in light and economy in the consumption of gas.

The most expensive and the most important piece of work which has been done the past year under the supervision of this Committee has been that of laying a new sewer, mainly in the rear of the two buildings.

A room in the upper story of the new building has been fitted up for the comfortable occupancy of the watchman, who sleeps in the building.

The usual estimates for sums of money which will be needed the current year for fuel, lights, water, janitor's work and repairs, have been prepared and will be presented to the city government immediately.

They have been made as low as possible and will be regarded as moderate. The Committee feels it to be its duty, however, to press upon the city government its strong conviction that the upper stack should be shelved and prepared for reception of large numbers of very valuable books belonging in it, but still in the old building. They should be placed in the fireproof box prepared for them as soon as possible; it so happens that they are among the costlier of the books of the library.

FRANCIS A. HARRINGTON,
WEBSTER THAYER,
LYMAN A. ELY.

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library :*

The Committee herewith submits statements relating to the city appropriation and to expenditures therefrom, and to the Green Library and librarian funds, for the year ending November 30, 1895.

The amount of the city appropriation last year was $23,000 ; the amount received from the dog license fund, $5,304.95 ; from fines, sales of catalogues, etc., $638.12 ; balance of last year, $72.03 ; total, $29,015.10. A $300 transfer makes expenditure appear $29,315.10 instead of $29,015.10.

The expenditures were $29,012.88 ; leaving a balance unexpended of $2.30.

The amount of the Green Library fund is now $46,972.20. One-fourth part of the income, $539.71, has been added to it during the year, in accordance with the provisions of the will of Dr. Green.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now $3,946.25, counting 30 shares of Central National Bank stock at par.

All the securities of the Green Library and librarian funds in the hands of the city treasurer, have been examined and found to correspond with the schedule, and the treasurer's account has been audited and found to be correct. The Committee has also examined and approved the accounts of the librarian and of the treasurer of the reading-room fund.

It is made incumbent on the Board of Directors by the city ordinance, as recently revised, to keep " the building and books insured."

The rules of the Board of Directors require that the Finance Committee "shall see that the property in the care of the Board is at all times well insured."

Insurance has been effected as follows:

| | | | | | | |
|---|---|---|---|---|---|---|
| On the new building, with | | | | | | |
| Ætna Insurance Company, | for | $5,000, | due | January | 1, | 1896. |
| Hartford Fire Insurance Co., | " | 5,000, | " | " | 1, | " |
| Insurance Co. of North America, | " | 5,500, | " | " | 1, | 1896. |
| Cambridge Mutual Fire Insurance Co., | " | 2,000, | " | " | 1, | 1897. |
| Quincy Mutual Fire Insurance Co., | " | 2,500, | " | " | 1, | " |
| | | $20,000 | | | | |
| On the old building, with | | | | | | |
| Worcester Mutual Insurance Co., | for | $3,000, | due | December | 1, | 1898. |
| Abington Mutual Insurance Co., | " | 2,000, | " | " | 1, | " |
| Worcester Mutual Insurance Co., | " | 2,000, | " | August | 1, | 1897. |
| | | $7,000 | | | | |
| On the books of the reference library, with | | | | | | |
| Middlesex Mutual Insurance Co., | for | $3,000, | due | January | 12, | 1898. |
| Dorchester Mutual Insurance Co., | " | 2,500, | " | " | 12, | " |
| Merchants and Farmers' Insurance Co., | " | 2,000, | " | " | 15, | 1897 |
| Traders & Mechanics' Insurance Co., | " | 2,500, | " | March | 1, | 1896. |
| Holyoke Insurance Co., | " | 2,500, | " | " | 1, | " |
| Phœnix, Hartford, | " | 5,000, | " | February | 15, | 1899. |
| Home, New York, | " | 5,000, | " | " | 15, | " |
| Manchester Fire Assurance Co., | " | 2,500, | " | January | 12, | 1897. |
| | | $25,000 | | | | |
| On the books of the circulating department, with | | | | | | |
| Fitchburg Insurance Co., | for | $3,000, | due | August | 1, | 1896. |
| Merchants & Farmers' Insurance Co., | " | 2,000, | " | " | 1, | 1897. |
| | | $5,000 | | | | |

On the boilers, with Hartford Steam Boiler Inspection & Insurance Co., for $5,000, due July 20, 1898.

On the elevators, with Employers' Liability Assurance Corporation, due March 2, 1896.

GEO. C. WHITNEY,
GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON,

*Members of the Finance Committee.*

# CITY APPROPRIATION.

*Financial statement for the year ending November 30, 1895.*

## RESOURCES.

| | |
|---|---|
| Balance from previous year, | $72 03 |
| City appropriation, | 23,000 00 |
| Dog money, | 5,304 95 |
| Fines, catalogues, etc. (including $300 for books transferred to the Green Library fund, and $10 for rent of tank), | 938 12 |
| | $29,315 10 |

## EXPENDITURES.

| | |
|---|---|
| Binding, | $1,772 85 |
| Printing lists of additions, | 187 00 |
| Other printing and charging slips, | 213 94 |
| Freight (foreign and domestic), expressage, postage, removing ashes, sprinkling street, and minor running expenses, | 527 28 |
| Covering paper and stationery, | 88 03 |
| Postal cards for notices to delinquents, | 80 00 |
| Cards for cataloguing, | 64 95 |
| Ordinary repairs, furniture, brushes, etc., | 829 84 |
| Coal and wood, | 819 25 |
| Electric light, | 191 90 |
| Gas, | 974 15 |
| Water, | 235 31 |
| Salaries of assistants, | 4,450 00 |
| Salary of librarian, | 3,500 00 |
| Wages of janitor and janitor's work done by the hour, | 1,519 30 |
| Service by hour, and elevator boy, | 3,310 66 |
| Cataloguing, | 883 48 |
| Insurance, | 227 25 |
| Reading-room, | 500 00 |
| Books, | 8,937 61 |
| | $29,312 80 |
| Balance unexpended, | $2 30 |
| | $29,315 10 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1895.

The income for the year ending November 30, 1895, is as follows :

| | | |
|---|---|---|
| Interest on notes secured by mortgage, | $902 68 | |
| Dividends on bank stock, | 433 00 | |
| Dividends on savings bank deposit, | 787 98 | |
| Interest on bank deposits, | 35 19 | |
| | | $2,158 85 |
| Of this income there has been added to the fund one-fourth part, viz.: | $539 71 | |
| And to the book account three-fourths, viz.: | 1,619 14 | |
| | | $2,158 85 |

The following statements show the condition of the investment and book accounts as verified by the books and securities in the hands of the city treasurer :

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1894. | Nov. 30, 1895. |
|---|---|---|
| Notes secured by mortgage, | $17,300 00 | $17,700 00 |
| Bank stock, par value, | 7,800 00 | 7,800 00 |
| Savings bank deposits, | 19,832 49 | 20,000 00 |
| National bank deposit, | 1,500 00 | 1,472 20 |
| | $46,432 49 | $46,972 20 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance Dec. 1, 1894, | $1,693 75 | |
| Three-fourths of annual income of fund, | 1,619 14 | |
| Interest on bank deposits, | 35 39 | |
| Total, | | $3,348 28 |
| Expended for books, etc., during the year, | | 979 28 |
| Balance November 30, 1895, | | $2,369 00 |

RECAPITULATION.

| | Nov. 30, 1894. | Nov. 30, 1895. |
|---|---|---|
| Investment balances, | $46,432 49 | $46,972 20 |
| Book account balances, | 1,693 75 | 2,369 00 |
| | $48,126 24 | $49,341 20 |

# STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1895.

---

The following statement shows the condition of the investment and cash accounts as verified by the books and securities in the hands of the city treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings bank, deposit, | 946 25 |
| | $3,946 25 |

# REPORT OF THE TREASURER OF THE READING-ROOM FUND.

WORCESTER, December 1, 1895.

EDMUND L. PARKER, treasurer, in account with the Reading-room Fund of the Free Public Library :

DR.

| | | |
|---|---|---|
| Cash balance on hand Dec. 1, 1894, | $535 07 | |
| " from city treasurer, | 500 00 | |
| " dividends on Nor. & Wor. R. R. stock, | 88 00 | |
| " " " Boston & Albany R. R. stock, | 56 00 | |
| " interest from savings banks, | 295 82 | |
| | | $1,474 89 |

CR.

| CASH PAID. | | CASH PAID. | |
|---|---|---|---|
| The Harvard Monthly, | $2 00 | Kasson & Palmer, | $2 70 |
| The Harvard, | 2 50 | The Carriage Monthly, | 1 50 |
| The Yale Courant, | 2 00 | Ingraham Bros., | 1 50 |
| F. A. Easton, | 389 02 | The Eng. Mag. Co., | 2 40 |
| For stamps and stationery, | 2 60 | Harper & Bro., | 3 25 |
| The Art Interchange Co., | 3 25 | J. P. Lippincott Co., | 2 00 |
| Montague Marks, | 3 25 | Warren F. Kellogg, | 3 00 |
| Microscopical Pub. Co., | 2 00 | E. H. Hawes & Co., | 2 00 |
| M. A. Forney, | 2 25 | National R'y Pub. Co., | 5 00 |
| Stephen D. Peet, | 3 80 | Gustav E. Stechert, | 52 75 |
| The American Photo. Pub. Co., | 1 50 | Dft. I. M. Göthe (Kro' 67-10), | 18 79 |
| Houghton, Mifflin & Co., | 3 45 | The Rudder Pub. Co., | 1 50 |
| L. S. Foster, | 3 00 | The Harvard Advocate, | 2 50 |
| N. L. Britton, | 2 00 | The Electrical Review, | 2 00 |
| David Williams, | 75 | Street Railway Gazette, | 2 50 |
| The Century Co., | 6 50 | L. J. Demers & Frère, | 3 00 |
| The Dial, | 2 00 | Leonard Scott Pub. Co., | 29 00 |
| E. R. Pelton, | 4 00 | New Eng. His. Gen. Soc'y, | 3 00 |

| | | | |
|---|---|---|---|
| North American Review, | $4 25 | Banker's Magazine, | $4 00 |
| The Outing Co., L't'd, | 2 25 | Geo. F. Lasher, | 1 60 |
| Fowler & Wells Co., | 1 00 | Engineering Mechanics, | 2 00 |
| McKeel Stamp & Pub. Co., | 1 00 | The Brunonian, | 2 50 |
| D. Appleton & Co., | 4 50 | Popular Science News, | 1 00 |
| R. R. Bowker, | 5 00 | American Journal of Numismatics, | 2 00 |
| Chas. Scribner's Sons, | 3 55 | Publishers of Science, | 5 00 |
| Munn & Co., | 2 00 | The Yarmouth Herald, | 1 50 |
| A. N. Bell, | 4 00 | The Burlington Weekly Free Press, | 1 00 |
| E. L. Wilson, | 2 50 | The Outlook Co., | 2 50 |
| A. J. Graham, | 1 00 | Longmans, Green & Co., | 3 15 |
| L. Scott Pub. Co., | 29 00 | May & Williams, | 284 71 |
| O. Ditson & Co., | 75 | | $985 02 |
| New England Homestead, | 1 00 | Cash on hand to balance, | 489 87 |
| The Forum Pub. Co., | 3 00 | | $1,474 89 |
| Littell & Co., | 8 50 | | |
| The Spy Pub. Co., | 22 50 | | |
| Musical Courier Co., | 4 00 | | |

The reading-room fund is invested as follows :

| | | |
|---|---|---|
| Deposited in savings banks, | $7,380 94 | |
| Seven shares Boston & Albany R. R. Co. stock, | 1,475 50 | |
| Eleven shares Norwich & Worcester R. R. stock, | 2,000 00 | |
| | | $10,856 44 |

EDMUND L. PARKER, *Treasurer.*

WORCESTER, MASS., December 1st, 1895.

WORCESTER, December 30th, 1895.

Examined and found correct and to correspond with vouchers.

GEO. C. WHITNEY,
GEORGE M. WOODWARD,
FRANCIS A. HARRINGTON,

*Finance Committee.*

Dec 15.1.20

# FREE PUBLIC LIBRARY

Worcester, Mass.

## THIRTY-SEVENTH ANNUAL REPORT.

1895-6.

# THIRTY-SEVENTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

## WORCESTER, MASS.,

FOR THE

YEAR ENDING NOVEMBER 30, 1896.

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Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
34 FRONT STREET.
1897.

LIBRARY,
APR 7 1897
MASS.

# DIRECTORS IN 1897.

| | | Term Exrires Dec. 31. |
|---|---|---|
| GEORGE C. WHITNEY, | CHARLES A. PEABODY, | 1897. |
| FRANCIS A. HARRINGTON, | ALMON GUNNISON, | 1898. |
| EDMUND L. PARKER, | JOHN O. MARBLE, | 1899. |
| G. STANLEY HALL, | WEBSTER THAYER, | 1900. |
| THOMAS C. MENDENHALL, | EDWARD J. RUSSELL, | 1901. |
| LYMAN A. ELY, | FRANCIS P. McKEON, | 1902. |

# ORGANIZATION FOR THE YEAR.

PRESIDENT.
ALMON GUNNISON.

SECRETARY.
CHARLES A. PEABODY.

TREASURER.
EDMUND L. PARKER.

COMMITTEE ON THE LIBRARY.
JOHN O. MARBLE, CHARLES A. PEABODY,
G. STANLEY HALL, THOMAS C. MENDENHALL,
EDWARD J. RUSSELL.

COMMITTEE ON THE READING-ROOM.
GEORGE C. WHITNEY, EDMUND L. PARKER,
FRANCIS P. McKEON.

COMMITTEE ON THE BUILDING.
FRANCIS A. HARRINGTON, WEBSTER THAYER,
EDWARD J. RUSSELL.

COMMITTEE ON FINANCE.
GEORGE C. WHITNEY, FRANCIS A. HARRINGTON,
LYMAN A. ELY.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
SARAH D. TUCKER, HATTIE J. CHILDS,
AROLYN L. JOHNSON, GRACE W. WOOD,
ISABELLE A. THAYER.

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

*To the Hon. A. B. R. Sprague, Mayor,*

*And the City Council of Worcester:*

The Directors of the Free Public Library submit their thirty-seventh annual report.

The buildings are in good order and the library has been maintained and administered with great efficiency. In the equipment of its buildings, the number and character of its books, its expensive collection of photographs and illustrative material, the library now ranks among the great libraries of the country, while in its adaptation to the needs of the public its administration leaves but little to be desired.

The many inquiries in regard to the methods in use, both from libraries at home and abroad, are highly gratifying, as showing that the library is kept abreast with the best institutions of our times.

One hundred and eight thousand volumes are upon our shelves, selected with discriminating care. The Board of Directors has always been representative of all classes in our city, and the aim has been to serve the needs of the greatest number. The scholar and professor have not been served with greater fidelity than the artisans; teachers, mechanics, general readers,—all have been ministered to; and few libraries in the country are better proportioned in the character and variety of their books.

Not a little of the credit of this is due to the uniform policy

which has been pursued, through the long service of the librarian. He has been able to see to it that the library did not develop unduly in certain lines, and has given to it a character which it could not have had, had it been subjected to the whims and changes of shifting administrations. The librarians and their assistants have the knowledge of the library, and the skill which comes from long service in congenial work, and the public receives from them prompt and ever courteous service.

The policy of the administration has been not simply to follow old lines, but to find new ways of making the library useful, not only to supply, but to create a demand for its literature. The reading room and library are open every day, books are sent to the public schools, and during the school year an average of seventeen hundred books a day was thus used by scholars. Convenient arrangements are in vogue for serving outlying sections and every encouragement is given for the most generous use of books. Our rules are elastic and every possible hindrance is removed from those who desire help.

The librarians are not simply custodians, they are sympathetic helpers. Hard questions are answered and obscure information is obtained for the patrons of the library, no matter how great the necessary research. The mechanic trying to find some obscure fact which shall help him in his invention; the professor wrestling with some obscure philosophy; the scholar, in the public school, agonizing with some fateful composition, can be assured that the entire resources of the library and the energies of all the great libraries of the country are to be enlisted in the solving of his problems.

The Directors appreciate the very hearty coöperation of all classes in the library's work. The successive mayors and city governments have uniformly favored a liberal policy. They have been heartily in accord with the work of the library, and have realized that it was giving valuable service to the city. The public has appreciated its privileges and used the library carefully and generously. The percentage of ill-used and lost books is almost inappreciable.

Several years ago the value of illustrations and pictures, in the work of a public library, was recognized, and a system of

collection was started which still continues. The library is peculiarly rich in this respect.

The illustrated books are many, and the collection of photographs, prints, etc., large and varied. Nearly all the masterpieces of art and architecture have their copies in our cases, while for students in our schools and mechanics in the shops, much helpful material is at hand ready for immediate use.

The Art Society for several years has generously served the library by the well-arranged and well-managed exhibitions which it has given in the library building. They have been of a high order, have been made with great intelligence and at a generous outlay of time and money.

The expenditures of the library are carefully scrutinized and the largest economy consistent with efficiency is maintained. It must be remembered, however, that the city is rapidly growing, and the library every year is being more widely used. Few institutions, however, more profitably serve all the people than this. Its existence in our city, with its fine equipment, commends our city as a place where intelligence is honored and culture esteemed; no higher praise can be given to a city than that it has created and maintains such an institution. Whatever gives character to a city gives character and worth to all its products. Good institutions make good homes, high ideals of citizenship, prosperity at home, repute abroad. They attract population and capital, trade and influence. They braid a finer strand in civic life, and give fibre and touch to the industrial and social life of a people.

The Directors will to the best of their ability endeavor to wisely and prudently administer the important trust committed to their hands.

ALMON GUNNISON,

*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Reverend Almon Gunnison, D. D., President of the Board of Directors:*

Following is the thirty-seventh annual report of the librarian; it is the twenty-sixth which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts regarding the past year as it is the custom to call attention to.

The past year has been a prosperous and busy one in the library. Seasons of business depression are manifested here by an increased use of books.

The library during the year just closed has been enabled to make a very considerable expenditure of money in supplying no small portion of the wants of citizens, and in adding to the comfort of readers.

It has supplemented its own collection of books by borrowing freely such as were needed by residents of Worcester in making investigations, from other libraries, when it was unwise to buy the books needed, when we were not in condition to purchase them, and when time was lacking to do so. Such expenditure and the plan of borrowing, now firmly established, and largely availed of, and, to a certain extent, enforced

leisure, have added largely to the use of the different departments of the library by readers and students.

November 30, the close of the last library year, there were in the library 108,489 volumes. They were distributed as follows: Green Library, 24,138; intermediate department, 33,547; circulating department, 50,804. These figures show an increase, for the year, of 125 volumes in the Green Library, 2,468 in the intermediate department, and 2,468 in the circulating department, or 5,061 volumes in all.

This library is now reckoned as one of the large libraries of the country; it deserves the place given it, and may truthfully claim, also, that it is admirably selected to suit the wants of its constituency, and is made up of works representing a very high class of literature.

Four hundred and eighty-eight papers and other periodicals are now taken by the library; 452 were taken the year before.

As stated earlier, there has been during the past year a great increase in the use of the library; 285,682 volumes represent the home and reference uses of the institution, which were divided as follows: Home use, 192,559; reference use (exclusive of that of Sundays and holidays), 90,099; Sunday use, 2,260; holiday use, 764.

The total use of volumes the year before was 263,945. Thus the increase in the past year was the large number of 21,737 volumes, divided as follows: Circulating department, 14,430; reference library (on all days excepting Sundays and holidays), 7,172; reference library, on Sundays, 89; reference library, on holidays, 46.

Of the volumes given out in the circulating department last year, 14,666 were taken out on cards which teachers may use wholly for their own benefit (but which in fact they largely use in the immediate interests of their pupils), and 19,621 on cards which teachers hold exclusively for the benefit of scholars.

By an easy calculation it appears from these figures that during the forty weeks of the school year (five days to a week) 1,714 volumes of books belonging to the library were in use, on the average, daily, by the teachers and scholars under the immediate supervision of teachers.

But a large portion of the books taken out by teachers for themselves and scholars are taken to their own and the children's homes, and are in use on Saturday and Sunday as well as during the five days of the school week.

The school use is not, of course, nearly the whole use of the library by children, for, in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards to get books to take home, and 5,026 volumes were given out last year on blue cards, which are given out to children under fifteen, whose parents or teachers desire should have home privileges. The books given out on blue cards are examined by attendants in the library before they are given out, to see that young children, in so far as possible, get only books suitable for their ages and capacities.

It is interesting to notice that during the past year the number of readers and students in our reading rooms on Sundays and holidays has increased as well as the number of volumes used by them.

The total increase of 21,737 volumes in the use of the library the past year is the more remarkable as it followed an increase of 57,891 volumes in the two years immediately preceding.

While I was writing the last report an elaborate exhibition of paintings, photographs and bric-a-brac had opened in our art galleries, under the auspices of the Worcester Art Society. It began December 14, 1895, and continued until April 10, 1896, a period of about four months. The exhibition proved a great success. It was visited by 15,136 people. Twice during its progress the officers of the Art Society took down a considerable number of the paintings from the walls and put others in their place. Numerous articles of bric-a-brac were added also during the exhibition.

This library furnished from its collections a large number of photographs of English and Continental cathedrals. These are of very unusual size, and give a vivid impression of the immensity of the buildings which they represent. It was found advisable to keep these photographs on the walls during the whole time of the exhibition, the interest, on the part of the public, in examining them proved so great.

The second time that a change was made in the oil paintings exhibited, another room was nearly filled with representations of the well-known frescoes of Michael Angelo, in the Sistine Chapel at Rome, consisting of a photograph of the entire ceiling which we had procured in that city, and the 125 large photographs giving details, published by Braun, Clément & Cie., of Paris. The Art Society spent $700 in getting up the recent exhibition.

The library and the citizens of Worcester are much indebted to the Worcester Art Society for the aid it has afforded in giving instruction and improving the taste of the community.

When the new building was opened it brought together with great labor and at large cost a fine exhibition of portraits, which entirely filled the upper story of the new library building, and since that time it has provided a very extensive and most interesting display of china and pottery of various kinds.

Officers and members of the society have also rendered much aid to the library in helping make arrangements for exhibitions of our own art treasures.

The Art Society is devoting its energies this winter to a fine course of lectures, and many of its members are busy in furthering the project of an art museum, which a few months since was rendered possible by a munificent gift from Honorable Stephen Salisbury.

The library will have, therefore, the present winter to rely upon its own resources and largely upon the labor of its officers in giving exhibitions. An abundance of material is at hand, however, in the collections of photographs and other kinds of pictures owned by the library, and the first of a series of exhibitions will be opened very soon.

Thanks to the earnest interest of the mayor and the kindness of the city government, the library has been able to issue during the past year an excellent catalogue of books, which can be taken home without an especial permission from the libarian, covering the additions of that kind made to the library between the dates, June 1, 1889, and December 31, 1895. This, the second supplement to our printed catalogue, has

been in use for several months, and is proving exceedingly useful and giving great satisfaction to users of the library.

The library has one want which it is imperative should be supplied. For several years it has needed an appropriation for finishing the work of building a stack in the second story of the library building.

It cannot be stated too distinctly or emphatically that this piece of work should be done at once.

The valuable collection of books which belongs in the room to be fitted up should be placed there, in the fire-proof receptacle built for it, and not left in the less safe quarters in which it is now housed.

This seems to be an especially good year to impress upon the governing body of the city our needs in this respect, for we shall have only the usual routine expenses of the library to provide for during the current twelve months, in so far as can be foreseen to-day.

A list of the persons and institutions to which we are indebted for gifts is appended to this report.

We wish to extend hearty thanks to the friends who have so kindly remembered us.

Especial thanks are due to the libraries of Harvard and Columbia Universities, and of the Surgeon General's office, Washington; to the Massachusetts State Library, and to the Boston Public Library, and to the Boston Atheneum, for their kindness in the past year (some of them for several previous years), in lending to us many books for the use of citizens of Worcester. Numerous other institutions have been equally kind, but we have not had to avail ourselves of their kindness so often as in the cases of the institutions mentioned by name.

Following is my account for money received for fines, etc., with the signatures of the members of the Finance Committee appended:

CITY OF WORCESTER,
Free Public Library, December 14, 1896.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1895, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands December 1, 1895, | $563 61 | |
| Received for fines, | 653 73 | |
| Received from sales of copies of the printed catalogues and lists of additions, | 66 52 | |
| Received for books injured or lost, | 16 10 | |
| Received as deposits, | 29 00 | |
| Miscellaneous receipts, | 8 67 | |
| | | $1,337 63 |
| Deposits, returned, | $32 00 | |
| Paid to J. F. Howell, Esq., city auditor, | 651 33 | |
| | $683 33 | |
| Balance in librarian's hands December 1, 1896, | 654 30 | |
| | | $1,337 63 |

GEO. C. WHITNEY,
GEO. M. WOODWARD,
FRANCIS A. HARRINGTON,
*Committee on Finance.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Balance from previous year, | | $2 30 |
| Municipal appropriation, | | 27,000 00 |
| Income from invested funds:— | | |
| Green Library fund, | $1,552 22 | |
| Reading-room fund, | 439 20 | |
| | | 1,991 42 |
| Receipts from dog licenses, | | 5,400 88 |
| Receipts from fines, | | 653 73 |
| Receipts from sale of catalogues, | | 66 52 |
| Payments for missing or damaged books, | | 16 10 |
| Sundries, | | 5 67 |
| | | 35,136 62 |
| Cash on hand at last report:— | | |
| Green Library fund, | $2,369 00 | |
| Fines, catalogues, etc., | 563 61 | |
| Reading-room fund, | 489 87 | |
| | | 3,422 48 |
| | | $38,559 10 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $1,561 93 | |
| City appropriation, | 8,747 94 | |
| | | $10,309 87 |
| Periodicals:— | | |
| City appropriation, | $458 06 | |
| Reading-room fund, | 1,107 25 | |
| | | 1,565 31 |
| Binding, | | 1,718 16 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | 459 47 |
| Insurance, | 616 75 |
| Fuel, | 805 85 |
| Lights, | 1,176 53 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | 9,398 85 |
| Cataloguing, | | 1,537 50 |
| Extra service, | | 3,731 57 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogue, | | 2,442 50 |
| Blanks and stationery, | | 277 07 |
| Postage, | | 145 09 |
| Sundries:— | | |
| Water for elevators, etc., | $340 41 | |
| Printing annual report, | 56 78 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 495 04 | |
| | | 892 23 |
| Cash on hand December 1, 1896:— | | |
| Green Library fund, | $2,359 29 | |
| Reading-room fund, | 467 07 | |
| Money received from fines, sale of catalogues, etc., | 654 30 | |
| Balance of city appropriation, | 1 69 | |
| | | 3,482 35 |
| | | $38,559 10 |

## ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green Library, | 122 | |
| Intermediate department, | 1,577 | |
| Circulating department, | 2,871 | |
| | | 4,570 |
| Increase of volumes by gifts: | | |
| Green Library, | 2 | |
| Intermediate department, | 412 | |
| Circulating department, | 35 | |
| | | 449 |
| Increase of volumes by binding periodicals: | | |
| Green Library, | 1 | |
| Intermediate department, | 490 | |
| Circulating department, | 44 | |
| | | 535 |

| | | | |
|---|---|---|---|
| Increase by placing unbound volumes in the library: | | | |
| Intermediate department, | | | 1 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 1 |
| | | | 5,556 |
| Number of volumes withdrawn since last report: | | | |
| Intermediate department, | 12 | | |
| Circulating department, | 416 | | |
| | | 428 | |
| Number of volumes missing since last report: | | | |
| Circulating department, | | 67 | |
| | | | 495 |
| Net increase for the year, | | | 5,061 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 24,013 | |
| Intermediate department, | | 31,079 | |
| Circulating department, | | 48,336 | |
| | | | 103,428 |
| Total number of volumes in the library, | | | 108,489 |
| Increase of pamphlets by purchase: | | | |
| Intermediate department, | | 61 | |
| Increase of pamphlets by gifts: | | | |
| Intermediate department, | | 762 | |
| | | | 823 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | | 142 | |
| Number of newspapers given to the reading-room, | | 57 | |
| | | | 199 |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | | 267 | |
| Green Library, | | 1 | |
| Number of magazines given to the reading-room, | | 21 | |
| | | | 289 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 305 |
| Number of days the reference department was open, | 366 |
| Number of days the lower reading-room was open, | 366 |
| Number of volumes delivered for home use, | 192,559 |
| Number of volumes delivered for reference use, | *90,099 |
| Average daily use (home and reference), | 927 |
| (Circulating department, 632; reference department, 295) | |
| Largest daily use (home and reference) March 21, | 1,646 |
| (Largest in circulating department, February 8, 1,235; in reference department, April 6, 630) | |
| Smallest daily use (home and reference) February 6, | 299 |
| (Smallest in circulating department, February 6, 197; in reference department, August 12, 31) | |
| Number of books lost and paid for: | |
| Circulating department, | 35 |
| Number of books lost and not paid for: | |
| Circulating department, | 32 |
| Number of books worn out and withdrawn, | 410 |
| Number of notices to delinquents, | 8,667 |
| Number of volumes bound, | 4,221 |
| Number of names registered during the year, | 2,634 |
| Total number of names registered (a new registry made November 1, 1889), | *22,783 |

## SUNDAY USE.

The reading-rooms are open from 2 to 9 p. m.

| | |
|---|---|
| Number of persons using the upper room, | 2,933 |
| Number of persons using the lower room, | 6,090 |
| Total number of persons, | 9,023 |
| Average number of persons, | 170 |
| Largest Sunday attendance, February 16, | 269 |
| Smallest Sunday attendance, August 9, | 83 |
| Number of volumes delivered (for use within the building), | 2,260 |
| Average number of volumes delivered per Sunday, | 43 |

## HOLIDAYS.

The upper reading-room is open from 9 a. m. to 9 30 p. m.
The lower room is open from 8 a. m. to 9 30 p. m.

| | |
|---|---|
| Number of persons using the upper room, | 1,058 |
| Number of persons using the lower room, | 1,513 |
| Total number, | 2,571 |

*Of this number 21,000 shows the use of portfolios in the art exhibitions.

| | |
|---|---|
| Average number of persons, | 321 |
| Largest attendance, February 22, | 578 |
| Smallest attendance, July 4, | 189 |
| Number of volumes used for reference, | 764 |
| Average number of volumes used, | 96 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Adeshian, S. M., | 1 | |
| Aguilar Free Library Society, *New York City*, | | 1 |
| Allen, N. H., *Hartford, Conn.*, | | 1 |
| American Antiquarian Society, | | 2 |
| American Bimetallic Union, *Chicago, Ill.*, | 3 | 2 |
| American Board of Commissioners for Foreign Missions, | | 2 |
| American Congregational Association, | | 1 |
| American Forestry Association, *Washington, D. C.*, | | 1 |
| American Humane Association, *Providence, R. I.*, | 1 | |
| American Humanitarian League, *Providence, R. I.*, | | 1 |
| American Institute of Mining Engineers, | 1 | |
| American Iron and Steel Association, *Philadelphia, Pa.*, 1 folded sheet, | | 1 |
| American Library Association, | | 1 |
| American Unitarian Association, | | 1 |
| Amherst College, *Amherst, Mass.*, | | 1 |
| Ancient and Honorable Artillery Company of Massachusetts, | 1 | |
| Andover Theological Seminary, *Andover, Mass.*, | | 6 |
| Anonymous, 4 folded sheets, 5 book plates, 1 sheet, | 1 | 12 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 1 |
| Armour Institute of Technology, *Chicago, Ill.*, | | 1 |
| Arundel Society, *London, Eng.*, 1 folded sheet, | | |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Bancroft Club, *Worcester*, | | 1 |
| Barrow-in-Furness, Free Public Library, | | 1 |
| Bates, Theodore C., 1 plate, | | |
| Battersea Public Library, *London, Eng.*, | | 1 |
| Benton, J. H., *Boston, Mass.*, | | 1 |
| Berry, John M., *Millbury, Mass.*, 1 card, | | |
| Bertarelli, Achilles, *Milan, Italy*, 3 book plates, | | |
| Biblioteca, Nazionale Centrale, *Florence, Italy*, | | 28 |
| Bigelow Free Public Library, *Clinton, Mass.*, | | 1 |
| Birkenhead, *Eng.*, Free Public Library, | | 1 |
| Birney, William, *Washington, D. C.*, | | 1 |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Boston, City Messenger, | 5 | |
| City Registrar, | 2 | |
| Public Library, | | 7 |
| School Committee, | 1 | |
| Boston Associated Charities, | | 1 |
| Boston Athenæum, *Boston, Mass.*, | 1 | |
| Bostonian Society, *Boston, Mass.*, | | 1 |
| Bowdoin College, *Brunswick, Me.*, | | 3 |
| Braun, Clement & Cie., *Paris, France*, | 1 | |
| Bridgeport, *Conn.*, Public Library, | | 1 |
| Brighton Public Library, *Brighton, Eng.*, | | 1 |
| Brookline Public Library, *Brookline, Mass.*, | | 3 |
| Brooklyn Ethical Association, *Brooklyn, N. Y.*, | | 1 |
| Brooklyn Institute of Arts and Sciences, *Brooklyn, N. Y.*, | | 1 |

| GIVERS. | Volumes. | Pamphlets. |
|---|---|---|
| Brooklyn Library, *Brooklyn, N. Y.*, | | 1 |
| Brown University, *Providence, R. I.*, | 1 | |
| Buffalo Library, *Buffalo, N. Y.*, | 1 | 1 |
| Bunker Hill Monument Association, | | 1 |
| Burrow Brothers Co., *Cleveland, O.*, . 1 sheet, | | |
| Burrows, Charles W., 1 book plate, | | |
| Butler, James D., *Madison, Wis.*, | | 1 |
| Cambridge, *Mass.*, Public Library, | | 1 |
| Cambridge University, | | 1 |
| Canfield, *Mrs.* P. S., | 19 | |
| Canfield, *Miss* P. W. S., | 6 | |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Carnegie Free Library, *Allegheny, Pa.*, | | 2 |
| Central Church in Worcester, | | 1 |
| Chamberlain, A. F., | | 1 |
| Chamberlain, D. H., *New York City*, | | 1 |
| Chicago, *Ill.*, Board of Trade, | 2 | |
| Public Library, | | 1 |
| Church Library Association, *Cambridge, Mass.*, | | 2 |
| Cilley, B. L., *Exeter, N. H.*, 1 newspaper cutting, | | |
| Cincinnati, *Ohio*, Public Library, | | 2 |
| Clark University, Worcester, | | 3 |
| Clerkenwell Public Library, *London, Eng.*, | | 1 |
| Cleveland, *Ohio*, Public Library, | | 2 |
| Cobden Club, *London, Eng.*, | | 2 |
| Colby University, *Waterville, Me.*, | | 4 |
| College of Charleston, *Charleston, S. C.*, | | 1 |
| College of William and Mary, *Williamsburg, Va.*, | | 1 |
| Columbia College, *New York City*, | 1 | |
| Conaty, Thomas J., | 1 | 3 |
| Concord, *Mass.*, Free Public Library, | | 1 |
| Congregational Home Missionary Society, | | 1 |
| Connecticut, State Board of Education, | 1 | |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.*, | | 3 |
| Co-operatives' Union, Limited, *Long Millgate, Manchester, Eng.*, | 4 | 97 |
| Cornell University, *Ithaca, N. Y.*, | 1 | 3 |
| Crandall, F. A., *Washington, D. C.*, | | 1 |
| Crane, John C., *Millbury, Mass.*, | | 1 |
| Crocker, Uriel H., *Boston, Mass.*, | 1 | |
| Curry, J. L. M., *Washington, D. C.*, | | 5 |
| Cutler, Mary S., *Albany, N. Y.*, | | 1 |
| Dalzell, John W., | | 2 |
| Damon, *Mrs.* Charles B., | 1 | |
| Dante Society, *Cambridge, Mass.*, | | 1 |
| Davies, Thomas A., *New York City*, | 1 | |
| Davis, Andrew McFarland, *Cambridge, Mass.*, | | 2 |
| Dayton Public Library, *Dayton, O.*, | | 1 |
| Dempsey, Henry L., *Stillwater, R. I.*, | | 1 |
| Denver, *Col.*, Public Library, | | 2 |
| Detroit, *Mich.*, Public Library, | | 1 |
| Dodd, Mead & Co., *New York City*, | | 6 |
| Drew Allis Company, | 1 | |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Drexel, George W. Childs, *Philadelphia, Pa.*, | | 1 |
| Drury College, *Springfield, Mo.*, | | 1 |
| Dunn, *Mrs.* Mary S. F., | 1 | |
| Enoch Pratt Free Library, *Baltimore, Md.*, | | 3 |
| Estes & Lauriat, *Boston, Mass.*, | | 1 |
| Everett, William, *Quincy, Mass.*, | 1 | |
| Exeter, N. H., Public Library, | | 1 |
| Fall River Public Library, | | 1 |
| Fearing, A. C., *Jr.*, *Boston, Mass.*, | 1 | |
| Ferrand, Max, *Newark, N. J.*, | | 1 |
| Field Columbian Museum, *Chicago, Ill.*, | | 7 |
| Finegan, Philip M., | 2 | |
| Fletcher Free Library, *Burlington, Vt.*, | | 1 |
| Flower, Frank A., *West Superior, Wis.*, | 1 | |
| Forbes Library, *Northampton, Mass.*, | | 1 |
| Foster, *Mrs.* Emma E., 1 folded sheet, | 1 | 5 |
| Francisco, M. J., *Rutland, Vt.*, | | 1 |
| Friends' Book Association, *Philadelphia, Pa.*, | | 1 |
| Friends' Free Library and Reading Room, *Germantown, Pa.*, | | 1 |
| Furman, Alfred A., *Clifton, N. J.*, | 1 | |
| General Electric Company, *Schenectady, N. Y.*, | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 2 |
| George H. Ward Woman's Relief Corps, No. 11, | 1 | |
| Georgetown University, *Washington, D. C.*, | | 1 |
| Gildehaus, Charles, *St. Louis, Mo.*, | 1 | |
| Gloversville Free Library, *Gloversville, N. Y.*, | | 1 |
| Goodyear, Anna Forbes, *Boston, Mass.*, | | 2 |
| Goodyear, William H., *Brooklyn, N. Y.*, | | 1 |
| Grand Rapids, *Mich.*, Public Library, | 1 | 2 |
| Great Yarmouth, *Eng.*, Free Libraries, | | 1 |
| Green, Andrew H., *New York City*, | 6 | 1 |
| Green, James, 1 cutting, | | |
| Green, Samuel A., *Boston, Mass.*, 4 folded sheets, | 2 | 13 |
| Green, Samuel S., 5 folded sheets, 1 newspaper, 1 programme, 1 sheet, | 2 | 16 |
| Greene, Jacob L., *Hartford, Conn.*, | 1 | |
| Greene, J. Evarts, | 1 | 1 |
| Grover, *Mrs.* Catherine M., *Portland, Conn.*, | 1 | |
| Hall, J. Brainerd, | | 3 |
| Hall, J. Elmer, | | 1 |
| Hartford, *Conn.*, Board of Trade, | | 1 |
| Hartford Courant Company, *Hartford, Conn.*, | | 1 |
| Hartford Public Library, *Hartford, Conn.*, | | 1 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, | | 6 |
| Harvard Law School Association, | 1 | |
| Harvard University, *Cambridge, Mass.*, | 2 | 2 |
| Hathaway, Samuel, *Enfield, Conn.*, 1 photograph, | 1 | 2 |
| Hazen, Henry A., *Boston, Mass.*, | 1 | |
| Hiersemann, Karl W., *Leipzig, Germany*, | 1 | |
| Highland Military Academy, *Worcester*, | | 1 |
| Hill, William P., *St. Louis, Mo.*, | | 1 |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Historical and Philosophical Society of Ohio, *Cincinnati, O.*, | | 1 |
| Hoar, George F., | 1 | 2 |
| Hobbs, William H., *Madison, Wis.*, | | 2 |
| Hopedale Public Library, | | 1 |
| Houghton, Mifflin and Company, *Boston, Mass.*, | 2 | |
| Howard Memorial Library, *New Orleans, La.*, 1 plate, | 1 | 3 |
| Howson & Howson, *New York City*, | 1 | |
| Hubbell, Mark S., *Buffalo, N. Y.*, | 1 | |
| Huling, Ray Greene, *Cambridge, Mass.*, | 1 | |
| Huntington, *Rev.* William R., *New York City*, | | 1 |
| Immigration Restriction League, *Boston, Mass.*, | | 1 |
| Indian Rights Association, *Philadelphia, Pa.*, | | 2 |
| Ingalls Memorial Library, *Rindge, N. H.*, | | 2 |
| Interstate Commerce Commission, | 2 | 1 |
| Italy, Ministero di Agricultura, Industria e Commercio, | 1 | |
| James Prendergast Free Library, 1 newspaper, | | 2 |
| Jameson, J. Franklin, *Providence, R. I.*, | | 1 |
| Jersey City, *N. J.*, Free Public Library, | | 7 |
| Johns Hopkins University, *Baltimore, Md.*, | 1 | 1 |
| Johnston, W. J., Company, *New York City*, 1 folded sheet, | | 2 |
| Keidel, George C., *Baltimore, Md.*, | | 1 |
| Kelton, Dwight H., *Newark, N. J.*, | | 1 |
| Kingsbury, F. J., *Waterbury, Conn.*, | | 1 |
| Knowles, Edward R., | | 1 |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Leffingwell, Albert, *Cambridge, Mass.*, | | 1 |
| Leicester Academy, *Leicester, Mass.*, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | 2 | 4 |
| Leominster Public Library, | | 1 |
| Lexington Historical Society, *Lexington, Mass.*, | | 1 |
| Library and Art Union, *Sherbrooke, Quebec*, | | 1 |
| Lincoln, Edward Winslow, | 6 | |
| Liverpool, *Eng.*, Free Public Libraries, | | 1 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Lowell, *Mass.*, City Library, | 2 | 1 |
| Lyman School for Boys, *Westboro, Mass.*, | | 1 |
| Lynn Public Library, | | 1 |
| McCormack, Cyrus H., *Chicago, Ill.*, | 1 | |
| McKeon, Francis P., | | 1 |
| McNamee, John H. H., *Cambridge, Mass.*, | | 1 |
| Macullar, Parker & Co., *Boston, Mass.*, | 1 | |
| Maimonides Free Library, *New York City*, | | 1 |
| Maine, State Superintendent of Common Schools, | | 1 |
| Maine Historical Society, *Portland, Me.*, 1 plate, | | |
| Malden Public Library, | | 1 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Marlboro, *Mass.*, Public Library, | | 1 |
| Marsh, Henry A , | | 1 |
| Massachusetts, Bureau of Statistics of Labor, | | 3 |
| Free Public Library Commission, | | 1 |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Massachusetts, Record Commissioners, | 1 | |
| Secretary of the Commonwealth, | 31 | |
| State Board of Agriculture, | 1 | |
| State Board of Health, | | 1 |
| State Library, | 16 | 2 |
| State Lunatic Hospital, *Northampton, Mass.*, | | 1 |
| State Normal School, *Worcester*, | | 1 |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.*, | | 12 |
| Massachusetts Association Opposed to the Extension of Suffrage to Women, | 2 | |
| Massachusetts Charitable Mechanics Association, | | 1 |
| Massachusetts Institute of Technology, *Boston, Mass.*, | 1 | 3 |
| Massachusetts Society for the Prevention of Cruelty to Children, | | 1 |
| Mayer & Müller, *Berlin, Germany*, | 1 | |
| Melrose, *Mass.*, Public Library, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 1 |
| Mercantile Library Association, *New York City*, | | 1 |
| Mercantile Library Association, *San Francisco, Cal.*, | | 1 |
| Mercantile Library Company, *Philadelphia, Pa.*, | | 3 |
| Merriman, *Rev.* Daniel, | | 1 |
| Mexican International Exposition of Industries and Fine Arts, | | 2 |
| Michigan State Board of Health, *Lansing, Mich.*, | 1 | |
| Milwaukee, *Wis.*, Public Library, | | 6 |
| Minneapolis, *Minn.*, Public Library, | 1 | 3 |
| Mitchell, Thomas, | 3 | |
| Montgomery, Morton L., *Reading, Pa.*, | | 1 |
| Morse, Edward S., *Salem, Mass.*, | | 1 |
| Morse Institute, *Natick, Mass.*, | | 1 |
| Mount Holyoke College, *South Hadley, Mass.*, | 1 | 1 |
| Murray, William, | 1 | |
| Museum of Comparative Zoölogy, *Cambridge, Mass.*, | | 1 |
| Museum of Fine Arts, *Boston, Mass.*, | | 2 |
| National Civil Service Reform League, | 1 | 12 |
| National Democratic Committee, | | 1 |
| Naya, Charles, *Venice, Italy*, | 1 | |
| Nelson, T. L., | | 1 |
| New Bedford, *Mass.*, Free Public Library, | 1 | 1 |
| New England Historic Genealogical Society, *Boston, Mass.*, | 1 | |
| New Hampshire Board of Library Commissioners, | | 1 |
| New Hampshire State Library, *Concord, N. H.*, | 4 | 1 |
| New Haven, *Conn.*, Free Public Library, | | 1 |
| New York Farmers' Society, | | 1 |
| New York State Library, *Albany, N. Y.*, | | 1 |
| Newark, *N. J.*, Free Public Library, | | 3 |
| Newberry Library, *Chicago, Ill.*, | | 1 |
| Newton, Nahum A., *Shrewsbury, Mass.*, 1 newspaper clipping, | | |
| Newton, *Mass.*, Free Library, | | 2 |
| North Adams Public Library, | | 1 |
| Northampton, *Mass.*, Public Library, | | 1 |
| Norwich University, *Northfield, Vt.*, | | 2 |
| Nourse, Henry S., *Lancaster, Mass.*, 1 folded sheet, | | 1 |
| Oberlin College Library, *Oberlin, O.*, | | 1 |

| GIVERS. | Volumes. | Pamphlets. |
|---|---|---|
| Ohio State Board of Agriculture, | | 5 |
| Ohio State Library, *Columbus, O.*, | 1 | |
| Osterhout Free Library, *Wilkes-Barre, Pa.*, | 1 | |
| Otis Library, *Norwich, Conn.*, | | 1 |
| Oxford, *Mass.*, Free Public Library, | | 1 |
| Page, Walter Gilman, *Boston, Mass.*, | | 1 |
| Paine, Nathaniel, | | 1 |
| Paine, *Mrs.* Nathaniel, | 1 | |
| Parker, *Mrs.* Josephine W., | 5 | |
| Paterson, *N. J.*, Free Public Library, | | 1 |
| Paul, Kegan, French, Trübner & Company, *London, Eng.*, | 1 | |
| Pawtucket, *R. I.*, Free Public Library, | | 1 |
| Peabody Institute, *Baltimore, Md.*, | | 1 |
| Peabody Institute, *Danvers, Mass.*, | | 1 |
| Peabody Institute, *Peabody, Mass.*, | | 1 |
| Peoria Public Library, *Peoria, Ill.*, | | 1 |
| Perkins Institution and Massachusetts School for the Blind, | 1 | |
| Peterson, Ellis, *Boston, Mass.*, | | 1 |
| Philadelphia City Institute, *Philadelphia, Pa.*, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Picard, Alphonse et fils, *Paris, France*, | 1 | |
| Plymouth, *Eng.*, Free Public Library, | | 1 |
| Poland, W. C., *Providence, R. I.*, | | 1 |
| Polytechnic Society of Kentucky, *Louisville, Ky.*, | | 2 |
| Portland, *Me.*, Public Library, | | 1 |
| Poughkeepsie, *N. Y.*, City Library, | | 1 |
| Pratt Institute, *Brooklyn, N. Y.*, 1 folded sheet, | | 1 |
| Preston, Sidney H., *London, Eng.*, | 1 | |
| Providence, *R. I.*, City Messenger, | 1 | |
| Public Library, | | 16 |
| Providence Athenæum, *Providence, R. I.*, | | 1 |
| Publishers of the Highland Cadet, | | 4 |
| Publishers of New Orleans Picayune, *New Orleans, La.*, 4 folded sheets, | | |
| Publishers of Worcester Herald, *Worcester, Eng.*, | | 1 |
| Publishers of W P I, | 3 | |
| Quaritch, Bernard, *London, Eng.*, | | 54 |
| Radcliffe College, *Cambridge, Mass.*, | | 1 |
| Redwood Library and Athenæum, *Newport, R. I.*, | | 1 |
| Reynolds Library, *Rochester, N. Y.*, | | 1 |
| Robbins Library, *Arlington, Mass.*, | | 1 |
| Rochdale Equitable Pioneers' Society, Limited, *Manchester, Eng.*, 1 sheet, | 1 | |
| Roe, Alfred S., | 1 | 1 |
| Roy, J. Arthur, | 1 | |
| Royal Society of Canada, *Montreal, Canada*, | 1 | |
| St. George's Public Library, *London, Eng.*, | | 1 |
| St. Joseph, *Mo.*, Free Public Library, | 1 | |
| St. Louis, *Mo.*, Public Library, | | 1 |
| St. Louis Mercantile Library Association, *St. Louis, Mo.*, | | 2 |
| St. Paul Public Library, *St. Paul, Minn.*, | | 2 |
| Salem Public Library, *Salem, Mass.*, | 1 | 14 |
| San Francisco Free Public Library, | | 2 |

| Givers. | | Volumes. | Pamphlets. |
|---|---|---|---|
| Scott Stamp and Coin Company, | | | 1 |
| Scranton Public Library, *Scranton, Pa.*, | | 1 | 1 |
| Sedelmeyer, Ch., *Paris, France*, | | | |
| Sedgwick, Robert, | 1 book plate, | | |
| Sewall, J. B., *Braintree, Mass.*, | | 2 | |
| Seymour, John S., *Washington, D. C.*, | 1 folded sheet, | | 3 |
| Shahan, Thomas J., *Washington, D. C.*, | | 1 | |
| Shedd, J. H., City Engineer, *Providence, R. I.*, | | | 1 |
| Simon, H. L., *Lancaster, Pa.*, | 3 plates, | | |
| Smith, S. A., *North Pembroke, Mass.*, | | | 1 |
| Smith College, *Northampton, Mass.*, | | | 1 |
| Smithsonian Institution, *Washington, D. C.*, | | 8 | 10 |
| Snow Steam Pump Works, *Buffalo, N. Y.*, | | 1 | |
| Society of American Artists, *New York City*, | | 2 | 1 |
| Society of Colonial Wars in the Commonwealth of Massachusetts, | | 1 | |
| Society of Naval Architects and Marine Engineers, | | | 1 |
| Society to Encourage Studies at Home, *Boston, Mass.*, | | | 1 |
| Somerville, *Mass.*, Public Library, | | | 1 |
| Soule, Nicholas E., | | 1 | |
| Spectator Company, *New York City*, | | | 1 |
| Sprague, Augustus B. R., | | | 1 |
| Springfield, *Mass.*, City Library Association, | | | 1 |
| Stevens, B. F., *London, Eng.*, | | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | | 1 |
| Sturgis, *Mrs.* E. O., *Salem, Mass.*, | 1 folded sheet, | | 2 |
| Sturgis, Julian, *London, Eng.*, | | 1 | |
| Sturtevant, Prelinnean Library, *St. Louis, Mo.*, | | | 1 |
| Taber, C. A., *Wakefield, Mass.*, | | 1 | |
| Taunton, *Mass.*, Public Library, | | | 1 |
| Telegram Newspaper Company, | | 6 | |
| Terry, James, *New Haven, Conn.*, | 3 folded sheets, | 1 | |
| Thayer, Edward Carrington, *Keene, N. H.*, | | 1 | |
| Thayer, Ernest L., | 1 manuscript, | | |
| Thayer Academy, *Braintree, Mass.*, | | | 1 |
| Thomas Crane Public Library, *Quincy, Mass.*, | | | 1 |
| Thwaites, Reuben G., *Madison, Wis.*, | | | 1 |
| Tokyo Library, *Tokyo, Japan*, | | | 2 |
| Toppan, Robert Noxon, *Cambridge, Mass.*, | | | 1 |
| Toronto Public Library, *Toronto, Canada*, | | | 1 |
| Towne, George, *Union, Conn.*, | | | 1 |
| Treadway, Francis W., | | 1 | |
| Trumbull, Jonathan, *Norwich, Conn.*, | 1 newspaper cutting, | | |
| Trustee for the Children of Shalam, *Dona Anna, New Mexico*, | | | 1 |
| Tufts College, *Medford, Mass.*, | | | 2 |
| Tufts Library, *Weymouth, Mass.*, | | | 1 |
| Tulane University of Louisiana, *New Orleans, La.*, | | | 1 |
| United States Bureau of Education, | | 6 | 1 |
| Department of Agriculture, | | 6 | 116 |
| Department of the Interior, | | 152 | 33 |
| Department of Labor, | | 2 | 5 |
| Department of the Navy, | | 2 | |
| Department of State, | | 12 | 29 |

| Givers. | Volumes. | Pamphlets. |
|---|---|---|
| Department of the Treasury, | 3 | 1 |
| Department of War, | 6 | 1 |
| Fish Commission, | 1 | 2 |
| Naval Academy, *Annapolis, Md.*, | | 1 |
| Patent Office, 1 sheet, | | |
| University Club, *Boston, Mass.*, | | 1 |
| University of Buffalo, *Buffalo, N. Y.*, | | 1 |
| University of California, *Berkeley, Cal.*, | 1 | 1 |
| University of Pennsylvania, *Philadelphia, Pa.*, | 1 | |
| University of the State of New York, *Albany, N. Y.*, | 1 | 4 |
| University of Vermont, *Burlington, Vt.*, | | 1 |
| University of Virginia, *Charlottesville, Va.*, | | 1 |
| Utley, Samuel, | 1 | |
| Walker, Joseph H., | 1 | 4 |
| Walton, Joseph, *Morristown, N. J.*, | | 1 |
| Warren County Library and Reading Room, *Monmouth, Ill.*, | | 3 |
| Watertown, *Mass.*, Free Public Library, | | 1 |
| Western Reserve Historical Society, *Cleveland, O.*, | | 1 |
| Weston, *Mass.*, Town Library, | 1 | |
| Wheeler, J., *Washington, D. C.*, | | 1 |
| Wilmington Institute, *Wilmington, Del.*, | | 1 |
| Winslow, William Copley, *Boston, Mass.*, | | 1 |
| Winsor, Justin, *Cambridge, Mass.*, | | 1 |
| Wisconsin Free Library Commission, | | 1 |
| Wisconsin State Historical Society, *Madison, Wis.*, | 2 | |
| Woburn Public Library, *Woburn, Mass.*, | | 1 |
| Woman's Educational Association, *Boston, Mass.*, | | 1 |
| Worcester, City Clerk, | 6 | |
| City Hospital, | | 1 |
| Parks Commission, | | 1 |
| Worcester Armenian Relief Committee, | | 1 |
| Worcester Art Society, | | 6 |
| Worcester Boys' Club, | | 1 |
| Worcester County Musical Association, | | 2 |
| Worcester District Medical Society, | 3 | 3 |
| Worcester National Bank, | 9 | |
| Worcester Polytechnic Institute, Class of 1896, | 1 | |
| Worcester Society of Antiquity, | | 6 |
| Worcester Temporary Home and Day Nursery, | | 1 |
| Yale University, *New Haven, Conn.*, | 1 | 1 |
| | 449 | 894 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President and Directors of the Free Public Library:*

GENTLEMEN: The Committee on the Library has attended to its duties as required by the by-laws, and has the honor to report as follows: One of the most important duties of this committee is, as you are aware, the careful inspection of the list of books recommended for addition to the library.

A careful discrimination and good judgment are necessary, realizing that the quality rather than the number of books to be placed upon our shelves is of the greatest importance here.

The wide field of subjects, in so many branches of study, which must constantly be replenished in a library so generally used as this, requires great care in selection, and how best to expend the sum granted us by the city, becomes a question of great importance. From his long experience in studying the wants of this community, the librarian has been able so to distribute the funds available as to satisfy each class of readers. To certain classes and under certain conditions of life, amusement is perhaps as necessary as profound knowledge. We believe a due proportion has been provided for each class during the year, and that the funds at our disposal have been well spent.

This institution is recognized as a pride to our fair city, and with the expected liberality on the part of our city government, will continue to fulfill its mission as a promoter of general knowledge and good morals among her citizens of all classes.

The number of books added, and the number taken out for general reading, with other interesting statistics, will be found in the report of the librarian.

Signed,

J. O. MARBLE,
CHAS. A. PEABODY,
GEO. M. WOODWARD,
G. STANLEY HALL,
T. C. MENDENHALL,

*Committee on the Library.*

WORCESTER, December 23, 1896.

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

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*To the President of the Board of Directors:*

Worcester has reason to be proud of the reading-rooms connected with its Free Public Library.

They are supplied with 488 papers and other periodicals, and are made very comfortable for readers.

The magazines, reviews and papers are selected with especial reference to the actual needs of residents, and the rooms are kept for readers only. Nobody is allowed in them who does not wish to read, and in this way those who do wish to use the papers and magazines are enabled to obtain them and to use them in comfort. The lower reading-room has been supplied with new gas burners, which make the room much lighter than before, and render it still more agreeable to use the newspapers.

The three rooms have been very largely used. The use of the ladies' room has grown especially.

In general it may be said that the department of the library in the care of this committee has kept abreast with the other departments, and that its excellence has been shown in the satisfaction which people take in the various privileges afforded citizens in the different rooms.

The thanks of the committee are due to the persons who have kindly made gifts to the rooms. These gifts are hereby

gratefully acknowledged. A list of them is appended to this report. Other details may be found in the appendix and in the report of the librarian.

THOMAS J. CONATY,
GEO. C. WHITNEY,
EDMUND L. PARKER.

*Committee on the Reading-Room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Cassier's magazine,
Denver republican.
†Electric power.
Mekeel's weekly stamp news.
Nature, La.

### GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers |
| American Catholic news, | Catholic Truth Society |
| American citizen, | American Patriotic Association |
| American gardening, | Anonymous |
| American gas-light journal, | G. W. Dresser, Editor |
| American Jewess, | American Jewess Publishing Co. |
| American missionary, | American Missionary Association |
| Amerikanische Turnzeitung, | Publishers |
| Arbetarens Vän, | Arbetaren Publishing Co. |
| Baptist missionary magazine, | F. A. Gaskill |
| Berrow's Worcester journal, | Charles H. Birbeck |
| *Boston standard, | Publishers |
| Bulletin of the National Association of Wool Manufacturers, | Association |
| Catholic school and home magazine, | Thomas J. Conaty |
| Catholic union and times, | Thomas J. Conaty |
| Christian leader, | Universalist Publishing House |
| Christian register, | American Unitarian Association |
| *Coming nation, | A. W. Barr |
| Congressional record, | J. H. Walker |
| Converted Catholic, | Mrs. M. S. Dennie |
| Democrat leader, | Publishers |
| Draper's record, | Proprietors |
| Engineering, | Publishers |
| L'Esperance, | Publishers |
| Evesham journal, | Publishers |
| Fashions, | Denholm & McKay Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| Freeport journal, | G. A. Ladd |
| Home missionary, | Publishers |
| *Hope and home, | John M. Berry |
| *Kansas City times, | Publishers |
| Kosmopolan, | F. L. Hutchins |
| Land of sunshine, | Publishers |

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Publication stopped
*Discontinued

| | |
|---|---|
| Locomotive, | J. L. Smith |
| Locomotive engineers journal, Worcester Division, | Brotherhood of, |
| *Locomotive firemen's magazine, | Bay State Lodge of Firemen, No. 73 |
| Messenger, | Publishers |
| Microscope, | Publishers |
| Mid-weekly, | Miss J. E. Tyler |
| Missionary herald, | Publishers |
| Musical times, | Publishers |
| *National bimetallist, | Publishers |
| New England Staaten zeitung, | Publishers |
| Norden, | Publishers |
| North-western chronicle, | Thomas J. Conaty |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office |
| Open court, | Publishers |
| L'Opinion publique, | Publishers |
| Our dumb animals, | Publishers |
| Pacific northwest, | Publishers |
| Paradise of the Pacific, | Anonymous |
| *Patriotic American, | Anonymous |
| People, The, | State Central Committee Social Labor Party |
| Positivist review, | Edward S. Beesly, Editor |
| *Printer's ink, | Anonymous |
| Proportional representation review, | Anonymous |
| Public ledger, | Publishers |
| Purple, | Holy Cross College |
| Revell, Le, | Publishers |
| Saint Andrew's Cross, | Chapter 67, Brotherhood of Saint Andrew |
| Skandinavia, | Publishers |
| Southern workman, | Mrs. P. S. Canfield |
| Soleil, Le, | Miss E. B. Martin |
| Spirit of '76, | Massachusetts Society Sons of the American Revolution |
| Superior leader, | Land and River Improvement Co. |
| Tennessee University magazine, | Publishers |
| Textile world, | Publishers |
| True witness and Catholic chronicle, | Thomas J. Conaty |
| Tuftonian, | Tufts College |
| Tufts weekly, | Tufts College |
| Union signal, | Anonymous |
| Waterbury, | Waterbury Watch Co. |
| *Weekly Tulare register, | Anonymous |
| Worcester daily spy, | Publishers |
| Worcester evening gazette, | Publishers |
| Worcester labor, | Worcester Seat of the Socialists' Party |
| World's crisis, | Publishers |
| Zion's herald, | Anonymous |

*Discontinued

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors:*

The Committee on the Building has had such repairs made during the past year as seemed to it necessary. It has had a careful examination made of the buildings to see what expenditures will be needed the present year and consideration given to other matters coming under its charge. The amount asked for in the estimates shows the result of its investigations.

The principal improvement the past year has consisted in the introduction of Welsbach burners into the reading-room for newspapers. These have given much satisfaction.

The bill for electric lighting will be larger the present year than last year. This, it is claimed by the Electric Light Co., is owing to the fact that the old meters did not register. We now have one new meter in place of three here before. Careful tests have been made under the direction of this committee and the meter now in use appears to be registering correctly.

The estimate for coal is somewhat higher than last year, because the cost is greater.

The buildings will be in excellent condition after a few contemplated repairs shall have been made.

The committee wishes, however, to emphasize the importance of obtaining the appropriation asked for to fit up one

of the stack rooms, in order that the expensive collection of books now in the old building may be placed in the fire-proof rooms provided for it in the new building.

FRANCIS A. HARRINGTON,
WEBSTER THAYER,
E. J. RUSSELL,

*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:*

The committee herewith submits statements relating to the city appropriation and to expenditures therefrom, and to the Green Library and Librarian funds, for the year ending November 30, 1896.

The amount of the city appropriation last year was $27,000; the amount received from the dog license fund, $5,400.88; from fines, sales of catalogues, etc., $651.33; balance of last year, $2.30; total, $33,054.51.

The expenditures were $33,052.82; leaving a balance unexpended of $1.69.

The amount of the Green Library fund is now $47,475.42. One-fourth part of the income, $503.22, has been added to it during the year, in accordance with the provisions of the will of Dr. Green.

The amount of the Librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now $4,149.12, counting 30 shares of Central National Bank stock at par.

All the securities of the Green Library and Librarian funds in the hands of the city treasurer have been examined and found to correspond with the schedule, and the treasurer's account has been audited and found to be correct. The committee has also examined and approved the accounts of the librarian and of the treasurer of the reading-room fund.

It is made incumbent on the Board of Directors by the city ordinance, as recently revised, to keep "the building and books insured."

The rules of the Board of Directors require that the Finance Committee "shall see that the property in the care of the Board is at all times well insured." These instructions have been complied with.

GEO. C. WHITNEY,
GEO. M. WOODWARD,
FRANCIS A. HARRINGTON,

*Members of the Finance Committee.*

# CITY APPROPRIATION.

*Financial Statement for the year ending November 30, 1896.*

## RESOURCES.

Financial statement for the year ending November 30, 1896.

| | | |
|---|---|---|
| Balance from previous year, | $2 30 | |
| City appropriation, | 27,000 00 | |
| Dog money, | 5,400 88 | |
| Fines, catalogues, etc., | 651 33 | |
| | | $33,054 51 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $1,718 16 | |
| Printing lists of additions, | 204 00 | |
| Other printing and charging slips, | 167 03 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 570 13 | |
| Covering paper, and stationery, | 121 78 | |
| Postal cards for notices to delinquents, | 70 00 | |
| Cards for cataloguing, | 40 29 | |
| Ordinary repairs, furniture, brushes, etc., | 459 47 | |
| Coal and wood, | 805 85 | |
| Electric light, | 259 64 | |
| Gas, | 916 89 | |
| Water, | 340 41 | |
| Salaries of assistants, | 5,137 54 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor, and janitor's work done by the hour, | 1,511 31 | |
| Service by hour, and elevator boy, | 3,190 50 | |
| Cataloguing, | 1,328 57 | |
| Insurance, | 616 75 | |
| Reading-room, | 650 00 | |
| Printing and binding catalogues, | 2,238 50 | |
| Books, | 9,206 00 | |
| | | $33,052 82 |
| Balance unexpended, | | 1 69 |
| | | $33,054 51 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1896.

The income for the year ending November 30, 1896, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgage, | $775 00 | |
| Dividends on bank stock, | 428 00 | |
| Dividends on savings bank deposits, | 765 98 | |
| Interest on bank deposits, | 43 92 | |
| | | $2,012 90 |
| Of this income there has been added to the fund one-fourth part, viz.: | $503 22 | |
| And to the book account three-fourths, viz.: | 1,509 68 | |
| | | $2,012 90 |

The following statements show the condition of the investment and book accounts as verified by the books and securities in the hands of the city treasurer:

INVESTMENT ACCOUNT.

| | Nov. 30, 1895. | Nov. 30, 1896. |
|---|---|---|
| Notes secured by mortgage, | $17,700 00 | $17,700 00 |
| Bank stock, par value, | 7,800 00 | 7,800 00 |
| Savings bank deposits, | 20,000 00 | 20,000 00 |
| National bank deposit, | 1,472 20 | 1,975 42 |
| | $46,972 20 | $47,475 42 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance Dec. 1, 1895, | $2,369 00 | |
| Three-fourths of annual income of fund, | 1,509 68 | |
| Interest on bank deposits, | 42 54 | |
| Total, | | $3,921 22 |
| Expended for books, etc., during the year, | | 1,561 93 |
| Balance November 30, 1896, | | $2,359 29 |

RECAPITULATION.

| | Nov. 30, 1895. | Nov. 30, 1896. |
|---|---|---|
| Investment balances, | $46,972 20 | $47,475 42 |
| Book account balances, | 2,369 00 | 2,359 29 |
| | $49,341 20 | $49,834 71 |

# STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1896.

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The following statement shows the condition of the investment and cash accounts as verified by the books and securities in the hands of the city treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings bank deposit | 1,149 12 |
| | $4,149 12 |

# REPORT OF THE TREASURER OF THE READING-ROOM FUND.

EDMUND L. PARKER, treasurer, in account with the Reading-room Fund of the Free Public Library:

DR.

| | |
|---|---|
| Cash on hand Dec. 1, 1895, | $489 87 |
| Received from city treasurer, | 650 00 |
| Received dividend Boston & Albany R. R. Co., | 56 00 |
| Received dividend Norwich & Worcester R. R. Co., | 88 00 |
| Received dividend Savings Banks, | 295 20 |
| | $1,579 07 |

CR.

| CASH PAID. | | CASH PAID. | |
|---|---|---|---|
| F. A. Easton, | $367 97 | Publishers Weekly, | 5 00 |
| Stamps and stationery, | 2 00 | J. B. Lippincott & Co., | 2 00 |
| Houghton, Mifflin & Co., | 3 20 | E. H. Hames & Co., | 2 00 |
| S. D. Peet, | 3 80 | New England Homestead, | 1 00 |
| Art Interchange Co., | 3 25 | W. F. Kellogg, | 2 50 |
| American Journal of Philology, | 3 00 | North American Review, | 4 25 |
| M. H. Forney, | 2 00 | Fowler, Wells & Co., | 75 |
| S. L. Foster, | 3 00 | D. Appleton & Co., | 4 50 |
| The Brunonian, | 1 50 | Popular Science News, | 75 |
| David Williams, | 75 | The Review of Reviews, | 2 50 |
| N. L. Britton, | 2 00 | The Century Co., | 2 50 |
| The Century Co., | 3 50 | The Sanitarium, | 4 00 |
| E. R. Pelton, | 4 00 | Munn & Co., | 2 00 |
| Kassom & Palmer, | 2 60 | Chas. Scribner's Sons, | 3 30 |
| Ingram Bros., | 1 50 | E. L. Wilson, | 2 50 |
| The Forum Publishing Co., | 3 00 | Littell & Co., | 16 35 |
| Harper & Bros., | 3 00 | Geo. F. Lasher, | 1 60 |
| | | Scovill & Adams Co., | 3 00 |

| | |
|---|---|
| O. Ditson & Co., | 75 |
| Electric Power, | 1 50 |
| The Harvard Advocate, | 2 25 |
| The Yale Courant, | 1 75 |
| Leonard Scott Publishing Co., | 29 00 |
| Forest & Stream Co., | 4 00 |
| The Outing Publishing Co., | 3 95 |
| The Altruistic Review Co., | 2 00 |
| Montague Marks, | 3 25 |
| Ware Bros., | 1 50 |
| Musical Courier Co., | 4 00 |
| The Spy Publishing Co., | 22 00 |
| The Gazette Co., | 18 00 |
| A. J. Graham & Co., | 80 |
| National Railway Pub. Co., | 4 50 |
| The Harvard Monthly, | 2 00 |
| The Republican Pub. Co., | 7 50 |
| Dft. 67.10 Kroners, I. M. Göthe, | 18 90 |
| C. H. McKeel Pub. Co., | 75 |
| American Journal of Numismatics, | 2 00 |
| Engineering Mechanics, | 2 00 |
| The Engineering Magazine, | 2 90 |
| Bradford, Rhodes & Co., | 4 00 |
| Gustav E. Stechert, | 52 75 |
| The Rudder Pub. Co., | 1 30 |
| The Dial, | 2 00 |
| The Outlook Co., | 75 |
| The Harvard Lampoon, | 2 50 |
| Quarterly Journal of Inebriety, | 1 60 |
| Quarterly Journal of Inebriety, | 1 60 |
| McMillan & Co., | 2 50 |
| The Yarmouth Herald, | 50 |
| The Microscopic Pub. Co., | 2 00 |
| The Electric Railway Gazette, | 48 |
| The Electrical Review, | 1 17 |
| Longmans, Green & Co., | 1 50 |
| The Free Press Association, | 30 |
| L. J. Demers & Frère, | 3 00 |
| The Journal of the Franklin Institute, | 10 00 |
| The Triangle Publishing Co., | 1 25 |
| The Gazette Co., | 9 00 |
| The Cassier Magazine Co., | 2 50 |
| Stationery and stamps, | 75 |
| G. F. Lasher, | 1 60 |
| The Harvard Advocate, | 2 50 |
| Dft. £55.94, May & Williams, | 268 46 |
| E. R. Pelton, | 4 00 |
| Microscopical Pub. Co., | 2 00 |
| The Rudder Pub. Co., | 1 75 |
| Fowler, Wells & Co., | 75 |
| The American Photo. Pub. Co., | 1 20 |
| Stephen D. Peet, | 3 80 |
| American Engineer, | 1 50 |
| D. Appleton & Co., | 4 50 |
| Houghton, Mifflin & Co., | 3 20 |
| L. S. Foster, | 3 00 |
| The Carriage Monthly, | 1 50 |
| The Century Co., | 6 00 |
| The Electrical Review, | 2 00 |
| The Engineering Magazine, | 2 90 |
| The International News Co., | 1 12 |
| Forest & Stream Pub. Co., | 4 00 |
| The Forum Pub. Co., | 3 00 |
| Publisher's Weekly, | 5 00 |
| E. H. Hames & Co., | 2 00 |
| Musical Courier Co., | 4 00 |
| Oliver Ditson Company, | 75 |
| North American Review, | 4 25 |
| The Outlook Co., | 2 00 |
| Scovill & Adams Co., | 4 00 |
| Review of Reviews, | 2 50 |
| MacMillan & Co., | 5 00 |
| Munn & Co., | 2 00 |
| Charles Scribner's Sons, | 3 30 |
| A. J. Graham & Co., | 80 |
| The Living Age, | 16 30 |
| Leonard Scott Pub. Co., | 29 00 |
| Harper & Bros., | 3 00 |
| Stamps and stationery, | 2 00 |
| To balance, | 467 07 |
| | $1,579 07 |

The reading-room fund is invested as follows:

| | |
|---|---|
| Deposited in savings banks, | $7,380 94 |
| Seven shares B. & A. R. R. Co. stock, | 1,475 50 |
| Eleven shares Nor. & Wor R. R. stock, | 2,000 00 |
| | $10,856 44 |

EDMUND L. PARKER,
*Treasurer.*

WORCESTER, December 1st, 1896.

Examined and found correct, properly vouched for, and the securities in the possession of the treasurer.

GEO. C. WHITNEY,
GEO. M. WOODWARD,
F. A. HARRINGTON,
*Committee on Finance.*

WORCESTER, Dec. 28, 1896.

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# FREE PUBLIC LIBRARY

WORCESTER, MASS.

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## THIRTY-EIGHTH ANNUAL REPORT.

1896-7.

# THIRTY-EIGHTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

## WORCESTER, MASS.,

FOR THE

YEAR ENDING NOVEMBER 30, 1897.

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WORCESTER, MASS.:
PRESS OF CHARLES HAMILTON,
311 MAIN STREET.
1898.

APR 23 1898
The Library

# DIRECTORS IN 1898.

| | | Term Expires Dec. 31. |
|---|---|---|
| FRANCIS A. HARRINGTON, | ALMON GUNNISON, | 1898. |
| EDMUND L. PARKER, | JOHN O. MARBLE, | 1899. |
| G. STANLEY HALL, | WEBSTER THAYER, | 1900 |
| THOMAS C. MENDENHALL, | EDWARD J. RUSSELL, | 1901. |
| LYMAN A. ELY, | FRANCIS P. McKEON, | 1902. |
| CHARLES M. THAYER, | JOHN E. LYNCH, | 1903 |

# ORGANIZATION FOR THE YEAR.

PRESIDENT.
ALMON GUNNISON.

SECRETARY.
CHARLES M. THAYER.

TREASURER.
EDMUND L. PARKER.

COMMITTEE ON THE LIBRARY.
JOHN O. MARBLE, G. STANLEY HALL,
THOMAS C. MENDENHALL, EDWARD J. RUSSELL,
CHARLES M. THAYER.

COMMITTEE ON THE READING-ROOM.
FRANCIS P. McKEON, EDMUND L. PARKER,
JOHN E. LYNCH.

COMMITTEE ON THE BUILDING.
FRANCIS A. HARRINGTON, WEBSTER THAYER,
EDWARD J. RUSSELL.

COMMITTEE ON FINANCE.
FRANCIS A. HARRINGTON, LYMAN A. ELY,
THOMAS C. MENDENHALL.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
SARAH D. TUCKER, HATTIE J. CHILDS,
AROLYN L. JOHNSON, GRACE W. WOOD,
ISABEL A. THAYER.

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

*To the Hon. Rufus B. Dodge, Jr., Mayor,*
*And the City Council of the City of Worcester:*

The Directors of the Free Public Library herewith submit their thirty-eighth annual report.

The work of a public library of necessity moves along established and well tested lines. It cannot wisely experiment with new ventures, but must be administered with conservative prudence. There has therefore been little that has been spectacular in the library's history for the past year. The story is one of a gradual widening and deepening of influence, an extension of work along the old lines, increase of confidence on the part of old patrons, and the accession of new friends.

Only by those who are most familiar with the library, can its value be appreciated. While it ranks with the large libraries of the country in the number of its books, it is peculiarly well proportioned. This has come not only from the exceptional ability of the librarian, but from the long continuance of his services. He has been able to familiarize himself not only with the library itself, but with the clientage which it has served; and has seen to it, that the books purchased have ministered to real and not imagined needs. The City has held the library in deserved esteem and has been generous to it according to its ability. It has made membership on its Board of Directors a badge of honor, and has therefore been able to call to the service of the library men of ability. Every phase of the city's life has been represented on the Board, and the library has been developed with a conservative enterprise that has ever kept in view, as a public library should, the greatest good of the greatest number.

Teachers and literary people have been served by the books bought, while the needs and desires of the artisan class have been carefully studied and ministered unto.

The library has been a pioneer in certain lines of use which are coming into general adoption. The carrying of its advantages to the public schools has been of surprising value, and is being rapidly imitated, while the library as a bureau of information, where the seeker for knowledge has not only the dead pages of books, but the active co-operation of the librarians, is receiving the high commendation of imitation from other libraries. A public library should not alone afford opportunities for knowledge, but should teach the art of acquiring it; not only supply but create a demand for such wisdom as books can give, and not the least valuable of the library's work has been its kindly aggressive teaching of reverence for knowledge. This is noticeable, not only in the use of upwards of three hundred thousand volumes during the past year, and the increase of thirty thousand volumes over the previous year, but in the net loss of but 17 volumes during the year, a fact of most hopeful significance as showing the appreciation of the people of the advantages which are offered them.

The Directors feel confident that the reports of the library and its administration, which are herewith submitted, will show that the trust committed to them has been wisely served, and that the public library is an institution that deserves the most generous consideration at the hands of the municipal government. Like all other departments, its needs increase with a growing population. It is not simply an auxiliary of our educational system, but it is an integral and dominating part of it, in that it ministers not simply to the scholars in the school, but to parents in their homes, workers in shop and store, teachers and makers of opinion, in all the ways of life. It has done much to give our city its honorable name as a city of intelligence and culture and it should receive financial aid to the limit of the city's ability.

The Board of Directors would repeat with renewed emphasis the desire which it has expressed in nearly every annual report since

1889, that delivery stations be established in different parts of the city, in order to carry the benefits of the library to the people's homes. The Board does not believe that this work should be longer delayed, and it asks that the City Council will appropriate $1,500 in addition to the estimates that have been submitted that at once these stations may be established.

It is a time of financial stress, and the needs of the city are immediate and pressing, but hard times are busy times with public libraries; an idle workshop makes an active library, and the leisure of enforced idleness gives the opportunity for reading and study. Our citizens can be served in no way so well at so small a cost as by the establishment of branches of the library in the remoter parts of the city, and the advantages will be heartily and immediately appreciated by them.

The generous use of the library makes any commendation of it unnecessary. Our busy life of hot competition is rapidly destroying the old leisure, in which books were read. The rise of the modern newspaper is cultivating a taste, which is hostile to the sustained attention which the reading of books requires, and the public and private library can keep their influence only by aggressive and insistent work.

No lowering of the standard of efficiency in the administration and growth of the Free Public Library should be permitted, but it should keep pace with the growing needs of our enlarging city.

It is hoped and believed that your honorable Council will see to it, that the present work of the library may be continued and that it may be able to extend its influence.

In behalf of the Directors,

ALMON GUNNISON,

*President.*

# REPORT

OF THE

# LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Reverend Almon Gunnison, D.D., President of the Board of Directors:—*

Following is the thirty-eighth annual report of the Librarian; it is the twenty-seventh which I have presented:—

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the Library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and Library on Sundays and holidays; and record such other facts regarding the past year as it is the custom to call attention to.

There has been a large amount of hard work done at the Library during the past year. The institution has been generously supported, and results are very satisfactory.

The Library year closed November 30. At that date there were in the Library 114,325 volumes. They were distributed as follows: Green Library, 24,737; intermediate department, 36,274; circulating department, 53,314.

These figures show an increase for the year of 599 volumes in the Green Library; 2,727 in the intermediate department; and 2,510 in the circulating department; or 5,836 volumes in all.

Four hundred and ninety-three papers and other periodicals are now taken by the Library; 488 were taken the year before.

There has been during the past year a great increase in the use of the Library; 315,557 volumes represent the home and

reference uses of the institution, which were divided as follows: Home use, 210,045; reference use (exclusive of that of Sundays and holidays), 102,456; Sunday use, 2,416; holiday use, 640.

The total use of volumes the year before was 285,682. Thus the increase in the past year was the large number of 29,875 volumes, divided as follows: Circulating department, 17,486; reference library (on all days excepting Sundays and holidays), 12,357; reference library, on Sundays, 156. There was a loss of 124 volumes in the use of the Library on holidays. There was one less holiday last year than in the year before.

Of the great number of books used during the past year only 17 volumes were lost and not paid for. Of the volumes given out in the circulating department last year, 17,249 were taken out on cards which teachers may use wholly for their own benefit (but which, in fact, they largely use in the immediate interests of their pupils), and 18,391 on cards which teachers hold exclusively for the benefit of scholars. By an easy calculation, it appears from these figures that during the forty weeks of the school year (five days to a week), 1,782 volumes of books belonging to the Library were in use, on the average, daily, by the teachers and scholars—under the immediate supervision of teachers. The use is much larger, of course, in the colder than in the warmer portions of the year.

It is to be remarked that a large portion of the books taken out by teachers for themselves and scholars are taken to their own and the children's homes, and are in use on Saturday and Sunday as well as during the five days of the school week.

The school use is not, of course, nearly the whole use of the Library by children, for, in addition to their very large use of books in making investigations in the Library building, great numbers use their parents' cards to get books to take home, and 5,891 volumes (an increase of 865 over the previous year) were given out last year on blue cards, which are given out to children under fifteen whose parents or teachers desire should have home privileges. The books given out on blue cards are examined by attendants in the Library before they are given

out, to see that young children, in so far as possible, get only books suited to their ages and capacities.

The total increase of 29,875 volumes in the use of the Library the past year is the more remarkable, as it followed an increase of 79,628 volumes in the three years immediately preceding. The increase in four years has, therefore, been 109,503.

In the report of last year are these paragraphs: "The Art Society is devoting its energies this winter to a fine course of lectures, and many of its members are busy in furthering the project of an Art Museum. The Library will have, therefore, the present winter to rely upon its own resources, and largely upon the labor of its officers, in giving exhibitions."

Two exhibitions were given of material belonging to the Library, and a third partly made up of such material.

It is interesting to note that the attendance at all of the exhibitions was very large.

The first was open between the dates of January 26 and February 20, and consisted of the plates belonging to the world-renowned work of Niccolini, entitled: "The houses and the monuments of Pompeii delineated and described." It was very popular and visited by 3,760 persons, no account being taken excepting of such visitors as made a somewhat thorough examination of the pictures. This exhibition was given in the art galleries in the upper story of the new Library building. Another exhibition was held in these galleries from March 16 to April 3.

Mr. Joseph H. Greenwood, a resident artist of merit, was allowed to fill one of the rooms with oil paintings, largely representing scenery in the city and county of Worcester, and the other two rooms were occupied by the plates of Brunn and Arndt's Greek and Roman portraits.

The third exhibition was provided for children in the schools and consisted of the plates of Catlin's North American Indians; the beautiful representations of scenery in the Yellowstone National Park, by Thomas Moran, which serve as illustrations of a work by Hayden on that subject; Hölzel's Geographical Character Pictures for School and Home; and Trouvelot's Astronomical Drawings.

It is believed that this exhibition proved very instructive to the children and gave them great pleasure. It was carefully examined by 1,268 scholars, and the exhibition was always accompanied by a lecture, which received the closest attention. The children came to the Library after the schools were closed in the afternoon, under the care of teachers. Such pupils as desired came, and the exhibition was restricted to one school a day. It was open from February 8 to 24.

It may be remarked, in this connection, that much of the instruction given in geography in the public schools is given by means of lantern slides, and that these slides are many of them prepared from material in the Library illustrative of different countries, by the use of a camera under our skylights and with the aid of a dark closet provided for photographers when the new Library building was put up.

Instructive exhibitions are in preparation for the current year.

As appears from the report of the Committee on the Building, $1,600 has been spent the past year in adding to the stack in the second story of the new Library building; $471 will be needed to complete it, and that amount has been put into the estimates for the present year. It is very important that little expenses of this kind should be met as the need for them appears, as expensive changes in the old building will have to be made soon (in the form contemplated when the new building was erected), in order to give room for the necessary growth of the circulating department in size and use.

The Librarian hopes that the Board of Directors will again ask the City for an appropriation for delivery stations. The people in the suburb of Greendale became so impressed with the advantages of having such a station, that in 1895 they established one at their own expense and have maintained it since. The suburb was very favorably situated for trying the experiment, as an express passes through it twice a week in coming from West Boylston, returning the same days.

A voluntary effort was made the past year to establish and support a delivery station in South Worcester. This was done with the hearty coöperation of the Library. The station was

started, and everything worked well for a time. But the teamster, who gave his services for a time, naturally asked soon for compensation. It seems obvious that if stations are to be established and sustained in several outskirts of the city, an appropriation for the original plants and for carrying them on must be made by the City Government. The wishes of the Board of Directors in this matter, and the proposition which it made to the City Government in 1889, and has repeated almost if not every year since, can be seen by reading the following extracts from its annual reports.

It is only necessary to add that the executive officers of the Library have been anxious to have an opportunity afforded them to serve the board in establishing and carrying on a well-planned system of delivery stations.

Mr. J. Evarts Greene, as President of the Board of Directors in the year ending November 30, 1889, wrote in the annual report presented, according to a city ordinance, to the City Government, in January, 1890:—

"The establishment of suburban delivery stations has been considered, and the general features of a plan for that purpose so far agreed upon that it is hoped that eight such stations may be established and maintained during the coming year at an expense not exceeding fifteen hundred dollars. By this means the inhabitants of the remote districts may be brought more nearly to equality, with regard to the convenient use of the Library, with those who live near to the Library building. Since they as well as others contribute by taxation, to the maintenance of the Library, and are equally beneficiaries of its trust funds, the relief proposed seems to the Directors no more than justice demands. Like considerations of justice and equality of privileges and benefits may be urged in behalf of the establishment of branch reading-rooms, as recommended in the report of the Committee on the Reading-room. The Directors, however, while they believe that such reading-rooms must before many years be established, are not prepared to recommend immediate action."

Mr. E. Harlow Russell, who was President the following year, wrote:—

"It will be remembered that a plan was proposed in last year's report for the establishment of a number of suburban

delivery stations in various distant parts of the city, and an estimate was offered of the probable cost of maintaining eight such stations for the year. As no appropriation was made for carrying this plan into effect, the matter stands where it stood a year ago. The Directors have not changed their opinion as to the desirability of suburban delivery, and are ready to apply to such purpose any funds that may be placed in their hands therefor."

Mr. A. G. Bullock, in his report as President for the year ending November 30, 1891, said:—

"In submitting our estimates a year ago, we inserted an item to cover the cost of distributing books at a number of suburban stations. As an appropriation for this purpose was not voted, we presume that the establishment of such service was not deemed advisable. We submit the same item this year, in order that the plan may be carried out if, in the opinion of the City Government, it shall seem desirable."

Honorable Edwin T. Marble, President for the year ending November 30, 1892, wrote:—

"The plan for establishing suburban delivery stations for the circulating department, which has been referred to in former reports, we would again bring to your attention. No action has as yet been taken in the matter, as no appropriation was made for the purpose. The estimated expense will be about fifteen hundred dollars for the establishment of eight suburban stations. The above amount has not been included in the estimates, but should the City Council deem it best to make an appropriation for this purpose, the Directors would most gladly carry the plan into effect, fully agreeing with our predecessors that thereby the Library would be made more useful, and the people living in the outlying districts, who cannot now enjoy its privileges without great inconvenience, could then gain lasting benefits from the Free Public Library."

Mr. Burton W. Potter, President for the year ending November 30, 1893, said:—

"We consider it not only just to give the inhabitants of the outlying districts of the city easier access to the advantages of the Library, but that a wise public policy demands it also, for certainly the suburban citizen needs the education requisite for good citizenship as much as the dweller near the heart of the city."

Mr. Edward I. Comins, President for the year ending November 30, 1894, wrote in his annual report:—

"In accordance with views expressed in previous reports of this Board, we believe that, at a comparatively small additional expense, the benefits of the circulating department of the Library can be largely increased in the suburban districts by establishing delivery stations.

"Good books exert a power for good, and can money be better expended than by placing them within easy reach of all our citizens?"

Reverend Dr. Almon Gunnison, President of the Board of Directors since January, 1895, wrote in his annual report to the City Government for the year ending November 30, 1895:

"The wisdom of establishing delivery stations in the various suburbs of the city has been demonstrated by the Greendale enterprise.

"At a very small expense the library is carried to the doors of the people, the result being a vastly increased use. Other suburbs offer equal opportunities and the Directors would be glad to see these distributing agencies established throughout onr city."

A list of the persons and institutions to which we are indebted for gifts is appended to this report.

We wish to extend hearty thanks to the friends who have so kindly remembered us.

Especial thanks are due to the libraries of Harvard and Columbia Universities and of the Surgeon-General's Office, Washington; to the Massachusetts State Library, to the Boston Public Library, and to the Boston Athenæum for their kindness in the past year (some of them for several previous years), in lending to us many books for the use of citizens of Worcester. Numerous other institutions have been equally kind, but we have not had to avail ourselves of their kindness so often as in the cases of the institutions mentioned by name.

Following is my account for money received for fines, etc., with the signatures of the members of the Finance Committee appended:

CITY OF WORCESTER,
FREE PUBLIC LIBRARY, December 18, 1897.

We, the undersigned, have examined the account of Samuel S. Green, Librarian, from December 1, 1896, the date of the last settlement, and find that it stands as follows:—

| | | |
|---|---|---|
| Cash balance in Librarian's hands December 1, 1896, | $654 30 | |
| Received for fines, | 708 89 | |
| Received from sales of copies of the printed catalogues and lists of additions, | 59 83 | |
| Received for books injured or lost, | 18 30 | |
| Received as deposits, | 11 00 | |
| Miscellaneous receipts, | 107 95 | |
| | | $1,554 77 |
| Deposits, returned, | $ 9 00 | |
| Paid to J. F. Howell, Esq., City Auditor, | 764 98 | |
| | $773 98 | |
| Balance in Librarian's hands December 1, 1897, | $780 84 | |
| | | $1,554 77 |

GEO. C. WHITNEY,
LYMAN A. ELY,
FRANCIS A. HARRINGTON, } *Members of the Finance Committee.*

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $26,600 00 |
| Income from invested funds:— | | |
| Green Library Fund, | $1,113 22 | |
| Reading-room Fund, | 461 20 | |
| | | $1,574 42 |
| Receipts from dog licenses, | | $5,576 17 |
| Receipts from fines, | | 708 89 |
| Receipts from sale of catalogues, | | 59 83 |
| Payments for missing or damaged books, | | 18 30 |
| Sundries, | | 109 95 |
| | | $34,642 06 |

| | | |
|---|---|---|
| Cash on hand at last report:— | | |
| Municipal appropriation, | $ 1 69 | |
| Green Library Fund, | 2,359 29 | |
| Fines, catalogues, etc., | 654 30 | |
| Reading-room Fund, | 467 07 | |
| | | $3,482 35 |
| | | $38,124 41 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library Fund, | $2,297 76 | |
| City appropriation, | 9,351 44 | |
| | | $11,649 20 |
| Periodicals:— | | |
| City appropriation, | $451 85 | |
| Reading-room Fund, | 915 78 | |
| | | $1,367 63 |
| Binding, | | $1,713 40 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | $2,506 72 |
| Insurance, | 260 20 |
| Fuel, | 782 26 |
| Lights, | 1,143 87 |

### SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | $10,071 43 |
| Cataloguing, | 1,513 82 |
| Extra service, | 3,046 77 |

### SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogue, | | $144 00 |
| Blanks and stationery, | | 310 88 |
| Postage, | | 154 34 |
| Sundries:— | | |
| Water for elevators, etc., | $332 50 | |
| Printing annual report, | 63 87 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 428 96 | |
| | | $825 33 |

| | | |
|---|---|---|
| Cash on hand December 1, 1897:— | | |
| Green Library Fund, | $1,174 75 | |
| Reading-room Fund, | 662 49 | |
| Money received from fines, sale of catalogues, etc., | 780 84 | |
| Balance of city appropriation, | 17 03 | |
| | | $2,635 11 |
| | | $38,124 41 |

## ACCESSIONS.

| | | | |
|---|---|---|---|
| Increase of volumes by purchase:— | | | |
| Green Library, | | 598 | |
| Intermediate department, | | 1,853 | |
| Circulating department, | | 2,792 | |
| | | | 5,243 |
| Increase of volumes by gifts:— | | | |
| Intermediate department, | | 397 | |
| Circulating department, | | 67 | |
| | | | 464 |
| Increase of volumes by binding periodicals:— | | | |
| Green Library, | | 1 | |
| Intermediate department, | | 495 | |
| Circulating department, | | 45 | |
| | | | 541 |
| Increase by placing unbound volumes in the library:— | | | |
| Intermediate department, | | | 8 |
| Number of missing volumes restored since last report:— | | | |
| Circulating department, | | | 6 |
| | | | 6,257 |
| Number of volumes withdrawn since last report:— | | | |
| Intermediate department, | 21 | | |
| Circulating department, | 360 | | |
| | | 381 | |
| Number of volumes missing since last report:— | | | |
| Circulating department, | | 40 | |
| | | | 421 |
| Net increase for the year, | | | 5,836 |
| Number of volumes in library as last reported:— | | | |
| Green Library, | | 24,138 | |
| Intermediate department, | | 33,517 | |
| Circulating department, | | 50,804 | |
| | | | 108,489 |
| Total number of volumes in the library, | | | 114,325 |

| | | |
|---|---|---|
| Increase of pamphlets by purchase:— | | |
| Intermediate department, | 57 | |
| Increase of pamphlets by gifts:— | | |
| Intermediate department, | 351 | |
| | — | 408 |
| Number of newspapers subscribed for:— | | |
| Reading-room fund and City funds, | 143 | |
| Number of newspapers given to the Reading-room | 40 | |
| | — | 183 |
| Number of magazines subscribed for:— | | |
| Reading-room fund and City funds, | 281 | |
| Green Library fund, | 1 | |
| Number of magazines given to the Reading-room, | 28 | |
| | — | 310 |

## CIRCULATION.

| | |
|---|---|
| Number of days the Circulating department was open, | 306 |
| Number of days the Reference department was open, | 365 |
| Number of days the lower Reading-room was open, | 365 |
| Number of volumes delivered for home use, | 210,045 |
| Number of volumes delivered for reference use, | *102,456 |
| Average daily use (home and reference), | 1,021 |
| (Circulating department, 686; Reference department, 335) | |
| Largest daily use (home and reference), February 13, | 1,862 |
| (Largest in Circulating department, February 13, 1,455; in Reference department, January 9, 623) | |
| Smallest daily use (home and reference) July 22, | 361 |
| (Smallest in Circulating department, January 28, 199; in Reference department, August 20, 41) | |
| Number of books lost and paid for: | |
| Circulating department, | 28 |
| Number of books lost and not paid for: | |
| Circulating department, | 17 |
| Number of books worn out and withdrawn, | 360 |
| Number of notices to delinquents, | 9,146 |
| Number of volumes bound, | 3,590 |
| Number of names registered during the year, | 2,473 |
| Total number of names registered (a new registry made November 1, 1889), | 25,255 |

* Of this number, 24,702 shows the use of portfolios and volumes in the art exhibitions.

## SUNDAY USE.

The Reading-rooms are open from 2 to 9 p. m.

| | |
|---|---|
| Number of persons using the upper room, | 2,574 |
| Number of persons using the lower room, | 6,336 |
| Total number of persons, | 8,910 |
| Average number of persons, | 171 |
| Largest Sunday attendance, November 28, | 283 |
| Smallest Sunday attendance, July 4, | 49 |
| Number of volumes delivered (for use within the building), | 2,416 |
| Average number of volumes delivered per Sunday, | 46 |

## HOLIDAYS.

The upper Reading-room is open from 9 a. m. to 9.30 p. m.
The lower room is open from 8 a. m. to 9.30 p. m.

| | |
|---|---|
| Number of persons using the upper room, | 916 |
| Number of persons using the lower room, | 1,361 |
| Total number, | 2,277 |
| Average number of persons, | 325 |
| Largest attendance, February 22, | 703 |
| Smallest attendance, July 5, | 113 |
| Number of volumes used for reference, | 640 |
| Average number of volumes used, | 91 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| GIVERS. | Volumes | Pamphlets |
|---|---|---|
| Aguilar Free Library Society, *New York City*, | | 1 |
| Allen, Walter, *New Haven Conn.*, 1 sheet, | | |
| American Antiquarian Society, | | 3 |
| American Board of Commissioners for Foreign Missions, | | 3 |
| American Conference on International Arbitration, Committee of, | 1 | |
| American Forestry Association, *Washington, D. C.*, | 1 | 4 |
| American Home Artillery Company of Massachusetts, *Boston, Mass.*, | 1 | |
| American Institute of Technology, *Chicago, Ill.*, | | 1 |
| American Institute of Mining Engineers, | 2 | |
| American Library Association, | | 1 |
| American Museum of Natural History, *New York City*, | 5 | 9 |
| American Oriental Society, | 1 | |
| American Philatelic Association, *Chicago, Ill.*, | 1 | |
| American Type Founders Company, *Philadelphia, Pa.*, | 1 | |
| American Unitarian Association, | | 3 |
| Amherst College, *Amherst, Mass.*, | | 1 |
| Andover Theological Seminary, *Andover, Mass.*, | | 1 |
| Anonymous, 1 newspaper, 2 boards, 2 plates, 1 broadside, 1 manuscript, | 3 | 11 |
| Apprentices' Library Company, *Philadelphia, Pa.*, | | 1 |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Balch, Thomas W., *Philadelphia, Pa.*, | 1 | |
| Barre, *Mass.*, Free Public Library, | 1 | |
| Barrow-in-Furness, Free Public Library, | | 1 |
| Barrows, S. J., *Boston, Mass.*, | | 1 |
| Bath, *England*, Mayor, | | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 26 |
| Bigelow Free Public Library, *Clinton, Mass.*, | | 1 |
| Bird, *Mrs.* Anna C., *Walpole, Mass.*, 17 newspapers, | 11 | |
| Bird, Charles S. *and* Sisters, *East Walpole, Mass.*, | 1 | |
| Birmingham, *England*, Free Libraries Committee, | | 1 |
| Birney, Wm., *Washington, D. C.*, | 1 | |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Boston, City Messenger, | 4 | |
| Public Library, | 2 | 3 |
| School Committee, | 2 | |
| Boston Associated Charities, | | 1 |
| Boston Citizens' Committee, Municipal Ownership of Street Railways, 2 sheets, | | |
| Boston Merchants' Association, | | 1 |
| Boston Museum of Fine Arts, | | 3 |
| Boston University, | 4 | |
| Boston Young Men's Christian Union, | 1 | |
| Bostonian Society, | | 1 |
| Bowdoin College, *Brunswick, Me.*, | | 3 |
| Bradlee, *Rev.* C. D., Family of, | 1 | |
| Bradley, *Mrs.* Harriet E., in memory of Osgood Bradley, | 1 | |
| Bridgeport Public Library, *Bridgeport, Conn.*, | | 1 |
| Brighton Public Library, *Brighton, Eng.*, | | 1 |
| Brookline Public Library, *Brookline, Mass.*, | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.*, | | 1 |
| Brown University, *Providence, R. I.*, | 1 | 1 |
| Buffalo, *N. Y.*, City Clerk, | 1 | |
| Public Library, | 1 | 1 |
| Burton, C. M., *Detroit, Mich.*, | | 1 |

| GIVERS. | Volumes | Pamphlets |
|---|---|---|
| Cambridge, *Mass.*, Public Library, | | 1 |
| Cambridge Church Library Association, *Cambridge, Mass.*, | | 1 |
| Canfield, *Miss* P. W. S., 5 photographs, | | |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Castor, T. H. & Co., *Boston, Mass.*, | 1 | |
| Catholic University of America, *Washington, D. C.*, | | 2 |
| Chamberlin, *Mrs.* A. E., *Boston, Mass.*, | 1 | |
| Chandler, Seth C., *Cambridge, Mass.*, | 1 | |
| Chandler, Wm. E., | | 2 |
| Chicago, *Ill.*, Civil Service Commission, | 1 | |
| Cincinnati Public Library, *Cincinnati, Ohio*, | 1 | |
| Civil Service Reform Association, *New York City*, | | 1 |
| Clark University, *Worcester*, | | 2 |
| Clement, D. Alfred, *Washington, D. C.*, 1 manuscript, | 11 | |
| Clerkenwell Public Library, *London, Eng.*, | | 1 |
| Cogswell, *Miss* M. L. T., 1 calendar, 1 print, | | 1 |
| Colby University, *Waterville, Me.*, | | 1 |
| College of the Holy Cross, *Worcester*, | 1 | 1 |
| Columbia University, *New York City*, | 1 | 4 |
| Columbia University Library, *New York City*, | 1 | |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Concord Free Public Library, *Concord, Mass.*, | | 1 |
| Concord, *N. H.*, Public Library, | | 1 |
| Congregational Home Missionary Society, | | 1 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.*, | 1 | 1 |
| Cornell University Library, *Ithaca, N. Y.*, | | 1 |
| Cummings, *Miss* Sarah, | | 1 |
| Curtis and Cameron, *Boston, Mass.*, | | 1 |
| Dante Society, *Cambridge, Mass.*, | | 1 |
| Dartmouth College, *Hanover, N. H.*, | 2 | |
| Davis, Andrew McFarland, *Cambridge, Mass.*, | | 4 |
| Davis, Horace, *San Francisco, Cal.*, 1 folded sheet, | 1 | |
| Davis, W. A., *Fitchburg, Mass.*, | 1 | |
| Deats, H. E., *Flemington, N. J.*, | 3 | |
| Dempsey, Henry L., *Stillwater, R. I.*, 10 cards, 1 broadside, | 1 | |
| Detroit, *Mich.*, Public Library, | | 1 |
| Doe, Charles H., | 52 | |
| Drew Allis Company, | 1 | |
| Drexel, George W., *Philadelphia, Pa.*, | | 1 |
| Drexel Institute, *Philadelphia, Pa.*, | 1 | |
| Earle, *Miss* S. F., 1 photograph, | | |
| Edwards, *Miss* E. M., *Buffalo, N. Y.*, | 2 | |
| Enoch Pratt Free Library, *Baltimore, Md.*, | | 1 |
| Estes & Lauriat, *Boston, Mass.*, | 1 | |
| Evanston Free Public Library, *Evanston, Ill.*, | | 1 |
| Fairmount Park Art Association, *Philadelphia, Pa.*, | | 3 |
| Field Columbian Museum, *Chicago, Ill.*, | | 6 |
| Fitchburg, *Mass.*, Public Library, | | 1 |
| Fletcher Free Library, *Burlington, Vt.*, | | 1 |
| Forbes Library, *Northampton, Mass.*, | | 1 |
| Fowler, Charles N., *Washington, D. C.*, | | 1 |
| Francis, George E., | | 2 |
| Friends' Book Association, *Philadelphia, Pa.*, | 1 | |
| Friends' Free Library and Reading Room, *Germantown, Pa.*, | | 1 |

| GIVERS. | Volumes | Pamphlets |
|---|---|---|
| Garver, Austin S., | | 1 |
| General Electric Company, *Schenectady, N. Y.*, | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 2 |
| Georgetown University, *Washington, D. C.*, | 1 | |
| Gill, James D., *Springfield, Mass.*, | | 1 |
| Gloversville Free Library, *Gloversville, N. Y.*, | | 1 |
| Goodnow, E. A., | 1 | |
| Gould, *Miss* H. M., *Irvington, N. Y.*, | 1 | |
| Gould, *Rev.* Mark, | 1 | |
| Great Yarmouth, *Eng.*, Free Libraries, | | 1 |
| Green, Andrew H., *New York City*, | 1 | 2 |
| Green, Samuel A., *Boston, Mass.*, | 3 | 4 |
| Green, Samuel S., 1 leaflet, | 2 | 12 |
| Hall, G. Stanley, | | 3 |
| Hall, *Miss* Julina O., *Washington, D. C.*, | | 1 |
| Hampton Normal and Agricultural Institute, *Hampton, Va.*, | | 4 |
| Harlow, George H., | 1 | |
| Hartford, *Conn.*, Board of Trade, | | 1 |
| Hartford Courant Company, *Hartford, Conn.*, | | 1 |
| Hartford Public Library, *Hartford, Conn.*, | | 6 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, | | 5 |
| Harvard University, *Cambridge, Mass.*, | 2 | 2 |
| Hathaway, Samuel, *Enfield, Conn.*, | 1 | |
| Hawaii Foreign Office Department, | | 1 |
| Hayes, John S., *Somerville, Mass.*, | 1 | 1 |
| Hazen, Henry A., *Boston, Mass.*, | 1 | |
| Henderson, *Mrs.* Eliza E., *North Cambridge, Mass.*, | 1 | |
| Highland Military Academy, *Worcester*, | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, Ohio*, | | 1 |
| Hoar, George F., | 8 | 1 |
| Hodge, Clifton F., | | 2 |
| Hopedale Public Library, | | 1 |
| Houghton, H. O., Children of, *Cambridge, Mass.*, | 1 | |
| Houghton, Mifflin and Company, *Boston, Mass.*, | | 1 |
| Howard Memorial Library, *New Orleans, La.*, | | 1 |
| Hoyt, A. H., *Boston, Mass.*, | | 1 |
| Huling, Ray Greene, *Cambridge, Mass.*, | | 1 |
| Illinois Anti-Vivisection Society, 2 leaflets, | | 3 |
| Indian Rights Association, *Philadelphia, Pa.*, | | 3 |
| Irish National Federation of America, *New York City*, | | 1 |
| Jameson, J. Franklin, *Providence, R. I.*, | | 1 |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.*, 2 folded sheets, | | 2 |
| Johns Hopkins University, *Baltimore, Md.*, | 1 | 5 |
| Kimball, Frederic, | 6 | 1 |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leicester, *Mass.*, Public Library, | | 2 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | 1 | 7 |
| Leominster Public Library, | | 1 |
| Lincoln Public Library, *Lincoln, Eng.*, | | 1 |
| Lindsay, Walter M., *Boston, Mass.*, | 1 | |

| GIVERS. | Volumes | Pamphlets |
|---|---|---|
| Liverpool, *Eng.*, Free Public Libraries, | | 1 |
| London, *Eng.*, Public Library, | | 1 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Lowell, *Mass.*, City Library, | | 2 |
| Lynn, *Mass.*, Public Library, | | 1 |
| McCormick Harvesting Machine Co., *Chicago, Ill.*, | 1 | |
| Malden Public Library, | | 1 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Marlboro, *Mass.*, Public Library, | | 1 |
| Massachusetts, Bureau of Statistics of Labor, | | 8 |
| Free Public Library Commission, | | 1 |
| Secretary of the Commonwealth, | 21 | 1 |
| State Library, | 80 | 1 |
| State Lunatic Hospital, *Northampton, Mass.*, | | 1 |
| State Normal School, *Worcester*, | | 1 |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.*, | | 7 |
| Massachusetts Institute of Technology, *Boston, Mass.*, | 1 | 1 |
| Melrose, *Mass.*, Public Library, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 2 |
| Mercantile Library Association, *New York City*, | | 2 |
| Mercantile Library Company, *Philadelphia, Pa.*, | | 3 |
| Michigan State Board of Health, *Lansing, Mich.*, | 2 | 2 |
| Milne, J. M., *Washington, O.* | 1 | |
| Milwaukee, *Wis.*, Public Library, | 1 | 5 |
| Minneapolis, *Minn.*, Public Library, | 1 | 1 |
| Minnesota Historical Society, *St. Paul, Minn.*, | | 3 |
| Morison, *Pa.*, Bi-Centennial Committee of Arrangements, | 1 | |
| Morse, E. S., *Salem, Mass.*, | | 2 |
| Morse, W. H., *Jr.*, 1 leaflet, | | 1 |
| Morse Institute, *Natick, Mass.*, | | 1 |
| Mount Holyoke College, *South Hadley, Mass.*, | | 1 |
| Mower, Ephraim, | | 1 |
| Munn & Co., *New York City*, | 1 | |
| Museum of Comparative Zoölogy, *Cambridge, Mass.*, | | 1 |
| National Civil Service Reform League, | 1 | 2 |
| National Educational Association of the U. S., | 1 | |
| New Bedford Free Public Library, | | 1 |
| New England Historic Genealogical Society, *Boston, Mass.*, | 1 | |
| New Hampshire, Board of Library Commissioners, | 2 | |
| New Hampshire State Library, *Concord, N. H.*, 1 sheet, | | |
| New Haven, *Conn.*, Free Public Library, | | 1 |
| New Jersey State Library, *Trenton, N. J.*, | | 1 |
| New York Farmers' Society, *New York City*, | | 1 |
| New York Free Circulating Library, *New York City*, | 2 | 3 |
| New York Public Library, | 5 | 6 |
| New York State Library, *Albany, N. Y.* | | 1 |
| Newark, *N. J.*, Free Public Library, | | 1 |
| Newton, *Mass.*, Free Library, | | 2 |
| Nörrenberg, *Dr.* C., *Kiel, Prussia*, | 1 | |
| North Carolina, State Board of Agriculture, | | 1 |
| Otis Library, *Norwich, Conn.*, | | 1 |
| Oxford Free Public Library, | 1 | |

| GIVERS. | Volumes | Pamphlets |
|---|---|---|
| Parker, Edmund L., | 1 | |
| Parsons, J. Russell, Mills, *and others*, *Chicago, Ill.*, | | 1 |
| Paterson, *N. J.*, Free Public Library, | 2 | 1 |
| Peabody Institute, *Baltimore, Md.*, | | 1 |
| Peabody Institute, *Danvers, Mass.*, | | 1 |
| Peabody Institute, *Peabody, Mass.*, | | 2 |
| Peck, Charles H., State Botanist of New York, *Albany, N. Y.*, | 1 | |
| Perkins Institution and Massachusetts School for the Blind, | | 1 |
| Philadelphia, *Pa.*, Free Library, | | 1 |
| Phillips Exeter Academy, | | 1 |
| Plymouth, *Eng.*, Free Public Library, | | 1 |
| Polytechnic Society of Kentucky, *Louisville, Ky.*, | | 1 |
| Portland, *Me.*, Public Library, | | 1 |
| Poughkeepsie, *N. Y.*, City Library, | 1 | |
| Pratt, Franklin S., *and* Charles H., *Boston, Mass.*, | | 2 |
| Pratt Institute, *Brooklyn, N. Y.*, | 1 | |
| Princeton University, *Princeton, N. J.*, | | 1 |
| Providence, *R. I.*, City Engineer, | 3 | |
| City Messenger, | | 1 |
| Public Library, | | 1 |
| Providence Athenæum, *Providence, R. I.*, | | |
| Publishers of The Philistine, 1 folded sheet, | 1 | |
| Putnam, J. J., | | 1 |
| Puttick and Simpson, *London, Eng.*, | | 12 |
| Quaritch, Bernard, *London, Eng.*, | | 2 |
| Redwood Library and Athenæum, *Newport, R. I.*, | 1 | |
| Rice, *Mrs.*, Wm. W., | | 1 |
| Robbins Library, *Arlington, Mass.*, | 1 | |
| Roy, J. Arthur, | | 1 |
| St. George's Public Library, *London, Eng.*, | | 2 |
| St. Giles Public Library, *London, Eng.*, | | 1 |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis, *Mo.*, Public Library, | | 1 |
| St. Louis Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| St. Matthew's Episcopal Church, *Worcester, Mass.*, | | 1 |
| St. Paul Public Library, *St. Paul, Minn.*, | 2 | 2 |
| Salem Public Library, *Salem, Mass.*, | 1 | 1 |
| San Francisco Free Public Library, | 1 | |
| Sanford, George L., | | 1 |
| Scranton Public Library, *Scranton, Pa.*, | | 1 |
| Seattle Public Library, *Seattle, Washington*, | 1 | |
| Sheldon, W. L., *St. Louis, Mo.*, | | 2 |
| Silas Bronson Library, *Waterbury, Conn.*, | | 1 |
| Smiley, Albert K., *Lake Mohonk, N. Y.*, | | 1 |
| Smith College, *Northampton, Mass.*, | 8 | 10 |
| Smithsonian Institution, *Washington, D. C.*, | 1 | |
| Society of American Artists, *New York City*, | | 1 |
| Society to Encourage Studies at Home, *Boston, Mass.*, | | 1 |
| Somerville, *Mass.*, Public Library, | 2 | |
| Sotheran & Co., *London, Eng.*, | | 1 |
| Southbridge Public Library, *Southbridge, Mass.*, | | 1 |
| Sprague, Augustus B. R., | | 1 |
| Springfield, *Mass.*, City Library Association, | | 1 |
| Staples, *Mrs.* Mary C., | 1 | |

| GIVERS. | | Volumes | Pamphlets |
|---|---|---|---|
| Steinert, M. & Sons, *Worcester*, | | 1 | |
| Stevens, B. F., *London, Eng.*, | | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | | 1 |
| Stokes, Anson Phelps, *New York City*, | | 1 | |
| Taunton, *Mass.*, Public Library, | | | 1 |
| Telegram Newspaper Company, | | 2 | |
| Thomas, Douglas H., *Baltimore, Md.*, | | | 1 |
| Thomas Crane Public Library, *Quincy, Mass.*, | | | 1 |
| Throop, *Miss* Anne, *New York City*, | | | 1 |
| Thurston, Lorrin A., | | | 1 |
| Tokyo Library, *Tokyo, Japan*, | 1 leaflet, | | 1 |
| Toronto Public Library, *Toronto, Canada*, | | | 1 |
| Trumbull, *Miss* Susan, | | | 1 |
| Tucker, *Mrs.* Sarah D., | | 3 | 1 |
| Tufts College, *Medford, Mass.*, | | 1 | 1 |
| Tufts Library, *Weymouth, Mass.*, | | | 1 |
| United States, Bureau of Education, | | 5 | 2 |
| Civil Service Commission, | | 1 | 2 |
| Commission on Boundary, | | 8 | |
| Department of Agriculture, | | 6 | 101 |
| Department of the Interior, | | 103 | 18 |
| Department of Labor, | | 3 | 7 |
| Department of the Navy, | | 3 | 9 |
| Department of State, | | 8 | 30 |
| Department of the Treasury, | | 1 | |
| Department of War, | | 5 | |
| Fish Commission, | | 4 | |
| Interstate Commerce Commission, | | 2 | |
| Superintendent of Documents, | | 1 | 1 |
| Venezuelan Boundary Commission, | | 1 | |
| University of California, *Berkeley, Cal.*, | | 1 | |
| University of Chicago, *Chicago, Ill.*, | | 3 | |
| University of Pennsylvania, *Philadelphia, Pa.*, | | 1 | |
| University of State of New York, *Albany, N. Y.*, | | | 2 |
| University of Vermont, *Burlington, Vt.*, | | | 1 |
| University of Virginia, *Charlottesville, Va.*, | | | 1 |
| Updike, Daniel B., *Boston, Mass.*, | | 1 | |
| Uxbridge Public Library, | | | 1 |
| Walker, Albert H., *Hartford, Conn.*, | | 1 | |
| Walker, E. L., | | 1 | |
| Walker, Joseph H., | | 1 | 5 |
| Wall, Caleb A., | | 1 | |
| Washington Library Association, | | | 1 |
| Watertown, *Mass.*, Free Public Library, | | | 1 |
| Whymper, Edward, *London, Eng.*, | | 1 | |
| Wilmington Institute, *Wilmington, Del.*, | | | 1 |
| Winchester, *Mass.*, Public Library, | | 1 | |
| Winsor, Justin, *Cambridge, Mass.*, | | | 3 |
| Winthrop, Robert C., *Boston, Mass.*, | | 1 | |
| Wisconsin State Historical Society, *Madison, Wis.*, | | 2 | 2 |
| Woburn Public Library, *Woburn, Mass.*, | | | 1 |
| Woman's Club, *Worcester*, | | 1 | |
| Woodbury, John P., *Boston, Mass.*, | | | 1 |
| Woodbury Joseph C., *Boston, Mass.*, | | 1 | |

| GIVERS. | Volumes | Pamphlets |
|---|---|---|
| Woodbury, *Mrs.* J. C., *Boston, Mass.*, | 1 | |
| Worcester, City Hospital, | | 1 |
| Parks Commission, | | 1 |
| Superintendent of Schools, | | 2 |
| Worcester Academy, | | 1 |
| Worcester Boys' Club, | | 1 |
| Worcester Civic Club, | | 1 |
| Worcester County Musical Association, | 1 | 6 |
| Worcester National Bank, | 1 | |
| Worcester Polytechnic Institute, | 2 | |
| Worcester Polytechnic Institute, Class of 1897, | 1 | |
| Worcester Society of Antiquity, | | 4 |
| Wyman, Horace, | 1 | |
| Yale University, *New Haven, Conn.*, | 2 | 1 |
| Young Men's Christian Association, *New York City*, | 1 | |
| Young Men's Christian Association, *Worcester*, | 4 | |
| | 464 | 593 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Trustees*
*of the Free Public Library of Worcester:*

Meetings of this Committee have been held monthly during the past year as usual, and all matters presented have received careful consideration. The list of books proposed for purchase each month has been carefully scrutinized and has usually met the approval of the entire Committee. Many very valuable books have been purchased, and residents of our city are to be congratulated upon having free access to one of the best selected treasuries of knowledge in this country. In proportion to the money expended ours is without question one of the most useful libraries for work and reference in existence. We hope for, and expect, in the coming year the same prosperity and harmony in each department of this noble institution—one of which any city ought to be proud. Ample funds for its liberal maintenance ought to be cheerfully appropriated by the City Council and will be confidently expected.

Respectfully submitted.

J. O. MARBLE,
CHAS. A. PEABODY,
G. STANLEY HALL,
T. C. MENDENHALL,
E. J. RUSSELL,
*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the President of the Board of Directors:*

This Committee has in charge the great reading-room for newspapers on the lower floor of the new library building, the reading-room for reviews, magazines, literary, scientific, technical and other kinds of periodicals, and the ladies' reading-room.

In administering its trust it has aimed to see to it that the rules and regulations of the Board of Directors were carefully observed, and that the rooms were kept comfortable for readers and well supplied with desirable papers and other periodicals. 493 periodicals are now taken by the library and all of these are accessible to the public.

It is proposed to cut down the racks used for newspapers in the lower reading-room, in order to remove an obstruction to the distribution of light, and to tint the ceiling and walls afresh.

The Committee believes that the reading-rooms have been so supplied and cared for as to give perfect satisfaction to their users.

The librarian is always ready to give careful attention to any wishes regarding the rooms which individuals may express, and to bring before the Committee requests that may be made for additions to the list of periodicals taken by the library.

The Committee extends hearty thanks, in behalf of the Board of Directors, to all persons who have made presents to the reading-rooms.

A list of givers and gifts is appended to this report. In the appendix and report of the librarian details may be found which it has not been deemed necessary to incorporate in the text of this report.

GEO. C. WHITNEY,
EDMUND L. PARKER,
FRANCIS P. McKEON,
*Committee on the Reading-room.*

December 28, 1897.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Brooklyn daily eagle.
New York press.
Public ledger.
Spirit of '76.
Street railway journal.
Weekly telegraph.

## PUBLICATIONS DISCONTINUED DURING THE YEAR.

Home and country.
Physical education.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American electrician, | Publishers. |
| *American gardening, | Anonymus. |
| American gas light journal, | G. W. Dresser, editor. |
| American homes, | American Homes Publishing Co. |
| American jewess, | American Jewess Publishing Co. |
| American journal of palmistry, | Publisher. |
| American missionary, | American Missionary Association. |
| Amerika og Norden, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Arbetarens Vän, | Arbetaren Publishing Co. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| *Catholic school and home magazine, | Thomas J. Conaty. |
| *Catholic union and times, | Thomas J. Conaty. |
| Catholic university chronicle, | Catholic University. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian science society. |
| Congressional record, | J. H. Walker. |
| Conservator, | Publishers. |
| Converted Catholic, | Mrs. M. S. Dennie. |
| C. T. C. monthly gazette, | G. E. Francis. |
| Democrat leader, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| *L'Esperance, | Publishers. |
| Evesham journal, | Publishers. |
| Fashions, | Denholm, McKay & Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |

| | |
|---|---|
| Freeport journal, | G. A. Ladd. |
| Good government, | Good Government. |
| Home missionary, | Publishers. |
| *Kosmopolan, | F. L. Hutchins. |
| Land of sunshine, | Publishers. |
| L A. W. bulletin and Good roads, | Publishers. |
| Locomotive, | J. L. Smith. |
| *Locomotive engineers journal, | Worcester Division, Brotherhood of Locomotive Engineers. |
| *Messenger, | Publishers. |
| Microscope, | Publishers. |
| Mid-weekly, | Miss J. E. Tyler. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| New England Staaten Zeitung, | Publishers. |
| *North-western chronicle, | Thomas J. Conaty. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| *Open court, | Publishers. |
| L'Opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| *Pacific northwest, | Publishers. |
| People, The | State Central Committee, Social Labor Party. |
| Positivist review, | Edward S. Beesly, Editor. |
| *Proportional representative review, | Anonymus. |
| *Public ledger, | Publishers. |
| Purple, | Holy Cross College. |
| Quarterly book review, | Publishers. |
| Reveil, Le, | Publishers. |
| Revue mensuelle du touring-club de France, | G. E. Francis. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Shorthand educator, | Publishers. |
| Skandinavia, | Publishers. |
| *Soleil, Le, | Miss E. B. Martin. |
| Sound currency, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| *Spirit of '76, | Massachusetts Society Sons of the American Revolution. |
| Superior leader, | Land and River Improvement Co. |
| Temple, | Publishers. |
| Tennessee university magazine, | Publishers. |
| Textile world, | Publishers. |
| Travel, | Henry S. Lunn. |
| *True witness and Catholic chronicle, | Thomas J. Conaty. |

| | |
|---|---|
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| *Waterbury, | Waterbury Watch Co. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| *Worcester labor, | Worcester Seat of the Socialists' Party. |
| World's crisis, | Publishers. |
| Zion's herald, | Anonymous. |

*Discontinued.

# REPORT

OF THE

# COMMITTEE ON THE BUILDING.

---

*To the President of the Board of Directors:—*

A year ago, at the request of this Committee, the Board of Directors asked the City Government for an appropriation of $2,630, to be used for shelving and other work in the upper and lower stack-rooms of the new building.

Sixteen hundred dollars was appropriated. This money has been used in paying for an iron floor and shelving in the upper stack-room.

It has been determined to ask for $471, to be used the current year for finishing the shelving and providing gas and electric light fixtures in that room, leaving to be done later the rest of the work contemplated in asking for $2,630 last year.

The two Library buildings have been kept in good repair.

The roof of the old building was repaired last summer, but will have to be more thoroughly attended to before long. The woodwork of the portico and balconies on the front of the old building has been put in good order the past year, and all of the woodwork of the old building and that on the sides and back of the new building has been painted.

It will be necessary to paint the woodwork on the front of the new building the present year.

The buildings have been carefully examined inside and outside, and estimates have been procured for doing the work necessary to keep them in repair, which must be done this year. It has been found that $986 will be required. That sum has

been put into the estimates which have just been presented to the City Government.

One hundred and sixty tons of coal will be needed. It is thought that the amount spent for gas and electric lighting the past year will answer for the current year.

The Committee aims to keep expenditures as small as possible and, considering the extent of the buildings under its care and the fact that one of them has been built many years, it believes it has been very successful.

FRANCIS A. HARRINGTON,
WEBSTER THAYER,
EDWARD J. RUSSELL,
} *Committee on the Building.*

December 28, 1897.

# REPORT

OF THE

# COMMITTEE ON FINANCE.

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*To the Directors of the Free Public Library:—*

The Committee herewith submits statements relating to the City appropriation and to expenditures therefrom, and to the Green Library and Librarian Funds, for the year ending Nov. 30th, 1897.

The amount of the City appropriation last year was $26,600; the amount received from the dog license fund, $5,576.17; from fines, sale of catalogues, etc., $764.93; balance of last year, $1.69; total, $32,942.79.

The expenditures were $32,925.76, leaving a balance unexpended of $17.03.

The amount of the Green Library Fund is now $48,001.01. One-fourth part of the income, $525.59, has been added to it during the year, in accordance with the provisions of the will of Dr. Green; $500.00 additional has been transferred from income to the investment account.

The amount of the Librarian Fund, the income of which is to be added to the principal until the Fund amounts to $20,000.00, is now $4,344.35, counting 30 shares of Central National Bank stock at par.

All the securities of the Green Library and Librarian Funds, in the hands of the City Treasurer, have been examined and found to correspond with the schedule, and the Treasurer's account has been audited and found to be correct. The Committee

has also examined and approved the accounts of the Librarian and of the Treasurer of the Reading-room Fund.

It is made incumbent on the Board of Directors, by the City Ordinance as recently revised, to keep "the building and books insured."

The rules of the Board of Directors require that the Finance Committee "shall see that the property in the care of the Board is at all times well insured."

At least $20,000.00 of insurance should be added to the amount now placed upon the books.

GEO. C. WHITNEY,
FRANCIS A. HARRINGTON,
LYMAN A. ELY,
} *Members of the Finance Committee.*

WORCESTER, December 28th, 1897.

# CITY APPROPRIATION.

*Financial Statement for the year ending November 30, 1897.*

RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $ 1 69 | |
| City appropriation, | 26,660 00 | |
| Dog money, | 5,576 17 | |
| Fines, catalogues, etc., | 704 93 | |
| | | $32,942 79 |

EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $1,713 40 | |
| Printing lists of additions, | 144 00 | |
| Other printing and charging slips, | 241 77 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 498 90 | |
| Covering paper and stationery, | 85 27 | |
| Postal cards, for notices to delinquents, | 90 00 | |
| Cards, for cataloguing, | 47 16 | |
| Ordinary repairs, furniture, brushes, etc., | 906 72 | |
| Coal and wood, | 792 26 | |
| Electric light, | 362 04 | |
| Gas, | 781 83 | |
| Water, | 332 50 | |
| Salaries of assistants, | 5,718 02 | |
| Salary of Librarian, | 3,500 00 | |
| Wages of janitor, and janitor's work done by the hour, | 1,603 41 | |
| Service by hour, and elevator boy, | 3,046 77 | |
| Cataloguing, | 763 82 | |
| Insurance, | 260 20 | |
| Reading-room, | 650 00 | |
| Shelving in stack, | 1,600 00 | |
| Books, | 9,803 29 | |
| | | $32,925 76 |
| Balance unexpended, | | 17 03 |
| | | $32,942 79 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1897.

The income for the year ending November 30, 1897, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | 730 45 | |
| Dividends on Bank Stock, | 388 00 | |
| Dividends on Savings Bank deposits, | 800 00 | |
| Interest on Bank deposit, | 183 94 | |
| Total, | | $2,102 89 |
| Of this income there has been added to the Fund one-fourth part, | $525 59 | |
| And also added to the Investment account (to repair loss to principal from reduction of capital of the Millbury National Bank), | 500 00 | |
| And to the Book account the balance, | 1,076 80 | |
| Total, | | $2,102 89 |

The following statements show the condition of the Investment and Book accounts, as verified by the books and securities, in the hands of the City Treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1896. | Nov. 30, 1897. |
|---|---|---|
| Notes secured by mortgage, | $17,700 00 | $ 7,850 00 |
| Bank Stock, par value, | 7,800 00 | 6,800 00 |
| Savings Bank deposits, | 20,000 00 | 20,000 00 |
| National Bank deposit, | 1,975 42 | 13,351 01 |
| Total, | $47,475 42 | $48,001 01 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance December 1, 1896, | $2,359 29 | |
| Three-fourths of annual income of Fund, less $500, | 1,076 80 | |
| Interest on Bank deposits, | 36 42 | |
| Total, | | $3,472 51 |
| Expended for books, etc., during the year, | | 2,297 76 |
| | | $1,174 75 |

RECAPITULATION.

| | Nov. 30, 1896. | Nov. 30, 1897. |
|---|---|---|
| Investment balances, | $47,475 42 | $48,001 01 |
| Book Account balances, | 2,359 29 | 1,174 75 |
| | $49,834 71 | $49,175 76 |

# STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1897.

The following statement shows the condition of the Investment and Cash accounts, as verified by the books and securities in the hands of the City Treasurer:

| | |
|---|---|
| Bank Stock, par value, | $3,000 00 |
| Savings Bank, deposit, | 1,344 35 |
| | $4,344 35 |

# REPORT OF THE TREASURER

OF THE

# READING-ROOM FUND.

WORCESTER, December 1, 1897.

EDMUND L. PARKER, Treasurer, in account with the Reading-Room Fund of the Free Public Library.

DR.

| | | |
|---|---|---|
| Cash balance on hand December 1, 1896, | $467 07 | |
| " from Treasurer, | 650 00 | |
| " Dividends on Norwich & Worcester R. R. stock, | 110 00 | |
| " " " Boston & Albany R. R. stock, | 56 00 | |
| " Interest from Savings Banks, | 295 20 | |
| | | $1,578 27 |

CR.

| | | | |
|---|---|---|---|
| F. A. Easton, | $362 82 | Spy Publishing Co. | 22 00 |
| Montague Marks, | 3 25 | The Gazette Co. | 9 00 |
| Longmans, Green & Co. | 3 50 | The Harvard Monthly, | 2 00 |
| David Williams, | 75 | New England Historic Genealogical Society, | 3 00 |
| The Dial, | 2 00 | American Journal of Numismatics, | 2 00 |
| Engineering Mechanics, | 1 75 | The Yarmouth Herald, | 1 50 |
| Harvard Lampoon, | 2 25 | The Outing Publishing Co. | 2 30 |
| New England Homestead, | 75 | Kasson & Palmer, | 2 70 |
| J. B. Lippincott & Co. | 2 00 | I. M. Göthe, 52.10 Kroners, | 14 59 |
| Cambridge Entomological Club, | 5 00 | Gustav E. Stechert, | 55 75 |
| F. W. Clement & Co. | 1 50 | The Brunonian, | 2 50 |
| Stamps and Stationery, | 5 00 | The Cassier Magazine Co. | 1 70 |
| The Free Press Ass'n, | 1 00 | Torrey Botanical Club, | 2 00 |
| Popular Science News, | 90 | Street Railway Publishing Co. | 3 20 |
| The Sanitarium, | 4 00 | F. A. Easton, | 1 25 |
| Edward L. Wilson, | 2 50 | The Gazette Co. | 18 00 |
| National Railway Publishing Co. | 4 50 | Henri Gerard, | 92 |
| The Denver Republican, | 6 00 | I. A. McKeel, | 50 |
| The Art Interchange Co. | 3 25 | Geo. F. Lasher, | 2 00 |
| The Citizen, | 75 | | |
| Public Ledger, | 6 00 | | |

| | | | |
|---|---|---|---|
| May & Williams, £52.0.0, | 254 28 | The Outlook Co. | 2 00 |
| L. J. Demers & Frère, | 3 00 | Chas. Scribner's Sons, | 3 30 |
| The Brunonian, | 2 00 | The Sanitarium, | 4 00 |
| The Harvard Advocate, | 2 50 | The Rudder Pub. Co. | 1 75 |
| The Harvard Lampoon, | 2 25 | The Review of Reviews, | 2 50 |
| Kasson & Palmer, | 2 60 | Fowler & Wells Co. | 75 |
| E. R. Pelton, | 4 00 | Scovill & Adams Co. | 3 00 |
| The Electrical Review, | 2 00 | The Century Co. | 6 00 |
| Forest and Stream Pub. Co. | 4 00 | The Cassier Magazine Co. | 2 50 |
| The Forum Pub. Co. | 3 00 | David Williams Co. | 75 |
| Harper & Bros. | 3 00 | L. S. Foster, | 3 00 |
| R. R. Bowker, | 5 00 | American Engineer, | 1 50 |
| J. B. Lippincott & Co. | 2 00 | D. Appleton & Co. | 4 50 |
| Musical Courier Co. | 4 00 | The Art Amateur, | 3 25 |
| New England Homestead, | 75 | Houghton, Mifflin & Co. | 3 20 |
| New England Magazine, | 2 40 | E. H. Hames & Co. | 2 00 |
| International News Co. | 1 12 | The Art Interchange Co. | 3 25 |
| North American Review, | 4 25 | To Balance, | 662 49 |
| | | | $1,578 27 |

The Reading-Room Fund is invested as follows:—

| | |
|---|---|
| Deposited in Savings Banks, | $7,380 94 |
| Seven shares Boston & Albany R. R. Co.'s stock, | 1,475 50 |
| Eleven shares Norwich & Worcester R. R. Co.'s stock, | 2,000 00 |
| | $10,856 44 |

EDMUND L. PARKER, *Treasurer.*

WORCESTER, MASS., December 1st, 1897.

WORCESTER, Dec. 1st, 1897.

Examined and found correct, properly vouched and the securities in the possession of the Treasurer.

GEO. C. WHITNEY,
LYMAN A. ELY,
*Members of Committee on Finance.*

B 8513.1.20
C

# FREE PUBLIC LIBRARY

WORCESTER, MASS.

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## THIRTY-NINTH ANNUAL REPORT.

## 1897-8.

# THIRTY-NINTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

OF THE

# CITY OF WORCESTER,

FOR THE

YEAR ENDING NOVEMBER 30, 1898.

---

Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
34 FRONT STREET.
1899.

## DIRECTORS IN 1899.

| | | TERM EXPIRES Dec. 31. |
|---|---|---|
| EDMUND L. PARKER, | JOHN O. MARBLE, | 1899. |
| G. STANLEY HALL, | WEBSTER THAYER, | 1900. |
| THOMAS C. MENDENHALL, | EDWARD J. RUSSELL, | 1901. |
| LYMAN A. ELY, | FRANCIS P. McKEON, | 1902. |
| CHARLES M. THAYER, | JOHN E. LYNCH, | 1903. |
| FRANK B. HALL, | ALFRED S. PINKERTON, | 1904. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.
JOHN O. MARBLE.

SECRETARY.
CHARLES M. THAYER.

TREASURER.
EDMUND L. PARKER.

COMMITTEE ON THE LIBRARY.
G. STANLEY HALL, THOMAS C. MENDENHALL,
EDWARD J. RUSSELL, CHARLES M. THAYER,
FRANK B. HALL.

COMMITTEE ON THE READING-ROOM.
FRANCIS P. McKEON, EDMUND L. PARKER,
JOHN E. LYNCH.

COMMITTEE ON THE BUILDING.
WEBSTER THAYER, LYMAN A. ELY,
ALFRED S. PINKERTON.

COMMITTEE ON FINANCE.
LYMAN A. ELY, THOMAS C. MENDENHALL,
WEBSTER THAYER.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
HATTIE J. CHILDS, AROLYN L. JOHNSON,
GRACE W. WOOD, ISABEL A. THAYER.

HARVARD COLLEGE LIBRARY
MAR 11 1899
CAMBRIDGE, MASS.

The Library

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

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*To the Hon. Rufus B. Dodge, Mayor,*

*And the City Council of Worcester:*

The Directors of the Free Public Library submit their thirty-ninth annual report.

The past year has been marked in the history of the library by the establishment of delivery stations which will ultimately widely extend the library's use. The lines of its work have been so thoroughly established that no radical innovations have seemed wise. The buildings are in good repair, and the administration has been zealous and efficient.

There has been a marked increase in the use of the reference department, indicating that the library is rapidly becoming the people's study. The room devoted to reference work is usually thronged, not simply by professional students, but by children from the public schools and by representatives of every class of citizens. A very noticeable and gratifying increase of students is coming from the artisan class, indicating that the library is aiding in practical lines of industrial advance.

There has been a decreased use of the circulating department; the reason is obvious. The war absorbed attention and contemporary events enlisted the interest which otherwise would have been given to history, biography and romance. The newspaper usurped the place of the book. Since the coming back of normal conditions the use of the library has increased, and the latter part of the year has witnesssd a largely extended use.

The two dangers of public libraries are those of regarding the library as a depository of books, which are to be so hedged with barriers as to make their use difficult, and the extension of

the collections in the direction of mere ephemeral entertainment. These dangers have been guarded against with utmost care.

The reference department is regarded not as a museum for the preservation of literary treasures, but as a work-shop furnishing tools for intellectual work; and the use of 80,000 books during the past year demonstrates the wisdom of this policy. Not only are the books made easy of access, but the attendants are the helpers of those seeking information, the department being in the largest sense a bureau of information. While the primary work of a public library is to supply a demand, its legitimate function is also to create a need, and no effort has been spared to cultivate the reading habit among the people. In the circulating department not only are the new books put upon the shelves where they can be seen and handled, but many valuable though comparatively unknown books are taken from the library and thus introduced to the people. A largely increased use has resulted. Our library was the first one to put into practical operation the carrying of books into the public schools. The heartiest coöperation exists between the schools and the library, and the children are not only taught to love books, but how to select and use them. The system, so well established here, has been widely copied in other cities.

Very early in the development of the library the value of pictures in supplementing the use of books was recognized, and there has been gathered a large collection of pictures illustrative of the world's art and of its mechanical and industrial advance. Frequent exhibitions have been given of these treasures, and their freest use has been encouraged. The library was a pioneer in this direction and its example has been extensively adopted by other libraries.

A year ago delivery stations were established as centres of distribution. Success has justified the experiment. Measures are in progress for making the people more acquainted with the facilities that have been provided for them.

The growth of the library has made imperative need of more room. The circulating department has reached the limit of its accommodations. Plans have been prepared for fitting up the attic of the old building and bringing it into use. These will involve the necessity of a new elevator and some changes at an

estimated expense of $915, which it is hoped your honorable board will grant.

There are few institutions of our city in which greater pride can be taken than the Free Public Library. It is admirably located, well housed, and well administered by a librarian and his assistants, who serve the public with intelligence, courtesy and zeal. The collection of books is large and well proportioned, and the library has enviable reputation in the front rank of the great libraries of the country.

It has justified its cost in the repute it has given the city, and the practical service it has rendered to all its people. The generous support that has been granted to it by the various city governments testifies to the intelligence and wise public spirit which has had our civic administrations in charge.

With the rapid growth of the city there should be a corresponding enlargement of the work of the public library. Along no other lines lie greater returns for generous expenditure. The quality of civic life is improved as it is educated, and better homes are made when there are wiser people in them. There will be a finer touch to the artisan's hand that has behind it an educated brain, and the industries of the city will bring larger returns if they are directed by intelligence. The Public Library increases not only the moral, but the material assets of the city, and the money expended in its support is not lost, but is capital put to largest usury.

The Directors will endeavor to the best of their ability to administer in the future as they have in the past the important trust committed to their hands.

ALMON GUNNISON,

*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

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*To Reverend Almon Gunnison, D. D , President of the Board of Directors:*

Following is the thirty-ninth annual report of the librarian; it is the twenty-eighth which I have presented:

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, its accessions, the number of volumes used by readers and students and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts regarding the past year as it is the custom to call attention to.

Very considerable additions to the treasures of thought and knowledge contained in the library have been made during the past year, and these treasures have been generously and widely distributed from the central building as usual, and for the first time from delivery stations.

The library year closed November 30. At that date there were in the library 120,340 volumes, divided among the different departments as follows: Green Library, 24,832; intermediate department, 39,651; circulating department, 55,857.

These figures show an increase for the year of 95 volumes in the Green Library, 3,377 in the intermediate department, and 2,543 in the circulating department, or 6,015 volumes in all; 5,836 volumes were added during the previous year.

Five hundred and seventeen papers and other periodicals are now taken by the library; 493 were taken the year before.

There has been a large use of the library during the past year; 306,687 volumes represent the home and reference uses of the

institution, which were divided as follows : Home use, 191,013 ; reference use (exclusive of that of Sundays and holidays), 112,761 ; Sunday use, 1,983 ; holiday use, 930. Of the volumes given out in the circulating department last year, 14,822 were taken out on cards which teachers may use wholly for their own benefit (but which in fact they use to a considerable extent in the immediate interests of their pupils), and 14,893 on cards which teachers use exclusively for the benefit of scholars.

As stated last year, a large portion of the books taken out by teachers for themselves and scholars are taken to their own and the children's homes, and are in use on Saturday and Sunday as well as during the five days of the school week.

The school use is not, of course, nearly the whole use of the library by children, for, in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards in getting books to take home, and 4,896 volumes were given out last year on blue cards, which are given out to children under fifteen whose parents or teachers desire should have home privileges. The books given out on blue cards are examined by attendants in the library before they are given out to see that young children, so far as possible, get only books adapted to their ages and capacities.

As appears from statements quoted from earlier reports in the last report of this library, the Board of Directors had been trying for several years to bring about the establishment of delivery stations. The city government, in the spring of last year, saw its way clear to yield to the requests of the board and made an appropriation of $1500 for the establishment and maintenance of eight delivery stations.

Books were first sent to these stations May 14.

The following table shows how many volumes have been sent to them during every calendar month from the date of opening to November 30, inclusive:—

| No. of Trips. | 5 | 9 | 9 | 9 | 8 | 9 | 9 | | Number of New Accounts Opened. | |
|---|---|---|---|---|---|---|---|---|---|---|
| Months. | May..... | June..... | July..... | August..... | September. | October.... | November. | | | |
| Route. | | | | | | | | | | |
| Greendale..... | 70 | 130 | 128 | 130 | 108 | 159 | 141 | 866 | Greendale... | 16 |
| Lake View..... | 59 | 124 | 118 | 104 | 93 | 110 | 115 | 723 | Lake View.... | 27 |
| So. Worcester... | 22 | 54 | 93 | 101 | 72 | 89 | 123 | 554 | So. Worcester | 11 |
| New Worcester.. | 18 | 39 | 14 | 15 | 18 | 24 | 31 | 159 | New Worcester | 1 |
| Belmont Street.. | 14 | 20 | 25 | 30 | 17 | 7 | .... | 113 | Belmont St.... | 1 |
| Grafton Square.. | 43 | 69 | 48 | 80 | 60 | 86 | 55 | 441 | Grafton Sq.... | 9 |
| Quinsigamond... | 28 | 58 | 50 | 52 | 44 | 76 | 105 | 413 | Quinsigamond | 25 |
| Tatnuck..... | 12 | 39 | 43 | 35 | 55 | 52 | 56 | 292 | Tatnuck..... | 10 |
| Totals..... | 266 | 533 | 519 | 547 | 467 | 603 | 626 | 3561 | | 100 |

The whole number of volumes sent to all the stations during the six and one-half months of their existence has been 3,561. The largest number has been sent to Greendale. The remaining seven stations, placed in the order of the number of books sent to them, are Lake View, South Worcester, Grafton square, Quinsigamond, Tatnuck, New Worcester and Belmont street.

The largest number of new accounts were opened at Lake View and the next largest at Quinsigamond.

The names and situations of the stations are as follows:—

Miss Phœbe Hamel, with Joseph Hamel & Co., West Boylston street, Greendale.

Rev. William A Fobes, 55 Coburn avenue, Lake View.

Peter B. Moriarty, 580 Southbridge street, South Worcester.

William Alonzo Barrows, Webster square, New Worcester.

Charles F. Lybeck, 128 Belmont street.

James A. Manley, 173 Grafton street.

Anderson Brothers, 882 Millbury street, Quinsigamond.

Miss E. J. Prentiss, 725 Pleasant street, Tatnuck.

Christian Nelson, 149 Belmont street, was the first keeper of the Belmont street station. He moved away from that locality and Mr. Lybeck was appointed keeper. The last box of books was sent to Mr. Nelson October 8, and the first box to Mr. Lybeck December 10.

The delivery stations have proved their usefulness, but re-

newed efforts are now making to call attention to their existence in the neighborhoods in which they are placed, in the belief that many more persons would like to use them as soon as they realize what privileges are offered them.

The statements here made show that the Free Public Library is doing well its work as a bureau of information, as a resort for study, and as a distributor of wholesome and instructive literature among the young and the mature residents of Worcester.

Ours is the people's library and, to a large extent, a school and higher educational institution for the community at large. It is our aim to help in so far as possible the officers and students of our highest educational institutions and specialists in the city in pursuing investigations. They will all say, I am sure, that a very large amount of assistance is rendered them.

We are established primarily, however, to attend to the innumerable wants of the great body of men in such a place as Worcester, who are making investigations and seeking knowledge, or who desire rational entertainment; to pay especial attention to popular wants, while not neglecting profound investigators.

It is an interesting fact that while the almost exclusive attention paid to news regarding the war with Spain, the partial resumption of business and perhaps some other conditions during portions of the past year, reduced somewhat the amount of popular reading, according to our interpretation of the statistics of the use of the circulating department and our knowledge of that use, there has been, as usually, an increase in the use of the library for purposes of study, within the library building.

Good use, and a largely increased use, has been made during the year just closed of our extensive and valuable pictorial illustrative material. Our stores have been drawn upon for frequent examination by clubs, classes and individual students, and two elaborate exhibitions have been prepared and thrown open to the general public. The first opened February 4, and was given in connection with the Worcester Public School Art League. That body had spent a few hundred dollars in buying pictures and basso-riliévos to be used in decorating school-

rooms, and it was thought best that before they were put in position they should be exhibited to teachers and scholars and to the general public as an entire collection. The former were enabled to make up their minds which of the objects of art they would like best to have in the rooms in which they were particularly interested, and a renewed interest in the work of the league was awakened in the latter. The library added to the collection a large number of photographs and prints from its own treasures which it was thought are especially desirable for employment in the decoration of school-rooms. The exhibition excited intense interest, was visited by large numbers of the general public, and gave great satisfaction to teachers and pupils of the public schools. It closed February 26.

The second exhibition was open from April 6 to May 7, inclusive. It consisted of scenes, buildings and interesting objects in Venice. The central attraction was Ongania's Basilica of St. Marc. The library had the numerous plates which together represent the façade, put together and mounted. The effect was striking. The other pictures in the work were placed on the walls of the art galleries, as were also those in the following and other works: Ongania, F., "Streets and Canals of Venice"; Smith, F. Hopkinson, "Venice of To-day"; Osvaldo, P. P. di, "Architecture and Sculpture of the Renaissance in Venice." This exhibition gave an immense amount of quiet enjoyment to a very large number of visitors. It extended over a longer period than the earlier one, and persons coming to it could enjoy it without the annoyance of the rush of a crowd which is apt to result when a popular display is kept open only a few days.

It is unnecessary to speak of the repairs that have been made in the library buildings the past year, or of changes contemplated in the near future. They have been described in the report of the Building Committee. It is proper, however, to express satisfaction that the shelving in the upper stack has been completed, and to emphasize the urgency of the need of providing the current year for access to the attic and its preparation for storing additions to be made very soon to the books in the circulating department.

It is very important also that the item in the estimates in-

tended to cover the cost of a new case for the card catalogue and of tables to be used in connection with it, should be acted upon favorably by the city government.

The work of revising the card catalogue begun a few years ago has been continued, and a large amount of faithful and fruitful work has been done by the officers of the library in various directions. Much praise is due to Miss Young and Miss Tyler, the executive heads, under the librarian, of the reference and circulating departments, for the admirable manner in which they have performed their duties. It seems to me that enthusiasm and efficiency have been manifested by all of the assistants and attendants and of persons engaged in janitorial work.

An untold amount of quiet, painstaking work has to be done in such an institution as this in order to make things run smoothly. This work is done here cheerfully, and a true spirit, I believe, pervades the whole corps of workers. These things cannot be dwelt upon in such a report as this, but should be alluded to occasionally.

The only change in the regular staff of assistants the past year has been caused by the withdrawal, after long and faithful service, of Mrs. Sarah D. Tucker, from the position of the head of the cataloguing department. Her connection with the library was severed, at her request, September 1st.

The department is now undergoing reorganization.

The librarian ventures to wander a little way out of his province to thank the Finance Committee for the efforts which it has made to secure permanent investments for the Green Library Fund, and to congratulate it on its success in securing the mortgages which it has been seeking for.

A list of the persons and institutions to which we are indebted for gifts is appended to this report. The chief private gift was that of 510 volumes and 13 pamphlets, representing mainly Irish history and literature, from Mr. Richard O'Flynn. Especial thanks are due to the libraries of Harvard and Columbia Universities; to the Massachusetts State Library, the Boston Public Library, and the Boston Athenæum for their kindness in the past year, and for several years, in lending to us many books for the use of residents of Worcester. Numerous other institutions have been equally kind, but we have not had

to avail ourselves of their kindness so often as in the cases of the institutions mentioned by name.

Following is my account for money received for fines, etc., properly vouched by the Finance Committee:

CITY OF WORCESTER,
Free Public Library, December 20, 1898.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1897, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands December 1, 1897, | $780 84 | |
| Received for fines, | 670 87 | |
| Received from sales of copies of the printed catalogues and lists of additions, | 39 57 | |
| Received for books injured or lost, | 7 68 | |
| Miscellaneous receipts, | 42 61 | |
| | | $1,541 57 |
| Deposits returned in excess of those received, ($18—$16), | $2 00 | |
| Paid to J. B. Bowker, city auditor, | 727 69 | |
| | $729 69 | |
| Balance in librarian's hands December 1, 1898, | $811 88 | |
| | | $1,541 57 |

FRANCIS A. HARRINGTON,
LYMAN A. ELY,
T. C. MENDENHALL,
*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $27,500 00 |
| Income from invested funds:— | | |
| Green Library fund, | $1,464 18 | |
| Reading-room fund, | 439 20 | |
| | | 1,903 38 |
| Receipts from dog licenses, | | 5,919 11 |
| Receipts from fines, | | 670 87 |
| Receipts from sale of catalogues, | | 39 57 |
| Payments for missing or damaged books, | | 7 68 |
| Sundries, | | 52 61 |
| | | $36,093 22 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $17 03 | |
| Green Library fund, | 1,174 75 | |
| Fines, catalogues, etc., | 780 84 | |
| Reading-room fund, | 662 49 | |
| | | 2,635 11 |
| | | $38,728 33 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $1,820 38 | |
| City appropriation, | 8,872 23 | |
| | | $10,692 61 |
| Periodicals:— | | |
| City appropriation, | $970 71 | |
| Reading-room fund, | 986 80 | |
| | | 1,957 51 |
| Binding, | | 1,738 97 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | 1,539 38 |
| Insurance, | 672 10 |
| Fuel, | 773 68 |
| Lights, | 1,163 59 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | $10,410 31 |
| Cataloguing, | | 1,795 97 |
| Extra service, | | 3,089 96 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogue, | | $184 25 |
| Blanks and stationery, | | 313 10 |
| Postage and revenue stamps, | | 197 71 |
| Sundries:— | | |
| Water for elevators, etc., | $351 12 | |
| Printing annual report, | 57 46 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 713 42 | |
| | | 1,122 00 |
| | | $35,651 14 |
| Cash on hand December 1, 1898:— | | |
| Green Library fund, | $818 55 | |
| Reading-room fund, | 611 89 | |
| Money received from fines, sale of catalogues, etc., | 811 88 | |
| Balance of city appropriation, | 834 87 | |
| | | 3,077 19 |
| | | $38,728 33 |

## ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green Library, | 95 | |
| Intermediate department, | 1,741 | |
| Circulating department, | 2,776 | |
| | | 4,612 |
| Increase of volumes by gifts: | | |
| Intermediate department, | 1,022 | |
| Circulating department, | 114 | |
| | | 1,136 |
| Increase of volumes by binding periodicals: | | |
| Intermediate department, | 623 | |
| Circulating department, | 46 | |
| | | 669 |

| | | | |
|---|---|---|---|
| Increase by placing unbound periodicals in the library: | | | |
| Intermediate department, | | | 2 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 1 |
| | | | 6,420 |
| Number of volumes withdrawn since last report: | | | |
| Indermediate department, | 10 | | |
| Circulating department, | 346 | | |
| | | 356 | |
| Number of volumes missing since last report: | | | |
| Intermediate department, | 1 | | |
| Circulating department, | 48 | 49 | 405 |
| Net increase for the year, | | | 6,015 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 24,737 | |
| Intermediate department, | | 36,274 | |
| Circulating department, | | 53,314 | |
| | | | 114,325 |
| Total number of volumes in library, | | | 120,340 |
| Increase of pamphlets by purchase: | | | |
| Intermediate department, | | 63 | |
| Increase of pamphlets by gifts: | | | |
| Intermediate department, | | 495 | |
| | | | 558 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | | 145 | |
| Number of newspapers given to the reading-room, | | 45 | |
| | | | 190 |
| Number of magazines subscribed for: | | | |
| Reading-room fnnd and city funds, | | 294 | |
| Green Library fund, | | 1 | |
| Number of magazines given to the reading-room, | | 32 | |
| | | | 327 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 305 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 191,013 |
| Number of volumes delivered for reference use, | *112,761 |
| Average daily use (home and reference), | 996 |

* Of this number, 34,522 shows the use of portfolios and volumes in the art exhibitions.

| | |
|---|---|
| (Circulating department, 626; reference department, 370). | |
| Largest daily use (home and reference), February 26, | 2,018 |
| (Largest in circulating department, February 26, 1,302; in reference department, February 28, 777). | |
| Smallest daily use (home and reference), June 9, | 359 |
| (Smallest in circulating department, April 28, 280; in reference department, June 9, 47). | |
| Number of books lost and paid for: | |
| Circulating department, | 17 |
| Number of books lost and not paid for: | |
| Circulating department, | 31 |
| Number of books worn out and withdrawn, | 346 |
| Number of notices to delinquents, | 8,482 |
| Number of volumes bound, | 3,865 |
| Number of names registered during the year, | 2,291 |
| Total number of names registered (a new registry made November 1, 1889), | 27,546 |

## SUNDAY USE.

| | |
|---|---|
| The reading-rooms are open from 2 to 9 P. M. | |
| Number of persons using the upper room, | 2,847 |
| Number of persons using the lower room, | 6,036 |
| Total number of persons, | 8,883 |
| Average number of persons, | 171 |
| Largest Sunday attendance, January 2, | 260 |
| Smallest Sunday attendance, November 27, | 64 |
| Number of volumes delivered (for use within the building), | 1,983 |
| Average number of volumes delivered per Sunday, | 38 |

## HOLIDAYS.

| | |
|---|---|
| The upper reading-room is open from 9 A. M. to 9.30 P. M. | |
| The lower room is open from 8 A. M. to 9.30 P. M. | |
| Number of persons using the upper room, | 938 |
| Number of persons using the lower room, | 1,300 |
| Total number, | 2,238 |
| Average number of persons, | 280 |
| Largest attendance, February 22, | 581 |
| Smallest attendance, July 4, | 139 |
| Number of volumes used for reference, | 930 |
| Average number of volumes used, | 116 |

SAMUEL S. GREEN,
*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Books. | Pamphlets. |
|---|---|---|
| Aguilar Free Library Society, *New York City*, | | 1 |
| American Agricultural Library, *Springfield, Mass.*, | 1 | |
| American Antiquarian Society, | 1 | 1 |
| American Board of Commissioners for Foreign Missions, *Boston, Mass.*, | | 3 |
| American Congregational Association, *Boston, Mass.*, | | 1 |
| American Forestry Association, *Washington, D. C.*, | | 1 |
| American Homes Publishing Co., *Knoxville, Tenn.*, | 2 | |
| American Institute of Mining Engineers, *New York City*, | 1 | |
| American Library Association, *Boston, Mass.*, | | 1 |
| American Museum of Natural History, *New York City*, | 2 | 1 |
| American Unitarian Association, *Boston, Mass.*, | 1 | 1 |
| Amherst College, *Amherst, Mass.*, | | 1 |
| Amory, *Miss* Anna Sears, *Boston, Mass.*, | | 2 |
| Ancient and Honorable Artillery Company, *Boston, Mass.*, | 1 | |
| Andover Theological Seminary, *Andover, Mass.*, | | 1 |
| Anonymous, 4 sheets. 2 newspapers, 4 broadsides, 7 plates, | 15 | 14 |
| Armour Institute of Technology, *Chicago, Ill.*, | | 1 |
| Athenæum, *London, England*, | | 1 |
| Bailey, Charles E., *Providence, R. I.*, 11 maps, | | |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Balch, Edwin S., *Philadelphia, Pa.*, | 1 | |
| Bangs & Co., *New York City*, | | 1 |
| Barnes, William A., *Boston Mass.*, | | 1 |
| Barrow-in-Furness, Free Public Library, | | 1 |
| Belden, *Mrs.* J. P. V. Z., *Syracuse, N. Y.*, | 1 | |
| Benton, J. H., *Jr.*, *Boston, Mass.*, | | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 26 |
| Bigelow Free Public Library, *Clinton, Mass.*, | | 1 |
| Birmingham, *England*, Free Libraries Committee, | | 1 |
| Bodleian Library, *Oxford, England*, | | 1 |
| Boston, City Messenger, | 4 | |
| Public Library, | 2 | 13 |
| School Committee, | 1 | |
| Boston Associated Charities, | | 1 |
| Boston Dispensary, Executive Committee of Board of Managers, | 1 | |
| Boston Museum of Fine Arts, | | 2 |
| Boston Scientific Society, | | 1 |
| Bowdoin College Library, *Brunswick, Me.*, | | 8 |
| Bridgeport Public Library, *Bridgeport, Conn.*, | | 1 |
| Brighton Public Library, *Brighton, England*, | | 1 |
| Brookline Public Library, *Brookline, Mass.*, | | 1 |
| Brooklyn, *N. Y.*, Civil Service Commission, | | 1 |
| Brooklyn Library, *Brooklyn, N. Y.*, | | 1 |
| Brooklyn Public Library Association, *Brooklyn, N. Y.*, | | 1 |
| Brown, Francis H., *Boston, Mass.*, | 10 | 10 |
| Brown University, *Providence, R. I.*, | 1 | 1 |
| Bryson Library, Teachers' College, *New York City*, | 1 | |
| Buffalo Public Library, *Buffalo, N. Y.*, 1 folded sheet, | 2 | 3 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Builders' Iron Foundry, *Providence, R. I.*, 1 sheet, | | 1 |
| Bunker Hill Monument Association, *Boston, Mass.*, | 1 | 1 |
| Burns, *Miss* Penelope, | 4 | |
| Cambridge, *Mass.*, City Clerk, | 1 | |
| Public Library, | | 1 |
| Cambridge University, *Cambridge, England*, | | 1 |
| Canfield, *Mrs.* P. S., | 8 | |
| Canfield, *Miss* P. W. S., 1 leaflet, | 27 | 9 |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Catholic University of America, *Washington, D. C.*, | 1 | 1 |
| Chadwick, John W., *Brooklyn, N. Y.*, | | 1 |
| Chandler, William E., *Concord, N. H.*, | | 2 |
| Channing, Walter, *Brookline, Mass.*, | | 3 |
| Chase, Charles A., | | 1 |
| Chase, Walter B., *Boston, Mass.*, | | 1 |
| Chelsea City Government, *Chelsea, Mass.*, | 1 | |
| Chicago, *Ill.*, Board of Trade, | 1 | |
| Public Library, | 1 | 1 |
| Cincinnati Public Library, *Cincinnati, Ohio*, | | 1 |
| Clark University, | | 1 |
| Clarke, *Mrs.* Rebecca F., | 3 | |
| Cleveland, *Ohio*, Public Library, | | 3 |
| Superintendent of Public Schools, | | 1 |
| Colby University, *Waterville, Me.*, | | 1 |
| Cole, George Watson, *New York City*, | | 1 |
| College of the Holy Cross, | | 1 |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Conaty, Thomas J., *Washington, D. C.*, | | 5 |
| Concord Free Public Library, *Concord, Mass.*, | | 1 |
| Concord, *N. H.*, Public Library, | | 1 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.* | 1 | 3 |
| Consolidation Coal Company, *Baltimore, Md.*, | | 1 |
| Cornell University Library, *Ithaca, N. Y.*, | 2 | |
| Coster, Morris, *New York City*, | | 2 |
| Currier, C. Gilman, *New York City*, | | 1 |
| Dana, John A., | 2 | |
| Dante Society, *Cambridge, Mass.*, | | 1 |
| Dartmouth College, *Hanover, N. H.*, | 1 | |
| Davis, Andrew McFarland, *Cambridge, Mass.*, | | 2 |
| Davis, Horace, *San Francisco, Cal.*, | 1 | |
| Dayton Public Library, *Dayton, Ohio*, | | 1 |
| Dempsey, Henry L., *Stillwater, R. I.*, 1 manuscript letter, 1 broadside, | | 3 |
| Denissen, Christian, *Detroit, Mich.*, | 1 | |
| Detroit, *Mich.*, Public Library, | | 1 |
| Dimmock, *Mrs.* Susan Whitney, *New York City*, | 1 | |
| Dodge, Reuben R., *Wilkinsonville, Mass.*, | | 1 |
| Dodge, Rufus B., *Jr.*, | | 1 |
| Dodge, Thomas H., | 1 | |
| Doyle, *Miss* Sarah E., *Providence, R. I.*, | | 1 |
| Drew Allis Company, | 1 | |
| Drexel, George W. Childs, *Philadelphia, Pa.*, | 1 | |
| Durham, Cara B., *Philadelphia, Pa.*, | | 1 |
| Eaton, Thomas E. N., *Redlands, Cal.*, | | 1 |

| Givers. | Books. | Pamphlets. |
|---|---|---|
| Enoch Pratt Free Library, *Baltimore, Md.*, | | |
| Estes & Lauriat, *Boston, Mass.*, | | |
| Evanston, *Illinois*, Free Public Library, | | |
| Fairmount Park Art Association, *Philadelphia, Pa.*, | | |
| Fall River, *Mass.*, Public Library, | | |
| Faxon, Frederick W., *Boston, Mass*, | | 1 |
| Fenton Metallic Mfg. Co., *Jamestown, N. Y.*, | | 1 |
| Field Columbian Museum, *Chicago, Ill.*, | | 7 |
| Fitchburg, *Mass.*, City of, | 1 | |
| Public Library, | | 1 |
| Fletcher Free Library, *Burlington, Vt.*, | | 1 |
| Foote, Allan R., *Takoma Park, D. C.*, | | 1 |
| Forbes Library, *Northampton, Mass.*, | | 1 |
| Forest Hills Cemetery, Trustees of, *Boston, Mass.*, | 1 | |
| Foster, *Mrs.*, Emma E., 1 set of broadsides, 1 sheet, | 32 | 16 |
| Francis, George E., | 18 | |
| Friends' Book Association, *Philadelphia. Pa.*, | | 1 |
| Gallinger, Jacob H., *Washington, D. C.*, | | 1 |
| General Electric Company, *Schenectady, N. Y.*, | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 1 |
| Georgetown University, *Washington, D. C.*, | 1 | |
| Girard College, *Philadelphia, Pa.*, | 1 | |
| Goodwin, Edward R., | | 1 |
| Gould. Jacob. Cornell University, *Ithaca, N. Y.*, | 1 | |
| Grand Rapids, *Mich.*, Public Library, | 1 | 1 |
| Gray, Edward McQueen, *Florence, New Mexico*, | 1 | 2 |
| Great Yarmouth, *England*, Free Libraries, | | 1 |
| Green, Andrew H., *New York City*, 1 newspaper, | | 2 |
| Green, Samuel A., *Boston Mass.*, 1 leaflet, | 5 | 1 |
| Green, Samuel S., 4 sheets, 1 leaflet, | 2 | 12 |
| Griffin, A. P. C., *Washington. D. C.*, | | 3 |
| Hamilton Public Library, *Hamilton, Ontario*, | | 1 |
| Hanna, H. H., *Indianapolis, Ind.*, | | 1 |
| Hapgood, Warren, *Boston, Mass.*, | 1 | |
| Harlow, George H., | | 1 |
| Hartford Courant Company, *Hartford, Conn.*, | | 1 |
| Hartford Public Library, *Hartford, Conn.*, | | 6 |
| Hartford Steam Boiler Inspection & Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.*, | 1 | 4 |
| Harvard University, *Cambridge, Mass.*, | 2 | 2 |
| Harvard University Library, *Cambridge, Mass.*, | | 1 |
| Hayden, John J., *Dublin, Ireland*, | 1 | |
| Henderson, David B., *Washington, D. C.*, | | 1 |
| Highland Military Academy, | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, Ohio*, | | 1 |
| Hoar, George F., 2 maps, | | 10 |
| Hodge, Clifton F., | 1 | 2 |
| Hodges, Almon D., *Jr., Boston, Mass.*, | | 1 |
| Holbrook, *Miss* Florence, *Chicago, Ill.*, | 1 | |
| Home Market Club, *Boston, Mass.*, | | 16 |
| Hopedale Public Library, *Hopedale, Mass.*, | | 1 |
| Hopkins, F. E., *Jamaica. N. Y.*, 1 leaflet, | | |
| Hubbard, Elbert, *East Aurora, N. Y.*, | 1 | |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Hucke, Julius, *Boston, Mass.*, | 1 | |
| Huling, R. G., *Cambridge, Mass.*, | | 1 |
| Illinois Anti-Vivisection Society, *Aurora, Ill.*, | 4 | |
| Imperial Library, *Tokyo, Japan*, | 1 | 1 |
| Indian Rights Association, *Philadelphia, Pa.*, | 1 | 2 |
| Indianapolis Monetary Convention, Executive Committee of, | 1 | |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.*, | | 1 |
| Johns Hopkins University, *Baltimore, Md.*, | 1 | 5 |
| King, Henry F., *West Newton, Mass.*, | | 1 |
| King, Horatio C , *Brooklyn, N. Y.*, | | 1 |
| King, *Mrs.* J. G., | 1 | |
| Kinnicutt, Leonard P., | | 1 |
| Lake Mohonk Conference, *Mohonk Lake, N. Y.*, | | 1 |
| Lancaster, *Miss* Mabel, | | 1 |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Larned, *Miss* Augusta, *New York City*, | 1 | |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Lee, Francis H., *Salem, Mass.*. | 1 | |
| Leeds, *Eng.*, Free Public Libraries, | | 1 |
| Legacion de los Estados Unidos de Venezuela, *Washington, D. C* , | 2 | |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | | 10 |
| Leonard, *Miss* Mary Hall, *Rochester, Mass.*, | 1 | |
| Library Association of Washington City, *Washington, D. C.*, | | 1 |
| Lincoln, Waldo, | | 1 |
| Lincoln Public Library, *Lincoln, Mass.*, | | 1 |
| Little, Brown & Company, *Boston, Mass.*, | | 2 |
| Liverpool, *Eng.*, Public Libraries, | | 1 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Lowdermilk, W. H., & Co., *Washington, D. C.*, | | 1 |
| Lowell, *Mass.*, City Library, | | 1 |
| Lynn, *Mass.*, Public Library, | | 1 |
| Lynn Historical Society, *Lynn, Mass.*, | | 1 |
| McClellan, Charles H., *Troy, N. Y.*, | | 1 |
| McDonald, Arthur, *Washington. D. C.*, | | 1 |
| McMillan, James, *Washington, D. C.*, | 1 | |
| Maimonides Free Library, *New York City*, | | 2 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Marburg, Theodore, *Baltimore, Md.*, | 1 | |
| Marsh, Henry A., 1 newspaper cutting, | | |
| Martin, Harry J., | 1 | |
| Maryland Geological Survey, *Baltimore, Md.*, | 1 | |
| Maryland Historical Society, *Baltimore, Md.*, | | 1 |
| Mason, Perry & Co., *Boston, Mass.*, | | 1 |
| Massachusetts, Record Commission, | 1 | |
| Secretary of the Commonwealth, | 30 | |
| State Library, | 11 | 3 |
| State Lunatic Hospital, *Northampton, Mass.*, | | 1 |
| State Normal School, *Worcester, Mass.*, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.*, | | 6 |
| Massachusetts Cremation Society, *Boston. Mass.*, | | 1 |
| Massachusetts Institute of Technology, *Boston, Mass.*, | 1 | 1 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Matthews, George E., & Co., *Buffalo, N. Y.*, | 2 | |
| Mead, Edwin D., *Boston, Mass.*, | | 2 |
| Melrose, *Mass.*, Public Library, | | 1 |
| Mercantile Library, *Philadelphia, Pa.*, | | 4 |
| Mercantile Library Association, *New York City*, | | 1 |
| Mercantile Library Association, *St. Louis, Mo.*, | | 2 |
| Mercantile Library Company, *Philadelphia, Pa.*, | | 10 |
| Merriman, Daniel, | | 1 |
| Michigan State Board of Health, *Lansing, Mich*, | 1 | 1 |
| Miller, Walter *Palo Alto, Cal.*, | | 1 |
| Milwaukee, *Wis.*, Public Library, | | 4 |
| Minneapolis, *Minn.*, Public Library, | 1 | 2 |
| Minnesota Historical Society, *St. Paul, Minn.*, | | 1 |
| Mix. Eldridge, | 1 | |
| Modern Language Association of America, *Baltimore, Md.*, | 6 | |
| Monroe, Will S., *Westfield, Mass.*, | | 6 |
| Morison, George S., *Chicago, Ill.*, | 7 | |
| Morse Institute, *Natick, Mass.*, | | 1 |
| Mount Holyoke College, *South Hadley, Mass.*, | | 1 |
| Mower, Ephraim, *South Norwalk, Conn.*, | | 1 |
| Munn & Co , *New York City*, | | 1 |
| Murphy, Thomas S , & Co , *Albany, N. Y.*, | | 1 |
| Murray Thomas Hamilton, *Boston, Mass*, | | 2 |
| National Educational Association of the U. S., *Washington, D.C.*, | | 2 |
| New Bedford Free Public Library, | | 1 |
| New England Historic Genealogical Society, *Boston, Mass.*, | 1 | |
| New Hampshire State Library, *Concord, N. H.*, | 3 | |
| New Haven, *Conn.*, Free Public Library, | | 1 |
| New Jersey, Department of Public Instruction, | 1 | |
| New York Farmers' Society, *New York City*, | | 1 |
| New York Society of the Founders and Patriots of America, | | 2 |
| New York State Charities Aid Association, *New York City*, | | 5 |
| New York State Library, *Albany, N. Y.*, | 4 | 11 |
| Newark, *N. J.*, Free Public Library, | | 3 |
| Newberry Library, *Chicago, Ill.*, | | 2 |
| Newton, *Mass.*, Free Library, | | 1 |
| North Adams, *Mass.*, Public Library, | | 1 |
| Northwestern University Library, *Evanston, Ill.*, | 1 | |
| Oberlin College, *Oberlin. O.*, | | 1 |
| O'Flynn, Richard, | 510 | 13 |
| Olmstead, Dwight H , *New York City*, | 1 | |
| Ongania, Amedeo, *New York City*, | | 1 |
| Otis Library, *Norwich, Conn.*, | | 1 |
| Paine, Nathaniel, | | 1 |
| Palmer, *Mrs.* Charles Follen, *New York City*, | 1 | |
| Parsons, J. Russell, Miller, Lewis and Steward, J. F., *Chicago, Ill*, | | 1 |
| Paterson, *N. J.*, Free Public Library, | | 1 |
| Paul, Kegan, French, Trübner & Co., *London, Eng.*, | 3 | |
| Peabody Institute, *Baltimore, Md.*, | 1 | 1 |
| Peabody Institute, *Danvers, Mass.*, | | 1 |
| Peabody Museum of American Archæology and Ethnology, Harvard University, | | 1 |
| Peoria Public Library, *Peoria, Ill.*, | | 2 |
| Perkins Institution and Massachusetts School for the Blind, | 15 | |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Peterson, Ellis, *Boston, Mass.*, | | 1 |
| Philadelphia, *Pa.*, Free Library, | | 1 |
| Philadelphia City Institute, *Philadelphia, Pa.*, | | 2 |
| Philips, George M., *West Chester, Pa.*, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Philobiblion Club, *Philadelphia, Pa.*, | | 1 |
| Plymouth, *Eng.*, Free Public Library, | | 1 |
| Polytechnic Society of Kentucky, *Louisville, Ky.*, | | 1 |
| Poole Memorial Committee, *Chicago Ill.*, 1 photograph, | | |
| Portland, *Me.*, Public Library, | | 1 |
| Pratt Institute, *Brooklyn, N Y.*, | | 4 |
| Presbyterian Committee of Publication, | 1 | |
| Princeton University, *Princeton, N. J*, | 2 | |
| Proctor, Redfield, *Wilmington, D. C.*, | | 1 |
| Providence, *R. I.*, City Engineer, | | 1 |
| Public Library, | | 1 |
| Providence Athenæum, *Providence, R. I.*, | | 2 |
| Publishers of "Cuba," | | 1 |
| Publishers of Old South Leaflets, 1 broadside, | | |
| Publishers of L'Opinion Publique, | | 1 |
| Publishers of Worcester Evening Gazette, 2 newspapers, | | |
| Quaritch, Bernard, *London, Eng.*, | | 8 |
| Ranck, Samuel H., *Baltimore, Md.*, | | 1 |
| Redwood Library and Athenæum, *Newport, R. I.*, | | 1 |
| Reform Club, *New York City.* | 1 | 3 |
| Reynolds Library, *Rochester, N. Y.*, | 1 | 2 |
| Rhode Island School of Design, *Providence, R. I.*, | | 1 |
| Rice, Franklin P., | | 2 |
| Richards, Charles R., *New York City*, | | 1 |
| Richards, Lysander S., *Marshfield Hills, Mass.*, | 2 | |
| Richmond Free Public Library, *Surrey Eng.*, | 1 | |
| Robbins Library, *Arlington, Mass.*, | | 1 |
| Robinson, Charles *and* Sara T. D, *Lawrence, Kan.*, | 1 | |
| Rockefeller, J. D., *New York City*, | 1 | |
| Rogers, Horatio, *Providence, R. I.*, | | 1 |
| Roy, J. Arthur & Fils, | 1 | |
| Ruggles, Henry S., *Wakefield, Mass.*, | 1 | |
| St. George's Public Library, *London, Eng.*, | | 1 |
| St. Giles Public Library, *London, Eng.*, | | 1 |
| St. Louis, *Mo.*, Public Library, | 1 | 1 |
| St. Martin-in-the-Fields, and St. Paul Public Libraries, *London, Eng.*, | | 1 |
| St. Paul Public Library, *St. Paul, Minn.*, | | 1 |
| Salem Public Library, *Salem, Mass.*, | 1 | 1 |
| San Francisco Free Public Library, | | 1 |
| Schwab, John C., *New Haven, Conn.*, | 1 | |
| Scranton Public Library, *Scranton Pa.*, | | 1 |
| Shepard, Charles H, *Brooklyn, N Y.*, 1 folded sheet, | | 8 |
| Short, Charles S., | 1 | |
| Simms, Joseph, *New York City*, | 1 | |
| Smith College, *Northampton, Mass.*, | | 2 |
| Smithsonian Institution, *Washington, D C.*, | 6 | 7 |
| Sotheran, Henry, & Co., *London, Eng.*, | | 1 |
| Southbridge Public Library, *Southbridge, Mass.*, | | 1 |

| Givers. | | Books. | Pamphlets. |
|---|---|---|---|
| Springfield, *Mass.*, City Library Association, | | | 2 |
| Stewart, Charles, *St. Paul, Minn.*, | | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | | 1 |
| Sturtevant, B. F., *Boston, Mass.*, | | 1 | |
| Swan, *Mrs.* Sarah H., *Cambridge, Mass.*, | | | 1 |
| Syracuse Central Library, *Syracuse, N. Y.*, | | | 1 |
| Tarbell, *Miss* M. Anna, *Brimfield, Mass.*, | 1 newspaper, | | |
| Taunton, *Mass.*, Public Library, | | | 1 |
| Telegram Newspaper Company, | | 5 | |
| Thayer, Eli, | | 1 | |
| Thomas Crane Public Library, *Quincy, Mass.*, | | 1 | 1 |
| Tillinghast, William H., *Cambridge, Mass.*, | | | 1 |
| Toronto Public Library, *Toronto, Canada*, | | 1 | 1 |
| Towle Mfg. Co., *Newburyport, Mass.*, | | 1 | |
| Tucker, *Mrs.* M. D., | | | 10 |
| Tufts College, *Medford, Mass.*, | | 1 | 1 |
| Tufts Library, *Weymouth Mass.*, | | | 1 |
| Turner, *Miss* H. I. and *Miss* H. G., | | 22 | |
| United States, Bureau of American Republics, | | | 5 |
| Bureau of Education, | | 3 | |
| Civil Service Commission, | | 2 | |
| Department of Agriculture, | | 6 | 72 |
| Department of the Interior, | | 12 | 8 |
| Department of Labor, | | 1 | 5 |
| Department of the Navy, | | 2 | 5 |
| Department of State, | 1 folded sheet, | 3 | 26 |
| Department of the Treasury, | | 4 | 3 |
| Department of War, | | 15 | |
| Fish Commission, | | 2 | |
| Interstate Commerce Commission, | | 2 | |
| Library of Congress, | | | 1 |
| Superintendent of Documents, | | 180 | 108 |
| United States Committee on the District of Columbia, *Washington, D. C.*, | | 2 | |
| University of California, *Berkeley, Cal.*, | | | 1 |
| University of Chicago, *Chicago, Ill.*, | | 1 | |
| University of Colorado, *Boulder, Col.*, | | 1 | |
| University of Michigan, *Ann Arbor, Mich.*, | | 2 | |
| University of Pennsylvania, *Philadelphia, Pa.*, | | 1 | 1 |
| University of the State of New York, *Albany, N. Y.*, | | 6 | 10 |
| University of Vermont, *Burlington, Vt.*, | | 1 | |
| University of Virginia, *Charlottesville, Va.*, | | 1 | |
| University of Wisconsin, *Madison, Wis.*, | | 4 | 1 |
| Uxbridge Public Library, | | | 1 |
| Vassar College, *Poughkeepsie, N. Y.*, | | 1 | |
| Volta Bureau, *Washington, D. C.*, | | | 1 |
| Walker, Joseph H., | | 1 | 2 |
| Watertown, *Mass.*, Free Public Library, | | | 1 |
| Wednesday Club of All Saints' Church, | 1 kalendar, | 1 | |
| Wellesley College, *Wellesley, Mass.*, | | | 1 |
| Wells College, *Aurora, N. Y.*, | | | 1 |
| Westboro, *Mass.*, Public Library, | | | 1 |
| Wheeler, Henry M., | | 1 | |
| Wheelock, Jerome, | | | 1 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Whitaker, George E., | 1 | |
| Williams, Charles A., | 1 | |
| Wilmington Institute, *Wilmington, Del.*, | | 1 |
| Wilson, Louis N., | | 1 |
| Winslow, John, *Brooklyn, N. Y.*, | | 1 |
| Wisconsin Free Library Commission. | | 1 |
| Wisconsin State Historical Society, *Madison, Wis.*, | 2 | 1 |
| Wolcott, Edward O., *Denver, Col.*, | | 1 |
| Woman's Christian Temperance Union, *Cambridge, Mass.*, | 1 | |
| Woodbury, *Mrs.* J. C., *Boston Mass.*, 1 newspaper, | | |
| Worcester, City Clerk, | 5 | 2 |
| City Hospital, | | 1 |
| Parks Commission, | | 1 |
| Superintendent of Schools, | | 1 |
| Worcester Academy, | | 1 |
| Worcester County Mechanics Association, | | 3 |
| Worcester County Musical Association, | | 1 |
| Worcester Memorial Hospital, | | 6 |
| Worcester Natural History Society, | | 1 |
| Worcester Polytechnic Institute, | 1 | |
| Worcester Public School Art League, | | 2 |
| Worcester Society of Antiquity, | 6 | 20 |
| Yale University, *New Haven, Conn.*, | 3 | 1 |
| Young, *Miss* L. A., | | 1 |
| Young Men's Christian Association, *New York City*, | 2 | |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the Reverend Almon Gunnison, D. D., President Board of Directors of the Free Public Library of Worcester:*

The usual monthly meetings of the Committee on the Library have been held during the past year, half an hour before the meetings of the full board.

One of the chief duties of the committee has been to scrutinize carefully the list of books sent to each member in advance of the meeting, in order that we might, be able to decide intelligently upon recommending them for purchase. After some inquiry of the librarian the list has usually been approved. The number of volumes added to the library has been :

| | |
|---|---|
| For the Green Library, | 95 |
| " " intermediate department, | 3,377 |
| " " circulating department, | 2,543 |
| Total number of volumes, | 6,015 |

The total amount expended for books during the year has been $10,692.61.

The usual high standard of excellence aimed at from year to year in the conduct of this most excellent institution, seems to have been maintained, and its future seems bright under its present efficient management. The intelligent people of our fair city with its many educational institutions justly feel a special pride in this one, free to all, and so liberally endowed for the enlightenment and elevation of the whole community. Its constantly increasing use by almost every class of our citizens is ample proof that it is highly appreciated. Our City Council appropriates funds liberally from year to year for its support and constant improvement, feeling sure of their judicious expenditure for the benefit of all.

The number of users of the card catalogue in the reference department makes it important that a new case should be secured for the catalogue, as recommended by the librarian.

Provision for reaching and fitting up the attic of the old building should be made during the coming year, as recommended by the Building Committee, so as to make room for books to be added from time to time to the circulating department.

Any detailed report from this committee to you, however, is unnecessary, as all matters of interest are so fully set forth in the report of the librarian.

J. O. MARBLE,
T. C. MENDENHALL,
E. J. RUSSELL,
CHARLES M. THAYER,
*Members of Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the President of the Board of Directors:*

The Committee on the Reading-Room, having in charge the reading-room for newspapers on the lowest floor of the new library building, the reading-room for reviews, magazines and other kinds of periodicals, and the ladies' reading-room, has aimed to administer its trust in accordance with the rules and regulations of the Board of Directors.

The rooms have been kept comfortable and well supplied with such papers and periodicals as seemed best to meet the needs of readers. Twenty-four additions have been made to the list of publications during the year.

As promised one year ago, the newspaper racks have been cut down so as to give a better distribution of light and the ceiling and walls of the newspaper room have been retinted.

The librarian is always ready to consider any suggestions regarding the rooms which users of them may express and to bring before the committee any requests for additional periodicals.

To all persons who have kindly made contributions to the reading-rooms, the committee, on behalf of the Board of Directors, returns hearty thanks.

A list of gifts and givers is appended to this report. Details not incorporated in this report may be found in the appendix and in the report of the librarian.

FRANCIS P. McKEON,
EDMUND L. PARKER,
JOHN E. LYNCH,
*Committee on the Reading-Room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Florida times-union and citizen.

## PUBLICATIONS DISCONTINUED DURING THE YEAR.

Garden and forest.
New review.
New York world.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American electrician, | Publishers. |
| American gas-light journal, | G. W. Dresser, editor. |
| American homes, | American Homes Publishing Co. |
| American Jewess, | American Jewess Publishing Co. |
| American missionary, | American Missionary Association. |
| Amerika og Norden, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Arbetaren, | Publishers. |
| Arbetarens Vän, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskell. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Congressional record, | J. H Walker. |
| Conservator, | Publishers. |
| Converted Catholic, | Mrs. M. S. Dennie. |
| C. T. C. monthly gazette, | G. E. Francis. |
| Democrat leader, | Publishers. |
| Denver evening post, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fashions, | Denholm, McKay & Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| Forester, | American Forestry Association. |
| Freeport journal, | G. A. Ladd. |
| *Good government, | Good Government. |
| Home missionary, | Publishers. |
| Land of sunshine, | Publishers. |
| L. A. W. bulletin and Good roads, | Publishers. |
| Locomotive, | J. L. Smith. |

| | |
|---|---|
| Messenger, | Publishers. |
| *Microscope, | Publishers. |
| Mid-weekly, | Miss J. E. Tyler. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| *New crusade, | Anonymous. |
| New earth, | Publishers. |
| New England Staaten Zeitung, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| (L')opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| People, | State Central Committee, Social Labor Party. |
| Planets and people, | Publishers. |
| Positivist review, | Edward S. Beesly, editor. |
| Princeton university bulletin, | Publishers. |
| Purple, | Holy Cross College. |
| *Quarterly book review, | Publishers. |
| *Revue mensuelle du touring-club de France, | G. E. Francis. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Shorthand educator, | Publishers. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| Superior leader, | Land and River Improvement Co. |
| Svea, | Publishers. |
| Temple, | Publishers. |
| Tennessee university magazine, | Publishers. |
| Textile world, | Publishers. |
| Travel, | Henry S Lunn. |
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester recorder, | Publishers. |
| World's crisis, | Publishers. |
| Zion's herald, | Anonymous. |

*Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors:*

This committee has not been called upon to perform a large amount of work.

The shelving in the upper stack-room has been finished and arrangements have been made for lighting it with gas and electric light.

The woodwork on the outside of the new building has been painted.

The racks for papers in the lower reading-room have been cut down, and, as a result, there is a better distribution of light throughout the room.

Several of the large rooms in the new building have been retinted, and small repairs have been made in both buildings.

The principal expenditure needed the current year is for providing an elevator for reaching the attic of the old building, and for fitting up the rooms in that portion of the building for the reception of books as added to the circulating department. Nine hundred and fifteen dollars will be required for these improvements.

Changes in the cataloguing department will call for an expenditure of $750 for a new case and tables.

An estimate of $786 has been made for ordinary repairs and for a small amount of furniture. It should be stated that the estimates for the improvements mentioned are close.

It is thought that it will do to let the estimates for coal, gas, electric lighting and water remain the same as the amounts expended for these things last year.

FRANCIS A. HARRINGTON,
E. J. RUSSELL,
WEBSTER THAYER,
*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:*

The committee herewith submits statements relating to the city appropriation and to expenditures therefrom, and to the Green library and librarian funds, for the year ending November 30th, 1898.

The amount of the city appropriation last year was $27,500; the amount received from the dog license fund, $5,919.11; from fines, sale of catalogues, etc., $737.69; balance of last year, $17.03; total, $34,173.83.

The expenditures were $33,338.96; leaving a balance unexpended of $834.87; of that amount $816.36 was not available for general purposes, being the remainder of a special appropriation for the establishment and maintenance of the delivery stations for one year. The special appropriation was made so late that the expenses of only 6½ months had to be paid from it.

The amount of the Green library fund is now $48,484.32. One-fourth part of the income, $483.31, has been added to it during the year, in accordance with the provisions of the will of Dr. Green.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now $4,548.14, counting thirty shares of Central National Bank stock at par.

All the securities of the Green library and librarian funds, in the hands of the city treasurer, have been examined and found to correspond with the schedule, and the treasurer's account has been audited and found to be correct. The committee has also examined and approved the accounts of the librarian and of the treasurer of the reading-room fund.

It is made incumbent on the Board of Directors by the City Ordinance as recently revised, to keep "the building and books insured."

The rules of the Board of Directors require that the Finance Committee "shall see that the property in the care of the board is at all times well insured."

During the past year $20,000 of insurance has been added, therefore, to the amount before placed upon the books.

FRANCIS A. HARRINGTON,
LYMAN A. ELY,
T. C. MENDENHALL,
} *Committee on Finance.*

# CITY APPROPRIATION.

*Financial Statement for the year ending November 30, 1898.*

## RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $17 03 | |
| City appropriation, | 27,500 00 | |
| Dog money, | 5,919 11 | |
| Fines, catalogues, etc., | 737 69 | |
| | | $34,173 83 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $1,738 97 | |
| Printing lists of additions, | 184 25 | |
| Other printing and charging slips, | 216 36 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 609 19 | |
| Covering paper and stationery, | 113 51 | |
| Postal cards, for notices to delinquents, | 100 00 | |
| Cards for cataloguing, | 28 84 | |
| Ordinary repairs, furniture, brushes, etc., | 1,428 78 | |
| Coal and wood, | 773 68 | |
| Electric light, | 329 68 | |
| Gas, | 833 91 | |
| Water, | 351 12 | |
| Salaries of assistants, | 5,683 33 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor, and janitor's work done by the hour, | 1,625 18 | |
| Service by hour, and elevator boy, | 3,089 96 | |
| Cataloguing, | 1,045 97 | |
| Insurance, | 672 10 | |
| Reading-room, | 500 00 | |
| Delivery stations (for 6½ months), | 683 69 | |
| Books, | 9,830 44 | |
| | | $33,338 96 |
| Balance unexpended ($816.36, delivery stations' balance), | | 834 87 |
| | | $34,173 83 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1898.

The income for the year ending November 30, 1898, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $636 22 | |
| Dividends on bank stock, | 370 00 | |
| Dividends on savings bank deposits, | 800 00 | |
| Interest on bank deposit, | 127 01 | |
| | | $1,933 23 |
| Of this income there has been added to the fund one-fourth part, | $483 31 | |
| And to the book account three-fourths part, | 1,449 92 | |
| | | $1,933 23 |

The following statements show the condition of the Investment and Book accounts as verified by the books and securities in the hands of the city treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1897. | Nov. 30, 1898. |
|---|---|---|
| Notes secured by mortgage, | $7,850 00 | $21,400 00 |
| Bank stock, par value, | 6,800 00 | 6,800 00 |
| Savings bank deposits, | 20,000 00 | 20,000 00 |
| National bank deposit, | 13,351 01 | 284 32 |
| | $48,001 01 | $48,484 32 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance December 1, 1897, | $1,174 75 | |
| Three-fourths of annual income of fund, | 1,449 92 | |
| Interest on bank deposits, | 14 26 | |
| | | $2,638 93 |
| Expended for books, etc., during year, | | 1,820 38 |
| Balance November 30, 1898, | | $818 55 |

RECAPITULATION.

| | Nov. 30, 1897. | Nov. 30, 1898. |
|---|---|---|
| Investment balances, | $48,001 01 | $48,484 32 |
| Book account balances, | 1,174 75 | 818 55 |
| | $49,175 76 | $49,302 87 |

# STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1898.

The following statement shows the condition of the investment and cash accounts as verified by the books and securities in the hands of the city treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings bank deposit, | 1,548 14 |
| | $4,548 14 |

# REPORT OF THE TREASURER OF THE READING-ROOM FUND.

WORCESTER, December 1, 1898.

EDMUND L. PARKER, treasurer, in account with the Reading-room Fund of the Free Public Library:

DR.

| | | | |
|---|---|---|---|
| 1897. | | | |
| Dec. 1, | Cash on hand, | $662 49 | |
| 1898. | | | |
| Jan. 1, | dividend Boston & Albany R. R. Co., | 14 00 | |
| " 1, | " Norwich & Worcester R. R. Co., | 22 00 | |
| " 17, | " Worcester County Inst. for Savings, | 86 44 | |
| " 17, | " Five Cents Savings Bank, | 28 00 | |
| " 17, | " Mechanics Savings Bank, | 33 16 | |
| April 1, | " Boston & Albany R. R. Co., | 14 00 | |
| " 1, | " Norwich & Worcester R. R. Co., | 22 00 | |
| July 1, | " Boston & Albany R. R. Co., | 14 00 | |
| " 1, | " Norwich & Worcester R. R. Co., | 22 00 | |
| Aug. 10, | " Worcester County Inst. for Savings, | 86 44 | |
| " 10, | " Five Cents Savings Bank, | 28 00 | |
| " 10, | " Mechanics Savings Bank, | 33 16 | |
| Sept. 2, | Received from W. S. Barton, treasurer, | 500 00 | |
| " 30, | dividend Boston & Albany R. R. Co., | 14 00 | |
| " 30, | " Norwich & Worcester R. R. Co., | 22 00 | |
| | | | $1,601 69 |

CR.

| | | | |
|---|---|---|---|
| F. A. Easton, | $379 45 | The Outing Pub. Co., | $3 50 |
| The Living Age Co., | 16 55 | Popular Science News, | 1 60 |
| Leonard Scott Pub. Co., | 29 00 | S. D. Peet, | 3 80 |
| A. J. Graham & Co., | 80 | Science, | 5 00 |
| Street Railway Pub. Co., | 3 20 | Edward L. Wilson, | 2 50 |
| Munn & Co., | 2 00 | National Railway Pub. Co., | 5 00 |
| Longmans, Green & Co., | 3 50 | New England Historic Genealogical Society, | 3 00 |
| The Carriage Monthly, | 1 50 | The Franklin Institute, | 8 50 |
| Our Day Co., | 2 00 | The Spy Pub. Co., | 22 00 |
| Harvard Monthly, | 2 00 | Quarterly Jour. of Inebriety, | 4 00 |
| The Dial Co., | 2 00 | | |

| | | | |
|---|---|---|---|
| Technology Quarterly, | $12 00 | New England Magazine, | $2 40 |
| The Yale Courant, | 1 50 | Musical Courier Co., | 4 00 |
| Gustav E. Stechert, | 55 75 | J. B. Lippincott Co., | 2 00 |
| I. M. Gothe (Dft. 52.10 Kro.), | 14 59 | E. H. Hames & Co., | 2 00 |
| Microscopical Pub. Co., | 1 00 | Publishers' Weekly, | 5 00 |
| American Journal of Neumismatics, | 2 00 | International News Co., | 1 13 |
| The Engineering Magazine, | 3 00 | Harper & Bros., | 3 00 |
| Torrey Botanical Club, | 2 00 | The Forum Pub. Co., | 3 00 |
| The Gazette Co., | 18 00 | Forest & Stream Pub. Co., | 4 00 |
| Geo. F. Lasher, | 2 00 | The Engineering Magazine, | 2 90 |
| The Johns Hopkins Press, | 9 00 | E. R. Pelton, | 4 00 |
| L. J. Demers & Frère, | 3 00 | The Century Co., | 6 00 |
| The Musical Record, | 1 50 | The Carriage Monthly, | 1 50 |
| May & Williams (Dft. £53.28), | 259 03 | David Williams Co., | 75 |
| American Engineer, | 1 50 | The Brunonian, | 1 80 |
| The Dial Co., | 2 00 | Longmans, Green & Co., | 3 50 |
| New England Homestead, | 75 | Houghton, Mifflin & Co., | 3 20 |
| The Living Age Co., | 16 55 | The Art Interchange Co., | 3 25 |
| Charles Scribner's Sons, | 2 50 | The Art Amateur, | 3 25 |
| Yale Courant, | 1 80 | D. Appleton & Co., | 4 50 |
| The Outing Pub. Co., | 3 50 | American Monthly, | 2 50 |
| The Outlook Co., | 2 00 | Charles W. Smiley, | 1 00 |
| Our Day, | 2 00 | Revenue stamps, | 3 00 |
| North American Review, | 4 25 | Cash on hand to balance, | 611 89 |
| | | | $1,601 69 |

The Reading-room Fund is invested as follows:

| | |
|---|---|
| Deposited in savings banks, | $7,380 94 |
| Seven shares Boston & Albany R. R. stock, | 1,475 50 |
| Eleven shares Norwich & Worcester R. R. stock, | 2,000 00 |

EDMUND L. PARKER,
*Treasurer.*

WORCESTER, MASS., December 3d, 1898.

Examined and found correct, properly vouched and the securities in the possession of the treasurer.

FRANCIS A. HARRINGTON,
*Chairman Finance Committee.*

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(2)

# FREE PUBLIC LIBRARY,

WORCESTER, MASS.

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FORTIETH ANNUAL REPORT.

1898-9.

# FORTIETH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

OF THE

# CITY OF WORCESTER,

FOR THE

YEAR ENDING NOVEMBER 30, 1899.

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Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
34 FRONT STREET.
1900.

# DIRECTORS IN 1900.

| | | TERM EXPIRES Dec. 31. |
|---|---|---|
| G. STANLEY HALL, | WEBSTER THAYER, | 1900. |
| THOMAS C. MENDENHALL, | EDWARD J. RUSSELL, | 1901. |
| LYMAN A. ELY, | FRANCIS P. McKEON, | 1902. |
| CHARLES M. THAYER, | JOHN E. LYNCH, | 1903. |
| FRANK B. HALL, | ALFRED S. PINKERTON, | 1904. |
| MATTHEW J. WHITTALL, | THOMAS J. BARRETT, | 1905. |

# ORGANIZATION FOR THE YEAR.

PRESIDENT.
THOMAS C. MENDENHALL.

SECRETARY.
CHARLES M. THAYER.

COMMITTEE ON THE LIBRARY.
EDWARD J. RUSSELL, G. STANLEY HALL,
CHARLES M. THAYER, FRANK B. HALL,
THOMAS J. BARRETT.

COMMITTEE ON THE READING-ROOM.
FRANCIS P. McKEON, MATTHEW J. WHITTALL,
JOHN E. LYNCH.

COMMITTEE ON THE BUILDING.
WEBSTER THAYER, LYMAN A. ELY,
ALFRED S. PINKERTON.

COMMITTEE ON FINANCE.
LYMAN A. ELY, THOMAS C. MENDENHALL,
WEBSTER THAYER.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER, ELLEN L. OTIS,
HATTIE J. CHILDS, AROLYN L. JOHNSON,
GRACE W. WOOD, ISABEL A. THAYER.

HARVARD COLLEGE LIBRARY
MAY 3 1900
CAMBRIDGE, MASS.

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

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*To the Honorable R. B. Dodge, Jr., Mayor, and the City Council of Worcester:*

The Directors of the Free Public Library respectfully submit their fortieth annual report.

The reports of the standing comittees of the board, and of the treasurer, together with that of the librarian, are herewith transmitted.

Another year of progress and prosperity for this institution, so dear to our citizens, is about to close. More and more, I believe, as years go by, the people learn its value and appreciate its generous support by your annual appropriation. The work of the library has gone on in the even tenor of its way during the past year, with no bustle or excitement, but quietly doing good, in its usual way, augmenting by very much its former usefulness. With each advancing year its benefits to this community increase in rapid ratio, and I am convinced that the intelligent people of our city heartily approve of its generous support.

With the present year, my term of service as a director of this library expires. Two terms of six years each, it has been my pleasant duty to assist in directing the management of this institution in which our citizens, with good reason, take such pride. The very great increase in its per cent. of patronage during that short period, and its wonderful advance in modern and improved methods, are subjects of congratulation and pride to all lovers of our beautiful city.

In 1885, the first year of my service here, the number of bound volumes in the library was reported by Judge Dewey, then president of the board, to be 63,941, very little more than half the present number, and the space occupied by books and the capacity of the building is three times what it was then.

No doubt the same intelligent management, and continuous improvements, and every needed advance in its methods will cause any citizen of Worcester to rejoice that such a privilege as free access to this store-house of knowledge is accorded him, whether he be artisan, special student, or professional man engaged in scientific research.

As with the country in general, this, with us, has been a year of expansion, and while I may not indulge in any Deweyisms of your generous appropriation for the addition to the building, it should be appreciated by the reading public, and is. The expansion has been toward the west also, and like that of the country, has been a little tardy in its completion.

A two-story and basement addition on the west side of the old building, about 20 feet front and 35 feet deep, has been made in the same style as that building, of brick and stone, at a cost of about $7,000. It appears like a part of the original building.

The Medical Library has been moved to the upper story, after necessary changes there to accommodate it. This removal leaves room for much needed space. These changes leave the distributing-room and the counter space nearly doubled, and the attractions will probably prove to be even more satisfactory than was anticipated at first.

For a long time the need of more room for the distributing department of the circulating branch of the library, has been pressing, and also it has long been apparent that separate quarters for the children's department would facilitate their accommodation and benefit them. Provision for them has been made on the second floor, and books adapted to their age and use will be kept there. An attendant will be assigned to that branch of the library, and much benefit to the children is expected. (There is a separate entrance for them at the west side of the building).

This change will make the duties of attendants much more systematic, and abolish much of the former inconvenience and confusion.

A new elevator has been put in, which will prove to be of great advantage in facilitating the work of attendants, and will give an easy approach to the medical department of the library, which is very valuable, not alone to physicians, but to such of the citizens as desire to consult it. Under certain restrictions, and to suitable persons of proper age, volumes are given out from this department. There has been no abuse of this privilege.

The needs of the library increase, like other departments of the city, with its rapidly growing population. In fact, it is not too much to claim that this institution and our excellent school system have been the means of drawing many people to this city as one of unusual culture and intelligence.

The funds of the library are well and safely invested, and yield a good income for the purposes designed by the generous donors.

We ask of you only a liberal and legitimate appropriation of funds for a continuance of the usefulness of the library. We ask for no statuary in our front yard,—like the Boston Public Library,—for we have no front yard; and we ask for none in the interior of the building, not even a Bacchante!

For statistics as to the use of the reading-room, the number of papers taken, etc.; the use of the reference department; the delivery of books to the public schools; delivery stations; the exhibition of pictures illustrative of the world's art, which have so greatly interested the public; the great improvement in the card catalogue; the number of volumes added to the library during the year; and many other questions and details of the working of the library,—you are referred to the careful and interesting report of the librarian, so complete as to render any detailed statement by me unnecessary and a trespass upon your time and attention.

The librarian and his assistants have been, as heretofore, faithful and efficient workers in the interest of the institution and of the public.

The Public Library is designed for civic culture. Universal education has come to be a distinguishing feature of this country and of this age. Not long ago, culture and the knowledge stored in books were accessible only to a few. The mass of the

people were debarred from the vast store-house of wisdom,—the libraries of the world,—and all were kept securely behind bolts and bars,—it was like the one talent which the unworthy servant kept hid in a napkin, without gain, and to the confusion of the servant. The same was true of all kinds of educational institutions. The wealthy and the powerful alone had access to them. There was no entrance for the common people. Even with skilled artisans, there were guilds or organizations designed to restrict the knowledge of the arts to the particular guild for the benefit of its members. In government, too, less than two hundred years ago, there was also a monopoly of power, "kings by the grace of God," which, being truly interpreted, means kings by virtue of successful robbery on a large scale by some remote ancestor!

These barriers have now been all broken down. The voice of the people is heard by governments the world over. No art is restricted. Anybody is at liberty to do anything which he can learn to do. The university is everywhere,—in free lectures, in magazines and periodicals, in scientific publications made popular, and in the university extension course, open to all,—and it is the glory of the Public Library at the present day, and of all libraries, that they have the "open door," that the intellectual nutriment contained in their alcoves circulates through the social body like blood in the human system, to regenerate and to upbuild.

The influence of a public library like this is not easily nor directly traceable in anything like its real extent. Like the dew and the sunshine it is pervasive, and like the magnetic currents which traverse the earth, it is constant. And as the sun stirs to life every living thing, with silent, ceaseless force, so is the influence of the library upon the public mind, constant and untraceable throughout a vast portion of its extent. A mind awakened to thought to whatever extent, great or small, in the public schools, and by the attritions of an intelligent community like this, finds food for its appetite in the library, and develops along its own particular line,—at length, we have a Morse, an American Ericsson, an Edison, or a Marconi, and our country, and the whole world, reaps the rich harvest of their achievements. Thousands develop in the same manner, by

means of this university for the people, with a fruitage for the community, far less striking in the individual indeed, but tenfold more efficient for the common weal than any one of those whose statues adorn the temple of fame—

"The bust outlasts the throne,
The coin, Tiberius."

For, all the value of the most notable inventions would be lost if there were not an intelligent community to appreciate, utilize, and enjoy them. We of this generation have grown to our places with the century as it has advanced, largely through the education which the library affords,—a public and universal education, ceaseless and interminable, which both creates the rapid advances which have been witnessed, and fits all the people, each in his own sphere, to appreciate and enjoy the progress around them, and in which they participate.

For the Board of Directors.

J. O. MARBLE,
*President.*

# REPORT OF THE LIBRARIAN OF THE PUBLIC LIBRARY.

---

*To John O. Marble, M. D.,*
*President of the Board of Directors.*

Following is the fortieth annual report of the librarian; it is the twenty-ninth which I have presented:

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, its accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library, on Sundays and holidays; and record such other facts regarding the past year as it is the custom to call attention to.

## Addition to Building.

The most important event of the year has been the changes in the older portion of the library building, now nearly completed. An addition of eighteen feet has been made to the front of the original building, and, by means of this, much enlarged rooms have been secured in two stories and the basement. The room in the basement will be used for the storage of volumes added to the circulating department.

The enlarged room in the first story will serve, as the smaller one has done heretofore, as a delivery-room for grown-up persons, and young persons of high school age. Children under that age will have separate quarters provided for them.

The delivery-room has been very much crowded up to this time, and the ventilation has been poor.

The comfort of users of the circulating department will be enhanced by having a large and well ventilated room in which to sit, and by having the use of the room confined to adults and older boys and girls.

The new delivery-room will be surrounded with shelving, and the walls will be lined with the latest additions to the circulating department, and other choice books. That is to say, persons using that department will be allowed to rummage among thousands of popular books, instead of among the few hundred that it has been practicable to display outside of the counter. The counter will be much longer than the one which has been in use, and so more attendants can work at it, and the public will, it is confidently believed, be served with greater promptness.

The second story of the old library building has for many years been occupied, in whole or in part, by the books of the Worcester District Medical Society. These books can be used by residents of Worcester, in the library building, and, by permission of the librarian of the Free Public Library, taken home. That is to say, they can be used with the same freedom as books, placed in a portion of the intermediate department, which require application to the librarian, and permission from him, in their freest use. The Medical Society, in answer to a request of the Board of Directors of the Free Public Library, agreed to move its books into the French roof, and leave the second story for the use of that library. The French roof has been ventilated and renovated, for the reception of the property of the Medical Society, and by the 1st of January, 1900, the society will be comfortably housed in its new quarters.

The second story of the old building will hereafter be utilized for the benefit of younger children. The enlarged new room will be used as a delivery-room and a reference-room. The latter will be separated from the former by a railing, and will be provided with a table, low chairs, and a bookcase, with such books as children of the age provided for, need.

Around the delivery-room will be placed bookcases, and, as in the room below, the walls will be lined with books. In this way a large number of children's books will be provided for children to handle freely, instead of the smaller number which

it has been feasible to supply in a case in a corner of the old delivery-room of the story below.

The children's room will be in the care of attendants particularly adapted to deal with boys and girls. The general supervision will be entrusted to Miss Tyler, the head of the circulating department.

The same access to large numbers of books in the portions of the circulating department given up to adults and children, will be allowed, it thus appears, as is at present enjoyed in the reference department, in the new building.

It has been the wish of the librarian for ten years past to afford facilities for freer access to the books in the popular portions of the library, but it was impracticable to do so in the fulness desired in a building constructed as ours is, until the changes now effected could be made, and until the books in the circulating department could be classified. The work of classification, as will appear later, has already been begun.

The new library building was ready for occupancy April 1, 1890. After the heavy expenditures of the city for that building, it seemed unwise and greedy to ask it to enter at once upon other costly improvements. The business depression began in 1893. At such a time there is a large demand on a library for books, and it would have been very improper for us to have asked the city government, while the depression lasted, to do anything more than to give us money for books and running expenses.

At the first dawn of prosperity, the library authorities asked for money to institute improvements. The city government readily granted their request, and thus enabled the library to afford desired new facilities to users. Other expenses will have to be incurred, as will be shown hereafter, but I have no doubt the reasonableness of empowering them will become apparent to the city government.

The librarian has plans for various improvements in mind, in fact keeps always before him the picture of a model institution, one, however, which is taking on new features constantly, and will advise changes whenever he considers it proper to ask for the necessary means for making them.

It is believed that the enlarged rooms, now almost completed,

will be finished and ready for use February 1, 1900. When occupied, children under the high school age wishing to use the library for purposes of reference, will be accommodated in the children's room instead of in the Green Library room. By thus separating younger children and adults, both in the circulating and reference departments, it is believed that both will be more comfortable, and better attended to.

Before closing this portion of my report, it is my duty to say that the Board of Directors and city owe hearty thanks to the chairman of the Committee on Improvements, Mr. Ely, for the ability, zeal and cheerfulness with which he has attended to the various and arduous duties which have been placed upon him in superintending the construction of the addition to the building, and looking after matters involved in making other changes.

## Size and Use of Library.

The library year closed November 30. At that date there were in the library 125,496 volumes, divided among the different departments as follows: Green Library, 25,048; intermediate department, 42,099; circulating department, 58,349. These figures show an increase for the year of 216 volumes in the Green Library; 2,448 in the intermediate department, and 2,492 in the circulating department, or, 5,156 volumes in all; 6,015 volumes were added during the previous year.

Five hundred and forty-one papers and other periodicals are now taken by the library; 517 were taken the year before.

There has been a large use of the library during the past year; 316,730 volumes represent the home and reference use of the institution, which was divided as follows: Home use, 196,485; reference use (exclusive of that of Sundays and holidays), 117,455; Sunday use, 2,076; holiday use, 714. Of the volumes given out in the circulating department last year, 14,860 were taken out on cards, which teachers may use wholly for their own benefit (but which, in fact, they use to a considerable extent in the immediate interests of their pupils), and 16,938 (an increase of 2,045 volumes over the previous year) on cards which teachers use exclusively for the benefit of scholars.

As stated before, a large portion of the books taken out by teachers for themselves and scholars are taken to their own and children's homes, and are in use on Saturday and Sunday as well as during the five days of the school week. As stated last year, the school use is not, of course, nearly the whole use of the library by children, for in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards in getting books to take home, and 7,454 volumes (an increase of 2,558 volumes over the previous year) were given out last year on blue cards, which are given out to children under fifteen whose parents or teachers desire them to have home privileges. The books given out on blue cards are examined by attendants in the library before they are given out, to see that young children, so far as possible, get only books adapted to their ages and capacities.

## Delivery Stations.

Books were first sent to delivery stations May 14, 1898. During the six and a half months of their existence, in the library year of 1897-98, 3,561 books were distributed through them.

At the beginning of the present year, renewed efforts were made to make residents in the suburbs understand that the stations were available. Good results have followed, as will be seen from the annexed table:

| No. of Trips. | 9 | 8 | 8 | 9 | 9 | 9 | 8 | 9 | 9 | 9 | 8 | 9 | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Months. | Dec. 1898. | Jan., 1899. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | | Number of New Accounts Opened. |
| Route | | | | | | | | | | | | | | |
| Greendale, | 164 | 164 | 175 | 289 | 188 | 174 | 161 | 148 | 165 | 158 | 176 | 189 | 2151 | Greendale. 21 |
| Lake View, | 114 | 100 | 112 | 160 | 117 | 122 | 101 | 89 | 104 | 67 | 58 | 96 | 1240 | Lake View, 17 |
| South Worcester, | 163 | 168 | 246 | 327 | 227 | 243 | 185 | 174 | 181 | 161 | 174 | 202 | 2451 | So. Worcester, 56 |
| New Worcester, | 26 | 36 | 46 | 85 | 64 | 55 | 60 | 75 | 61 | 65 | 49 | 59 | 681 | New Worc'ter, 10 |
| Belmont Street, | 14 | 39 | 44 | 79 | 62 | 49 | 42 | 46 | 29 | 66 | 51 | 79 | 600 | Belmont. 18 |
| Grafton Square, | 67 | 60 | 101 | 195 | 132 | 138 | 136 | 120 | 85 | 86 | 95 | 122 | 1337 | Grafton Sq . 24 |
| Quinsigamond, | 130 | 169 | 191 | 253 | 239 | 240 | 208 | 232 | 245 | 219 | 176 | 236 | 2528 | Quinsigamond, 30 |
| Tatnuck, | 66 | 54 | 58 | 65 | 43 | 46 | 42 | 39 | 48 | 51 | 42 | 52 | 606 | Tatnuck, 10 |
| Totals, | 744 | 790 | 973 | 1453 | 1072 | 1057 | 935 | 923 | 918 | 873 | 821 | 1035 | 11,594 | 186 |

It appears from the table that 11,594 volumes were sent to the stations during the year just closed.

Making a comparison of the use of the stations during the last six months, and the six months closing the previous year, it appears that the increase in the number of volumes distributed through the stations was 2,210, or more than 67 per centum greater.

The largest number of volumes was sent to Quinsigamond, instead of to Greendale, as in the previous year. The remaining seven stations, placed in the order of the number of books sent to them, are: South Worcester, Greendale, Grafton square, Lake View, New Worcester, Tatnuck, and Belmont street.

The most notable change is that of Quinsigamond, from fifth place to first.

The largest number of new accounts opened last year was at South Worcester. The others follow in this order: Quinsigamond, Grafton square, Greendale, Belmont street, Lake View, with Tatnuck and New Worcester equal.

The stations are at the same places as last year. One change has been made in keepers. Mr. Charles F. Lybeck resigned, and his successor in business, Mr. Axel D. Anderson, has taken his place.

The statements here made show that the Free Public Library is doing well its work as a bureau of information, as a resort for study, and as a distributor of wholesome and instructive literature, among the young and mature residents of Worcester.

It is interesting to note the fact that the considerable growth in the use of the library the past year is not exceptional. During the last six years the increase has been 110,676 volumes.

## Use of Pictures.

Good use, and a largely increased use, has been made during the year just closed of our extensive and valuable pictorial illustrative material. As in the year before, our stores have been drawn upon for frequent examination by clubs, classes and individuals. Four exhibitions have been held, to which the public has been invited.

The first opened February 6, and closed March 8. It consisted

of the following works, published to illustrate buildings and objects of interest connected with the Columbian Exposition, held in Chicago in 1893: Marvels in Art, Bancroft's Book of the Fair, Art of the World, and Walton's Art and Architecture. The exhibition was largely attended, and gave great satisfaction.

The second exhibition was given mainly for the benefit of school children, and illustrated seven styles of architecture which are studied in the different grades of the grammar schools. The lecture hall was filled with plates and elaborately illustrated volumes, and it was the general opinion that the exhibition proved one of the most profitable which we have given for the benefit of the pupils in the public schools. It was open from March 9 to 25.

The past year, as in the year previous, the Worcester Public School Art League was allowed to use our art galleries to display a collection of photographs which it had imported and framed for placing on the walls of school rooms. The collection was a beautiful and valuable one, and was visited by over 1,800 persons. School teachers and scholars predominated in the body of visitors. The exhibition was open from September 30 to October 7.

The last exhibition was held from October 13 to November 4, and consisted of Walters' Oriental Ceramic Art, and a collection of large photographs, reproducing portraits by Van Dyck. It evidently gave pleasure to the large number of visitors.

## CATALOGUING.

September 1, 1894, the librarian began a revision of the card catalogue. In 1898, the Board of Directors, after consultation with the librarian, approved the plan of revision, and arranged for a larger force in the cataloguing department, in order that the work might go on more rapidly. Some time was required to reorganize the department, but it has been in excellent order the past year, and a large amount of good work is being done.

I wish to express my sense of the industry, rapidity and excellent work of the young ladies in this department. The work

of revision is being carried on; we are working, in accordance with the original plan, as fast as possible to bring into one alphabet the cards for all the books in the library; to classify the books in the circulating department on the plan of classification which has prevailed in the reference library since we came into the new building, and to provide for the circulating department and children's room card catalogues of all the books in those departments. The undertaking is a large one, but necessary, and is being pursued so systematically that its accomplishment seems feasible in a reasonable period.

So much work, and work of so high an order as is being done, calls for a considerable expenditure. The item in the estimates for cataloguing is therefore considerably larger than it has been before.

It will not do, however, to get behind in this matter, and it is comforting to remember that expenses in this department will be likely to grow less in future years. We are now in the midst of the work, and must spend the amount which is necessary, year by year, until the revision is completed.

A catalogue case, of the most approved pattern, has been bought the present year, and smaller cases will be provided as a part of the furniture of the circulating library and children's rooms.

This year it is also necessary to print a Finding List, that is to say, an author index, under class headings, of the additions of popular books during the past four years. Such a list is needed at the delivery stations, and in the homes of residents, as well as in the library, in addition to the card catalogue. An estimate for doing this work has been prepared, and will be submitted to you to place as an item in the estimates to be sent to the mayor.

## Additional Assistance.

The items in the estimates, which you are to examine, for assistance by the hour, and for assistants elected by the board, or at any rate hired by the month or year, are larger than they have been.

These items will necessarily increase in amount, as the library grows in size and use, in consequence of increased appreciation of the advantages to be obtained by using it, and as the population increases.

I have to report also, what may seem strange to outsiders, who know little about library work, that my assistants are over-worked. The demand for aid by the public grows every year, and the work of attendants, especially in the reference department, grows harder and more wearing constantly. This must necessarily be the case where a library is conducted as ours is, as a great bureau of information, and as an educational institution, in which continually aid is afforded to persons making investigations among the people at large.

It must be remembered, too, that a children's department is to be added to the other departments, and that large numbers of books are to be exposed for free access by readers. Both of these changes, and other facilities contemplated in making the additions to the building, call for increased expenditure.

The library is conducted on the most economical principles, but as it grows in importance, needs added income to carry it on.

I wish to express my confidence and satisfaction respecting the assistants now in the library. I am ably and cheerfully seconded by the heads of departments, and all of the attendants are worthy of praise for faithful and efficient labor in the service of the community.

## GIFTS.

A list of the persons and institutions to which we are indebted for gifts is appended to this report.

Especial thanks are due to the libraries of Harvard and Columbia Universities, to the Massachusetts State Library, and the Boston Public Library, for their kindness in the past year, and for many years, in lending us books for the use of residents of Worcester. Numerous other institutions have been equally kind, but we have not had to avail ourselves of their kindness so often as in the cases of the institutions mentioned by name.

## LIBRARIAN'S ACCOUNT.

Following is my account for the money received for fines, etc., properly vouched by the Finance Committee:

CITY OF WORCESTER,
Free Public Library, December 22, 1899.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1898, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands December 1, 1898, | $811 88 | |
| Received for fines, | 708 54 | |
| Received for sales of copies of the printed catalogues and lists of additions, | 16 51 | |
| Received for books injured or lost, | 12 95 | |
| Deposits, | 17 75 | |
| Miscellaneous receipts, | 43 04 | |
| | | $1,610 67 |
| Deposits returned, | $17 75 | |
| Paid to F. W. White, city treasurer, | 735 90 | |
| | $753 65 | |
| Balance in librarian's hands Dec. 1, 1899, | $857 02 | |
| | | $1,610 67 |

LYMAN A. ELY,
T. C. MENDENHALL,
WEBSTER THAYER,
*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $27,500 00 |
| Municipal appropriation, addition to old building and changes in it, | | 8,000 00 |
| Income from invested funds:— | | |
| Green Library fund, | $1,572 85 | |
| Reading-room fund, | 439 20 | |
| | | 2,012 05 |
| Receipts from dog licenses, | | 5,755 32 |
| Receipts from fines, | | 708 54 |
| Receipts from sale of catalogues and lists of additions, | | 16 51 |
| Payments for missing or damaged books, | | 12 95 |
| Sundries, | | 53 04 |
| | | $44,058 41 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $834 87 | |
| Green Library fund, | 818 55 | |
| Fines, catalogues, etc., | 811 88 | |
| Reading-room fund, | 611 89 | |
| | | 3,077 19 |
| | | $47,135 60 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $859 24 | |
| City appropriation, | 8,052 00 | |
| | | $8,911 24 |
| Periodicals:— | | |
| City appropriation, | $949 35 | |
| Reading-room fund, | 513 10 | |
| | | 1,462 45 |
| Binding, | | 2,316 85 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | $1,978 80 |
| Addition to old building and changes in it, | 4,935 98 |
| Insurance, | 631 00 |
| Fuel, | 857 25 |
| Lights, | 1,261 65 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | $10,572 06 |
| Cataloguing, | | 2,280 64 |
| Extra service, | | 3,901 50 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogue, | | $73 20 |
| Blanks and stationery, | | 237 42 |
| Postage and revenue stamps, | | 202 64 |
| Sundries:— | | |
| Water for elevators, etc., | $379 92 | |
| Printing annual report, | 57 46 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 840 93 | |
| | | 1,278 31 |
| | | $40,900 99 |
| Cash on hand December 1, 1899:— | | |
| Green Library fund, | $1,532 16 | |
| Reading-room fund, | 536 09 | |
| Money received from fines, sale of catalogues, etc., | 857 02 | |
| Balance of city appropriation, | 245 32 | |
| Balance of city appropriation for addition to old building, etc., | 3,064 02 | |
| | | 6,234 61 |
| | | $47,135 60 |

ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green Library, | 215 | |
| Intermediate department, | 1,365 | |
| Circulating department, | 2,910 | |
| | | 4,490 |
| Increase of volumes by gifts: | | |
| Intermediate department, | 548 | |
| Circulating department, | 41 | |
| | | 589 |
| Increase of volumes by binding periodicals: | | |
| Green Library, | 1 | |
| Intermediate department, | 545 | |
| Circulating department, | 46 | |
| | | 592 |

| | | | |
|---|---|---|---|
| Increase by placing unbound periodicals in the library: | | | |
| Intermediate department, | | | 1 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 1 |
| Number of volumes withdrawn since last report: | | | |
| Intermediate department, | 5 | | |
| Circulating department, | 469 | | |
| | | 474 | |
| Number of volumes missing since last report: | | | |
| Intermediate department, | 6 | | |
| Circulating department, | 37 | 43 | 517 |
| Net increase for the year, | | | 5,156 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 24,832 | |
| Intermediate department, | | 39,651 | |
| Circulating department, | | 55,857 | |
| | | | 120,340 |
| Total number of volumes in the library, | | | 125,496 |
| Increase of pamphlets by purchase: | | | |
| Intermediate department, | 42 | | |
| Increase of pamphlets by gifts: | | | |
| Intermediate department, | 498 | | |
| | | | 540 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | 143 | | |
| Number of newspapers given to the reading-room, | 55 | | |
| | | | 198 |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | | 314 | |
| Green Library fund, | | 1 | |
| Number of magazines given to the reading-room, | | 28 | |
| | | | 343 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 306 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 196,485 |
| Number of volumes delivered for reference use, | *117,455 |

* Of this number, 41,304 shows the use of portfolios and volumes used in the art exhibitions.

| | |
|---|---|
| Average daily use (home and reference), | 1,026 |
| (Circulation department, 642; reference department, 384) | |
| Largest daily use (home and reference), January 10, | 2,061 |
| (Largest in circulating department, February 4, 1,368; in reference department, January 10, 1,263) | |
| Smallest daily use (home and reference), June 20, | 288 |
| (Smallest in circulating department, February 13, 197; in reference department, June 20, 45) | |
| Number of books lost and paid for:— | |
| Circulating department, | 24 |
| Number of books lost and not paid for:— | |
| Intermediate department, 6, Circulating department, 13, | 19 |
| Number of books worn out and withdrawn, | 469 |
| Number of notices to delinquents, | 9,327 |
| Number of volumes bound, | 4,566 |
| Number of names registered during the year, | 2,669 |
| Total number of names registered (a new registry made November 1, 1889), | 30,215 |

## SUNDAY USE.

| | |
|---|---|
| The reading-rooms are open from 2 to 9 P. M. | |
| Number of persons using the upper room, | 4,127 |
| Number of persons using the lower room, | 5,956 |
| Total number of persons, | 10,083 |
| Average number of persons, | 194 |
| Largest attendance, November 12, | 306 |
| Smallest attendance, April 30, | 116 |
| Number of volumes delivered (for use within the building), | 2,076 |
| Average number of volumes delivered per Sunday, | 40 |

## HOLIDAYS.

| | |
|---|---|
| The upper reading-room is open from 9 A. M. to 9.30 P. M. | |
| The lower room is open from 8 A. M. to 9.30 P. M. | |
| Number of persons using the upper room, | 891 |
| Number of persons using the lower room, | 993 |
| Total number, | 1,884 |
| Average number of persons, | 269 |
| Largest attendance, February 22, | 469 |
| Smallest attendance, July 4, | 105 |
| Number of volumes used for reference, | 714 |
| Average number of volumes used, | 102 |

SAMUEL S. GREEN,
*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Books. | Pamphlets. |
|---|---|---|
| Abbot Public Library, *Marblehead, Mass.* | | 1 |
| Adams, Charles Francis, *Boston, Mass.* | | 2 |
| Adams Nervine Asylum, *Jamaica Plain, Mass.* | | 1 |
| Adler, Cyrus, *Washington, D. C.*, | | 1 |
| Aguilar Free Library Society, *New York City*, | | 1 |
| American Agricultural Library, *Springfield, Mass.* | 1 | |
| American Antiquarian Society, | | 2 |
| American Institute of Mining Engineers, *New York City*, | 1 | |
| American-Irish Historical Society, | 1 | |
| American Museum of Natural History, *New York City*, | 1 | 2 |
| American National Red Cross Relief Committee, *New York City*, | 1 | |
| American Society of Mechanical Engineers, *New York City*, | 1 | 2 |
| American Unitarian Association, *Boston, Mass.*, | | 1 |
| Amherst College, *Amherst, Mass.* | | 2 |
| Ancient and Honorable Artillery Company, *Boston, Mass.*, | 2 | |
| Andover Theological Seminary, *Andover, Mass.*, | | 1 |
| Anonymous, 6 plates, 1 card, broadside, 1 newspaper, newspaper cuttings, | 2 | 10 |
| Apprentices' Library Company, *Philadelphia, Pa.* | | 1 |
| Armstrong, George W., *Boston, Mass.*, | 1 | |
| Arundel Society, *London, Eng.*, 1 broadside, | | 1 |
| Atkinson, Edward, *Brookline, Mass.*, | | 4 |
| Baillie's Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Ball, *Miss* Helen A., | | 1 |
| Ballinger, John, *Cardiff, Wales*, | 1 | |
| Banta, Theodore M., *New York City*, | 1 | |
| Barrow-in-Furness Free Public Library, | | 1 |
| Bartlett, William H., | 1 | |
| Beer, W., *New Orleans, La.*, 3 photogravures, | | |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 23 |
| Bigelow Free Public Library, *Clinton, Mass.*, | | 1 |
| Birmingham, *England*, Free Libraries, | | 1 |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Boston, City Hospital, | 1 | |
| City Messenger, | 3 | |
| City Registry Department, | 1 | |
| Department of Municipal Statistics, | 1 | 8 |
| Public Library, | 3 | 11 |
| School Committee, | 1 | |
| Boston Associated Charities, | | 1 |
| Boston Beacon, *Boston, Mass.*, | | 1 |
| Boston Manufacturers' Mutual Fire Insurance Co., *Boston, Mass.*, | | 1 |
| Boston Museum of Fine Arts, | 1 | 1 |
| Boston Transit Commission, | 2 | |
| Boston University, *Boston, Mass.*, | 2 | |
| Boston Young Men's Christian Union, *Boston, Mass.*, | 2 | |

| Givers. | Books. | Pamphlets. |
|---|---|---|
| Bostonian Society, *Boston, Mass.* | | 2 |
| Bourinot, *Sir* John G., *Ottawa, Canada,* | 1 | |
| Bowdoin College, *Brunswick, Maine,* | | 3 |
| Braman, Herbert D., | | 1 |
| Bridgeport, *Conn.*, Public Library, | | 1 |
| Brighton Public Library, | | 1 |
| Brockton, *Mass.*, Public Library, | | 1 |
| Brookline Public Library, *Brookline, Mass.*, | | 1 |
| Brooklyn Daily Eagle, *Brooklyn, N. Y.*, | 8 | |
| Brooklyn Library, *Brooklyn, N. Y.*, | | 1 |
| Brooks, Francis A., *Boston, Mass.*, | | 2 |
| Brophy, J. C., *Boston, Mass.*, | | 1 |
| Brown, Wm. T., *Worcester*, | 1 | |
| Brown University, *Providence, R. I.*, | 1 | |
| Buffalo Public Library, *Buffalo, N. Y.*, | 2 | 2 |
| Bunker Hill Monument Association, *Boston, Mass.*, | 1 | |
| Burlington, *Iowa*, Free Public Library, | | 1 |
| Burnham, William H., | | 1 |
| Business Publishing Co., *New York City*, | | 1 |
| California, State Library, *Sacramento, Cal.*, | | 1 |
| Cambridge, *Mass.*, Public Library, | 1 | 1 |
| Cambridge University, *Cambridge, Eng.*, | | 1 |
| Canfield, *Mrs.* P. S., | 27 | |
| Carnegie Library, *Pittsburgh, Pa.*, | | 1 |
| Chadwick, John W., *Brooklyn, N. Y.*, | | 1 |
| Chamberlain, D. H., *West Brookfield, Mass.*, | | 1 |
| Chamberlain, *Mrs.* Henry H., | 12 | |
| Chase, Walter G., *Boston, Mass.*, | | 1 |
| Chicago, *Ill.*, Board of Trade, | 1 | |
| Department of Public Works, | 2 | |
| Public Library, | | 1 |
| Chicago, Burlington & Quincy Railroad Company, | | 1 |
| Church Library Association, *Cambridge, Mass.*, | | 1 |
| Cincinnati Public Library, *Cincinnati, O.*, | | 1 |
| Civil Service Reform Association, *New York City*, | 1 | 1 |
| Clark, *Miss* Hattie A., | 3 | |
| Clark University, *Worcester, Mass.*, | | 2 |
| Clayton, Henry D., *Eufaula, Ala.*, | | 1 |
| Cleveland, *Ohio*, Public Library, | | 1 |
| Superintendent of Instruction, | 1 | |
| Colby University, *Waterville, Me.*, | | 1 |
| College of the Holy Cross, *Worcester*, | | 1 |
| College of William and Mary, *Richmond, Va.*, | | 1 |
| Columbus, *Ohio*, Public Library, | | 1 |
| Concord Free Public Library, *Concord, Mass.*, | | 1 |
| Concord Public Library, *Concord, N. H.*, | | 1 |
| Congdon, John W., *Toronto, Canada*, | 2 | |
| Congregational Home Missionary Society, *New York City*, | 1 | 2 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.*, | 1 | 2 |
| Contemporary Club, *Philadelphia, Pa.*, | | 1 |
| Cooks, John P., *Boston, Mass.*, | 1 | |
| Cornell University, *Ithaca, N. Y.*, | 3 | |
| Cornell University, College of Agriculture, *Ithaca, N. Y.*, | | 3 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Coster, Morris, *New York City*, | | 1 |
| Crawford, *Rev.* Sidney, *Rutland, Mass.*, | | 1 |
| Dall, *Mrs.* Caroline H., *Washington, D. C.*, | | 1 |
| Dartmouth College, *Hanover, N. H.*, | 1 | 1 |
| Davis, Andrew McFarland, *Cambridge, Mass.*, | | 2 |
| Dayton, *Ohio*, Public Library and Museum, | | 3 |
| Denver, *Colorado*, Public Library, | | 1 |
| Depew, Chauncey M., *New York City*, | 1 | 2 |
| Detroit, *Mich.*, Public Library, | 1 | 1 |
| Dexter, *Miss* Mary, *Cincinnati, O.* | 2 | |
| Dodge, Benjamin J., | | 1 |
| Dodge, Reuben R., *Saundersville, Mass.*, | | 1 |
| Dodge, Rufus B , *Jr.*, | 1 | 1 |
| Drew Allis Company, | 1 | |
| Drexel, George W. Childs, *Philadelphia, Pa.*, | | 1 |
| Dunn, *Mrs.* M. F. S., | 2 | |
| Enoch Pratt Free Library, *Baltimore, Md.*, | | 1 |
| Evanston, *Ill.*, Free Public Library, | | 1 |
| Fairmount Park Art Association, *Philadelphia, Pa.*, | | 1 |
| Fall River, *Mass.*, Public Library, | | 1 |
| Field Columbian Museum, *Chicago, Ill.*, | 1 | 11 |
| Fletcher Free Library, *Burlington, Vt.*, | | 1 |
| Fogg Library, *South Weymouth, Mass.*, | | 1 |
| Foote, Allen R., *Takoma Park, D. C.*, | | 2 |
| Forbes Library, *Northampton, Mass.*, | | 1 |
| Francis, *Dr.* George E., | 2 | |
| Franklin, A. B., *Pueblo, Cal.*, | 1 | |
| Friends' Book Association, *Philadelphia, Pa.*, | 1 | |
| Friends' Free Library, *Germantown, Pa.*, | | 1 |
| Gardner, R. W., *New York City*, | | 1 |
| Garrison, William Lloyd, *Boston, Mass.*, 1 leaflet, | | 1 |
| General Electric Company, *Schenectady, N. Y.*, | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 1 |
| Georgetown University, *Washington, D. C.*, | | 1 |
| Gloversville Free Library, *Gloversville, N. Y.*, | | 1 |
| Goessman, Gile & Co., *Worcester*, | 1 | |
| Grand Lodge, I. O. O. F., of Mass., | 1 | |
| Grand Rapids, *Mich.*, Public Library, | | 2 |
| Great Britain. Secretary of the Education Department, | | 1 |
| Green, Andrew H., *New York City*, | | 4 |
| Green, Samuel A., *Boston, Mass.*, 1 leaflet, 1 folded sheet, | 2 | 1 |
| Green, Samuel S., 1 plate, 1 folded sheet, | 2 | 17 |
| Grosvenor Public Library, *Buffalo, N. Y.*, | | 1 |
| Guild, *Mrs.* Reuben A., *Providence, R. I.*, | | 1 |
| Hall, Edward H., *Cambridge, Mass.*, | 1 | |
| Hall, J. Elmer, | | 1 |
| Hall, Walter Scott, *San Francisco, Cal.*, | | 4 |
| Hamilton Public Library, *Hamilton, Ontario*, | | 1 |
| Harlow, George H., | | 1 |
| Harrison, Carter H., *Chicago, Ill.*, | 1 | |
| Hartford Board of Trade, *Hartford, Conn.*, | | 3 |
| Hartford Courant, *Hartford, Conn.*, | | 1 |
| Hartford Public Library, *Hartford, Conn.*, | | 10 |
| Hartford Theological Seminary, *Hartford, Conn.*, | | 5 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| Hartford Steam Boiler Inspection & Insurance Company, *Hartford, Conn.*, | 1 | |
| Hartmann, Sadakichi, *New York City*, | 1 | |
| Harvard Club, *New York City*, | 2 | |
| Harvard Divinity School, *Cambridge, Mass.*, | | 1 |
| Harvard University, *Cambridge, Mass.*, | 2 | 1 |
| Harvard University, Museum of Comparative Zoölogy, *Cambridge, Mass.*, | | 2 |
| Hayden. Everett, *Washington, D. C.*, | | 1 |
| Hazen, *Rev.* Henry A., *Boston, Mass.*, | 1 | |
| Highland Military Academy, | | 1 |
| Hills, Frederick S., *New York City*, | | 1 |
| Hills, William Sanford, *Boston, Mass.*, | | 1 |
| Hoar, George F., | 1 | 5 |
| Hodge, *Dr.* Clifton F., | 8 | |
| Hodges, Almon D., *Boston, Mass.*, | | 1 |
| Hopedale Public Library, *Hopedale, Mass.*, | | 1 |
| Houghton, F. O., & Co., *Boston, Mass.*, | 1 | |
| Houghton, Mifflin & Co., *Boston, Mass.*, | 3 | |
| Howard Memorial Library, *New Orleans, La.*, | | 1 |
| Imperial Library, *Tokyo, Japan.* 1 folded sheet, | 2 | 1 |
| Incorporated Mercantile Association, *Plymouth, Eng.*, | 1 | |
| Indian Rights Association, *Philadelphia, Pa.*, | | 1 |
| Institute Free Library, *Wilmington, Del.*, | | 1 |
| Ipswich Historical Society, *Ipswich, Mass.*, | 1 | |
| Jameson, J. Franklin, *Providence, R. I.*, | | 2 |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.*, | | 1 |
| Johns Hopkins University, *Baltimore, Md*, | 1 | 5 |
| Josephson, Aksel G. S., *Chicago, Ill.*, | | 1 |
| Kansas State Historical Society, *Topeka, Kansas*, | 2 | |
| Kettle, Ernest M., *Boston, Mass.*, | 2 | |
| Kingston-upon-Thames, *Eng.*, Free Public Library, | | 1 |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leclaire, Alphonse, *Montreal, Canada*, | 1 | |
| Leeds, *Eng.*, Free Public Libraries, | | 1 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leipziger, Henry M., *New York City*, | | 2 |
| Leland Stanford Junior University, *Palo Alto, Cal.*, | 1 | 4 |
| Leominster, *Mass.*, Public Library, | | 1 |
| Lexington, *Mass.*, Town of, | 1 | |
| Libbey Glass Co., *Toledo, Ohio*, | 1 | |
| Lincoln, *Eng.*, Public Library, | | 1 |
| Liverpool, *Eng.*, Public Libraries, | | 1 |
| Logan, Algernon Sydney, *Philadelphia, Pa.*, | 1 | |
| Lowell Textile School, *Lowell, Mass.*, | | 1 |
| Lynn, *Mass.*, Public Library, | | 1 |
| McDonald, Arthur, *Washington, D. C.*, | | 1 |
| Maimonides Free Library, *New York City*, | | 1 |
| Maine, Educational Department, | 2 | 9 |
| Makuen, G. Hudson, *Philadelphia, Pa.*, | | 1 |
| Malden, *Mass.*, Public Library, | | 1 |
| Manchester, *Eng*, Public Free Libraries, | | 1 |

| Givers. | Books. | Pamphlets. |
|---|---|---|
| Manchester, *N. H.*, City Library, | | 1 |
| Mankato, *Minn.*, Free Library, | | 1 |
| Mann, Edward C., *New York City*, | 1 | |
| Maryland Geological Survey, *Baltimore. Md.*, | 2 | |
| Mason, *Mrs.* Sarah, | 1 | |
| Massachusetts, Record Commission, | 1 | |
| Secretary of the Commonwealth, | 27 | |
| State Library, | 31 | 4 |
| State Lunatic Hospital, *Northampton, Mass.*, | | 1 |
| State Lunatic Hospital, *Worcester, Mass.*, | | 8 |
| State Normal School, *Westfield, Mass.*, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.*, | 3 | 7 |
| Massachusetts General Hospital, *Boston, Mass.*, | 1 | |
| Massachusetts Institute of Technology, *Boston, Mass.*, | 1 | 1 |
| Massachusetts Reform Club, *Boston, Mass.*, | | 2 |
| Massachusetts Total Abstinence Society, | | 2 |
| Massachusetts Volunteer Aid Association, *Boston, Mass.*, | 1 | |
| Mead, Edwin D., *Boston, Mass.*, | | 1 |
| Melrose, *Mass.*, Public Library, | | 1 |
| Melville, George W., *Washington, D. C.*, | | 2 |
| Mercantile Library, *Philadelphia, Pa.*, | | 3 |
| Mercantile Library Association, *New York City*, | | 1 |
| Mercantile Library Association, *St. Louis, Mo.*, | | 1 |
| Mercantile Library Association, *San Francisco, Cal.*, | | 2 |
| Mercantile Library Company, *Philadelphia, Pa.*, | | 1 |
| Merrill, *Mrs.* Mary E. Rath, *Cleveland, Ohio*, 1 broadside, | | |
| Michigan State Board of Health, *Lansing, Mich.*, | 25 | 14 |
| Miller, Kelly, *Washington, D. C.*, | | 1 |
| Milwaukee, *Wis.*, Public Library, | | 3 |
| Minneapolis. *Minn.*, Public Library, | 1 | 3 |
| Minnesota Historical Society, *St. Paul, Minn.*, | | 1 |
| Missouri Botanical Garden, | | 1 |
| Monroe, Will S., *Westfield, Mass.*, 17 leaflets, | | 2 |
| Montana Bureau of Agriculture, Labor and Industry, Helena, | | 1 |
| Morse, Edward S., *Salem, Mass.*, 1 folded sheet, | | 1 |
| Morse Institute Library, *Natick, Mass.*, | | 1 |
| Mount Holyoke College, *South Hadley, Mass.*, | | 1 |
| Mount Vernon, *N. Y.*, Public Library, | 1 | |
| Muller, Frederick & Cie., *Amsterdam*, | | 1 |
| Nahant, *Mass.*, Public Library, | | 1 |
| National Civil Service Reform League, *New York City*, | | 1 |
| National Educational Association, *Washington, D. C.*, | 1 | 4 |
| National Municipal League, | | 1 |
| New England Cotton Manufacturers' Association, | 10 | 8 |
| New England Historic Genealogical Society, *Boston, Mass.*, | | 1 |
| New Hampshire State Library, *Concord, N. H.*, | 4 | |
| New York City, Department of Education, | 1 | |
| New York Juvenile Asylum, *New York City*, | | 1 |
| New York Public Library, Astor, Lenox and Tilden Foundations, | | 8 |
| New York State Library, *Albany, N. Y.*, | 2 | 3 |
| Newark, *N. J.*, Free Public Library, | | 2 |
| Newton, *Mass.*, Free Library, | | 1 |
| Nijhoff, Martinus, The Hague, *Holland*, | 1 | |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| North Adams, *Mass.*, Public Library, | | 1 |
| Northampton, *Mass.*, Public Library, | | 1 |
| Northwestern University, *Evanston, Ill.*, | 1 | |
| Oberlin College, *Oberlin, Ohio*, | | 2 |
| Ohio Wesleyan University, *Delaware, O.*, | 1 | |
| Otis Library, *Norwich, Conn.*, | | 2 |
| Ottawa Library and Scientific Society, *Ottawa, Canada*, | | 1 |
| Oxford, *Mass.*, Public Library, | | 1 |
| Paine, Nathaniel, | | 1 |
| Panin, Ivan, *Grafton, Mass.*, | 1 | |
| Parker, W. Thornton, *Westboro, Mass.*, | | 2 |
| Paterson, *N. J.*, Free Public Library, | | 1 |
| Patten, Mary Caverly, *Worcester*, 5 cards, | | |
| Paul, Kegan, French, Trübner & Co., *London, Eng.*, | | 1 |
| Peabody Institute, *Baltimore, Md.*, | 1 | 1 |
| Peabody Institute, *Danvers, Mass.*, | | 1 |
| Peabody Institute, *Peabody, Mass.*, | | 2 |
| Peabody Museum of Archæology and Ethnology, *Cambridge, Mass.*, | | 1 |
| Pennsylvania Library Club, *Philadelphia, Pa.*, | | 3 |
| Pennsylvania Museum and School of Industrial Art, | | 1 |
| Pennsylvania Prison Society, *Philadelphia, Pa.*, | | 24 |
| Peoria, *Ill.*, Public Library, | | 1 |
| Perkins Institution and Massachusetts School for the Blind, | 1 | 1 |
| Perry, Alfred Tyler, *Hartford, Conn.*, | | 1 |
| Peters, Wm. Richmond and John P., | 1 | |
| Philadelphia City Institute, *Philadelphia, Pa.*, | | 1 |
| Philadelphia Free Library, *Philadelphia, Pa.*, | | 1 |
| Philadelphia Museum, *Philadelphia, Pa.*, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.*, | | 1 |
| Piper, *Rev.* George F., *Northfield, Mass.*, newspaper cuttings, | | |
| Plymouth, *Eng.*, Free Public Library and newsrooms, | | 1 |
| Portland, *Me.*, Public Library, | | 1 |
| Princeton University, *Princeton, N. J.*, | 1 | |
| Providence, *R. I.*, City Engineer, | | 1 |
| City Messenger, | 1 | |
| Public Library, | | 11 |
| Publishers of the Deseret News, *Salt Lake City, Utah*, 2 newspapers, | | |
| Quaritch, Bernard, *London, Eng.*, | | 9 |
| Reynolds Library, *Rochester, N. Y.*, | | 1 |
| Rice, Franklin P., | 1 | |
| Richardson, W. Adams, estate of, *Washington, D. C.*, | 1 | |
| Robbins Library, *Arlington, Mass.*, | | 1 |
| Robinson, *Mrs.* Sara T. D., *Lawrence, Kansas*, | 1 | |
| Roe, Alfred S., | | 1 |
| Rogers, Edward H., *Chelsea, Mass.*, | 1 | 2 |
| Roy, J. Arthur, | 1 | |
| Royal Society of Canada, *Ottawa, Canada*, | 1 | |
| St. George's Public Library, *London, Eng.*, | | 1 |
| St. Giles Public Library, *London, Eng.*, | | 1 |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Martin-in-the-Fields and St. Paul Public Library, *London, Eng.*, | | 1 |

| GIVERS. | Books. | Pamphlets. |
|---|---|---|
| St. Paul Public Library, *St Paul, Minn.*, | | 1 |
| Salem, *Mass.*, Public Library, | 1 | 7 |
| San Francisco, *Cal.*, Free Public Library, | 1 | |
| Sanford, Edmund C., | 1 | |
| Scott Stamp & Coin Company, *New York City*, | | 1 |
| Scranton Public Library, *Scranton, Pa.*, | | 1 |
| Shipley, *Mrs.* Marie A., *Chexbres, Switzerland*, | | 1 |
| Short, *Rev.* Charles S., | 1 | |
| Smiley, Albert K., *Lake Mohonk, N. Y.*, | 1 | |
| Smith College, *Northampton, Mass.*, | 1 | 1 |
| Smithsonian Institution, *Washington, D. C.*, | 8 | 3 |
| Soldiers' Home in Massachusetts, *Chelsea. Mass* , | | 2 |
| Sons of the American Revolution, Illinois Society, | | 1 |
| Sons of the Revolution, Massachusetts Society, | 1 | |
| Sons of the Revolution, Pennsylvania Society, | 1 | |
| Sotheran, Henry, & Co., *London, Eng.*, | 4 | |
| Southbridge, *Mass.*, Public Library, | | 1 |
| Springfield, *Mass.*, City Library, | | 1 |
| Stevenson, William M., *Alleghany, Pa.*, | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland*, | | 1 |
| Stone, G. E., *Amherst, Mass.*, | | 1 |
| Sturtevant, B. F., Co., *Boston, Mass.*, | | 2 |
| Swett, Charles E., *Boston, Mass* , | 1 | 1 |
| Syracuse Central Library, *Syracuse, N. Y.*, | | 1 |
| Teggart, Frederick J., *San Francisco, Cal.*, | | 1 |
| Tappan, *Miss* E. M., | 1 | |
| Taunton, *Mass.*, Public Library, | | 1 |
| Taylor, C. F., *Philadelphia, Pa.*, | | 2 |
| Telegram Newspaper Company, 1 newspaper, | 5 | |
| Thayer Library, *Keene, N. H.*, | | 1 |
| Thomas Crane Public Library, *Quincy, Mass.*, | | 1 |
| Thomson, John, *Philadelphia, Pa.*, | | 8 |
| Tillinghast, C. B., *Boston, Mass.*, | | 3 |
| Toronto Public Library, *Toronto, Canada*, | | 1 |
| Tucker, *Capt.* Charlton, *St. Albans, Eng.*, | 1 | 1 |
| Tufts College, *Medford, Mass* , | 1 | 1 |
| Tufts Library, *Weymouth, Mass.*, | | 1 |
| Tulane University Library, *New Orleans, La.*, | | 1 |
| Underwood, Herbert S., *Boston, Mass.*, | 1 | |
| United States Bureau of American Republics, | 1 | 10 |
| Bureau of Education, | 2 | |
| Circuit Court of Appeals for the First Circuit, | 1 | |
| Civil Service Commission, | 1 | 1 |
| Department of Agriculture, | 1 | 34 |
| Department of the Interior, | 3 | 4 |
| Department of Labor, | 3 | 6 |
| Department of the Navy, | 2 | |
| Department of State, | 12 | 16 |
| Department of the Treasury, | 1 | |
| Department of War, | 10 | 6 |
| Fish Commission, | 2 | |
| Industrial Commission, | | 5 |
| Interstate Commerce Commission, | 3 | |
| Superintendent of Documents, | 177 | 134 |

| Givers. | Books. | Pamphlets. |
|---|---|---|
| University of California, *Berkeley, Cal.*, | 1 | 2 |
| University of Chicago, *Chicago, Ill.*, | 2 | |
| University of Cincinnati, *Cincinnati, O.*, | | 2 |
| University of Colorado, *Boulder, Col.*, | 1 | |
| University of Michigan, *Ann Arbor, Mich.*, | 1 | |
| University of Pennsylvania, *Philadelphia, Pa.*, | 1 | |
| University of the State of New York, *Albany, N. Y.*, | 1 | 9 |
| University of Vermont, *Burlington, Vt.*, | | 1 |
| University of Virginia, *Charlottesville, Va.*, | 1 | |
| Uxbridge, *Mass.*, Public Library, | | 1 |
| Vassar College, *Poughkeepsie, N. Y.*, | | 1 |
| Vedanta Society, *New York City*, | | 1 |
| Verulam Society, *Boston, Mass.*, | 1 | |
| Walker, Joseph H., | 28 | 2 |
| Walters, Henry, *Baltimore, Md.*, | 2 | |
| Ward, John, *New York City*, | | 1 |
| Washburn, Charles G., | | 2 |
| Washington University, *St. Louis, Mo.*, | | 1 |
| Watertown, *Mass.*, Free Public Library, | | 1 |
| Wednesday Club of All Saints' Church, *Worcester*, | | 1 |
| Wellesley College, *Wellesley, Mass.*, | | 1 |
| Wells College, *Aurora, N. Y.*, | | 1 |
| Wesleyan University, *Middletown, Conn.*, | | 1 |
| Westboro, *Mass.*, Public Library, | 1 | |
| Williams College, *Williamstown, Mass.*, | | 12 |
| Winthrop, *Mass.*, Public Library, | | 1 |
| Wire, George E., | | 1 |
| Wisconsin State Historical Society, *Madison, Wis.*, | 1 | |
| Woburn, *Mass.*, Public Library, | | 1 |
| Wood, Allen F., *New Bedford, Mass.*, | | 1 |
| Worcester, City Auditor, | | 2 |
| City Clerk, | 2 | |
| City Hospital, | | 1 |
| Commission to Examine Grade Crossings, | | 2 |
| Parks Commission, | | 1 |
| Superintendent of Schools, | | 1 |
| Worcester Academy, | | 1 |
| Worcester Art Museum, | | 1 |
| Worcester Boys' Club, | | 2 |
| Worcester County Mechanics Association, | | 1 |
| Worcester County Musical Association, | 1 | 1 |
| Worcester District Medical Society, | 1 | |
| Worcester Fire Society, | 1 | |
| Worcester Insane Asylum, | | 4 |
| Worcester National Bank, | 3 | |
| Worcester Polytechnic Institute, | 1 | |
| Worcester Society of Antiquity, | | 5 |
| Yale University, *New Haven, Conn.*, | 2 | 1 |
| Young, *Miss* Lucy A., | | 1 |
| Young Men's Christian Association, *New York City*, | | 1 |
| Young Men's Christian Association, *Worcester, Mass.* | 1 | |
| | 589 | 810 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors of the Free Public Library:*

It is provided in the rules of the Board of Directors that the "Committee on the Library shall attend to the purchase and preservation of books," and "cause an annual examination of the library to be made."

As in other large libraries where confidence is felt in the librarian, the Library Committee has worked largely through the librarian. It has been his duty to present from month to month lists of books for purchase and lists of such books as have been bought between meetings of the committee. These lists have been examined by the committee with reference to approval.

The annual examination of the library has been made by the executive officers of the library. The facts elicited by the examination will be found in the report of the librarian, to which reference is made for details in the management of the library during the past year.

The committee wishes to call especial notice to the facts that a large amount of thorough work is being done in the cataloguing department, and that the increased expense in doing it is necessary. It would also emphasize the remarks of the librarian, in which the need of more assistants in other departments is urged.

The committee believes the library to be in a prosperous condition and well managed.

G. STANLEY HALL,
T. C. MENDENHALL,
E. J. RUSSELL,
CHARLES M. THAYER,
FRANK B. HALL,
*Members of the Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the President of the Board of Directors:*

The Committee on the Reading-room, in whose charge are the newspaper room, the magazine and general periodical room, and the ladies' reading-room, begs leave to report that during the year past it has aimed to discharge its responsibilities in accord with the rules and regulations laid down by the Board of Directors.

The number of newspapers subscribed for during the year, from reading-room and city funds, was 143; the number donated was 55; total, 198.

The number of magazines subscribed for, from reading-room and city funds, was 314; from Green Library fund, 1; and the number donated 28, making a total of magazines 343.

This committee, on behalf of the Board of Directors, tenders sincere thanks to all persons who kindly made contributions to the reading-rooms. A list of gifts and givers will be found in an appendix.

Details not here set forth may be found in the appendix and in the report of the librarian, to whom and to whose able assistants the success of administration in all departments of the library is so largely due.

FRANCIS P. McKEON,
EDMUND L. PARKER,
JOHN E. LYNCH,
*Committee on the Reading-room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Electrician.
Ladies' home journal.
Textile world.
Worcester evening post.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American gas-light journal, | G. W. Dresser, editor. |
| American homes, | American Homes Publishing Co. |
| American Jewess, | American Jewess Publishing Co. |
| American missionary, | American Missionary Association. |
| Amerika og Norden, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Arbetaren, | Publishers. |
| Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | Anonymous. |
| Congressional record, | J. H. Walker. |
| Conservator, | Publishers. |
| *Converted Catholic, | Mrs. M. S. Dennie. |
| *C. T. C. monthly gazette, | G. E. Francis. |
| Democrat leader, | Publishers. |
| Denver evening post, | Publishers. |
| Deseret evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Elliott's magazine, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| *Fashions, | Denholm, McKay & Co. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| Forester, | American Forestry Association. |
| Free society, | Charles Quist. |
| Freeport journal, | G. A. Ladd. |
| Gamla och nya Hemlandet, | Publishers. |
| Harlequin, | Publishers. |
| Heffley educator, | Publishers. |
| Home missionary, | Publishers. |
| Land of sunshine, | Publishers. |
| Literary review, | Publishers. |

| | |
|---|---|
| Locomotive, | J. L. Smith. |
| Messenger, | Publishers. |
| Mid-weekly, | Miss J. E. Tyler. |
| Missionary herald, | Publishers. |
| Money, | Anonymous. |
| Musical times, | Publishers. |
| New earth, | Publishers. |
| *New England Staaten Zeitung, | Publishers. |
| Nya Fäderneslandet, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| (L')opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| People, | State Central Committee, Social Labor Party. |
| Planets and people, | Publishers. |
| Positivist review, | Edward S. Beesly, editor. |
| Princeton university bulletin, | Publishers. |
| Public, | Anonymous. |
| Purple, | Holy Cross College. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| Street railway journal, | Publishers. |
| Student's journal, | Publishers. |
| Sunset, | Publishers. |
| Superintendent and foreman, | Publishers. |
| Superior leader, | Land & River Improvement Co. |
| Svea, | Publishers. |
| Tennessee university magazine, | Publishers. |
| *Textile world, | Publishers. |
| Travel, | Henry S. Lunn. |
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| Vestkusten, | Publishers. |
| *Woman's home companion, | Publishers. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| *Worcester recorder, | Publishers. |
| World's crisis, | Publishers. |
| *Zion's herald, | Anonymous. |

*Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors of the Free Public Library:*

The Committee on the Building has attended to such duties as have devolved upon it.

Such expenditures as were necessary have been made to keep the building well lighted and heated. The catalogue case and tables spoken of in the last report have been made and put in place. They give great satisfaction to users of the library. A standard has been provided and the Arundel plates, framed and glazed, have been hung upon it. The pictures can now be used with unusual comfort and pleasure. The halls in the new building have been tinted and such repairs have been made as have been necessary to keep the buildings in good condition.

The coming year the bills for coal and gas will be somewhat smaller than in the previous year, although a greater floor space than formerly will have to be heated and lighted. Considerable furniture will have to be provided, however, and unusual repairs made.

The roof of the old building must be re-tinned, a leaded glass screen provided between the reading-room and working-room in the reference department, and new flues be put in one of the boilers used in connection with the steam-heating apparatus.

The walls of the entrance hall and of some of the rooms in the old building must be tinted.

The Building Committee acting with the Finance Committee on the Committee on Improvements has aided in superintending the construction of the addition to the old library building made during the past year and now nearly completed.

WEBSTER THAYER,
LYMAN A. ELY,
ALFRED S. PINKERTON,
*Members of the Building Committee.*

# REPORT OF THE COMMITTEE ON IMPROVEMENTS.

In response to a request of the Board of Directors, the city government, the past summer, appropriated $8,000 for making a considerable addition to the old library building, putting in a new elevator, and ventilating and renovating the large room in the French roof.

The work was placed by the Board of Directors in the hands of the Finance Committee, enlarged by such members of the Building Committee as were not members of the former committee.

The committee consisted of Messrs. Ely, Mendenhall, Webster Thayer, and Pinkerton. The librarian was chosen secretary at the first meeting June 27.

The contract for a new elevator, to be placed in the old case of the elevator which had been long in use in the circulating department, was at once awarded in competition to Mr. Dwight P. Allen for $550. After some necessary delay the contract for building the addition to the old building was awarded to Mr. W. A. Beaudette, the lowest bidder, for $6,100. This bid included heating and ventilating apparatus, plumbing, wiring and piping for electric and gas lighting, and two long counters. The contractor went promptly to work, but his operations were impeded, as so many others have been this season, by a delay in filling his order for necessary iron girders.

At the time of writing this report (December 23) the masons and carpenters have practically finished their portion of the work, and the new rooms are in the hands of painters and whiteners.

The contract for gas and electric-light fixtures has just been awarded to Messrs. O. S. Kendall & Son, and that for furniture to Messrs. Thomas & Co.

It is believed that the furniture and fixtures will be in place and the rooms enlarged by the addition in complete order as soon as February 1. The large room in the French roof has been ventilated and its walls and ceiling have been tinted. Window seats have been made and curtains provided. The Worcester District Medical Society, which is to occupy that room instead of the rooms in the story below, where its books have been previously placed, is now shelving the new room. Its property will be moved into the new quarters in a few days, and it is believed that the society will be most comfortably housed there.

The need for the removal and the use to which the rooms enlarged in making the addition are to be put, will be explained in the report of the librarian.

A condensed statement regarding the receipts and expenditures of this committee to December 1 will be found in the report of the Finance Committee.

LYMAN A. ELY,
T. C. MENDENHALL,
WEBSTER THAYER,
ALFRED S. PINKERTON,
*Committee on Improvements.*

SAMUEL S. GREEN, *Secretary.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:*

The committee herewith submits statements relating to the regular and special city appropriations and to expenditures therefrom, and to the Green Library and librarian funds, for the year ending November 30th, 1899.

The amount of the regular city appropriation last year was $27,500; the amount received from the dog license fund, $5,755.32; from fines, sale of catalogues, etc., $745.90; balance of last year, $834.87: total, $34,836.09.

The expenditures were $34,590.77, leaving a balance unexpended of $245.32.

A special appropriation of $8,000 for an addition to the old library building, an elevator and other purposes was made by the city government. Of that amount there had been expended up to December 1, $4,935.98. The balance will soon be expended.

The amount of the Green Library fund is now $49,013.32. One-fourth part of the income, $529, has been added to it during the year, in accordance with the provisions of the will of Dr. Green.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now $4,759.55, counting thirty shares of Central National Bank stock at par.

All the securities of the Green Library and librarian funds, in the hands of the city treasurer, have been examined and found to correspond with the schedule, and the treasurer's account has been audited and found to be correct. The committee has also examined and approved the accounts of the librarian and of the treasurer of the reading-room fund.

It is made incumbent on the Board of Directors by the City Ordinance to keep "the building and books insured."

The rules of the Board of Directors require that the Finance Committee "shall see that the property in the care of the board is at all times well insured." It is, therefore, recommended that, owing to its increased value, $5,000 additional insurance be placed on the old library building as just enlarged. The work done by the Finance Committee in conjunction with the Building Committee in superintending the building of the addition to the old building is described in the report of the Committee on Improvements.

A considerable increase in the appropriation will be needed the present year, as more attendants will be required on account of the increase in the use of the library in all its departments, the establishment of a new department, and a large addition to privileges which will be accorded users of the circulating department, both grown-up persons and children, when the addition to the building becomes available.

LYMAN A. ELY,
T. C. MENDENHALL,
WEBSTER THAYER,

*Committee on Finance.*

# CITY APPROPRIATION.

## REGULAR APPROPRIATION.

*Financial Statement for the year ending November 30, 1899.*

### RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $834 87 | |
| City appropriation, | 27,500 00 | |
| Dog money, | 5,755 32 | |
| Fines, catalogues, etc., | 745 90 | |
| | | $34,836 09 |

### EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $2,316 85 | |
| Printing lists of additions, | 73 20 | |
| Other printing and charging slips, | 130 26 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 613 42 | |
| Covering paper and stationery, | 155 25 | |
| Postal cards, for notices to delinquents, | 80 00 | |
| Ordinary repairs, furniture, brushes, etc., | 1,978 80 | |
| Coal and wood, | 857 25 | |
| Electric light, | 334 02 | |
| Gas, | 927 63 | |
| Water, | 379 92 | |
| Salaries of assistants, | 5,841 26 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor, and janitor's work done by the hour, | 1,653 30 | |
| Service by hour, and elevator boy, | 3,751 50 | |
| Cataloguing, | 1,458 14 | |
| Insurance, | 631 00 | |
| Reading-room, | 500 00 | |
| Delivery stations, | 907 62 | |
| Books, | 8,501 35 | |
| | | $34,590 77 |
| Balance unexpended, | | 245 32 |
| | | $34,836 09 |

APPROPRIATION FOR ADDITION TO BUILDING.

| | | |
|---|---|---|
| City appropriation, | $8,000 00 | |
| Expenditures up to December 1, 1899, | 4,935 98 | |
| Balance on hand December 1, 1899. | | $3,064 02 |

## GREEN LIBRARY FUND.

NOVEMBER 30, 1899.

Income for the year ending November 30, 1899, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $935 00 | |
| Dividends on bank stock, | 354 00 | |
| Dividends on savings bank deposits, | 800 00 | |
| Interest on bank deposit, | 27 05 | |
| | | $2,116 05 |
| Of this income there has been added: | | |
| To the fund one-fourth part, | $529 00 | |
| To the investment account, | 31 00 | |
| To the book account, balance, | 1,556 05 | |
| | | $2,116 05 |

The following statements show the condition of the Investment and Book accounts as verified by the books and securities in the hands of the city treasurer.

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1898. | Nov. 30, 1899. |
|---|---|---|
| Notes secured by mortgage, | $21,400 00 | $21,400 00 |
| Bank stock, par value, | 6,800 00 | 6,200 00 |
| Savings bank deposits, | 20,000 00 | 20,000 00 |
| National bank deposit, | 284 32 | 1,413 32 |
| | $48,484 32 | $49,013 32 |

BOOK ACCOUNT, VIZ. :

| | | |
|---|---|---|
| Balance, Dec. 1, 1898, | $818 55 | |
| Three-fourths of annual income of fund, | 1,556 05 | |
| Interest on bank deposits, | 16 80 | |
| | | $2,391 40 |
| Expended for books, etc., during year, | | 859 24 |
| Balance November 30, 1899, | | $1,532 16 |

RECAPITULATION.

| | Nov. 30, 1898. | Nov. 30, 1899. |
|---|---|---|
| Investment balances, | $48,484 32 | $40,013 32 |
| Book account balances, | 818 55 | 1,532 16 |
| | $49,302 87 | $50,545 48 |

## LIBRARIAN FUND.

NOVEMBER 30, 1899.

The following statement shows the condition of the investment and cash accounts as verified by the books and securities in the hands the city treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings bank deposit, | 1,759 55 |
| | $4,759 55 |

# TREASURER OF THE READING-ROOM FUND.

EDMUND L. PARKER, treasurer, in account with the Reading-room Fund of the Free Public Library:

DR.

| | | |
|---|---|---|
| Cash balance on hand, Dec. 1, 1898, | $611 89 | |
| Cash from city treasurer, | 500 00 | |
| Cash dividends on Norwich & Worcester R. R. stock, | 88 00 | |
| Cash dividends on Boston & Albany R. R. stock, | 56 00 | |
| Cash interest from savings banks, | 295 20 | |
| | | $1,551 09 |

CR.

| | | |
|---|---|---|
| By money paid out for periodicals and papers, | $1,013 10 | |
| By money paid out for stamps, | 1 90 | |
| | $1,015 00 | |
| Balance to next account, | 536 09 | |
| | | $1,551 09 |

The reading-room fund is invested as follows:

| | | |
|---|---|---|
| Deposited in savings banks, | $7,380 94 | |
| Seven shares Boston & Albany R. R. stock, | 1,475 50 | |
| Eleven shares Norwich & Worcester R. R. stock, | 2,000 00 | |
| | | $10,856 44 |

EDMUND L. PARKER,
*Treasurer.*

WORCESTER, December 1, 1899.

WORCESTER, Dec. 27, 1899.

Examined and found correct, properly vouched and the securities in the possession of the treasurer.

LYMAN A. ELY,
*Chairman Finance Committee.*

B 6515.1.2

# Forty-First Annual Report *of the* Free Public Library *of the* City *of* Worcester, December 1, 1899--November 30, 1900

# FORTY-FIRST ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

OF THE

# CITY OF WORCESTER,

FOR THE

YEAR ENDING NOVEMBER 30, 1900.

---

Worcester, Mass.:
PRESS OF F. S. BLANCHARD & CO.,
34 FRONT STREET.
1901.

From S. S. Green.

## DIRECTORS IN 1901.

| | | Term Expires Dec. 31. |
|---|---|---|
| THOMAS C. MENDENHALL, | EDWARD J. RUSSELL, | 1901. |
| LYMAN A. ELY, | FRANCIS P. McKEON, | 1902. |
| CHARLES M. THAYER, | JOHN E. LYNCH, | 1903. |
| FRANK B. HALL, | ALFRED S. PINKERTON, | 1904. |
| MATTHEW J. WHITTALL, | THOMAS J. BARRETT, | 1905. |
| SANFORD C. KENDALL, | FRANK M. HEATH, | 1906. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.
THOMAS C. MENDENHALL,

SECRETARY.
CHARLES M. THAYER.

COMMITTEE ON THE LIBRARY.
EDWARD J. RUSSELL, CHARLES M. THAYER,
FRANK B. HALL, THOMAS J. BARRETT,
ALFRED S. PINKERTON.

COMMITTEE ON THE READING-ROOM.
FRANCIS P. McKEON, JOHN E. LYNCH,
MATTHEW J. WHITTALL.

COMMITTEE ON THE BUILDING.
LYMAN A. ELY, SANFORD C. KENDALL,
FRANK M. HEATH.

COMMITTEE ON FINANCE.
LYMAN A. ELY, ALFRED S. PINKERTON,
MATTHEW J. WHITTALL.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER.

ASSISTANTS.
ELLEN L. OTIS, HATTIE J. CHILDS, AROLYN L. JOHNSON,
GRACE W. WOOD, ISABEL A. THAYER, EDITH M. GATES.

FOUR CATALOGUERS. SEVENTEEN ATTENDANTS.
EIGHT KEEPERS OF DELIVERY STATIONS. FIFTEEN RUNNERS.
FOUR JANITORS, AND A WATCHMAN.

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

*To the Honorable Rufus B. Dodge, Mayor, and the City Council of Worcester.*

The Directors of the Free Public Library respectfully submit this their forty-first annual report. This report includes the separate reports of the several standing committees of the board and the report of the librarian.

Each of these is clear and comprehensive, and no explanation or amplification is necessary. On the other hand a brief résumé of their more important features may be of use to those who can not afford time for a detailed examination, and as well to those who can, as something of an index to its contents.

First in order of importance, as a representative of the actual present condition of the library, of its development during the past year and of its future needs, is the report of the librarian.

In it attention is called to the final completion and occupancy of the extension of the west wing, for which an appropriation was made by the City Council in 1899. This improvement is justly considered the most important undertaken in recent years, especially as it has so materially increased the comfort and convenience of the patrons of the circulating department.

The majority of these are now familiar with the great change that has been wrought, and description is therefore unnecessary.

The necessity for a children's room has been a pressing one for several years, and happily this has come along with the betterment of the facilities of the circulating department.

No one can visit this room during the afternoon hours, when its patrons are mostly at liberty to make use of it, without being deeply impressed by the very effective manner in which this phase of public education is being cared for.

On the walls of this room, as well as on those of the general delivery room of the circulating department, thousands of books are exposed to the free and unrestricted inspection of the patrons of the library.

In this way the latest publications on any subject may be casually examined before selection, and the convenience of readers is greatly enhanced thereby.

Other improvements of considerable moment will be found noted in the librarian's report and in that of the Committee on Building; the construction of a stack in the upper story of the new building for the accommodation of books not now provided for and therefore not easily accessible, is strongly urged.

More than half the value of a library depends on the way in which it is stored, the rapidity and ease with which it may be consulted being almost wholly determined by that fact, and it is hoped that means will be provided for carrying out this most important improvement.

For the purpose of facilitating the distribution of books, the Board of Directors, on the recommendation of the librarian, established a few years ago a number of sub-stations for the delivery of books called for. These are now eight in number, and during the year covered by this report nearly 13,000 books were distributed through them, an increase over the previous year of about 9 per cent. The report of the librarian contains interesting and valuable comment on the work of these stations.

The library has continued its efforts to aid those interested in art, either directly or remotely, by occasional displays of portions of its excellent collection of photographs and other illustrative material.

No feature of its work is more highly appreciated than this, and none is more efficiently managed.

Satisfactory progress in cataloguing has been made, and a new finding list for books added since 1895 will shortly be ready for sale and distribution.

The librarian reports a total of 131,315 volumes now in the collection, not including the library of the Worcester District Medical Society, deposited in the Public Library, and made available for general public use.

This library contains about 7,500 volumes, so that the total number of volumes now accessible to the people of Worcester is very nearly 140,000.

Through the system of exchanges which the librarian has established in his relations with other great collections, practically most of the important libraries of the country are also open to our citizens, a fact of the most profound significance.

While the Free Public Library of Worcester ranks among the larger libraries of the country when only the number of volumes is considered, its place is still higher when the real value and rarity of its collections come into view.

In making this comment it seems fitting to add a few words in reference to its growth and development during the rather exceptionally long and most highly successful administration of the librarian, Mr. Samuel S. Green.

The Worcester Free Public Library, which now makes its forty-first annual report, has been fortunate in having only two librarians. Mr. Green became connected with the library in 1867—as a member of the Board of Directors.

Four years later, on Jan. 15, 1871, he was elected to the position which he now holds, and has held continuously during the past thirty years.

It is not too much to say that the city of Worcester is indebted for its great Free Public Library, which has furnished its citizens during the past year with the use of over three hundred thousand volumes, more than to any or to all other causes to Mr. Green's rare ability as a librarian, his never-wearying interest and enthusiasm, his patience and skill as an administrator, and his unvarying tact and courtesy in his dealings with the public.

In evidence of this the great collection itself speaks so strongly that additional words are not needed, but it is useful to remember that in the report of Board of Directors for the year 1870, there is no statement of the number of volumes the library then contained, because no one then knew the number, even approximately.

In the second year of his administration, a count of the books was made by Mr. Green, the total number found being almost exactly 27,000.

From the rate at which accessions were made at that time, it may be inferred that when Mr. Green became librarian the number of volumes was approximately 22,000, or almost exactly one-sixth as many as at present.

The population of the city in 1870 was about 41,000, and at the present moment it is very nearly three times as great.

Thus during the past thirty years the number of volumes has increased twice as fast as the population.

But this growth in the supply of books has been greatly exceeded by the increase in demand.

In 1870 the number of persons taking from the Circulating Department was 1,654, while in 1900 it was more than ten times as great.

Among the things which have given distinction to the Worcester Public Library two are of especial interest and importance, and have largely had their origin and development here.

In establishing close relations with the system of public schools and in making the library indispensable to both teachers and pupils, Mr. Green was a pioneer, and the high reputation which the city enjoys as an educational centre is due, in a large measure, to the splendid work which the library has done and is still doing.

The early and continued interest of the librarian and the Board of Directors in teaching by pictorial illustration has resulted in an extensive and valuable collection of the utmost utility, and of which teachers of all grades make constant use.

It has been one of the primary objects of the librarian to satisfy the information-seeker in every line of intellectual activity; to answer any question that is asked, provided the answer exists.

The now almost priceless collections of the Green Library and of the intermediate department, together with the system of exchanges already referred to, enable him to come near doing this, but only, it ought to be remembered, at the cost of great labor, involving patient research.

That this is after all the highest function of a great library, none will deny.

It is clearly an evidence of good administration, of which the librarian, the Board of Directors, and the city, may be proud, that during the past thirty years the magnitude of the Public Library has increased more than six times, and its usefulness more than ten times, while the cost of its maintenance is only three or four times what it was in 1870.

Indeed, the amount appropriated annually by the city government has not kept pace with the increasing wealth of the city, a condition of things that might well be reversed in a community whose prosperity depends so largely upon the intelligence of all its members.

The facts and conditions referred to above will be found in greater detail and more explicitly set forth, along with many others of equal interest, in the accompanying reports of the Committee on the Library, the Committee on the Reading Room, the Committee on the Building, the Finance Committee, and the report of the librarian, to which the directors respectfully refer all interested in the welfare of the library.

Especial attention is asked to the exhibition in these reports of the absolute necessity for a somewhat larger appropriation for the maintenance of the library than that of last year.

It is believed that no other expenditure by the municipality is more generally approved by the people than that for the support of the Free Public Library.

No other institution maintained by the city government serves so universally the people as a whole, the poor and the rich alike, and none other tends more strongly to conserve and strengthen the better tendencies of humanity.

For the Board of Directors,

T. C. MENDENHALL,

*President.*

Jan. 12, 1901.

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Doctor Thomas C. Mendenhall, President of the Board of Directors.*

Following is the forty-first report of the librarian; it is the thirtieth which I have presented.

I first became connected with this institution Jan. 1, 1867, when I came here as a member of the Board of Directors. After serving in that capacity for about four years, I resigned the position to accept the place of librarian. The 15th of next January, I shall have been librarian thirty years.

I do not propose at this time to review the work which has been done here during those years. The results are before you. The history of the library is in print, and it is easy to trace its progress from the small things of thirty years ago to the proud position which it occupies to-day. It is counted now among the large libraries of the country, is well housed, and is regarded as one of the best administered institutions in the land.

It is noted, too, as having introduced and successfully inaugurated some of the most desirable features in library management which are making public libraries indispensable factors in popular education.

The administration of the last thirty years has been aggressive and progressive: aggressive as against ignorance, progressive in providing facilities for the instruction and rational entertainment of the people and in stimulating the community to use those facilities.

A similar spirit amimates us to-day. That spirit, while it is daring, is never rash. Knowing when to abound, we have always recognized the fact that it is necessary to be abased

sometimes in order to lay the foundations of future prosperity.

At times we have suffered from blame for a disposition to go ahead too fast and spend too much money; sometimes we have been hurried forward by impatient and inconsiderate criticism, but I think we have always had the tact and the proper feeling to make us moderate in our demands when the community has been suffering from adverse circumstances, and so have enjoyed the reward of being allowed to share in the prosperity of the people.

Since the passage of the recent long period of business depression, we have, as you know, made very considerable advances in the administration of the library, and in providing additional facilities for the public.

More needs to be done, however. Fortunately, the old ambition and well-directed energy are still here to do the necessary work. Worcester has grown rapidly and is still growing, and advances must constantly be made in the management of the library. At every stage in the growth of the city, the library must be put on a plane of excellence high enough to conform with the stage of growth. The present administration, as stated last year, always keeps before the eye of the mind an ideal institution, which it is trying as rapidly as possible, to embody here.

It believes, too, that the city of Worcester will second its endeavors, and, sympathizing in its tempered enthusiasm, will always be ready to avail itself of its ingenuity and energy in making practicable improvements.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library, on Sundays and holidays; and record such other facts regarding the past year as it is our custom to call attention to.

## BUILDING.

When the last report was written, the expectation was that we should be able to open the delivery room of the circulating

department and the children's room February 1. That expectation was realized, and the public has found great satisfaction in the use of the new rooms.

The delivery room, besides being much larger than before, is attractive, light, airy, cheerful, and in every way commodious. Greater comfort is secured also by having the wants of smaller children supplied in a separate room.

The children's room has been a great success. There has been a rush of children wishing to have cards and take out books. Between the hours of 4.15 and 5.45 o'clock in the afternoon accommodations are taxed to the utmost. The reference room will, therefore, be removed to the back portion of the room behind the counter, and more space thus obtained for children who wish to secure books to take home.

Users of the library have enjoyed much the privilege of rummaging among the thousands of books placed on shelves in front of the counters in the delivery rooms of the circulating department and the children's room. We were enabled, as is known, to much enlarge this privilege after making the addition to the old library building.

It is the intention, and has been for many years, to admit the public to sections of the circulating department after it has been classified. The new system of cataloguing and classification, adopted six years ago, contemplated this added privilege, and it is always kept in view. It will be several years, however, before, with the means at our disposal, the whole circulating library can be reclassified. Admission to the stack which contains our very valuable reference library has been allowed since 1890, but the value of this library is so great that the visitor has to be accompanied by an attendant. It is my belief that the plan in use here regarding access to books by the public is an excellent one, and secures admirable freedom in the use of books and care of the property of the city.

It is noticeable that during the past year there has not been a loss of a single book from the shelves surrounding the Green Library room. We know, however, that this immunity from loss has only been secured by watchfulness. Sad experience regarding the disappearance and mutilation of books in the reference department, and the experience of other libraries,

taught us that some of the users of the books needed looking after. Supervision is unostentatious, however, and I hardly think that many people are aware of its existence. A thief or person disposed to tear out leaves or a picture from books, as he looks around always finds the eye of an attendant fixed upon him. The loss of exposed books in the circulating and children's departments has also been small, but unobtrusive observation of what is going on in the rooms is constant.

The Worcester District Medical Library has moved into its new quarters in the upper story of the old building, and is comfortably housed there, it is believed. As now administered, the use of books belonging to that library is as free as that of those in the more restricted portions of the intermediate department of our own library. Access to the shelves to proper persons is also made easy.

Arrangements have been made for displaying a largely increased number of periodicals in the magazine reading-room. A cork carpet has been laid in that and the ladies' reading-room, and new furniture has been provided in both rooms. New fixtures have also been introduced into the magazine room, to make the use of periodicals easier and pleasanter.

New chairs should be provided for this and the ladies' reading-room the present year, and the magazine room should be painted and tinted.

The pressing need of the library to-day is additional shelving for the storage of books in both the circulating and reference departments.

It is proposed the present year to build a stack in the upper story of the new building for the accommodation of books in the Green and intermediate departments. By doing this piece of work we can take books out of the present magazine room and clear the ground for action another year in providing accommodations for anticipated additions to the circulating department. The plan of action is one which was decided upon before the new building was put up, during consultations regarding the best means of utilizing all the room, to the best advantage, in both of the buildings. The plan is to support a floor even with that of the upper gallery in the magazine room by timbers kept in place by pillars built from the ground, and

to cut windows in the east and south walls to light the present magazine room. By putting in the floor, accommodations would be gained for several years' growth of the circulating department, as regards the accumulation of books.

Estimates have been secured for doing both of the pieces of work mentioned, and it has been concluded to ask the city government for money to build the stack the present year, leaving the change in the magazine room for another year.

## Size and Use of Library.

The library year closed Nov. 30. At that date there were in the library 131,315 volumes, divided among the different departments as follows: Green Library, 25,116; intermediate department, 44,787; circulating department, 61,412. These figures show an increase for the year of 68 volumes in the Green Library; 2,688 in the intermediate department, and 3,063 in the circulating department, or 5,819 volumes in all; 5,156 volumes were added during the previous year. Five hundred and sixty-nine papers and other periodicals are now taken by the library; 541 were taken the year before.

There has been a large use of the library during the past year; 312,374 volumes represent the home and reference use of the institution, which was divided as follows: Home use, 201,538; reference use (exclusive of that of Sundays and holidays), 117,463; Sunday use, 2,893; holiday use, 480. Of the volumes given out in the circulating department last year, 14,820 were taken out on cards, which teachers may use wholly for their own benefit (but which, in fact, they use, to a considerable extent, in the immediate interests of their pupils), and 16,561 on cards which teachers use exclusively for the benefit of scholars. As stated before, a large portion of the books taken out by teachers for themselves and scholars are taken to their own and children's homes, and are in use on Saturday and Sunday, as well as during the five days of the school week. As stated last year, the school use is not, of course, nearly the whole use of the library by children, for in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards in getting

books to take home, and 20,847 volumes (an increase of 13,393 volumes over the previous year) were given out last year on blue cards, which are given to children under fifteen whose parents or teachers desire them to have home privileges. The books given out on blue cards are examined by attendants in the library before they are given out, to see that young children, so far as possible, get only books adapted to their ages and capacities.

It was very inconvenient to use the circulating library during December and January of the past library year, and it was not so much used as it would have been under more favorable circumstances. The deficiency in use the earlier months was more than made up later, for the total use of the department for the year was 5,053 volumes greater than in the year before.

It is gratifying to notice that the use of books given out for persons making investigations in the reference department has been as great as in the previous year and has slightly increased, although larger numbers of books have been available for use without asking for them, and such books are very generally used.

There has also been a large increase in the call for books on Sunday, although the same books have been available on the open shelves as on week days.

## Delivery Stations.

The following table shows the use of books passing through the delivery stations:

| | Dec., 1899. | Jan., 1900. | February. | March. | April. | May | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont, | 84 | 96 | 74 | 79 | 59 | 67 | 59 | 56 | 70 | 42 | 35 | 51 | 772 | 20 |
| Grafton square, | 104 | 84 | 87 | 84 | 77 | 75 | 74 | 47 | 67 | 47 | 52 | 60 | 862 | 6 |
| Greendale, | 205 | 244 | 229 | 219 | 172 | 109 | 117 | 105 | 106 | 95 | 137 | 157 | 1895 | 11 |
| Lake View, | 103 | 109 | 88 | 125 | 92 | 107 | 89 | 59 | 69 | 61 | 72 | 71 | 1045 | 10 |
| New Worcester, | 46 | 46 | 40 | 61 | 39 | 29 | 31 | 27 | 23 | 28 | 38 | 28 | 431 | 7 |
| Quinsigamond, | 330 | 351 | 370 | 533 | 438 | 430 | 367 | 222 | 282 | 239 | 312 | 354 | 4228 | 14 |
| South Worcester, | 206 | 234 | 244 | 293 | 247 | 223 | 215 | 227 | 204 | 193 | 205 | 253 | 2744 | 24 |
| Tatnuck, | 52 | 72 | 56 | 65 | 64 | 54 | 45 | 55 | 67 | 54 | 45 | 38 | 667 | 6 |
| | 1130 | 1236 | 1188 | 1463 | 1188 | 1094 | 997 | 798 | 888 | 759 | 891 | 1012 | 12,644 | 98 |

It appears from the table that 12,644 volumes were sent to the stations during the year just closed. The increase in the number of volumes sent over the previous year is 1,050, or a little more than 9 per centum. The largest number of books was sent to Quinsigamond, as in the year before. The remaining stations, placed in the order of the number of volumes sent to them, are: South Worcester, Greendale, Lake View, Grafton square, Belmont street, Tatnuck and New Worcester. The changes in the order during the year were as follows: Lake View passed Grafton square, Belmont street passed Tatnuck and New Worcester, Tatnuck passed New Worcester, and New Worcester dropped two places, to the foot of the list. Greendale, Lake View, Grafton square and New Worcester circulated a smaller number of books than in the previous year. South Worcester, Belmont, Tatnuck and Quinsigamond added to their circulation. The most notable increase was in the case of Quinsigamond, which rose from 2,528 volumes to 4,228, 1,700 volumes. South Worcester and Belmont street opened the largest number of new accounts.

The stations are at the same places as last year.

The statements here made show that the Free Public Library is doing well its work as a bureau of information, as a resort for study, and as a distributer of wholesome and instructive literature among the young and mature residents of Worcester.

## Use of Pictures.

The current every-day use of selections from our collection of photographs and other pictorial illustrative material has been large and profitable during the past year.

There have been five exhibitions in the art galleries, namely: in December, 1899, Madonnas and holy families by great artists; in April, 1900, Brinkley's Japan and Audsley's Ornamental Arts of Japan; in May, Rinehart's platinum prints of American Indians; in October, Blanco's Flora of the Philippines; and in November, folio plates of Audubon's American Birds.

These exhibitions were visited by large numbers of persons, and were considered very entertaining and instructive by visitors.

## CATALOGUING.

September 1, 1894, the officers of the library began a revision of the card catalogue. In 1898 the Board of Directors, after consultation with the librarian, approved the plan of revision, and arranged for a larger force in the cataloguing department, in order that the work might go on more rapidly. Some time was required to reorganize the department, but it has been in excellent order for the last two years, and a large amount of good work has been done.

The young ladies in this department have been faithful and enthusiastic, and have done a large amount of thorough and excellent work.

In accordance with the original plan, we are striving to bring, as fast as possible, into one alphabet the cards for all the books in the library; to classify the books in the circulating department on the plan of classification which has prevailed in the reference library since we came into the new building, and to provide for the circulating department and children's room card catalogues of all the books in those departments. The undertaking is a large one, but necessary, and is being pursued so systematically that its accomplishment seems feasible in a reasonable period.

So much work, and work of so high a character as is being done, calls for a considerable expenditure; it will not do to get behind in this matter, however.

Cases for card catalogues have been provided during the year for the circulating department and the children's room.

The work in the cataloguing department is so far advanced that it can be promised confidently that within three months, and perhaps in two months, we shall be able to dispense with the second supplement of the printed catalogue of the circulating department in looking up a subject. That supplement will then become useless in so far as looking up books by numbers is concerned, but it will still be useful in calling for books by authors or titles. All the entries in the supplement, after its partial abatement of usefulness, can be found in the card catalogues.

A new finding list of books which circulate freely, that

have been added to the library between the dates January 1, 1896, and July 1, 1900, has been printed, and will be ready for sale and distribution in the course of a few months, that is to say, as soon as technical work can be done on the cards, which is necessary as preparatory to its issuance.

We should have preferred to issue a supplement similar to those hitherto furnished by the library, which have been excellent author and subject indexes, and are more useful to the mass of the people seeking information on different subjects than a finding list. We are spending so much money at present on the card catalogue that we could not afford to publish an author and subject index. It is believed, however, that the finding list will be found very convenient and useful, and it will probably be prized more highly than the generally superior form of index which we have hitherto issued by the few advanced students who wish to find as many as possible of the additions to the library under a few large headings. It will probably suit the desultory reader, also, as well as the former kind of index issued.

In issuing a finding list instead of an author and subject index, we are falling, late it is true, into line with most other libraries, they having been compelled to study extreme economy in this matter earlier than we have had to, here.

A temporary finding list of the books put outside of the counter in the circulating department was printed at the time of opening the new delivery room.

This was printed in linotype, and the slugs were saved and incorporated with the other slugs prepared for the complete finding list soon to be issued. Such a temporary list was needed in connection with the main library and in the homes of users; it was especially needed at the delivery stations.

## Assistance by the Hour, Week and Month.

The item in the estimates for work to be done as needed, by the hour, week and month, is larger than last year. That is so, necessarily. Worcester has grown from a small to a comparatively large city since the library was established. It increases in population yearly by thousands. This fact means

greater and growing demands on the library, and increased expenditure in waiting on users of the library in all its departments.

Then, too, a library which does its duty well has constantly to introduce improvements and add to the facilities of the public. To do this calls for an increased number of assistants, and more hours of work by attendants.

The extra assistance, too, provided last year in the circulating department and children's room, hired during that year for ten months, will have to be paid the present year for twelve months' service.

The library is conducted on the most economical principles, but as it grows in magnitude and importance needs added income to carry it on.

## Assistants.

I can not praise too highly the fidelity of my assistants; there is no eye-service here. The ability displayed by some of them is remarkable, and deserving of recognition and frequent acknowledgment.

## Gifts.

A list of the persons and institutions to which we have been indebted during the past year is appended to this report.

We are especially grateful for the assistance rendered to citizens of Worcester by other libraries in lending us books for their use.

## Librarian's Account.

Following is my account for the money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester.
Free Public Library, December, 1900.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1899, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hand December 1, 1899, | $857 02 | |
| Received for fines, | 738 71 | |
| Received for sales of copies of the printed catalogues and lists of additions, | 23 99 | |
| Received from books injured or lost, | 7 45 | |
| Deposits, | 25 00 | |
| Miscellaneous receipts, | 35 19 | |
| | | $1,687 36 |
| Deposits returned, | $25 00 | |
| Paid to Mr. F. W. White, city treasurer, | 685 98 | |
| | 710 98 | |
| Balance in librarian's hands Dec. 1, 1900, | 976 38 | |
| | | $1,687 36 |

LYMAN A. ELY,
T. C. MENDENHALL,
WEBSTER THAYER.

*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $33,000 00 |
| Income from invested funds:— | | |
| Green Library fund, | $2,137 01 | |
| Reading-room fund, | 417 10 | |
| Librarian fund, | 150 00 | |
| | | 2,704 11 |
| Receipts from dog licenses, | | 5,539 82 |
| Receipts from fines, | | 738 71 |
| Receipts from sales of catalogues, | | 23 99 |
| Payments for missing and damaged books, | | 7 45 |
| Sundry receipts, | | 45 19 |
| | | $42,059 27 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $245 32 | |
| Green Library fund, | 1,532 16 | |
| Fines, catalogues, etc., | 857 02 | |
| Reading-room fund, | 536 09 | |
| Municipal appropriation for addition to old building, | 3,064 02 | |
| | | 6,234 61 |
| | | $48,293 88 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $1,670 34 | |
| City appropriation, | 7,892 86 | |
| | | $9,563 20 |
| Periodicals:— | | |
| City appropriation, | $882 04 | |
| Reading-room fund, | 1,327 53 | |
| | | 2,209 57 |
| Binding, | | 2,291 30 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | $767 03 |
| Addition to old building and changes in it, | 3,033 21 |
| Insurance, | 303 50 |
| Fuel, | 767 83 |

| | | |
|---|---|---|
| Lights, | | 1,296 27 |
| SALARY ACCOUNT. | | |
| Administration (including wages of janitors), | | 12,556 39 |
| Cataloguing, | | 2,941 93 |
| Extra service, | | 4,922 24 |
| SUPPLY ACCOUNT. | | |
| Printing catalogues, | | 764 00 |
| Blanks and stationery, | | 479 81 |
| Postage and revenue stamps, | | 172 41 |
| Sundries:— | | |
| Water for elevators, etc., | $381 10 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 542 63 | |
| Amount added of income of the Green Library fund to the principal of the fund, | 527 69 | |
| Income of Librarian fund, added to principal, | 150 00 | |
| | | 1,601 42 |
| | | $45,670 11 |
| Cash on hand December 1, 1900:— | | |
| Green Library fund, | $1,471 14 | |
| Reading-room fund, | 125 66 | |
| Money received from fines, sale of catalogues, etc., | 976 38 | |
| Balance of municipal appropriation, | 19 78 | |
| Balance of municipal appropriation for addition to old building, etc., | 30 81 | |
| | | 2,623 77 |
| | | $48,293 88 |

ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green Library, | 69 | |
| Intermediate department, | 1,399 | |
| Circulating department, | 3,725 | |
| | | 5,193 |
| Increase of volumes by gifts: | | |
| Intermediate department, | 682 | |
| Circulating department, | 30 | |
| | | 712 |
| Increase of volumes by binding periodicals: | | |
| Intermediate department, | 652 | |
| Circulating department, | 44 | |
| | | 696 |

| | | | |
|---|---|---|---|
| Increase by placing unbound periodicals in the library: | | | |
| Intermediate department, | | | 2 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 3 |
| | | | 6,606 |
| Number of volumes withdrawn since last report: | | | |
| Green Library, | 1 | | |
| Intermediate department, | 12 | | |
| Circulating department, | 739 | | |
| | | 752 | |
| Number of volumes missing since last report: | | | |
| Circulating department, | | 35 | 787 |
| Net increase for the year, | | | 5,819 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 25,048 | |
| Intermediate department, | | 42,099 | |
| Circulating department, | | 58,349 | |
| | | | 125,496 |
| Total number of volumes in the library, | | | 131,315 |
| Increase of pamphlets by purchase: | | | |
| Intermediate department, | 23 | | |
| Increase of pamphlets by gifts: | | | |
| Intermediate department, | 467 | | |
| | | | 490 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | 146 | | |
| Number of newspapers given to the reading-room, | 53 | | |
| | | | 199 |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | 340 | | |
| Number of newspapers given to reading-room, | 30 | | |
| | | | 370 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 306 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 201,538 |
| Number of volumes delivered for reference use, | *117,463 |
| Average daily use (home and reference), | 1,042 |
| (Circulating department, 658; reference department, 384) | |
| Largest daily use (home and reference), November 24, | 2,102 |

*Of this number 41,202 shows the use of portfolios and volumes used in the art exhibitions.

| | |
|---|---|
| (Largest in circulating department, November 10, 1,522; in reference department, October 30, 1,080) | |
| Smallest daily use (home and reference), June 22, | 371 |
| (Smallest in circulating department, June 22, 272; in reference department, August 16, 52) | |
| Number of books lost and paid for: | |
| Circulating department, | 3 |
| Number of books lost and not paid for: | |
| Circulating department, | 32 |
| Number of books worn out and withdrawn, | 741 |
| Number of notices to delinquents, | 10,085 |
| Number of volumes bound, | 5,027 |
| Number of names registered during the year, | 3,494 |
| Total number of names registered (a new registry made November 1, 1889), | 33,709 |

## SUNDAY USE.

| | |
|---|---|
| The reading-rooms are open from 2 to 9 P. M. | |
| Number of persons using the upper room, | 6,293 |
| Number of persons using the lower room, | 6,695 |
| Total number of persons, | 12,988 |
| Average number of persons, | 250 |
| Largest attendance, February 25, | 375 |
| Smallest attendance, August 26, | 82 |
| Number of volumes delivered (for use within the building), | 2,893 |
| Average number of volumes used, | 56 |

## HOLIDAYS.

| | |
|---|---|
| The upper reading-room is open from 9 A. M. to 9.30 P. M. The lower room from 8 P. M. to 9.30 P. M. | |
| Number of persons using the upper room, | 977 |
| Number of persons using the lower room, | 1,094 |
| Total number, | 2,071 |
| Average number of persons, | 296 |
| Largest attendance, February 22, | 557 |
| Smallest attendance, July 4, | 113 |
| Number of volumes used for reference, | 480 |
| Average number of volumes used, | 69 |

SAMUEL S. GREEN,
*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Books | Pamphlets |
|---|---|---|
| Abbot Public Library, *Marblehead, Mass.* | | 1 |
| Acker, Finley, *Philadelphia, Pa.* | 1 | |
| Adams, Charles Francis, *Boston, Mass.* | | 1 |
| Adams Nervine Asylum, *Jamaica Plain, Mass.* | | 1 |
| American Agricultural Library, *Springfield, Mass.* | 1 | |
| American Anti-imperialist League, *Chicago, Ill.* | | 6 |
| American Antiquarian Society, | 7 | 8 |
| American Art Association, *New York City,* | 2 | |
| American Humane Association, *Fall River, Mass.* | | 1 |
| American Institute of Electrical Engineers, | 1 | |
| American Institute of Mining Engineers, *New York City,* | 1 | |
| American Mathematical Society, *New York City,* | | 1 |
| American Museum of Natural History, *New York City,* | 2 | 1 |
| American Public Health Association, *Columbus, Ohio,* | 1 | |
| American Unitarian Association, *Boston, Mass.* | 2 | 1 |
| Amherst College, *Amherst, Mass.* | 1 | 4 |
| Amherst College Library, | | 4 |
| Ancient and Honorable Artillery Company, *Boston, Mass.* | 1 | |
| Andover Theological Seminary, *Andover, Mass.* | | 1 |
| Angell, James B., *Ann Arbor, Mich.* | | 1 |
| Anonymous, newspaper clippings, | 3 | 8 |
| Apprentices' Library, *Philadelphia, Pa.* | 1 | |
| Armour Institute of Technology, *Chicago, Ill.* | | 1 |
| Arnold Library, *Grafton, Mass.* | | 1 |
| Atlantic Coast line, *Boston, Mass.* | | 1 |
| Automobile Club of America, | | 1 |
| Baillie's Institution Free Library, *Glasgow, Scotland,* | | 1 |
| Balch, Edwin S., *Philadelphia, Pa.* | 1 | |
| Balch, Thomas W., *Philadelphia, Pa.* | 1 | |
| Baldwin, Simeon E., *New Haven, Conn.* | | 1 |
| Barnes, William O., *Boston, Mass.* | 1 | |
| Barton, Edmund M. newspaper clippings, | | |
| Barton, *Rev.* William E., *Oak Park, Ill.* | 1 | 3 |
| Batchelder, H. C., *Sutton, Mass.* | | 1 |
| Bates, Theodore C. | | 1 |
| Beer, William, *New Orleans, La.* 1 sheet, | | |
| Bemis, E. W., *Worcester,* | 1 | |
| Berry, John M., *Millbury, Mass.* 1 folded sheet, | | |
| Biblioteca Nazionale Centrale, *Florence, Italy.* | | 25 |
| Bigelow, *Miss* Frances E. | 1 | |
| Bigelow Free Public Library, *Clinton, Mass.* | | 1 |
| Birmingham, *England,* Free Libraries Committee, | | 1 |
| Blair, *Mrs.* William and Edward T., *Chicago, Ill.* | 1 | |
| Blanchard, F. S. & Co. | 2 | |
| Bodleian Library, *Oxford, Eng.*, | | 1 |
| Boston, City Messenger, | 4 | |
| Public Library, 1 folded sheet, | 2 | 13 |
| School Committee, | 1 | |
| Statistics Department, | 1 | 9 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Boston Associated Charities, | | 1 |
| Boston College, *Boston, Mass.* | | 1 |
| Boston Herald, | | 1 |
| Boston Museum of Fine Arts, | 1 | 2 |
| Boston Transit Commission, | 1 | 1 |
| Boston Young Men's Christian Union, *Boston Mass.* | | 1 |
| Bostonian Society, *Boston, Mass.* | | 1 |
| Bowdoin College, *Brunswick, Me.* | | 3 |
| Bowdoin College Library, *Brunswick, Me.* | | 2 |
| Bridgeport, *Conn.*, Public Library, | | 1 |
| Brighton Public Library, *Brighton, Eng.* | | 1 |
| Brinley, G. *Jr.*, Heirs of, *Philadelphia, Pa.* | 5 | |
| Brockton, *Mass.*, Public Library, | | 2 |
| Brookline Public Library, | 1 | 1 |
| Brooklyn Library, *Brooklyn, N. Y.* | | 1 |
| Brooks, Francis A., *Boston, Mass.* | | 1 |
| Brown, David H., *West Medford, Mass.* | | 1 |
| Brown University, *Providence, R. I.* | 1 | |
| Brownell, T. Frank, *New York City,* | 1 | |
| Buffalo Public Library, *Buffalo, N. Y.* | | 1 |
| Bunker Hill Monument Association, *Boston, Mass.* | 1 | |
| Burbank, Charles E. | | 1 |
| Burnett, Joseph, Company, *Boston, Mass.* | 1 | |
| Cambridge, *Mass.*, Public Library, | | 1 |
| Cambridge University Library, *Cambridge, Eng.* | | 1 |
| Canfield, *Mrs.* P. S. | 9 | |
| Canfield, *Miss* P. W. S. | 11 | |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Carnegie Library of Atlanta, Ga. | | 1 |
| Catholic University of America, *Washington, D. C.* | 1 | |
| Chamberlain, D. H., *West Brookfield, Mass.* | | 2 |
| Chandler, *Miss* Alice G., *Lancaster, Mass.*, 9 folded sheets, | | 1 |
| Chandler, John F. | 2 | |
| Chandler, William E., *Concord, N. H.* | | 2 |
| Channing, Walter, *Brookline, Mass.* | | 1 |
| Chicago, Board of Education, | 1 | |
| Public Library, | | 1 |
| Chicago, Rock Island & Pacific Railway, *Chicago, Ill.* | | 1 |
| Church of Jesus Christ of Latter-day Saints, *Salt Lake City, Utah*, | 2 | |
| Cincinnati Public Library, *Cincinnati, O.* | 2 | 1 |
| Civil Service Reform Association, *New York City,* | | 1 |
| Clark University, | | 2 |
| Cleveland, *Ohio*, Board of Education, | 1 | |
| Public Library, | 1 | |
| Colby College, *Waterville, Me.* | | 1 |
| College of the Holy Cross, | 1 | |
| Columbia University, *New York City,* | 1 | |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Commercial Institute Association of Christian Scientists, *Boston, Mass.* | 1 | |
| Concord Free Public Library, *Concord, Mass.* | | 4 |
| Congregational Home Missionary Society, *New York City,* | 1 | 1 |
| Connecticut Board of Education, | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Connecticut Public Library Committee, *Hartford, Conn.* | | 9 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.* | 1 | 1 |
| Cornell University, *Ithaca, N. Y.* | 1 | 1 |
| Cowperthwaite, William C., *Philadelphia, Pa.* | | 2 |
| Craig, Alexander, *Chicago, Ill.* | 1 | |
| Crooker, Joseph Henry, *Ann Arbor, Mich.* | | 1 |
| Currier, Festus C., *Fitchburg, Mass.* | 1 | |
| Dall, *Mrs.* Caroline H., *Washington, D. C.* | 1 | |
| Daniels, William C., *Denver, Col.* | | 1 |
| Dartmouth College, *Hanover, N. H.* | 1 | 1 |
| Davis, Andrew McFarland, *Cambridge, Mass.* | | 3 |
| Davis, Walter A., *Fitchburg, Mass.* | 1 | |
| Depew, Chauncey M., *New York City,* | | 1 |
| Detroit, *Mich.*, Public Library, | | 1 |
| Dillon, John F., *New York City,* | 1 | |
| District of Columbia, Public Library, | | 1 |
| Douglass, *Mrs.* Anna E., *Cambridge, Mass.* | 1 | |
| Dow, Joy W., *Wyoming, N. J.* | 1 | |
| Drew Allis Company, | 1 | |
| Eastern Manual Training Association, | | 1 |
| Edes, Robert, *Jamaica Plain, Mass.* | 9 | |
| Ellinwood, Charles N., *San Francisco, Cal.* | | 1 |
| Enoch Pratt Free Library, *Baltimore, Md.* | | 1 |
| Evanston, *Ill.*, Free Public Library, | | 1 |
| Fairmount Park Art Associatian, *Philadelphia, Pa.* | 2 | |
| Fall River, *Mass.*, Public Library, | | 1 |
| Farmer, James E., *Concord, N. H.* | 1 | |
| Field Columbian Museum, *Chicago, Ill.* | | 11 |
| Fitchburg, *Mass.*, Public Library, | | 1 |
| Fitz Public Library, *Chelsea, Mass.* | | 1 |
| Fletcher Free Library, *Burlington, Vt.* | | 1 |
| Forbes Library, *Northampton, Mass.* | | 1 |
| Forsell, K. E. | 1 | 1 |
| Francis, George E. | 2 | 2 |
| Friends' Book Association, *Philadelphia, Pa.* | 1 | |
| Friends' Free Library, *Germantown, Pa.* | | 1 |
| Frye, Alexis E., *Havana, Cuba,* | 1 | |
| Fullerton, Alexander, *New York City,* | 1 | |
| Garver, *Rev.* Austin S. 29 photographs, | | 2 |
| General Electric Company, *Schenectady, N. Y.* | | 1 |
| General Society of Mechanics and Tradesmen, *New York City,* | | 1 |
| Georgetown University, *Washington, D. C.* | 1 | 1 |
| Ginn & Co., *Boston, Mass.* | | 1 |
| Gloversville Free Library, *Gloversville, N. Y.* | | 1 |
| Goodwin, E. R. | | 1 |
| Green, Andrew H., *New York City,* | 2 | 3 |
| Green, James, 15 sheets, | 4 | 33 |
| Green, Samuel A. 2 folded sheets, | 1 | 2 |
| Green, Samuel S., 7 folded sheets, 4 newspaper clippings, 1 newspaper, 1 sheet, | 1 | 11 |
| Greendale Improvement Society, *Greendale, Mass.* | | 1 |
| Hall, Walter S., *San Francisco, Cal.* | | 2 |
| Hamilton, William, *Washington, D. C.* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Hammond, B. T. | | 1 |
| Hartford, *Conn.*, Board of Trade, | | 1 |
| Public Library, | | 3 |
| Hartford Steam Boiler Inspection & Insurance Company, *Hartford, Conn.* | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.* | | 5 |
| Harvard University, *Cambridge, Mass.* | 3 | 1 |
| Haverhill Public Library, *Haverhill, Mass.* | | 1 |
| Hazen, Henry A., *Boston, Mass.* | 1 | |
| Heginbottom Free Library, Ashton-under-Lyne, | | 1 |
| Hewitt, E. G., *Brooklyn, N. Y.* | | 1 |
| Higgins, Milton P. 1 folded sheet, | | 5 |
| Highland Military Academy, | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.* | | 1 |
| Hoar, George F. | 2 | 1 |
| Hoar, *Mrs.* George F. | 1 | |
| Hodges, Almon D., *Jr., Boston, Mass.* | | 1 |
| Hodges, *Miss* Faustina H. | 1 | |
| Hoobler, *Miss* Idella C. | 1 | |
| Hopedale Public Library, *Hopedale, Mass.* | | 1 |
| Howard Memorial Library, *New Orleans, La.* | 1 | |
| Hubbard, Elbert, *East Aurora, N. Y.* 3 folded sheets, | 1 | |
| Hunnewell, James F., *Boston, Mass.* | | 1 |
| Imperial Library, *Tokyo, Japan,* 1 folded sheet, | 1 | 1 |
| Indian Rights Association, *Philadelphia, Pa.* | | 1 |
| Iowa State Library, | 1 | |
| Israel J. Vita, *Amsterdam, Holland,* | 1 | |
| James Prendergast Free Library, *Jamestown, N. Y.* | | 2 |
| Jenkins, Howard M., *Philadelphia, Pa.* | | 1 |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.* | | 1 |
| Johns Hopkins University, *Baltimore, Md.* | 1 | 8 |
| Kerr, Charles H. & Co., *Chicago, Ill.* | | 1 |
| Kinnicutt, Leonard P. | | 2 |
| Lake Mohonk Conference on International Arbitration, *Lake Mohonk, N. Y.* | 1 | |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Lansing, *Mich.*, State Board of Health, | 2 | |
| Larned, J. N., *Buffalo, N. Y.* | | 1 |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.* | 1 | |
| Leominster, *Mass.*, Public Library, | | 1 |
| Lincoln, *Eng.*, Public Library, | | 1 |
| Liverpool, *Eng.*, Public Libraries, | | 1 |
| Lobben, Peder, *Fitchburg, Mass.* | 1 | |
| Lodge, Henry Cabot, *Lynn, Mass.* | 1 | |
| Loring Reading-room, *North Plymouth, Mass.* | 1 | 1 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Lowell Textile School, *Lowell, Mass.* | | 1 |
| Lyndoe, Henry E. newspaper clippings, | | |
| Lynn, *Mass.*, Public Library, | | |
| Lynn Historical Society, *Lynn, Mass.* | 1 | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| MacDonald, Arthur, *Washington, D. C.* 1 folded sheet, | | 10 |
| McMillan, James, *Detroit, Mich.* | 1 | |
| Maimonides Free Library, *New York City,* | | 1 |
| Malden, *Mass.*, City Council, | 1 | |
| Mayor, | 1 | |
| Public Library, | | 1 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Mann, F. W. *Milford, Mass.* | 1 | |
| Marble, *Mrs.* Annie Russell, | 1 | |
| Marburg, Theodore, *Baltimore, Md.* | 1 | |
| Marlborough, *Mass.*, Public Library, | | 1 |
| Maryland Geological Survey, *Baltimore, Md.* | 1 | |
| Maryland Historical Society, *Baltimore, Md.* | | 2 |
| Massachusetts, Attorney General, | 1 | |
| Board of Railroad Commissioners, | 1 | |
| Bureau of Statistics of Labor, | 1 | |
| Highway Commission, | 1 | |
| Metropolitan Water Board, | 1 | |
| Northampton Insane Hospital, | | 1 |
| Secretary of the Commonwealth, | 20 | 1 |
| State Board of Agriculture, | 1 | |
| State Board of Charity, | 1 | |
| State Board of Insanity, | 1 | |
| State Library, | 12 | 1 |
| State Normal School, *Framingham, Mass.* | | 1 |
| State Normal School, *Worcester, Mass.* | 1 | |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.* | | 8 |
| Massachusetts Humane Society, | | 3 |
| Massachusetts Institute of Technology, *Boston, Mass.* | 1 | 1 |
| Massachusetts Reform Club, *Boston, Mass.* | | 1 |
| May, Misses, *Leicester, Mass.* | 1 | |
| Mercantile Library, *New York City,* | | 1 |
| Mercantile Library Association, *St. Louis, Mo.* | | 1 |
| Mercantile Library Company, *Philadelphia, Pa.* | | 5 |
| Merriman, *Rev.* Daniel, | | 1 |
| Milwaukee, *Wis.*, Public Library, | | 5 |
| Minneapolis, *Minn.*, Public Library, | 2 | 1 |
| Morris, E. W., *Washington, D. C.* 1 sheet, | | 1 |
| Morse, Edward S., *Salem, Mass.* | | 1 |
| Mount Holyoke College, *South Hadley, Mass.* | 1 | |
| Murray, Thomas H., *Woonsocket, R. I.* | 1 | |
| Mutual Life Insurance Company of New York, | 1 | |
| Nason, George W., *Boston, Mass.* | | 1 |
| National Civil Service Reform League, *New York City,* | 2 | 2 |
| New Bedford Free Public Library, | | 2 |
| New England Cotton Manufacturers' Association, *Boston, Mass.* | 2 | |
| New Hampshire State Library, *Concord, N. H.* | 1 | |
| New York City, Department of Education, | 2 | 1 |
| New York City, Historical and Memorial Comm. of the General citizens, | 1 | |
| New York Farmers, *New York City,* | 1 | |
| New York Free Circulating Library, *New York City,* | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| New York Juvenile Asylum, *New York City*, | | 1 |
| New York Public Library, Astor, Lenox and Tilden Foundations, | | 14 |
| New York State College of Forestry, Cornell University, *Ithaca, N. Y.* | | 3 |
| New York State Library, *Albany, N. Y.* | 10 | 16 |
| Newark, *N. J.*, Free Public Library, | | 1 |
| Newberry Library, *Chicago, Ill.* | | 1 |
| Newton, *Mass.*, Free Library, | | 1 |
| Nichols, *Dr.* Charles L. | 1 | |
| Nichols, *Mrs.* Mary P., *Boston, Mass.* | 1 | |
| North Adams, *Mass.*, Public Library, | | 1 |
| Northwestern University, *Evanston, Ill.* | 1 | |
| Oakland, *Cal.*, Free Library and Reading-room, | | 1 |
| Oberlin College Library, *Oberlin, O.* | | 1 |
| Ohio State University, *Columbus, O.* | 1 | |
| Oread Institute, | | 1 |
| Ormsby, F. E., *Chicago, Ill.* | 1 | |
| Otis Library, *Norwich, Conn.* | | 1 |
| Oxford, *Mass.*, Free Public Library, | | 1 |
| Page, Walter Gilman, *Boston, Mass.* | | 1 |
| Panin, Ivan, *Grafton, Mass.* 1 folded sheet, | | 9 |
| Parker, William T., *Westborough, Mass.* | | 1 |
| Paterson, *N. J.*, Free Public Library, | | 1 |
| Paul, Kegan, French, Trübner & Co., *London, Eng.* | 1 | 3 |
| Pawtucket, *R. I.*, Free Public Library, | | 1 |
| Peabody Institute, *Baltimore, Md.* | | 1 |
| Peabody Institute, *Danvers, Mass.* | | 1 |
| Peabody Institute, *Peabody, Mass.* | | 1 |
| Peabody Library, *Baltimore, Md.* | | 1 |
| Pennsylvania Museum and School of Industrial Art, *Philadelphia, Pa.* | | 3 |
| Pennsylvania Prison Society, *Philadelphia, Pa.* | | 1 |
| Peoria, *Ill.*, Public Library, | | 2 |
| Perce, Warren R., *Providence, R. I.* | 1 | |
| Perkins Institution and Massachusetts School for the Blind, | 11 | |
| Philadelphia City Institute, *Philadelphia, Pa.* | | 1 |
| Philadelphia, *Pa.*, Free Library, | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.* | | 1 |
| Pierpont, James, *New Haven, Conn.* | | 2 |
| Poland, W. C., *Providence, R. I.* | | 1 |
| Portland, *Me.*, Public Library, | | 1 |
| Pratt Institute and Free Library, *Brooklyn, N. Y.* | | 1 |
| Providence, *R. I.*, City Engineer, | | 1 |
| City Messenger, | 1 | |
| Public Library, | | 6 |
| Providence Athenæum, *Providence, R. I.* | | 1 |
| Prudential Insurance Company of America, | 1 | |
| Public Ledger, *Philadelphia, Pa.* | 1 | |
| Puget Sound, Bureau of Information, *Seattle, Wash.* | | 2 |
| Putnam, Irving, *New York City*, | 1 | |
| Quaritch, Bernard, *London, Eng.* | | 9 |
| Quincy, *Ill.*, Free Public Library, | | 1 |
| Redwood Library and Athenæum, *Newport, R. I.* | | 2 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Rhode Island Business Men's Association, *Providence, R. I.* | 1 | |
| Rhode Island School of Design, *Providence, R. I.* | | 1 |
| Rice, Franklin P. | | 1 |
| Richards, Lysander S., *Marshfield Hills,* | 1 | |
| Robbins Library, *Arlington, Mass.* | 1 | |
| Roe, Alfred S. | 1 | |
| Roy, J. Arthur, | 1 | |
| Russell, Lee, *Truro, Nova Scotia,* | | 1 |
| St. George's Public Library, *London, Eng.* | | 1 |
| St. Giles Public Library, *London, Eng.* | | 1 |
| St Louis Public Library, | | 1 |
| Salem, *Mass.*, Public Library, | | 10 |
| San Francisco, *Cal.*, Free Public Library, | | 1 |
| Schenectady, *N. Y.*, Free Public Library, | 1 | |
| Scott Stamp and Coin Company, *New York City,* | | 1 |
| Scranton, *Pa.*, Public Library, | | 1 |
| Seattle, *Wash.*, Public Library, | | 3 |
| Shepard, Norwell & Co., *Boston, Mass.* | | 1 |
| Shibley, George H., *New York City,* | | 1 |
| Shurman, J. G., *Ithaca, N. Y.* | 1 | |
| Silas Bronson Library, *Waterbury, Conn.* | | 3 |
| Smith College, *Northampton, Mass.* | 1 | |
| Smithsonian Institution, *Washington, D. C.* | 6 | 1 |
| Society of Naval Architects and Marine Engineers, *New York City.* | 1 | |
| Somerville, *Mass.*, Public Library, | | 1 |
| Sons of the Revolution, Massachusetts Society, | 1 | |
| Southbridge, *Mass.*, Public Library, | | 1 |
| Speiden, William, *New York City,* 1 newspaper sheet, | | |
| Sprague, *Mrs.* A. B. R. 9 folded sheets, | | 8 |
| Springfield, *Mass.*, City Library Association, | | 1 |
| Stearns, Frank P., *Medford, Mass.* | 4 | |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland,* | | 1 |
| Stout, J. H., *Menomonie, Wis.* | 1 | |
| Sturtevant, B. F. Co., *Boston, Mass.* | 2 | 2 |
| Sutton, *Mass.*, Town Clerk, | | 1 |
| Swan, Robert T., *Boston, Mass.* | 1 | |
| Swett, Charles E., *Boston, Mass.* | 1 | |
| Syracuse Central Library, *Syracuse, N. Y.* | | 1 |
| Tappan, *Miss* Eva M. | 3 | |
| Taunton, *Mass.*, Public Library, | | 1 |
| Teggart, F. J., *San Francisco, Cal.* | | 4 |
| Telegram Newspaper Company, | 6 | |
| Thomas Crane Public Library, *Quincy, Mass.* | | 1 |
| Toronto Public Library, | | 1 |
| Tower, Henry M., *Spencer, Mass.* 1 newspaper clipping, | | |
| Towle Mfg. Co., *Newburyport, Mass.* | 1 | |
| Tucker, *Mrs.* M. D. | 1 | 2 |
| Tufts College, *Medford, Mass.* | 1 | 2 |
| Tufts Library, *Weymouth, Mass.* | | 1 |
| Tyler, *Miss* Jessie E. | | 1 |
| United States Bureau of American Republics, | 1 | |
| Bureau of Education, | 1 | |
| Commission to the Paris Exposition of 1900, | 3 | |

| GIVERS. | | Books | Pamphlets |
|---|---|---|---|
| United States Department of Agriculture, | | 2 | 32 |
| Department of the Interior, | | 10 | |
| Department of Labor, | | 2 | 7 |
| Department of the Navy, | | 1 | |
| Department of States, | | 12 | 48 |
| Department of the Treasury, | | 1 | |
| Department of War, | | 6 | 23 |
| Fish Commission, | | 1 | |
| Interstate Commerce Commission, | | 2 | |
| Library of Congress, | 2 sheets, | 4 | 3 |
| Naval Academy, *Annapolis, Md.* | | | 1 |
| Superintendent of Documents, | | 307 | 160 |
| Treasury Department, | | | 1 |
| University of California, *Berkeley, Cal.* | | 3 | 1 |
| University of Chicago, *Chicago, Ill.* | | 2 | |
| University of Michigan, *Ann Arbor, Mich.* | | 1 | |
| University of Nebraska, *Lincoln, Neb.* | | | 1 |
| University of Pennsylvania, *Philadelphia, Pa.* | | 2 | |
| University of Vermont, *Burlington, Vermont,* | | 1 | |
| University of Virginia, *Charlottesville, Va.* | | 1 | |
| University of Wisconsin, *Madison, Wis.* | | 1 | |
| Uxbridge, *Mass.*, Free Public Library, | | | 1 |
| Valentine Museum, *Richmond, Va.* | | | 1 |
| Vandegrift Land Improvement Company, *Pittsburgh, Pa.* | | | 1 |
| Vassar College, *Poughkeepsie, N. Y.* | | | 1 |
| Vermille, Frederick M. | | | 1 |
| Voynich, W. M., *London, Eng.* | | 1 | |
| Walker, Joseph H. | | 10 | |
| Ware, William, & Co., *Boston, Mass.* | | 1 | |
| Warren, Arthur G. | | 1 | |
| Watertown, *Mass.*, Free Public Library, | | | 1 |
| Wellesley College, *Wellesley, Mass.* | | 1 | |
| Wesleyan University, *Middletown, Conn.* | | | 1 |
| West, James H. Co., *Boston, Mass.* | | | 1 |
| Westboro, *Mass.*, Public Library, | | | 1 |
| Williams, Charles A. | 10 folded sheets, | 18 | 2 |
| Winthrop, *Mass.*, Public Library, | | | 1 |
| Wisconsin Free Public Library Commission, *Madison, Wis.* | 2 sheets, | | 5 |
| Wisconsin State Historical Society, *Madison, Wis.* | | 6 | 10 |
| Wisconsin State Superintendent, | | | 1 |
| Woburn, *Mass.*, Public Library, | | | 1 |
| Wood, Henry, | | 2 | |
| Worcester, *Eng.*, Public Library, | | 1 | |
| Worcester, Assessors, | | 1 | |
| Chief of Police, | | 1 | |
| City Council, | | 5 | |
| City Hospital, | | | 1 |
| Parks Commission, | | | 1 |
| Superintendent of Schools, | | 1 | |
| Worcester Art Museum, | | | 1 |
| Worcester Associated Charities, | | | 2 |
| Worcester Board of Trade, | | 2 | |
| Worcester County Law Library, | | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Worcester District Medical Society, | | 2 |
| Worcester Employment Society, | 8 | 4 |
| Worcester Insane Hospital, | | 1 |
| Worcester National Bank, | 2 | 1 |
| Worcester Polytechnic Institute, | 1 | |
| Worcester Polytechnic Institute, Class of 1900, | 1 | |
| Worcester Society of Antiquity, | | 3 |
| Worcester Temporary Home and Day Nursery, | | 5 |
| Yale Forest School, *New Haven, Conn.* | | 1 |
| Yale University, *New Haven, Conn.* | 2 | 10 |
| Young Men's Christian Association, *New York City,* | 1 | |
| Young Men's Christian Association, | 1 | |
| | 715 | 860 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors of the Free Public Library.*

Since the appointment of the librarian now in office the Board of Directors has required him to report annually to that body directly, instead of through this committee, as was formerly the custom, regarding the details of the management of the library.

The committee therefore refers the board to the report of the librarian for those details, as well as for an account of the results of the annual examination of the library

The committee has examined the lists of books prepared by the librarian monthly and the lists of books bought between meetings of the committee, and believes that the selections have been wise, and calculated to satisfactorily instruct and entertain the users of the library.

The committee would call attention to the amount and excellence of the work done the past year in the cataloguing department, as described in the report of the librarian.

The committee wishes to emphasize the statement in that report that the affairs of the library are very economically managed, and that the amounts of money called for from time to time are demanded by the growth of the population of the city and the increase of privileges extended to the public.

The committee wishes to call especial attention to the remarks of the librarian regarding provision for the storage of more books.

In conclusion, the committee desires to bear testimony to the courtesy, ability and efficiency of the librarian and his assistants, and to the cheerful faithfulness of all the attendants.

E. J. RUSSELL,
G. S. HALL,
CHARLES M. THAYER,
FRANK B. HALL,
THOS. J. BARRETT.

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the President of the Board of Directors.*

Your committee has endeavored to meet its responsibility for the general conduct of the newspaper room, the magazine room, and the ladies' reading-room in the spirit of the rules and regulations prescribed by the directors.

The number of newspapers subscribed for during the year, from the reading-room fund and the city fund, was 146; the number given was 53, making a total of 199, an increase of 1 over the number in use last year.

The number of magazines subscribed for, from same funds, was 340; the number given was 30; total 370, an increase in magazines since last year of 27.

The committee thanks, on behalf of the Board of Directors, all donors, whose names, together with the titles of their gifts, will be found in an appendix to this report.

In line with progress in other directions, improvements in the magazine room call for special remark. The floor has been covered with a cork carpet, enhancing quiet and neatness; new tables have been added, and old ones fitted with upright book-racks, while both have been rearranged so as to make room for about fifty additional magazines. A bulletin board and a wall magazine-rack, newly designed and planned to hold conveniently about seventy-five magazines, likewise minister to the convenience of the patrons of this room.

Further details may be found in the appendix and in the report of the librarian, to whom and to whose assistants the thanks of a well-served public are chiefly due.

FRANCIS P. McKEON,
JOHN E. LYNCH,
MATTHEW J. WHITTALL,
*Committee on the Reading-room.*

Worcester, Dec. 26, 1900.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

| | |
|---|---|
| Economic review, | Times. |
| Forester. | Worcester daily telegram. |
| Superintendent and foreman. | |

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| Alaskan magazine, | Publishers. |
| American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American gas light journal, | G. W. Dresser, editor. |
| American homes, | American Homes Publishing Co. |
| *American Jewess, | American Jewess Publishing Co. |
| American missionary, | American Missionary Association. |
| Amerika og Norden, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Arbetaren, | Publishers. |
| *Baptist missionary magazine, | F. A. Gaskill. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | Anonymous. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |
| Cornell nature-study quarterly, | Publishers. |
| Democrat leader, | Publishers. |
| Denver evening post, | Publishers. |
| Deseret evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| *Elliott's magazine, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| *Forester, | American Forestry Association. |
| Free Society, | Charles Quist. |
| Freeport journal, | G. A. Ladd. |
| Gamla och nya Hemlandet, | Publishers. |
| Golfer, | G. E. Francis. |
| Good government, | Publishers. |
| Harlequin, | Publishers. |
| Haverhill social democrat, | Anonymous. |
| *Heffley educator, | Publishers. |
| High school sentinel, | A. C. Burrill. |
| Home missionary, | Publishers. |

| | |
|---|---|
| Ladies' review, | Miss B. M. West, editor. |
| Land of sunshine, | Publishers. |
| Literary rewiew, | Publishers. |
| Locomotive, | J. L. Smith. |
| Messenger, | Publishers. |
| *Mid-weekly, | Miss J. E. Tyler. |
| Missionary herald, | Publishers. |
| Money, | Anonymous. |
| Musical times, | Publishers. |
| New earth, | Publishers. |
| *Nya Fäderneslandet, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| Oread, | Oread Institute. |
| Our dumb animals, | Publishers. |
| People, | Socialistic Co-operative Publishing Association. |
| *Planets and people, | Publishers. |
| Portland transcript, | H. M. Griggs. |
| Positivist review, | Edward S. Beesly, editor. |
| Princeton university bulletin, | Publishers. |
| Public, | Anonymous. |
| Purple, | Holy Cross College. |
| Reliable poultry journal, | G. E. Francis. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| *Street railway journal, | Publishers. |
| Student's journal, | Publishers. |
| Sunset, | Publishers. |
| *Superintendent and foreman, | Publishers. |
| Superior leader, | Land and River Improvement Co. |
| Svea, | Publishers. |
| Tennessee university magazine, | Publishers. |
| Travel, | Henry S. Lunn. |
| Tuftonian, | Tufts College. |
| Tufts Weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universailst leader, | Universalist Publishing House. |
| Vestkusten, | Publishers. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| World's crisis, | Publishers. |

*Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors of the Free Public Library.*

Considerable work has been done the past year by this committee in its usual capacity, and, associated with the Finance Committee, as a Committee on Improvements.

The addition to the old building was accepted after the requirements of the contract for making it had been satisfied.

The children's room has been furnished, and new furniture has been provided in the magazine reading-room and in the ladies' reading-room. A mosaic floor has been laid in the entrance hall of the old building; the walls of the hall have been tinted, and the woodwork varnished.

The roof of the old building has been carefully repaired, and new tubes have been put in our Stewart boiler.

The property of the city has been kept in good order, and the building, it is believed, has been well lighted, heated and ventilated. The cheerful and wholesome condition of the delivery room of the circulating department and the children's room are especially noticeable.

Small items will be found in the estimates for repairs which will be needed and for furniture, and items of about the usual amounts for coal, gas and electric lights.

Especial attention is called to the need of additional stack room for the storage of books, and the recommendations of the librarian in regard to this matter are endorsed by the committee.

WEBSTER THAYER,
LYMAN A. ELY,
A. S. PINKERTON
*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The committee herewith submits statements relating to the regular and special city appropriations and to expenditures therefrom, and to the Green Library, reading-room, librarian and Henry W. Brown funds, for the year ending November 30th, 1900.

The amount of the regular city appropriation last year was $33,000; the amount received from the dog license fund, $5,539.82; from fines, sale of catalogues, etc., $695.98; balance of last year, $245.32; total, $39,481.12.

The expenditures were $39,461.34, leaving a balance unexpended of $19.78.

A special appropriation of $8,000 for an addition to the old library building, an elevator and other purposes, was made by the city government in the year 1898-'99. Of that amount there had been expended up to December 1, 1900, $7,969.19. The balance is $30.81.

The amount of the Green Library fund is now $49,541.01. One-fourth part of the income, $527.69, has been added to it during the year, in accordance with the provision of the will of Dr. Green.

Until the present year, the Board of Directors has for many years chosen one of its own number treasurer of the board, and he has had charge of the reading-room fund. At the annual meeting last January, the rules of the board were amended, and the Finance Committee was "authorized to receive from the retiring treasurer the funds in his hands, and to transfer the same to the city treasurer."

The latter officer now acts as treasurer of the reading-room fund, as he has hitherto acted as treasurer of the other funds held in trust for the Free Public Library.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000,

is now $4,975.67, counting thirty shares of Central National Bank stock at par.

During the past year a bequest of $100 has been received from the executor of the late Reverend Henry W. Brown. This was set aside by the Board of Directors as a separate fund, to be known as the Henry W. Brown fund. The amount of the fund is $100.

All the securities of the Green Library, reading-room, librarian and Henry W. Brown funds, in the hands of the city treasurer, have been examined and found to correspond with the schedule, and the treasurer's account has been audited and found to be correct. The committee has also examined and approved the account of the librarian.

It is made incumbent on the Board of Directors by the City Ordinance to keep "the building and books insured."

The rules of the Board of Directors require that the Finance Committee "shall see that the property in the care of the board is at all times well insured." In pursuance of its duty $5,000 additional insurance has been placed on the old library building as recently enlarged. The work done by the Finance Committee, in conjunction with the Building Committee, in superintending the building of the addition to the old building, has been completed during the past year.

As stated in the report of the librarian, a somewhat larger appropriation by the city is needed in order to adequately administer the several departments of the library in the manner demanded in a city which has grown to the size of Worcester. The stack recommended by the librarian should also be built the present year.

LYMAN A. ELY,
T. C. MENDENHALL,
WEBSTER THAYER,
*Committee on Finance.*

# CITY APPROPRIATION.

## REGULAR APPROPRIATION.

*Financial Statement for the year ending November 30, 1900.*

### RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $245 32 | |
| City appropriation, | 33,000 00 | |
| Dog money, | 5,539 82 | |
| Fines, catalogues, etc., | 695 98 | |
| | | $39,481 12 |

### EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $2,291 30 | |
| Printing and charging slips, | 169 29 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling and minor running expenses, | 625 04 | |
| Covering paper and stationery, | 171 27 | |
| Postal cards, for notices to delinquents, | 90 00 | |
| Cards for cataloguing, | 139 25 | |
| Ordinary repairs, furniture, brushes, etc., | 2,767 03 | |
| Coal and wood, | 767 83 | |
| Electric light, | 390 96 | |
| Gas, | 905 31 | |
| Water, | 381 10 | |
| Salaries of librarian and assistants, | 9,895 43 | |
| Wages of janitor, watchman, and janitor's work done by the hour, | 1,786 86 | |
| Service by hour, and elevator boy, | 4,922 24 | |
| Cataloguing, | 2,941 93 | |
| Insurance, | 303 50 | |
| Reading-room, | 500 00 | |
| Delivery stations, | 874 10 | |
| Finding list, | 764 00 | |
| Books, | 8,774 90 | |
| | | $39,461 34 |
| Balance unexpended, | | 19 78 |
| | | $39,481 12 |

## APPROPRIATION FOR ADDITION TO BUILDING.

| | | |
|---|---|---|
| City appropriation, | $8,000 00 | |
| Expenditures up to December 1, 1900, | 7,969 19 | |
| Balance on hand December 1, 1900, | | $30 81 |

# GREEN LIBRARY FUND.

NOVEMBER 30, 1900.

Income for the year ending November 30, 1900, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $988 74 | |
| Dividends on bank stock, | 354 00 | |
| Dividends on savings bank deposits, | 733 26 | |
| Interest on bank deposit, | 34 71 | |
| | | $2,110 71 |
| Of this income there has been added: | | |
| To the fund one-fourth part, viz., | $527 69 | |
| To the book account three-fourths, viz., | 1,583 02 | |
| | | $2,110 71 |

The following statements show the condition of the investment and book accounts as verified by the books and securities in the hands of the city treasurer:

INVESTMENT ACCOUNT, VIZ.:

| | Nov. 30, 1899. | Nov. 30, 1900. |
|---|---|---|
| Notes secured by mortgage, | $21,400 00 | $22,500 00 |
| Bank stock, par value, | 6,200 00 | 6,200 00 |
| Savings bank deposits, | 20,000 00 | 20,841 01 |
| National bank deposit, | 1,413 32 | |
| | $49,013 32 | $49,541 01 |

BOOK ACCOUNT, VIZ.:

| | | |
|---|---|---|
| Balance, Dec. 1, 1899, | $1,532 16 | |
| Three-fourths of annual income of fund, | 1,583 02 | |
| Interest on bank deposits, | 26 30 | |
| | | $3,141 48 |
| Expended for books, etc., during year, | | 1,670 34 |
| Balance November 30, 1900, | | $1,471 14 |

RECAPITULATION.

| | Nov. 30, 1899. | Nov. 30, 1900. |
|---|---|---|
| Investment balances, | $49,013 32 | $49,541 01 |
| Cash balances, | 1,532 16 | 1,471 14 |
| | $50,545 48 | $51,012 15 |

## LIBRARIAN FUND.

NOVEMBER 30, 1900.

The following statement shows the condition of the investment and cash account as verified by the books and securities in the hands of the city treasurer:

| | |
|---|---|
| Bank stock, par value, | $3,000 00 |
| Savings bank deposits, | 1,975 67 |
| | $4,975 67 |

## HENRY W. BROWN FUND.

NOVEMBER 30, 1900.

The following statement shows the condition of the investment account as verified by the books and securities in the hands of the city treasurer:

| | |
|---|---|
| Savings bank deposits, | $100 00 |

## READING-ROOM FUND.

Account of Edmund L. Parker, Treasurer.

RESOURCES.

| | | |
|---|---|---|
| Balance, Dec. 1, 1899, | $536 09 | |
| Dividend on Boston & Albany R. R. Co., Jan. 1, 1900, | 14 00 | |
| Dividend on Norwich & Worcester R. R., Jan. 1, 1900, | 22 00 | |
| | | $572 09 |

EXPENDITURES.

| | | |
|---|---|---|
| For money paid out for periodicals and papers Dec. 4, 1899—Jan. 8, 1900, | $411 50 | |
| Balance, Jan. 15, 1900, | 160 59 | |
| | | $572 09 |

JANUARY 15, 1900.

Received of Edmund L. Parker ($160.59) one hundred sixty and fifty-nine one hundredths dollars in full for cash due from me as treasurer of reading-room fund; also,

Five Cents Savings Bank book for $1,400 00

| | |
|---|---|
| Mechanics Savings Bank book for | 1,658 25 |
| Book of Worcester County Inst. for Savings, | 4,322 69 |
| Eleven shares Norwich & Worcester R. R. Co. | |
| Seven shares Boston & Albany R. R. Co. | |

City of Worcester,

(Signed), F. W. WHITE, Treas.

(Endorsed),

Approved, L. A. Ely, Chairman Finance Committee Free Public Library.

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# ACCOUNT OF F. W. WHITE, CITY TREASURER.

## RESOURCES.

| | | |
|---|---|---|
| Received from Edmund L. Parker, Tr., Jan. 15, 1900, | $160 59 | |
| Worcester Public Library Dept., | 500 00 | |
| Dividends, Norwich & Worcester R. R. stock, | 66 00 | |
| Dividends, Boston & Albany R. R. stock, | 42 00 | |
| Interest, savings banks, | 267 20 | |
| Interest, First National Bank, | 5 90 | |
| | | $1,041 69 |

## EXPENDITURES.

| | | |
|---|---|---|
| Expended for periodicals and papers, | $916 03 | |
| Balance November 30, 1900, | 125 66 | |
| | | $1,041 69 |

## INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Savings bank deposits, | $7,380 94 | |
| Seven shares Boston & Albany R. R. stock, | 1,750 00 | |
| Eleven shares Norwich & Worcester R. R. stock, | 2,420 00 | |
| | | $11,550 94 |

F. W. WHITE,
*Treasurer.*

WORCESTER, DEC. 20, 1900.

Examined and found correct, properly vouched and the securities in the possession of the treasurer.

LYMAN A. ELY,
*Chairman Finance Committee.*

# Forty-second Annual Report of Free Public Library of the City of Worcester

1900-1901

# FORTY-SECOND ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

OF THE

# CITY OF WORCESTER,

FOR THE

YEAR ENDING NOVEMBER 30, 1901.

---

Worcester Mass.:
PRESS OF F. S. BLANCHARD & CO.,
34 FRONT STREET.
1902.

The Library

# DIRECTORS IN 1902.

| | | Term Expires Dec. 31. |
|---|---|---|
| LYMAN A. ELY, | FRANCIS P. McKEON, | 1902. |
| CHARLES M. THAYER, | JOHN E. LYNCH, | 1903. |
| FRANK B. HALL, | ALFRED S. PINKERTON, | 1904. |
| MATTHEW J. WHITTALL, | THOMAS J. BARRETT, | 1905. |
| SANFORD C. KENDALL, | FRANK M. HEATH, | 1906. |
| WILLIAM T. FORBES, | JOHN M. RUSSELL, | 1907. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.
ALFRED S. PINKERTON.

SECRETARY.
FRANCIS P. McKEON.

COMMITTEE ON THE LIBRARY.
CHARLES M. THAYER, FRANK B. HALL,
THOMAS J. BARRETT, WILLIAM T. FORBES,
JOHN M. RUSSELL.

COMMITTEE ON THE READING-ROOM.
FRANCIS P. McKEON, JOHN E. LYNCH,
MATTHEW J. WHITTALL.

COMMITTEE ON THE BUILDING.
LYMAN A. ELY, SANFORD C. KENDALL,
FRANK M. HEATH.

COMMITTEE ON FINANCE.
LYMAN A. ELY, ALFRED S. PINKERTON,
MATTHEW J. WHITTALL.

LIBRARIAN.
SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.
LUCY A. YOUNG, JESSIE E. TYLER.

ASSISTANTS.
ELLEN L. OTIS, HATTIE J. CHILDS, AROLYN L. JOHNSON,
GRACE W. WOOD, ISABEL A. THAYER, EDITH M. GATES,
LYDIA L. KIRSCHNER, ALICE E. WELCH.

NINE CATALOGUERS. THIRTEEN ATTENDANTS.
EIGHT KEEPERS OF DELIVERY STATIONS. THIRTEEN RUNNERS.
FOUR JANITORS AND A WATCHMAN.

# FREE PUBLIC LIBRARY.

## TALKS ON BOOKS.

THE Talks on Books will be continued this year. Miss Arabella H. Tucker will speak on the Literature of Trees and Shrubs, in the Art Rooms of the Library, at 4.30 o'clock, Wednesday Afternoon May 28th.

She will have the books before her, and, taking them up one at a time, describe their contents, characteristics and value.

SAMUEL S. GREEN,
Librarian.

Worcester, Massachusetts,
May 21st, 1902.

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

*To the Honorable Philip J. O'Connell, Mayor, and the City Council of Worcester.*

The Directors of the Free Public Library herewith respectfully submit their forty-second annual report, which includes reports of standing committees and librarian. The board deems it proper to state that by the resignation of Dr. T. C. Mendenhall, whose departure from the city is so deeply regretted, his successor came to his duties so late in the year that only a brief report will be submitted.

Dr. Mendenhall, for the directors, last year made an exhaustive report, setting forth the aims and needs of the Free Public Library, and no words of the present board could strengthen or weaken his statement.

The reports of the librarian and the several committees give in detail such information as the public desires to have.

There have been no material changes in the buildings aside from a few repairs. It is to be regretted that the appropriation for enlarging the stacks came so late in the year that the work could not be undertaken before its close, but in this, as in the case of all public improvements, the directors recognize the difficulty of keeping pace with the demands of a rapidly-growing population.

Probably no city of the size of Worcester has residents speaking such a variety of languages. Fortunately these persons have come from countries where at least a fair chance is given to acquire an education. Naturally, therefore, they are clamoring for books to read in their own tongues. While they are all striving to learn English, the older persons should be allowed to read good books in the languages with which they are familiar. A considerable sum of money has been expended the past year for books to supply the wants mentioned.

The function of a public library is to satisfy the wants of as great a number of persons as possible who are in search of information and rational entertainment. This should be fulfilled, as it has been here, with the greatest economy consistent with wise administration.

People often ask of what use can be the thousands of volumes in the stacks which the people can not see outside the reading-rooms. We may properly reply that 80,000 volumes a year are used within the library building in making investigations. It is a fact that the great public neither sees nor hears of the wonderfully beneficent work done continuously in the central library building.

If the critic would take time to pass through the rooms of the reference department, or the reading-rooms, any afternoon, he would be amazed at the number of persons making use of the library for serious purposes. Then were he to go into the circulating department, with which the public is more familiar, or into the recently-furnished rooms for children, and note the thousands of books in both departments which may be inspected previous to making a selection for home reading, and the many thousand additional which are easily accessible, he would see that the library is more nearly in touch with the people than any other public institution.

Having been upon the Library Committee during the whole of his six years' term of service as a director now just expiring, and having given considerable personal attention to the duties of a committee-man, the president may be permitted to say that he is more and more persuaded that the selections of books made by the librarian are of the best, from the point of view of permanence of value. There is such a wide difference between that which is regarded as standard literature—with which the public library, in answer to constant demands, has bought liberally—and the later works of fiction, which are in so great request and have become familiar to the reading public, it must be a grave question with the librarian where to draw the line in purchases. Considering the fact that as many as a dozen or more copies of the better class of popular novels are placed in the circulating department of the library, where

they are being worn out, the expense of duplicates is very considerable. It may well be queried how much of the information and entertainment obtained from these stories will result in a valuable legacy to the coming inhabitants of Worcester.

There can be no doubt that the selections, especially for the reference department, are of permanent value and have been made in answer to the demand of teachers and other investigators and serious students. It may be added that in this department, as well as in meeting the demands of study in its other departments, nothing will be left undone to keep the library abreast of the best institutions of the kind in the country.

A word ought to be said in favor of the employees of the library. This place is always a hive of industry. In respect to the librarian, so much has been said of the efficiency gained by his long term of service, of his faithfulness, and the intensity of his interest in having the tax-payer get the fullest return for the appropriation made for plant and maintenance, that it is unnecessary to enlarge upon the value of his services. But any one familiar with the workings of the library can not have failed to notice the constant and unremitting labor of the assistants and attendants, and the unvarying courtesy shown by them to all its users. There may be exceptions to this general statement, but when we consider that thousands and tens of thousands are patrons of the library, some of whom could not but try the patience of an ordinary attendant, it speaks well for the courtesy shown here that very few complaints are made in regard to service.

In conclusion may we not entertain the hope that the city of Worcester, notwithstanding the numerous demands made upon its treasury by other noble institutions and public enterprises, will still foster the interests of the Free Public Library so appreciatingly and carefully that it shall not in the future fall below the high standard which it has maintained for so many years.

For the Board of Directors,

E. J. RUSSELL,

*President.*

December 31st, 1901.

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Colonel Edward J. Russell, President of the Board of Directors.*

Following is the forty-second report of the librarian; it is the thirty-first which I have presented.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts regarding the past year as it is our custom to call attention to.

A large amount of satisfactory work has been done in the library the past year, as usual; the work increases, too, year by year, continuously and markedly.

## Building.

As stated in the last report, the pressing need of the library to-day is additional shelving for the storage of books in both the circulating and reference departments.

The first step to be taken in securing this room was to build a stack in the south art room, which is really the upper story of the great stackroom which forms the back portion of the new library building.

The city government gave us the money needed for this purpose, $5,000, at the close of the present municipal year, and arrangements for building the desired stack will soon be made.

This work, however, is only preliminary. The new stack will enable us to take books now stored in the reading-room for magazines out of that room, and place them where they be-

long, namely, with the reference library. But the purpose in removing these books from their present quarters into the new building is to get room for the storage of books of the circulating department. The books in that department are being classified. It is believed that the classification will be finished this year. There is not room enough, into hundreds of shelves, to accommodate the books actually belonging to that department to-day, when classified; to take no account of the thousands of volumes added to it yearly.

After moving the books in the magazine room into the stack to be built at once, it is proposed, the present year, to put a floor in that room even with the floor of the upper gallery, and support it by timbers kept in place by pillars built from the ground, and to cut windows in the east and south walls to light the present magazine room. Estimates have been obtained for doing this work, and it is believed that $3,000 will be required for the purpose. Such an expenditure during the current year is imperative, and the Mayor and City Council will be asked to appropriate the sum needed.

When this change has been made, the library will be enabled to enlarge the room set aside for children. The children's room is very much too small, as anybody may see by visiting it between the hours of four and six o'clock in the afternoon. That is the time when it is most frequented, and the crowd then is excessive. The reference room for children has been moved behind the counter the past year, but the relief thus obtained is wholly insufficient. It will be necessary, when the floor desired in the magazine room is laid, to remove the cases of books now behind the counter on to the new floor, which is even with the floor of the children's room, and throw open the whole of that room for the use of children, taking away the counter and allowing children to move about or sit at tables in one large room, consisting of the entire western portion of the second story of the enlarged circulating department building.

It is also proposed to shelve the walls in the lecture hall in the new building for the accommodation of the section of the library which consists of books relating to the fine arts.

## Open Shelves.

As is well known, users of the library are allowed to rummage freely among about 10,000 volumes around the walls of the main study room of the reference library, and the delivery rooms of the circulating department for grown-up persons and children. It is interesting to notice that only fifty-three volumes (three from the reference and fifty from the circulating department) have disappeared during the past year without being accounted for. This good showing arises largely from the fact that, when we began to expose large numbers of books to unrestricted handling, there was placed an attendant in each of the rooms where books are exposed to aid users of the library, to keep the books in order on the shelves (so that they may be found by the use of the catalogue), and, incidentally, to see to it that books are not taken home without being charged, and that books are not mutilated. I repeat the following statement made in the report of last year in order that our purposes may be generally understood:

"It is the intention, and has been for many years, to admit the public to sections of the circulating department after it has been classified. The new system of classification and cataloguing, adopted seven years ago, contemplated this added privilege, and it is always kept in view."

We are very much in hopes that the city government will enable us to hurry work in the cataloguing department the current year, so that at its close the contemplated privilege can be extended to users of the library.

Of course, in libraries which have large reference departments filled with rare and expensive books and sets of books, persons can not be allowed to go to the shelves of those departments unless accompanied by an officer of the library. All large libraries have some books the free use of which must be somewhat restricted. Our library has a very valuable and handsomely endowed reference library, and it is our duty to exercise some precautions in allowing persons using it to go to the shelves. Admission to the shelves of this department has been allowed since 1890, but the visitor is accompanied by an

attendant. If he finds books which he wishes to spend time in examining carefully, they are taken for him to a comfortable study room, of which we have several, where he can use them at his leisure.

The public should again be reminded that books can be taken home from the excellent library of the Worcester District Medical Society by permission of the librarian of the Free Public Library, and that access to the shelves in that library is allowed to persons whom it seems proper should be permitted to go to them.

The renovated reading-room for magazines has been very much enjoyed by readers. It would add greatly to their comfort could chairs of another pattern be provided for their use. The city government will be asked to complete the furnishing of the room by enabling us to buy the needed chairs.

## Size and Use of Library.

The library year closed November 30. At that date there were in the library 135,791 volumes, divided among the different departments as follows: Green Library, 25,471; intermediate department, 47,459; circulating department, 62,861. These figures show an increase for the year of 355 volumes in the Green Library; 2,637 in the intermediate department, and 1,484 in the circulating department, or 4,476 volumes in all; 5,819 volumes were added during the previous year. The decrease in the apparent number of volumes added is accounted for by the increase, during the past year, of the number of volumes withdrawn, missing and lost.

Thus, for example, 1,918 volumes were withdrawn from the circulating department as worn out or excessively dirty during the year, instead of 739 volumes as in the previous year. In the revision of the catalogue now going on, as we get back to the books which have been longest in the library many books are found, which ought to be removed, that would be overlooked ordinarily.

Five hundred and eighty-four papers and other periodicals are now taken by the library; 569 were taken the year before.

There has been a very large use of the library the past year, and a large increase in its use over the preceding year; 347,086 volumes represent the home and reference use of the institution, which was divided as follows: Home use, 224,552; reference use (exclusive of that of Sundays and holidays), 119,131; Sunday use, 2,513; holiday use, 890. Of the volumes given out in the circulating department the past year, 13,903 were taken out on cards, which teachers may use for their own benefit (but which, in fact, they use, to a considerable extent, in the immediate interests of their pupils), and 16,528 on cards which teachers use exclusively for the benefit of scholars. As stated before, a large portion of the books taken out by teachers for themselves and scholars are taken to their own and children's homes, and are in use Saturday and Sunday, as well as during the five days of the school week. As stated last year, the school use is not, of course, nearly the whole use of the library by children, for in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards in getting books to take home, and 39,692 volumes (an increase of 18,845 volumes over the previous year) were given out last year on blue cards, which are given to children under fifteen whose parents or teachers desire them to have home privileges. The books given out on blue cards are examined by attendants in the library before they are given out, to see that young children, so far as possible, get only books adapted to their ages and capacities.

I should judge that about 71,000 volumes were given out for home use to younger children (those under fifteen years), in addition to the number of volumes taken out for their use by teachers.

The total increase of the use of the library, reference and circulating departments appears from the figures given the past year, 24,712. Of the increase the circulating (including the children's) department had 23,014 volumes, the reference department 1,668. The holiday use was 410 volumes greater than in the previous year. The Sunday use was 380 volumes less than in the previous year, owing, I believe, to the preponderance of the kind of weather in which many of the

users of the library like to stay out of doors. Still the rooms were used Sundays by 9,802 persons, or an average of 188 on Sunday.

Sunday afternoon and evening, March 10, 422 persons used the reading-rooms, and the smallest Sunday attendance was June 30, when 94 persons came to the rooms.

It is gratifying to notice that, although a largely increased number of books, of which no account has been taken, have of late been used by persons who have taken them from open shelves, the number of volumes given out to investigators and serious readers in the reference library increases year by year.

## Delivery Stations.

The following table shows the use of books passing through the delivery stations:

| | Dec., 1900. | Jan., 1901. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont, | 62 | 77 | 90 | 134 | 121 | 126 | 84 | 50 | 38 | 43 | 46 | 29 | 900 | 6 |
| Grafton Square, | 67 | 80 | 76 | 95 | 87 | 103 | 106 | 73 | 56 | 47 | 63 | 78 | 931 | 2 |
| Greendale, | 159 | 219 | 309 | 329 | 271 | 281 | 201 | 167 | 102 | 90 | 128 | 140 | 2396 | 7 |
| Lake View, | 80 | 107 | 105 | 133 | 109 | 103 | 80 | 50 | 62 | 55 | 75 | 80 | 1039 | 6 |
| New Worcester, | 26 | 25 | 23 | 17 | 37 | 35 | 23 | 27 | 26 | 18 | 10 | 13 | 280 | 2 |
| Quinsigamond, | 561 | 644 | 612 | 769 | 586 | 561 | 450 | 341 | 326 | 299 | 323 | 459 | 5931 | 6 |
| South Worcester, | 262 | 338 | 241 | 290 | 223 | 222 | 197 | 191 | 163 | 151 | 156 | 169 | 2603 | 12 |
| Tatnuck, | 45 | 52 | 37 | 56 | 47 | 57 | 43 | 61 | 46 | 45 | 37 | 35 | 564 | 6 |
| | 1262 | 1542 | 1493 | 1823 | 1481 | 1488 | 1184 | 963 | 819 | 748 | 838 | 1003 | 14644 | 47 |

It appears from the table that 14,644 volumes were sent to the stations during the year just closed. The increase in the number of volumes sent over the previous year is 2,000, as against an increase of 1,050 in the previous year. The increase the past year was nearly 16 per centum; in the previous year it was a little over 9 per centum. The largest number of books was sent to Quinsigamond, as was the case in each of the two preceding years.

The stations, as regards the number of books sent to them,

retain the relative positions held by them last year. The order then and now is Quinsigamond, South Worcester, Greendale, Lake View, Grafton square, Belmont street, Tatnuck and New Worcester.

Quinsigamond increased its use from 4,228 volumes to 5,931; New Worcester declined from the use of 431 volumes in the previous year to 280 in the past year; Lake View, South Worcester, Tatnuck and New Worcester circulated a smaller number of books than in the year before, although Lake View was only six volumes below the earlier record.

Quinsigamond, Greendale, Grafton square and Belmont street added during the past year to the number of volumes circulated the previous year.

South Worcester and Greendale opened the largest number of new accounts.

All the stations are at the same places as last year, and under the same custodians, excepting the Belmont street station, which is now at 149 of that street, and in charge of Messrs. Ekman and Borg (Belmont Provision Co.).

The statements made show that the Free Public Library is doing well its work as a bureau of information, as a resort for study, and as a distributer of wholesome and instructive literature among the young and mature residents of Worcester.

## Use of Pictures.

There have been five general exhibitions the last year. The first was held March 9--April 12, and consisted of Hegger's large photographs of cathedrals and public buildings, and some other architectural material.

April 18--May 11 there was an exhibition of Brinkley's Japan, described and illustrated by Japanese, Audsley's Ornamental Arts of Japan, and Flowers of Japan.

The third exhibition, June 22--July 9, was made up of photographs of New England historic buildings and colonial homes.

October 9-29 were shown Walton's army and navy of the United States, Nelson's army of the United States, Prang's

military types of the United States militia and National Guard, Detaille's French army, and a work entitled "Costumes of the Russian Army," 1855.

The final exhibition, November 13-23, consisted of photographs of Madonnas and holy families.

The current every-day use of selections from our collection of photographs and other pictorial illustrative material has been large and profitable the past as in previous years.

The following examples may serve to explain the scope and nature of work of this kind: Photographs of Corot's paintings; specimens of the work of American book illustrators; Greek architecture and sculpture as reproduced in photographs; photographs of the works of Titian; photographs of the productions of Memling; photographs of the solar eclipse of May, 1900, and a collection of notable additions to the library in the year 1890-1.

## Cataloguing.

September 1, 1894, the officers of the library began a revision of the card catalogue. In 1898 the Board of Directors, after consultation with the librarian, approved the plan of revision, and arranged for a larger force in the cataloguing department, in order that the work might go on more speedily.

Some time was required to reorganize the department, but it has been in excellent order for the last three years, and a large amount of excellent work has been done.

The number of persons employed in cataloguing is larger than was contemplated at the time the revision was endorsed by the board, and the work will, therefore, be completed sooner than it could otherwise have been. The need of the improvement fully justified the increased expense. The young ladies in this department have done their work in a most satisfactory manner; they have worked with faithfulness and zeal, and their work has been thorough and otherwise excellent.

In accordance with the original plan, we are striving to bring, as fast as possible, into one alphabet the cards for all

the books in the library; to classify the books in the circulating department on the plan of classification which has prevailed in the reference library since we came into the new building; to provide for the circulating department and children's room card catalogues of all the books in those departments, and to make shelf lists for all books catalogued. The undertaking is a large one, but, it is believed, will be soon accomplished.

In the last report a fulfilled promise was made that the second supplement of the books in the circulating department should be dispensed with shortly. We hope to dispense with the first supplement in the course of two weeks.

An earnest effort is making to get the main printed catalogue of the circulating department out of the way the present year, thus completing the task undertaken in 1894.

In order to do this a large amount of work must be done, and the force in the cataloguing department temporarily increased. The need of the speedy completion of the revision is our justification for adding somewhat to the amount asked the current year from the city government for cataloguing.

The printed catalogues of the circulating department, when superseded, become useless in looking up books by numbers; they will still be useful in calling for books by authors and titles. All entries in the printed catalogues, after their partial abatement of usefulness, can be found in the card catalogues.

It will be necessary to buy a large case of drawers this year to add to the one now here for holding the cards of the main catalogue. A smaller case will have to be provided for the circulating department.

## Assistants.

I wish to express again my sense of appreciation of the excellence of the work which is constantly being done by my assistants. Mention should be made of good work for the sake of justice and for the purpose of giving encouragement and stimulating to continued achievement.

It is proposed to promote two attendants to the position of

assistant, in consequence of their faithfulness and aptitude for the kind of work which they have been called upon to do.

## Gifts.

A list of the persons and institutions to which we have been indebted the past year is appended to this report.

We are especially grateful for the assistance rendered to citizens of Worcester by other libraries in lending us books for their use.

Our thanks are due to Mr. O'Connell, the retiring mayor, and the Finance Committee and members of the city government, for their kindness in listening to the statement of our needs, and for their readiness, within the limits adopted by them for action, to do for us everything in their power. Thanks are also due to Dr. Thomas H. Gage for making our grounds attractive by cultivating flowers and climbing plants, and making and keeping in order a good lawn.

## Talks About Books.

A successful experiment has been tried this year in imparting, in an elementary way, bibliographical knowledge. The course of lessons was opened by Mr. E. Harlow Russell, the accomplished principal of the State Normal School in Worcester. Two hundred and fifty teachers and others came to the library building to listen to him as he handled a large number of books placed before him, and showed the audience the especial value of every book in aiding in the work of teaching.

Work of this kind was undertaken because of the conviction of the librarian that it would be useful. It has proved eminently valuable; its value was proved by the results of the first trial, in the exercise conducted by Mr. Russell.

A second lesson, on books useful to persons interested in the study of botany, was given by Miss Helen A. Ball. She is thoroughly conversant with the literature of the subject, and gave a very admirable account of the merits and defects of works upon flowers and botany.

During the fall, Rev. Austin S. Garver gave a very instruc-

tive and interesting talk about the books which are useful to persons who wish to study Italian art.

The idea of the librarian in starting work of this kind was to bring together the best books in the library on some subject of immediate interest, and engage a speaker of large knowledge of the literature of the subject to talk about the value of the books, in themselves, and for special purposes. The results have been so good that preparations are making to continue the work the present year.

## Miscellaneous.

It may be remarked that boxes of books addressed to the library by our foreign correspondents now come to Worcester in bond, and are opened here by the deputy collector instead of in Boston. Worcester, as is well known, is now a port of entry.

It should be stated in considering the expenditures needed the present year, that ordinary repairs were not made last year, and that, in addition to other reasons for increased cost in running the library, books and binding are more expensive than they have been until recently.

## Librarian's Account.

Following is my account for the money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester.
Free Public Library, December, 1901.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1900, the date of the last settlement, and find it stands as follows:

| | |
|---|---|
| Cash balance in librarian's hands December 1, 1900, | $976 38 |
| Received for fines, | 858 75 |
| Received for copies of the printed catalogue and lists of additions, | 30 27 |

| | | |
|---|---|---|
| Received for books injured or lost, | 11 15 | |
| Deposits, | 32 75 | |
| Miscellaneous receipts, | 79 50 | |
| | | $1,988 80 |
| Deposits returned, | $23 75 | |
| Amount returned for books paid for as lost, but afterwards found, | 75 | |
| Paid to Mr. F. W. White, city treasurer, | 868 04 | |
| | 892 54 | |
| Balance in librarian's hands Dec. 1, 1901, | 1,096 26 | |
| | | $1,988 80 |

LYMAN A. ELY,
ALFRED S. PINKERTON,
M. J. WHITTALL,
*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $33,000 00 |
| Income from invested funds:— | | |
| Green Library fund, | $2,070 17 | |
| Reading-room fund, | 475 44 | |
| Librarian fund, | 226 03 | |
| Henry W. Brown fund, | 4 02 | |
| | | 2,775 66 |
| Receipts from dog licenses, | | 5,595 63 |
| Receipts from fines, | | 858 75 |
| Receipts from sales of catalogues, | | 30 27 |
| Payments for missing and damaged books, | | 10 40 |
| Sundry receipts, | | 98 50 |
| | | $42,369 21 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $19 78 | |
| Green Library fund, | 1,471 14 | |
| Fines, catalogues, etc., | 976 38 | |
| Reading-room fund, | 125 66 | |
| Municipal appropriation for addition to old building, | 30 81 | |
| | | 2,623 77 |
| | | $44,992 98 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $1,932 00 | |
| City appropriation, | 7,351 69 | |
| | | $9,283 69 |
| Periodicals:— | | |
| City appropriation, | $959 62 | |
| Reading-room fund, | 934 25 | |
| | | 1,893 87 |
| Binding, | | 2,520 20 |

BUILDING ACCOUNT.

| | | |
|---|---|---|
| Repairs and additions, furniture and fixtures, | | 1,073 17 |
| Addition to old building and changes in it, | | 30 81 |
| Insurance, | | 1,051 25 |
| Fuel, | | 1,071 90 |
| Lights, | | 1,562 94 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | 17,372 67 |
| Cataloguing, | | 3,846 75 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | 126 50 |
| Blanks and stationery, | | 675 02 |
| Postage and revenue stamps, | | 270 63 |
| Sundries:— | | |
| Water for elevators, etc., | $470 77 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 529 35 | |
| Amount added of income of the Green Library fund to the principal of the fund, | 511 82 | |
| Income of Librarian fund, added to principal, | 226 03 | |
| Income of Henry W. Brown fund, added to principal, | 4 02 | |
| | | 1,741 99 |
| | | $42,521 39 |
| Cash on hand December 1, 1901:— | | |
| Green Library fund, | $1,097 49 | |
| Reading-room fund, | 266 85 | |
| Money received from fines, sale of catalogues, etc., | 1,096 26 | |
| Balance of municipal appropriation, | 10 99 | |
| | | 2,471 59 |
| | | $44,992 98 |

ACCESSIONS.

| | |
|---|---|
| Increase of volumes by purchase: | |
| Green Library, | 355 |
| Intermediate department, | 1,349 |
| Circulating department, | 3,448 |
| | 5,152 |

| | | | |
|---|---|---|---|
| Increase of volumes by gifts: | | | |
| Intermediate department, | | 774 | |
| Circulating department, | | 28 | |
| | | | 802 |
| Increase of volumes by binding periodicals: | | | |
| Intermediate department, | | 631 | |
| Circulating department, | | 35 | |
| | | | 666 |
| Increase by placing unbound periodicals in the library: | | | |
| Intermediate department, | | | 5 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 1 |
| | | | 6,626 |
| Number of volumes withdrawn since last report: | | | |
| Intermediate department, | 119 | | |
| Circulating department, | 1,918 | | |
| | | 2,037 | |
| Number of volumes missing since last report, and still not accounted for: | | | |
| Intermediate department, | 3 | | |
| Circulating department, | 50 | | |
| | | 53 | |
| Number of volumes regularly charged, but lost and paid for: | | | |
| Circulating department, | 34 | | |
| Number lost and not paid for: | | | |
| Circulating department, | 26 | | |
| | | 60 | |
| | | | 2,150 |
| Net increase for the year, | | | 4,476 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 25,116 | |
| Intermediate department, | | 44,822 | |
| Circulating department, | | 61,377 | |
| | | | 131,315 |
| Total number of volumes in the library, | | | 135,791 |

| | | |
|---|---|---|
| Increase of pamphlets by purchase: | | |
| Intermediate department, | 21 | |
| Increase of pamphlets by gifts: | | |
| Intermediate department, | 321 | |
| | | 342 |
| Number of newspapers subscribed for: | | |
| Reading-room fund and city funds, | 148 | |
| Number of newspapers given to the reading-room, | 49 | |
| | | 197 |
| Number of magazines subscribed for: | | |
| Reading-room fund and city funds, | 359 | |
| Number of magazines given to the reading-room, | 28 | |
| | | 387 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 305 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 224,552 |
| Number of volumes delivered for reference use, | *119,131 |
| Average daily use (home and reference), | 1,127 |
| (Circulating department, 736; reference department, 391). | |
| Largest daily use (home and reference), February 23, | 2,269 |
| (Largest in circulating department, February 23, 1,766; in reference department, May 9, 1,508). | |
| Smallest daily use (home and reference), July 11, | 405 |
| (Smallest in circulating department, July 11, 276; in reference department, August 7, 50). | |
| Number of books worn out and withdrawn, | 1,908 |
| Number of notices to delinquents, | 11,048 |
| Number of volumes bound, | 5,449 |
| Number of names registered during the year, | 4,957 |
| Total number of names registered (a new registry made November 1, 1889), | 38,666 |

## SUNDAY USE.

| | |
|---|---|
| The reading-rooms are open from 2 to 9 P. M. | |
| Number of persons using the upper room, | 4,217 |
| Number of persons using the lower room, | 5,585 |
| Total number of persons, | 9,802 |

*Of this number 41,761 show use of portfolios and volumes in art exhibitions.

| | |
|---|---|
| Average number of persons, | 188 |
| Largest attendance, March 10, | 422 |
| Smallest attendance, June 30, | 94 |
| Number of volumes delivered for use within the building, | 2,513 |
| Average number of volumes used, | 48 |

HOLIDAYS.

The upper room is open from 9 A. M. to 9.30 P. M.
The lower room from 8 A. M. to 9.30 P. M.

| | |
|---|---|
| Number of persons using the upper room, | 1,083 |
| Number of persons using the lower room, | 1,123 |
| Total number, | 2,206 |
| Average number of persons, | 315 |
| Largest attendance, February 22, | 650 |
| Smallest attendance, July 4, | 107 |
| Number of volumes used for reference, | 890 |
| Average number of volumes used, | 127 |

SAMUEL S. GREEN,
*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Books | Pamphlets |
|---|---|---|
| Abbot Public Library, *Marblehead, Mass.* | | 1 |
| Adams, Charles Francis, *Boston, Mass.* | 1 | |
| Adams Nervine Asylum, *Jamaica Plain, Mass.* | | 1 |
| Adriance Memorial Library, *Poughkeepsie, N. Y.* 1 folded sheet, | | 1 |
| Aguilar Free Library Society, *New York City,* | | 1 |
| Allen, Charles H., *San Juan, Porto Rico,* | | 1 |
| American Antiquarian Society, | 1 | 2 |
| American Art Galleries, *New York City,* | 2 | 4 |
| American Board of Commissioners for Foreign Missions, | 2 | |
| American Congregational Association, *Boston, Mass.* | | 2 |
| American Institute of Mining Engineers, *New York City,* | 1 | |
| American Library Association, *Boston, Mass.* | 1 | |
| American Mathematical Society, *New York City,* | | 1 |
| American Missionary Association, *New York City,* | 7 | |
| American National Red Cross, *Washington. D. C.* | | 1 |
| American Scenic and Historic Preservation Society, *Albany, N. Y.* | 1 | |
| American Unitarian Association, *Boston, Mass.* | 3 | 1 |
| Amherst College, *Amherst, Mass.* | 1 | 2 |
| Ancient and Honorable Artillery Company, *Boston, Mass.* | 2 | |
| Anderson, Asher, *Meriden. Conn.* | 1 | |
| Andover Theological Seminary, *Andover, Mass.* | | 1 |
| Anonymous, 2 newspaper clippings, 2 folded sheets, 4 newspapers, | 3 | 4 |
| Associated Charities of Boston, | 1 | |
| Balch, Thomas W., *Philadelphia, Pa.* | 1 | |
| Ball, *Miss* Helen A. | | 1 |
| Bancroft, James H. | | 1 |
| Bancroft Memorial Library, *Hopedale, Mass.* | | 1 |
| Barrow-in-Furness Free Public Library, | 1 | |
| Bellows, John, *Gloucester, Eng.* | | 1 |
| Bemis, Edward W., *Cleveland, O.* | | 1 |
| Benjamin, S. G. W., *Charlotte, Vt.* ms. letter. | | |
| Bernice Pauahi Bishop Museum, *Honolulu, H. I.* | | 3 |
| Berry, John M., *Millbury, Mass.* | | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy,* | | 15 |
| Bigelow Free Public Library, *Clinton, Mass.* | | 1 |
| Bill, Ledyard, *Paxton, Mass.* | 1 | |
| Birmingham, *England,* Free Libraries Committee, | 1 | 1 |
| Bodleian Library, *Oxford, Eng.* | | 1 |
| Boston, City Messenger, | 5 | |
| City Registry Department, | 1 | |
| Public Library, | 2 | 12 |
| School Committee, | 4 | |
| Statistics Department, | 5 | 14 |
| Boston Athenæum, *Boston, Mass.* | 1 | 1 |
| Boston Museum of Fine Arts, *Boston, Mass.* | 1 | 2 |
| Boston Port and Seaman's Aid Society, *Boston, Mass.* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Boston Transit Commission, *Boston, Mass.* | 1 | |
| Boston University, *Boston, Mass.* | 1 | |
| Boston Young Men's Christian Union, *Boston, Mass.* | 1 | |
| Bostonian Society, *Boston, Mass.* | 2 | |
| Bowdoin College, *Brunswick, Me.* | 3 | 3 |
| Braman, Herbert D. | | 2 |
| Brigham, William T., *Honolulu, H. I.* | 1 | |
| Brighton Public Library, *Brighton, Eng.* | | 1 |
| Brimfield Public Library, *Brimfield, Mass.* | | 1 |
| Brookline Public Library, | 2 | 1 |
| Brooks, F. A., *Boston, Mass.* | | 1 |
| Brown University, *Providence, R. I.* | 1 | |
| Bryn Mawr College, *Bryn Mawr, Pa.* | 1 | |
| Buell, Charles E., *Plainfield, N. J.* | 1 | |
| Buffalo Public Library, *Buffalo, N. Y.* | 1 | |
| Bunker Hill Monument Association, *Boston, Mass.* | 1 | |
| Burlington Free Public Library, *Burlington, Vt.* | | 1 |
| Burns, *Miss* Penelope, | 6 | |
| California, State Library, *Sacramento, Cal.* | | 1 |
| Cambridge, *Mass.*, Public Library, | | 1 |
| Cambridge University Library, *Cambridge, Eng.* | | 1 |
| Caproni, P. P. & Brothers, *Boston, Mass.* | 1 | |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Carnegie Institute, *Pittsburgh, Pa.* | 4 | |
| Carnegie Library, *Atlanta, Ga.* | | 1 |
| Carnegie Library, *Pittsburgh, Pa.* | 3 | |
| Castle, George P., *Mount Vernon, N. Y.* | 1 | |
| Catholic University of America, *Washington, D. C.* | 2 | |
| Chadwick, F. E., *Newport, R. I.* | | 1 |
| Chamberlain, D. H., *West Brookfield, Mass.* 1 sheet. | | |
| Chandler, Alice G., *Lancaster, Mass.* 1 newspaper clipping, | | 5 |
| Channing, Walter, *Brookline, Mass.* | | 1 |
| Chicago, *Ill.*, Commissioner of Public Works, | 1 | |
| Municipal Library and Bureau of Statistics, | | 3 |
| Public Library, | 1 | |
| Chicago Nautical Society, *Chicago, Ill.* | 1 | 1 |
| Choate, Joseph H., *London, Eng.* | 1 | |
| Cincinnati Public Library, *Cincinnati, O.* | | 1 |
| Civil Service Reform Association, *New York City*, | 2 | 2 |
| Clark, Charles C. P., *New York City*, | 1 | |
| Clark, C. M. Publishing Company, *Boston, Mass.* | 1 | |
| Clark, *Mrs.* Jonas G. | 1 | |
| Clark University, | 1 | 2 |
| Cleveland, *Ohio*, Public Library, | 1 | |
| Colby College, *Waterville, Me.* | 1 | 2 |
| College of the Holy Cross, | 1 | 2 |
| Columbia University, *New York City*, | 3 | |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Commonwealth Company, *New York City*, | 1 | |
| Conant, *Mrs.* H. J. | 1 | |
| Concord Free Public Library, *Concord, Mass.* | | 1 |
| Concord Public Library, *Concord, N. H.* | | 1 |
| Congregational Home Missionary Society, *New York City*, | 1 | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Connecticut, Bureau of Labor Statistics, Public Library Committee, 2 folded sheets. | 1 | |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.* | 1 | 4 |
| Cook, Silas P. | | 1 |
| Cornell University, *Ithaca, N. Y.* | | 1 |
| Cornell University Library, *Ithaca, N. Y.* | 3 | 1 |
| Cunningham, Henry W., *Boston, Mass.* | 2 | 1 |
| Cusson, *Col.* John, *Glen Allen, Va.* | 2 | |
| Dana, R. H., *Boston, Mass.* | | 1 |
| Dartmouth College, *Hanover, N. H.* | 1 | |
| Davis, Andrew McFarland, *Cambridge, Mass.* | 1 | 3 |
| Dayton, *Ohio*, Public Library and Museum, | | 1 |
| Detroit, *Mich.*, Public Library, | | 1 |
| Drew Allis Company, | 1 | |
| Drew Theological Seminary, *Madison, N. J.* | | 1 |
| Drexel Institute of Art, Science and Industry, *Philadelphia, Pa.* | 1 | |
| Dundee Free Libraries, *Dundee, Scotland*, | | 1 |
| Eastman, Clarence W. | 2 | |
| Ehrmann, Max, *Terre Haute, Ind.* | 1 | |
| Engineer Publishing Co., *Cleveland, O.* | 1 | |
| Enoch Pratt Free Library, *Baltimore, Md.* | | 1 |
| Erie, *Pa.*, Public Library, | | 1 |
| Evanston, *Ill.*, Free Public Library, | | 1 |
| Fairmount Park Art Association, *Philadelphia, Pa.* | 1 | |
| Farwell, *Mrs.* Henry A. | 4 | |
| Fidelity and Casualty Company, *New York City*, | | 1 |
| Field, Marshall, *Chicago, Ill.* | 2 | |
| Field Columbian Museum, *Chicago, Ill.* | 1 | 8 |
| Fisk Free and Public Library, *New Orleans, La.* | 1 | |
| Fitchburg, *Mass.*, City Clerk, | 1 | |
| Public Library, | | 1 |
| Fitz Public Library, *Chelsea, Mass.* | | 1 |
| Fletcher Free Library, *Burlington, Vt.* | | 1 |
| Forbes Library, *Northampton, Mass.* | | 1 |
| Francis, George E. | 1 | 2 |
| Friends' Book Association, *Philadelphia, Pa.* | 1 | |
| Friends' Free Library, *Germantown, Pa.* | | 1 |
| Garver, *Rev.* Austin S. 19 photographs. | | |
| General Electric Company, *Schenectady, N. Y.* | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 1 |
| General Theological Library, *Boston, Mass.* | 1 | |
| Gloversville Free Library, *Gloversville, N. Y.* | | 1 |
| Goddard, Luther D. 1 plate. | | |
| Goldberg, Henry, *Lynn, Mass.* | 1 | |
| Gordy, William F., *Hartford, Conn.* | 2 | |
| Grafton Committee to Investigate the Possibility of Retrenchment in the Expenditures for Schools, | | 1 |
| Grand Rapids, *Mich.*, Public Library, | | 1 |
| Gray, Henry, *London, Eng.* | | 1 |
| Green, Andrew H., *New York City*, 1 folded sheet, | 9 | 1 |
| Green, James, | 1 | 2 |
| Green, Samuel A., *Boston, Mass.* | 4 | 3 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Green, Samuel S. 2 newspaper clippings, 6 folded sheets, 2 sheets, | 12 | 34 |
| Grosvenor Library, *Buffalo, N. Y.* | | 9 |
| Hackley School, *Tarrytown-on-Hudson, N. Y.* | | 1 |
| Haile, *Mrs.* William H. and family, *Springfield, Mass.* | 1 | |
| Hall, Walter S., *Chicago, Ill.* | | 1 |
| Hamilton, Andrew J., *Athol, Mass.* 1 folded sheet. | | |
| Hampton Normal and Agricultural Institute, *Hampton, Va.* | | 1 |
| Hanson, Charles L., *Boston, Mass.* | 1 | |
| Hartford, *Conn.*, Public Library, | | 1 |
| Hartford Steam Boiler Inspection & Insurance Company, *Hartford, Conn.* | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.* | 1 | 4 |
| Harvard University, *Cambridge, Mass.* | 4 | |
| Harvard University Museum of Comparative Zoölogy, *Cambridge, Mass.* | | 2 |
| Haverhill Public Library, | | 1 |
| Haynes, George H. | 1 | |
| Haynes, Tilly, *Boston, Mass.* | 1 | |
| Heath, D. C. & Co., *Boston, Mass.* | 1 | |
| Heginbottom Free Library, *Ashton-under-Lyne, Eng.* | | 1 |
| Hill, Benjamin T. | | 1 |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.* | | 1 |
| Hittell, John S., *San Francisco, Cal.* | 1 | |
| Hoar, George F. | 12 | 3 |
| Holland, Frederick M., *Concord, Mass.* | 1 | |
| Holmes, Clay W., *Elmira, N. Y.* | 1 | |
| Home Market Club, *Boston, Mass.* | | 1 |
| Horsford, Cornelia, *Cambridge, Mass.* | 6 | 1 |
| Hosmer, James K., *Lansing, Mich.* | | 1 |
| Howard, *Rev.* James J. | 1 | |
| Huntington, William R., *New York City,* | | 1 |
| Hyde Park Public Library, *Hyde Park, Mass.* | | 1 |
| Illinois State Board of Health, *Springfield, Ill.* | 1 | |
| Imperial Library, *Tokyo, Japan,* | 1 | 1 |
| Indian Rights Association, *Philadelphia, Pa.* | 1 | 4 |
| Institute of Jamaica, *Kingston, Jamaica,* | 1 | |
| Iowa State Normal School, *Cedar Falls, Ia.* | | 1 |
| Jackson, Joseph, | 1 | |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.* | 1 | 1 |
| Johns Hopkins University, *Baltimore, Md.* | | 7 |
| Kerr, Charles H. & Co., *Chicago, Ill.* | 1 | |
| Knowles, W. L. Everett. | | 1 |
| Lancaster, *Mass.*, Town Library, | 1 | |
| Lane, Albert, | 1 | |
| Lane, William C., *Cambridge, Mass.* | | 1 |
| Lauriat, Charles E. Co., *Boston, Mass.* | 1 | |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.* | 1 | 2 |
| Lexington Historical Society, *Lexington, Mass.* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Lincoln, Waldo, | | 1 |
| Lincoln Public Library, *Lincoln, Eng.* | | 1 |
| Lines, H. Wales Co., *Meriden, Conn.*, | | 1 |
| Liverpool, *Eng.*, Public Libraries, | 1 | |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| L'Universitie Royale de Norvége, *Christiania, Norway*, | 1 | |
| Lynn, *Mass.*, City Messenger, | 1 | |
| Public Library, | | 1 |
| Lynn Historical Society, *Lynn, Mass.* | 1 | |
| MacDonald, Arthur, *Washington, D. C.* | | 1 |
| Macgowan, H. A. | | 1 |
| Macmillan, Conway, *Minneapolis, Minn.* | 1 | |
| Macmillan Company, *New York City*, | | 1 |
| Maimonides Free Library, *New York City*, | | 1 |
| Maine, State Board of Health, *Augusta, Me.*, | 2 | |
| Malden, *Mass.*, Public Library, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Maryland Geological Survey, *Baltimore, Md.* | 2 | 1 |
| Maryland Historical Society, *Baltimore, Md.* | 1 | |
| Massachusetts, Attorney General, | 1 | |
| Board of Commissioners of Savings Banks, | 2 | |
| Board of Railroad Commissioners, | 1 | |
| Bureau of Statistics of Labor, | 16 | 1 |
| Highway Commission, | 1 | |
| Insurance Commissioner, | 4 | |
| Metropolitan Water Board, | 1 | |
| Northampton Insane Hospital, | 1 | |
| Prison Association, 5 folded sheets, | | 8 |
| Record Commission, | 1 | |
| Secretary of the Commonwealth, | 26 | 2 |
| State Board of Agriculture, | 1 | |
| State Board of Charity, | 2 | |
| State Board of Insanity, | 1 | |
| State Library, | | 1 |
| State Normal School, *Westfield, Mass.* | | 1 |
| State Normal School, *Worcester, Mass.* | 1 | |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.* | 1 | 6 |
| Massachusetts General Hospital, *Boston, Mass.* | 1 | 1 |
| Massachusetts Home for Intemperate Women, *Roxbury, Mass.* | | 1 |
| Massachusetts Institute of Technology, *Boston, Mass.* | 2 | |
| Massachusetts State Federation of Women's Clubs, *Boston, Mass.* | 1 | |
| Massachusetts Total Abstinence Society, *Boston, Mass.* | | 2 |
| Matthews, Albert, *Boston, Mass.* | | 2 |
| May, Max B., *Cincinnati, O.* | | 1 |
| Mayor, John E. B., *Cambridge, Eng.* | | 2 |
| Mercantile Library, *New York City*, | | 1 |
| Mercantile Library, *Philadelphia, Pa.* | | 4 |
| Mercantile Library, *St. Louis, Mo.* | 1 | |
| Mercantile Library Company, *Philadelphia, Pa.* | | 1 |
| Merriam, Charles P., *London, Eng.* | 1 | |
| Michigan, State Board of Health, *Lansing, Mich.* | 2 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Michigan, State Library, | 1 | |
| Michigan Geological Survey, | 2 | |
| Milwaukee, *Wis.*, Public Library, | | 5 |
| Minneapolis, *Minn.*, Public Library, | | 1 |
| Minnesota Historical Society, *St. Paul, Minn.* | 1 | |
| Montana, Bureau of Agriculture, Labor and Industry, | 1 | |
| Moore, Charles S., *Cambridge Mass.* | | 1 |
| Morison, George S., *New York City*, | | 1 |
| Morse, Edward S., *Salem, Mass.*, | 2 | |
| Morse Institute, *Natick, Mass.* | | 1 |
| Mount Holyoke College, *South Hadley, Mass.* | 1 | |
| Mowry, William A. newspaper clipping. | | |
| Muller, Frederick & Cie., *Amsterdam, Holland*, | 3 | |
| Murray, Thomas H., *Woonsocket, R. I.* | 1 | |
| New Bedford Free Public Library, | | 1 |
| New England Cotton Manufacturers' Association, *Boston, Mass.* | 3 | |
| New England Shorthand Reporters' Association, *Boston, Mass.* | 4 | |
| New Hampshire Board of Library Commissioners, | | 7 |
| New Hampshire State Library, *Concord, N. H.* | 4 | 3 |
| New Jersey State Library, *Trenton, N. J.* | 2 | |
| New York Free Circulating Library, *New York City*, | 1 | |
| New York Juvenile Asylum, *New York City*, | 1 | |
| New York Public Library, Astor, Lenox and Tilden Foundations, | 1 | 12 |
| New York State Historical Association, *New York City*, | 1 | |
| New York State Library, *Albany, N. Y.* | 14 | 16 |
| Newark, *N. J.*, Free Public Library, | | 2 |
| Newton, *Mass.*, Free Library, | | 1 |
| Niles Tool Work Co., *Hamilton, O.* | 1 | |
| North Brookfield Free Public Library and Reading Room, | | 1 |
| Northwestern University, *Evanston, Ill.* | 1 | |
| Oberlin College, *Oberlin, O.* | | 2 |
| O'Connell, Philip J. | | 1 |
| Ogilvie, J. S. Publishing Company, *New York City.* | 1 | |
| Old Residents' Historical Association, *Lowell, Mass.* | | 1 |
| Ottawa Literary and Scientific Society, *Ottawa, Can.* | 1 | |
| Pan-American Exposition, *Buffalo, N. Y.* | | 1 |
| Paterson, *N. J.*, Free Public Library, | | 2 |
| Paul, Kegan, Trench, Trübner & Co., *London, Eng.* | 2 | |
| Peabody Institute, *Baltimore, Md.* | 1 | 1 |
| Peabody Institute, *Danvers, Mass.* | | 1 |
| Peabody Institute, *Peabody, Mass.* | | 1 |
| Peabody Museum of Archæology and Ethnology, *Cambridge, Mass.* | | 2 |
| Pearson, J. & Co., *London, Eng.* | 1 | |
| Pennsylvania Prison Society, *Philadelphia, Pa.* | 1 | |
| Pennsylvania Society, Sons of the Revolution, *Philadelphia, Pa.* | 1 | |
| Perkins Institution and Massachusetts School for the Blind, *Boston, Mass.* | 1 | |
| Philadelphia, *Pa.*, Free Library, | 1 | 2 |
| Philadelphia City Institute, *Philadelphia, Pa.* | | 1 |
| Philippine Information Society, *Boston, Mass.* | | 5 |
| Phillips Exeter Academy, *Exeter, N. H.* | | 1 |
| Pillsbury, Albert E , *Boston, Mass.* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Portland, *Oregon*, Library Association, | 1 | |
| Pratt Institute Free Library, *Brooklyn*, *N. Y.* | | 1 |
| Princeton University, *Princeton*, *N. J.* | 1 | 1 |
| Providence, City Engineer, | 1 | |
| City Messenger, | 1 | |
| Public Library, | 2 | |
| Providence Athenæum, *Providence*, *R. I.* | | 1 |
| Public Ledger, *Philadelphia*, *Pa.* | 1 | |
| Publishers of the Gael, *New York City*, 1 folded sheet, | | 1 |
| Quaritch, Bernard, *London*, *Eng.* | | 1 |
| Quincy, *Ill.*, Free Public Library, | | 8 |
| Rathborne, C. A., *Needham*, *Mass.* | 1 | |
| Redwood Library and Athenæum, *Newport*, *R. I.* | 1 | 1 |
| Reynolds Library, *Rochester*, *N. Y.* | | 1 |
| Robbins, Shepard K. 1 folded sheet, 1 newspaper clipping, 1 engraving, | 1 | 1 |
| Robbins Library, *Arlington*, *Mass.* | | 1 |
| Roe, Alfred S. | 1 | |
| Royal Society of Canada, *Montreal*, *Can.* | 1 | |
| Roycroft Press, *East Aurora*, *N. Y.* | | 1 |
| St. Joseph, *Mo.*, Free Public Library, | 1 | 1 |
| St. Paul Public Library, *St. Paul*, *Minn.* | | 2 |
| Salem, *Mass.*, Public Library, | | 11 |
| San Francisco, *Cal.*, Free Public Library, | | 2 |
| Sanborn, Frank B., *Concord*, *Mass.* | | 1 |
| Saunderson, Ralph W., *Pigeon Cove*, *Mass.* | | 1 |
| Scott Stamp and Coin Company, *New York City*, | 1 | |
| Scranton, E. C., Memorial Library, *Madison*, *Conn.* | | 1 |
| Scranton, *Pa.*, Public Library, | | 1 |
| Seward, George F., *New York City*, | | 3 |
| Shields, Charles W., *Princeton*, *N. J.* | 1 | |
| Sigourney, Willard H. | 10 | |
| Silas Bronson Library, *Waterbury*, *Conn.* | | 1 |
| Silk Association of America, *New York City*, | 3 | |
| Smiley, Albert K., *Lake Mohonk*, *N. Y.* | 1 | |
| Smith College, *Northampton*, *Mass.*, | 1 | |
| Smithsonian Institution, *Washington*, *D. C.* 2 photographs, | 8 | 2 |
| Soldiers' Home in Massachusetts, *Chelsea*, *Mass.* | 1 | 1 |
| Somerville, *Mass.*, Public Library, | | 1 |
| Sons of the Revolution, Massachusetts Society, | 1 | |
| Southbridge, *Mass.*, Public Library, | | 1 |
| Southern Educational Association, *Greensboro*, *N. C.* | | 1 |
| Sprague, *Gen.* A. B. R. | 2 | |
| Stanislaus Co., Board of Trade, *Modesto*, *Cal.* 1 folded sheet. | | |
| Stewart, J. F., *Chicago*, *Ill.* | 1 | |
| Stirling's and Glasgow Public Library, *Glasgow*, *Scotland*, | 1 | |
| Stone, George E., *Amherst*, *Mass.* | | 1 |
| Swan, Charles H., *Jr.* | 1 | |
| Syracuse Public Library, *Syracuse*, *N. Y.* | | 1 |
| Tappan, *Miss* Eva M. | 1 | |
| Tarbell, *Miss* M. Anna, *Brimfield*, *Mass.* | | 1 |
| Taunton, *Mass.*, Public Library, | | 1 |
| Taylor, Marvin M. | 1 | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Teggart, Frederick J., *San Francisco, Cal.* | | 1 |
| Telegram Newspaper Company, | 4 | |
| Thayer, John R. | | 1 |
| Thomas, Allen C., *Haverford, Pa.* | 1 | |
| Thomas Crane Public Library, *Quincy, Mass.* | | 1 |
| Toronto Public Library, *Toronto, Canada,* | | 1 |
| Tufts College, *Medford, Mass.* | 3 | |
| Tufts Library, *Weymouth, Mass.* | 1 | 1 |
| Tyler, *Miss* Jessie E. | 1 | |
| United States, Board on Geographic Names, | 1 | |
| Bureau of Education, | 1 | 1 |
| Department of Agriculture, | 10 | 67 |
| Department of the Interior, | 19 | 2 |
| Department of Labor, | 2 | 4 |
| Department of the Navy, | 4 | |
| Department of State, | 10 | 23 |
| Department of the Treasury, | 1 | 4 |
| Department of War, | 19 | 24 |
| Interstate Commerce Commission, | 2 | |
| Library of Congress, | 6 | 3 |
| Naval Academy, *Annapolis, Md.* | | 1 |
| Superintendent of Documents, | 297 | 111 |
| Surgeon General, | | 1 |
| Weather Bureau, | | 2 |
| University of California, *Berkeley, Cal.* | 1 | 1 |
| University of Chicago, *Chicago, Ill.* | 1 | |
| University of Colorado, *Boulder, Colo.* | 1 | |
| University of Michigan, *Ann Arbor, Mich.* | 1 | 1 |
| University of Pennsylvania, *Philadelphia, Pa.* | 1 | 1 |
| University of the State of New York, *Albany, N. Y.* | | 1 |
| University of Vermont, *Burlington, Vt.* | 1 | |
| University of Virginia, *Charlottesville, Va.* | 1 | |
| Van Marken, J. C., *Delft, Holland,* | 1 | |
| Vassar College, *Poughkeepsie, N. Y.* | 1 | |
| Voynich, W. M., *London, Eng.* | 1 | 2 |
| Wagner, Henry, *Denver, Colo.* | 3 | |
| Ward, John Ward, *New York City,* | 1 | |
| Warden, William A. | 1 | |
| Warner & Swasey, Cleveland, O. | 1 | |
| Watertown, *Mass.*, Free Public Library, | | 1 |
| Weeden, William B. | | 1 |
| Wellesley College, *Wellesley, Mass.* | | 1 |
| Wesleyan University, *Middletown, Conn.* | 1 | |
| Westborough Town Library, | | 1 |
| Westminster, *Eng.*, Public Library, | 1 | |
| White, Elizabeth M. | 1 | |
| Wiklund, J. A. | | 1 |
| Willis, Henry A., *Fitchburg, Mass.* | | 1 |
| Wilmington Institute, *Wilmington, Del.* | | 2 |
| Wilson, Louis N. | 1 | 2 |
| Wisconsin Free Library Commission, *Madison, Wis.* | | 1 |
| Wisconsin State Historical Society, *Madison, Wis.* | 2 | |
| Woburn, *Mass.*, Public Library, | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Woman's Auxiliary to the Civil Service Reform Association, *New York City*, | | 8 |
| Woman's Educational Association, *Boston, Mass.* 2 folded sheets, | | 1 |
| Woman's Sanitary Association, *Indianapolis, Ind.* | | 1 |
| Worcester, City Auditor, | | 1 |
| City Clerk, | 1 | |
| City Hospital, | 1 | |
| Parks Commission, | | 1 |
| Superintendent of Schools, | 1 | |
| Worcester Associated Charities, | | 2 |
| Worcester Board of Trade, | | 1 |
| Worcester Boys' Club, | | 1 |
| Worcester County Law Library, | | 1 |
| Worcester County Musical Association, | 1 | 1 |
| Worcester Insane Hospital, | | 1 |
| Worcester Memorial Hospital, | | 3 |
| Worcester National Bank, 2 folded sheets, | 2 | |
| Worcester Polytechnic Institute, | 1 | |
| Worcester Polytechnic Institute, Class of 1901, | 1 | |
| Worcester Society of Antiquity, | | 23 |
| Yale University, *New Haven, Conn.* | 3 | 1 |
| Young, *Miss* L. A. | | 1 |
| Young Men's Christian Association, *New York City*, | 1 | 1 |
| | 804 | 739 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors.*

The Committee on the Library has attended to the duties prescribed in the rules of the board, but, as in former years, has delegated the performance of several of them to the librarian.

Reference is made to the report of that officer for a detailed account of work done here during the past year.

The committee has confined itself mainly to general oversight, and to the consideration of such matters as have been referred to it by the board or brought before it by the librarian.

It has, as usual, held monthly meetings to examine lists of books proposed by the librarian for purchase.

It has been considered proper, however, to allow him to use his judgment between meetings of the committee and buy books in immediate demand, about buying which he thinks there would be no difference of opinion between the members of the committee. Such purchases are reported to the committee at the next monthly meeting.

The committee calls attention to the statement of the librarian regarding the revision of the card catalogue. An earnest attempt should be made, as he suggests, to finish it this year, notwithstanding it will be necessary to temporarily increase the force in the cataloguing department to do so.

The committee wishes to express its gratification that the mayor and City Council have, during the present month, been able to give the library money for building a stack in the south art room. It seconds with emphasis the request of the librarian that the work, of which the building of this stack is a portion, may be completed the present year by an expenditure of $3,000.

In conclusion, the committee wishes to express its belief that the executive officers of the library have discharged their various and arduous duties most faithfully, and with an earnest and constant desire to assist, in a sympathetic manner, all inquirers and investigators.

It is with great pleasure that the committee notes the great and continually growing usefulness and prosperity of the library.

EDWARD J. RUSSELL,
CHARLES M. THAYER,
FRANK B. HALL,
THOMAS J. BARRETT,
A. S. PINKERTON,
*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

WORCESTER, MASS., Dec. 31, 1901.

*To Mr. Edward J. Russell, President of the Board of Directors of the Free Public Library.*

The Committee on the Reading-room respectfully reports that during the year just closing the regulations of the board touching matters that come under this committee's supervision have been faithfully observed.

The public has been well served in the newspaper room, in the magazine room, and in the ladies' reading-room. For this service there were in use last year 148 papers and 359 magazines, subscribed for out of the reading-room fund and the city fund, and 49 newspapers and 28 magazines that were donated, making a total of 197 newspapers and 387 magazines in use during the year.

This committee desires to thank the donors of newspapers and magazines, and to acknowledge the fidelity and efficiency of the librarian and his assistants, in carrying out the regulations of the board for the better service of the general public.

FRANCIS P. McKEON,
JOHN E. LYNCH,
M. J. WHITTALL,
*Committee on the Reading-room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

American stationer.
Brockton enterprise.
Glasgow weekly mail.
Railway and locomotive engineering.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| *Alaskan magazine, | Publishers. |
| *American, | Publishers. |
| American Catholic news, | Catholic Truth Society. |
| American citizen, | American Patriotic Association. |
| American gas light journal, | G. W. Dresser, editor. |
| American homes, | American Homes Publishing Co. |
| American missionary, | American Missionary Association. |
| Amerika og Norden, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Årbetaren, | Publishers. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | Anonymous. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |
| Cornell nature-study quarterly, | Publishers. |
| Democrat leader, | Publishers. |
| Denver evening post, | Publishers. |
| Denver evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| Everybody's magazine, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| Gamla och nya Hemlandet, | Publishers. |
| *Golfer, | G. E. Francis. |
| Good government, | Publishers. |
| Good roads magazine, | Publishers. |
| *Harlequin, | Publishers. |
| Haverhill social democrat, | Anonymous. |
| Home missionary, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| *Land of sunshine, | Publishers. |

*Discontinued.

| | |
|---|---|
| Literary review, | Publishers. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Publishers. |
| Messenger, | Publishers. |
| Missionary herald, | Publishers. |
| Money, | Anonymous. |
| Montana daily record, | Publishers. |
| Musical times, | Publishers. |
| *New earth, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| Oread. | Oread Institute. |
| Our dumb animals, | Publishers. |
| *Portland transcript, | H. M. Griggs. |
| Positivist review, | Edward S. Beesly, editor. |
| *Practical politics, | Publishers. |
| Princeton university bulletin, | Publishers. |
| *Public, | Anonymous. |
| Purple, | Holy Cross College. |
| *Reliable poultry journal, | G. E. Francis. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| Student's journal, | Publishers. |
| Sunset, | Publishers. |
| Svea, | Publishers. |
| Tennessee university magazine, | Publishers. |
| Toheki, | Kyoto Imperial University. |
| Travel, | Henry S. Lunn. |
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| Vestkusten, | Publishers. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| Worcester magazine, | Worcester Board of Trade. |
| *Worker, | Publishers. |
| World's crisis, | Publishers. |

*Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors of the Free Public Library.*

The duties of the Committee on the Building are defined as follows in the rules and regulations of the library:

"The Committee on the Building shall have charge of the building, attend to the warming, lighting and ventilating it, to all necessary repairs and to the general condition of the premises."

The committee believes that the building has been kept properly lighted and ventilated. It has been better heated early in the morning than formerly, because of the employment of a night-watchman. Through his attention to the fire during the night the rooms have been made unusually comfortable for users and attendants at the time when the library is opened.

The committee has done what it could in the way of repairs, but has been unable to do many things which are commonly required in well ordered establishments because of lack of means.

The city government must not be surprised, therefore, if the item in the estimates for the current year seems large; the repairs of the closing year, as well as those which will be needed the present year, must be attended to out of the appropriation soon to be made. That item is also added to by the necessity of providing new accommodations for the card catalogues and new shelving for books.

The thanks of the board and city are due to our neighbor, Dr. Thomas H. Gage, for the time and money which he has spent in making our lawn presentable, and in keeping it mown, and in planting flowers and vines on the library premises.

The committee is grateful for the money which has been appropriated for building a stack, and calls attention to the statement of the librarian in regard to the immediate need of an expenditure of $3,000 for providing increased accommodations for the storage of books in the circulating department.

This statement is emphatically endorsed by the committee.

LYMAN A. ELY,
SANFORD C. KENDALL,
F. M. HEATH,
*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The committee herewith submits statements relating to the regular and special city appropriations and to the expenditures therefrom, and to the Green Library, reading-room, librarian and Henry W. Brown funds, for the year ending November 30, 1901.

The amount of the regular city appropriation last year was $33,000; the amount received from the dog license fund, $5,595.63; from fines, sale of catalogues, etc., $878.04; balance of last year, $19.78; total, $39,493.45.

The expenditures were $39,482.46, leaving a balance unexpended of $10.99.

A special apropriation of $8,000 for an addition to the old library building, an elevator and other purposes, was made by the city government in the year 1898-'99. Of that amount there had been expended up to December 1, 1900, $7,969.19. The balance of $30.81 has been spent during the past year.

The amount of the Green Library fund is now $50,072.83. One-fourth part of the income, $511.82, has been added to it during the year, in accordance with the provisions of the will of Dr. Green. The wise foresight of our benefactor becomes evident when we compare the amount of the original bequest, $30,000, with the amount just mentioned as the principal to-day of the Green Library fund.

The city treasurer acts as treasurer of the reading-room fund and of the other funds held in trust for the Free Public Library. His report respecting the management of the reading-room fund is appended to this report.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000, is now, $5,201.70, counting thirty shares of Central National Bank stock at par.

During the year 1899-1900 a bequest of $100 was received from the executor of the late Reverend Henry W. Brown. This was set aside by the Board of Directors as a separate fund, to be known as the Henry W. Brown fund. The amount of the fund is $104.02.

All the securities of the Green Library, reading-room, librarian and Henry W. Brown funds, in the hands of the city treasurer, have been examined and found to correspond with the schedule. and the treasurer's accounts have been audited and found to be correct. The committee has also examined and approved the account of the librarian.

The committee has considered carefully the estimates of the amounts of money which will needed by the library the current year. As the library grows and the amount of work to be done here increases with the growth of the city in population, a gradually increasing amount of money is required to meet necessary expenses. Plans for changes in the buildings, described in the report of the librarian, and explained to the Finance Committee of the city government last year, call imperatively for an unusual expenditure of $3,000 the present year.

More money than usual must be spent this year, as the money at our disposal last year was insufficient to make the usual every-day repairs.

LYMAN A. ELY,
M. J. WHITTALL,
ALFRED S. PINKERTON,
*Committee on Finance.*

# CITY APPROPRIATION.

## REGULAR APPROPRIATION.

*Financial Statement for the year ending November 30, 1901.*

### RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $19 78 | |
| City appropriation, | 33,000 00 | |
| Dog money, | 5,595 63 | |
| Fines, catalogues, etc., | 878 04 | |
| | | $39,493 45 |

### EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $2,520 20 | |
| Printing and charging slips, | 410 60 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling and minor running expenses, | 629 10 | |
| Covering paper and stationery, | 212 28 | |
| Postal cards for notices to delinquents, | 130 00 | |
| Cards for cataloguing, | 178 64 | |
| Ordinary repairs, furniture, brushes, etc., | 1,073 17 | |
| Coal and wood, | 1,071 90 | |
| Electric light, | 464 94 | |
| Gas, | 1,098 00 | |
| Water, | 470 77 | |
| Salaries of assistants, | 5,887 50 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor, watchman, and janitor's work done by the hour, | 2,174 53 | |
| Service by hour and elevator boy, | 5,171 45 | |
| Cataloguing, | 3,349 75 | |
| Insurance, | 1,051 25 | |
| Reading-room, | 600 00 | |
| Delivery stations, | 1,177 07 | |
| Books, | 8,311 31 | |
| | | $39,482 46 |
| Balance unexpended, | | 10 99 |
| | | $39,493 45 |

APPROPRIATION FOR ADDITION TO BUILDING.

| | |
|---|---|
| City appropriation, | $8,000 00 |
| Expenditures up to December 1, 1901, | 8,000 00 |

## STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1901.

Income for the year ending November 30, 1901, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $955 00 | |
| Dividends on bank stock, | 331 50 | |
| Dividends on savings bank deposits, | 749 04 | |
| Interest on bank deposit, | 11 75 | |
| | | $2,047 29 |

Of this income there has been added:

| | | |
|---|---|---|
| To the fund one-fourth part, viz., | $511 82 | |
| To the book account three-fourths parts, viz., | 1,535 47 | |
| | | $2,047 29 |

The following statements show the condition of the investment and book accounts as verified by the books and securities in the hands of the city treasurer:

INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Notes secured by mortgages, | $22,500 00 | $22,500 00 |
| Bank stock, par value, | 6,200 00 | 5,800 00 |
| Savings bank deposits, | 20,841 01 | 21,772 83 |
| | $49,541 01 | $50,072 83 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance, December 1, 1900, | $1,471 14 | |
| Three-fourths annual income of fund, | 1,535 47 | |
| Interest on bank deposits, | 22 88 | |
| | | $3,029 49 |
| Expended for books, etc., during year, | | 1,932 00 |
| Balance, November 30, 1901, | | $1,097 49 |

RECAPITULATION.

| | Nov. 30, 1900. | Nov. 30, 1901. |
|---|---|---|
| Investment balances, | $49,541 01 | $50,072 83 |
| Cash balances, | 1,471 14 | 1,097 49 |
| | $51,012 15 | $51,170 32 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF LIBRARIAN FUND.

| | NOVEMBER 30, 1901. | |
|---|---|---|
| Balance, December 1, 1900, | $4,975 67 | |
| Dividends, savings banks, | 76 03 | |
| Dividends, Central National Bank, | 150 00 | |
| | | $5,201 70 |
| Central National Bank (30 shares), | $3,000 00 | |
| Worcester County Institution for Savings, | 1,609 20 | |
| Worcester Five Cents Savings Bank, | 592 50 | |
| | | $5,201 70 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE HENRY W. BROWN FUND.

| | NOVEMBER 30, 1901. | |
|---|---|---|
| Balance, December 1, 1900, | $100 00 | |
| Dividends, savings banks, | 4 02 | |
| | | $104 02 |
| Worcester County Institution for Savings, | | $104 02 |

F. W. WHITE,
*Treasurer.*

# STATEMENT OF THE READING-ROOM FUND.

NOVEMBER 30, 1901.

CASH ACCOUNT.

| | | |
|---|---|---|
| Balance, December 1, 1900, | $125 66 | |
| Worcester Public Library Department, | 600 00 | |
| Dividends, Norwich & Worcester R. R. stock, | 88 00 | |
| Dividends, Boston & Albany R. R. stock, | 61 25 | |
| Interest, savings banks, | 316 97 | |
| Interest, First National Bank, | 9 22 | |
| | | $1,201 10 |
| Expended for periodicals and papers, | | 934 25 |
| Balance November 30, 1901, | | $266 85 |

INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Savings bank deposits, | $7,380 94 | |
| Boston & Albany R. R. stock (7 shares), | 1,820 00 | |
| Norwich & Worcester R. R. stock (11 shares), | 2,530 00 | |
| | | $11,730 94 |

F. W. WHITE,
*Treasurer.*

WORCESTER, DEC. 14, 1901.

Examined and found correct, properly vouched, and the securities in the possession of the treasurer.

LYMAN A. ELY,
*Chairman Finance Committee.*

# Forty-third Annual Report of the Fre Public Library of the City of Worcester 1901-1902

# FORTY-THIRD ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY,

OF THE

# CITY OF WORCESTER,

FOR THE

# YEAR ENDING NOVEMBER 30, 1902.

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WORCESTER, MASS.:
PRESS OF CHARLES HAMILTON,
311 MAIN STREET,
1903.

# DIRECTORS IN 1903.

| | | Term Expires Dec. 31, |
|---|---|---|
| CHARLES M. THAYER, | JOHN E. LYNCH, | 1903. |
| FRANK B. HALL, | ALFRED S. PINKERTON, | 1904. |
| MATTHEW J. WHITTALL, | THOMAS J. BARRETT, | 1905. |
| SANFORD C. KENDALL, | FRANK M. HEATH, | 1906. |
| WILLIAM T. FORBES, | JOHN M. RUSSELL, | 1907. |
| FREDERICK W. VERMILLE, | JOHN F. O'CONNOR, | 1908. |

# ORGANIZATION FOR THE YEAR.

PRESIDENT.

ALFRED S. PINKERTON.

SECRETARY.

JOHN E. LYNCH.

COMMITTEE ON THE LIBRARY.

CHARLES M. THAYER, FRANK B. HALL,
THOMAS J. BARRETT, WILLIAM T. FORBES,
JOHN M. RUSSELL.

COMMITTEE ON THE READING-ROOM.

JOHN E. LYNCH, MATTHEW J. WHITTALL,
FREDERICK W. VERMILLE.

COMMITTEE ON THE BUILDING.

SANFORD C. KENDALL, FRANK M. HEATH,
JOHN F. O'CONNOR.

COMMITTEE ON FINANCE.

ALFRED S. PINKERTON, MATTHEW J. WHITTALL,
THOMAS J. BARRETT.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.

LUCY A. YOUNG, JESSIE E. TYLER.

ASSISTANTS.

HATTIE J. CHILDS, AROLYN L. JOHNSON, GRACE W. WOOD,
ISABEL A. THAYER, EDITH M. GATES, ALICE E. WELCH.

Six Cataloguers. Seventeen Attendants.
Eight Keepers of Delivery Stations. Eight Runners.
Six Janitors, and a Watchman.

HARVARD COLLEGE LIBRARY
JUN 15 1903
CAMBRIDGE, MASS.
The Library

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

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*To the Honorable* EDWARD E. FLETCHER, *Mayor, and the City Council of the City of Worcester:*

The Directors of the Free Public Library in respectfully submitting their forty-third annual report, including therein the reports of the several standing committees of the Board, and the report of the librarian, desire to record their appreciation of the assistance and co-operation rendered by the Mayor and City Council in the efforts of the directors to improve the facilities and increase the usefulness of the library.

From the date of its inception this library has been a source of legitimate pride to the people of Worcester, and they have noted with pleasure not only its rapid development, increasing influence and administrative facilities, but they have used it freely and as time passes our thoughtful citizens more and more realize the great part it has borne, and is now sustaining, in the educational life of our city. They find pleasure and gratification in the fact that few cities, in this country at least, and certainly no city of equal size, has to-day a working library so well equipped to meet the needs of a varied population, and of an intelligent and industrious people.

While the city has been liberal in appropriations for its support, and the library has been the beneficiary of many kind friends, much of the credit of such arrangement and indexing of its contents, as tend to most easily facilitate its intelligent use and for its wise administration is due to the indefatigable labors and unselfish devotion of the librarian, who for thirty-two years has devoted his time and energy to the Worcester Library, and to all that it represents.

The attention of the City Government is directed to the reports of the various standing committees, and to the report of the librarian, containing as these reports do, statements of the detailed work of the library, and of its condition, financial and otherwise, yet it may be well here to state that the library now consists of 137,288 volumes, and that during the past year 316,098 books, in the reference and circulating departments, have been used by our patrons.

The population of Worcester is of various nationalities and many calls are made for books printed in foreign languages; it has been the aim of the directors to meet this demand, and numerous books, printed in various European and the Armenian languages, have been from time to time added to the library, so that at present it is fairly well equipped in that direction, although further accessions will be made as necessity requires and our financial resources permit. It is hoped that our library will soon contain books printed in the old Hebrew, Polish and Yiddish languages. In the department of general literature, and in works on mechanical, scientific, and art subjects, the directors are seeking to keep pace with the demands of our people.

Pursuing the policy of former years several bibliographical lectures by prominent teachers have been given and a number of exhibitions representing various fields of art have been held and such lectures and exhibitions are expected to be of more frequent occurrence in the future.

It is a source of gratification to those interested in the administration of the library that they have been enabled, during the past year, to erect the much desired and long delayed steel stack and to provide, within the lecture hall, suitable cases for a working library especially devoted to the students of the literature, of sculpture, and painting. Additional shelving and proper catalogue cases have also been added to the library equipment and from the special appropriation of fifty-four hundred dollars, made a few months since, the directors have been enabled to so divide the old Green library room as to provide two full working floors, greatly increasing the facilities of the library without impairing the use of any portion of the building. This

change has long been desired, and its beneficent results are already apparent. The watchman's clock, with its stations, has been installed. The past year has witnessed the completion of the task of reclassifying and recataloguing all the books contained within the library. This great work has been accomplished within a shorter time than was expected, and at a less expenditure of money, and the directors are happy to state that the library to-day has a full, exhaustive and satisfactory card catalogue of all books under their control. The thanks of all those interested in the intelligent use of books is due to the librarian, and his assistants, for the successful completion of this long and complicated task.

A few years ago a department for the use of children under fifteen years of age was established, and it has been a success from the beginning. Children have free access to a large number of volumes especially suited to their needs; they seem to appreciate the privilege of making their own selections, and during the past year they have taken to their homes 41,146 books, in addition to those secured through the medium of the public schools or taken from the library on cards of their parents. The reading room of this department is constantly used by young students.

As a result of recent changes all books now in the circulating department are, subject to very simple rules, open to the inspection of book users, and this change and opportunity for personal selection will doubtless result in the increased use of the library, and be appreciated by its patrons.

One hundred ninety-eight newspapers and three hundred sixty-eight magazines are now at the disposal of those using the reading rooms. The wisdom of establishing sub-stations is proved by their use; during the past year 11,687 books having been distributed through these mediums.

For years the library has been used as an auxiliary of the public schools, and it is a matter of historic interest that Worcester was the first city in which was established a system of co-operative work between the public library and the public schools, and that our present librarian did his full part in inaugu-

rating the system that has had such fruitful results. The example of Worcester has been followed by other communities, until, at the present time, the system inaugurated here has become almost a universal one throughout the United States, and is largely followed in England. Supplementing this good work provisions have been made by which Sunday schools can hereafter use the library as an auxiliary to their work; in this action nothing sectarian is either contemplated or to be allowed. The books are to be selected by the proper church authorities desiring their use, and the library will simply act as a medium through which the children of the various Sunday schools can avail themselves of a library provided by the city.

We confidently believe that this movement will be one that will commend itself to the thinking public, and especially to those interested in educational work, and in the placing of good literature in the hands of young people. The library of the Worcester Medical Society is still deposited in this building, and is available for the public use.

It only requires a visit to the library, especially during the afternoon hours, to learn how much it is used by nearly every class of our people, and how frequent are the calls upon the staff for all kinds of information to be found in books, information promptly and cheerfully given. It is not enough for a librarian to be a reader and student; he must also know where to find information. The city of Worcester is fortunate in possessing officials who are not only familiar with the contents of the books entrusted to their keeping, but also fully competent to direct the inquirer to the source of information that he seeks.

The use of the rooms on Sunday is increasing, and it is noticeable that those who frequent the rooms on this day are readers who are rarely diverted from that pursuit, and that many of them are apparently working men who devote this day to the study of general literature, or of books or papers devoted to their special industrial pursuits.

The public interest in the library, and its general use, has greatly increased since its establishment, and especially during the last decade, and while the city has been liberal

in its appropriations it is very evident that if the library is to meet the increasing demands upon it, and keep pace with the rapid growth and industrial development of our city, larger sums must soon be spent for its maintenance; for a working library, such as ours, must have within it, practically all books possessing any permanent value, and must be able to answer the inquiries and to meet the requirements of those whose money is expended in its behalf.

That the citizens of Worcester approve a liberal expenditure for library purposes, we believe. We are confident that they endorse the sentiment of a certain Swedish statesman, that education while costly is not dear; and we believe it to be proven that no one agency can distribute so many good books, or so efficiently promote the public welfare, as a carefully selected and well directed public library, to which every class of our citizens can resort, with the knowledge that the fruits of centuries of learning are there garnered for their use.

The thanks of the directors are due to all who have in any way during the past year contributed to the library by gifts of books, manuscripts, pictures, periodicals, newspapers, or other articles, and to the administration represented by the librarian and his assistants.

We invoke for the Public Library the good offices of the City Government.

On behalf of the Board of Directors,

ALFRED S. PINKERTON,

*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Honorable Alfred S. Pinkerton, President of the Board of Directors.*

Following is the forty-third report of the librarian; it is the thirty-second which I have prepared.

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts regarding the past year as it is our custom to call attention to. The officers of the library at the end of the year are conscious of profound satisfaction.

The special appropriation of $5,000 made a year ago, but during the library year which has just expired, enabled us to place a steel stack in the upper portion of our fire-proof stack-building, and to line the walls of the lecture hall with glazed cases for the accommodation of a working library for students of the literature of sculpture and painting.

In this way the needed room has been secured for the storage of books belonging to the reference department and we have been enabled to place all the books of that department, as should be the case, in the safest portion of the library building.

The special appropriation of $5,400, made a few months ago, has enabled us to provide for the present demands and the future growth of the circulating department, by making it possible for us to divide the magazine room by placing a well supported floor on a level with the floor of the upper gallery of

that room. The additional room thus obtained has given us a place to store books hitherto kept in the children's room and so enabled us to give more space to the immense numbers of children who use that room.

The area in front of the counters has been much enlarged, the reference room has been doubled in size and space has been secured for tables in which to place the current numbers of children's magazines and papers.

A clock has been installed and stations have been established which are visited four times every night by the watchman.

Three new catalogue cases and a case for the shelf list have been provided, other articles of furniture procured and certain minor facilities introduced.

A commodious and properly equipped toilet room is now being built in a large recess of the reading room for newspapers, in the basement of the building, and certain safety appliances required by law have been attached to our two hydraulic elevators. Cherry cases have been provided in the middle art room for portfolios of photographs and an oak glazed case with deep shelves for large art books in the study room leading out of the lecture hall. Most of these improvements lead immediately to better service of users of the library and their increased comfort, profit and enjoyment.

But the officers and users of the library are also to be congratulated upon the completion of another great undertaking. September 1, 1894, a revision of the card catalogue was begun. Since that date all the books in the circulating department have been reclassified and recatalogued and the cards on which the books of the intermediate and Green libraries were catalogued have been revised. A shelf list has also been prepared. Now there is a complete card catalogue of all the books in the building. This is a dictionary, author and subject catalogue, and all the entries are in a single alphabet. Complete card catalogues have also been made of the books in the circulating department and of those in the children's room. The latter have been placed in the rooms devoted to those departments of the library, and the main and completed comprehensive

catalogue is in the Green library (or reference) room. It was anticipated that the great undertaking could be accomplished in ten years, but owing to the employment of an increased number of cataloguers, it has been done in less than eight years. The library is very much indebted to Miss Lucy A. Young, my first assistant, for the great intelligence and well directed and unrelaxed energy with which she has supervised this difficult and laborious piece of work.

During the period of business depression, comparatively little work of this kind could be done, but the gratitude of all users of the library is due to the city government for its liberal response to applications made to it on the return of prosperity, for grants of money which would enable this institution to put its catalogues in order, and make changes in the building and provide furnishings and furniture such as have been described in this report.

## Open Shelves.

One of the desirable results of the completion of the reclassification of the books of the circulating department is that we are now able to admit users to such sections of the library as may contain books which they would like to consult and from which they may wish to make selections of books to take home. Hitherto about ten thousand volumes have been placed in different rooms of the library, where they can be handled and used without ceremony; hereafter all the books of the circulating department can be used freely at the shelves by observing the simple ceremony of asking permission.

For many years, ten at least, it has been our intention to extend this additional privilege to users of the library as soon as we could get money enough to enable us to make changes which were necessary before it could be freely granted and before it would be useful enough, in fact, to be generally regarded as a privilege.

It will be readily seen that public libraries which provide for the wants of students as well as for popular demands, are likely to have books to which access can only be allowed under re-

strictions, as it is impracticable for institutions of that kind to discriminate among constituents. The Free Public Library here, has paid especial attention to providing a large and very expensive and valuable reference library. Many of the sets of books and many single volumes could not be replaced except at great cost, if at all. Since our reference library was placed in the new building, our rule has been to allow persons to go into the stacks where it is kept, but to send an attendant with them. It will almost always be more convenient for students, after examining books in the stacks, to have such as they wish to use for a considerable length of time carried to a study room or the general reference reading room, for deliberate and comfortable study.

"The public should again be reminded," as I stated in my last report, "that books can be taken home from the excellent library of the Worcester District Medical Society, by permission of the librarian of the Free Public Library, and that access to the shelves in that library is allowed to persons whom it seems proper should be permitted to go to them."

It would add greatly to the comfort of readers in the renovated reading room for magazines and literary, scientific and art papers, if chairs of another pattern could be provided for their use. The city government will be asked to complete the furnishing of the room by enabling us to buy the needed chairs.

## Size and Use of Library.

The library year closed November 30. At that date there were in the library 137,287 volumes, divided among the different departments as follows: Green Library, 25,600; intermediate department, 50,047; circulating department, 61,640. These figures show an increase for the year of 129 volumes in the Green Library; 2,589 in the intermediate department; and a loss of 1,221 volumes in the circulating department; or a gain of 1,497 in all; 4,476 volumes were added during the previous year.

The great decrease in the net number of volumes added to the library during the past year is owing to the fact that a very

unusually large number has been withdrawn from circulation and disposed of because dirty, of poor print and undesirable editions or worn out.

In the revision of the catalogue of the circulating library, when we got back to the older portions of the collection, it became necessary to discard many volumes. Thus during the last three years the following numbers of volumes have been taken out of the library: in 1899–1900, 739 volumes; in 1900–1, 1,918 volumes; in 1901–2, 4,938.

566 papers and other periodicals are now taken by the library. 316,098 volumes represent the home and reference use of the library during the past year. That use was divided as follows: home use, 218,867; reference use (exclusive of that of Sundays and holidays), 94,273; Sunday use, 2,424; holiday use 534.

Of the volumes given out in the circulating department the past year, 13,794 were taken out on cards, which teachers may use for their own benefit (but which, in fact, they use to a considerable extent, in the immediate interests of their pupils), and 11,961 on cards which teachers use exclusively for the benefit of scholars. As stated before, a large portion of the books taken out by teachers for themselves and scholars are taken to their own and children's homes, and are in use Saturday and Sunday, as well as during the five days of the school week. As stated previously, the school use is not, of course, nearly the whole use of the library by children, for in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards in getting books to take home, and 41,146 volumes (an increase of 1,454 over the large number of the previous year) were given out last year on blue cards, which are given to children under fifteen, whose parents or teachers desire them to have home privileges. The books given out on blue cards are examined by attendants in the library before they are given out, to see that young children, so far as possible, get only books adapted to their ages and capacities.

The use of the reference and circulating departments has decreased slightly during the past year. This decrease would

seem to be sufficiently accounted for by the noise and confusion which have prevailed in portions of the building in consequence of the presence of workmen in making extensive changes. That this supposition is correct would seem to be indicated by the falling off in the use of portfolios of pictures, as these are generally used in rooms which have especially undergone repairs. As the loss extends to the delivery stations, however, it would appear that some more general, though unknown, cause has existed.

11,810 persons (an increase of 2,008) used the rooms of the library on Sunday during the past year, or an average of 223 persons (as against 188 last year). The smallest attendance on Sunday was August 11, when 111 persons used the rooms.

## Delivery Stations.

The following table shows the use of books passing through the delivery stations:

| | Dec., 1901. | Jan., 1902. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont, | 32 | 42 | 50 | 37 | 30 | 20 | 26 | 15 | 21 | 20 | 40 | 42 | 375 | 0 |
| Grafton Square, | 61 | 74 | 64 | 67 | 54 | 59 | 48 | 46 | 50 | 50 | 59 | 40 | 672 | 6 |
| Greendale, | 118 | 138 | 119 | 160 | 123 | 90 | 69 | 59 | 69 | 96 | 187 | 321 | 1549 | 5 |
| Lake View, | 72 | 122 | 115 | 139 | 119 | 83 | 76 | 50 | 40 | 31 | 59 | 74 | 980 | 15 |
| New Worcester, | 9 | 19 | 26 | 26 | 32 | 26 | 15 | 23 | 24 | 20 | 35 | 42 | 297 | 2 |
| Quinsigamond, | 449 | 527 | 474 | 565 | 550 | 495 | 406 | 393 | 392 | 325 | 456 | 460 | 5492 | 4 |
| South Worcester, | 134 | 156 | 161 | 214 | 189 | 180 | 131 | 118 | 127 | 115 | 116 | 108 | 1749 | 8 |
| Tatnuck, | 29 | 33 | 36 | 42 | 37 | 31 | 65 | 83 | 60 | 51 | 57 | 49 | 573 | 7 |
| | 904 | 1111 | 1045 | 1250 | 1134 | 984 | 836 | 787 | 783 | 708 | 1009 | 1136 | 11687 | 47 |

The stations, as regards the number of books sent to them, retain the relative position held by them last year, excepting that Belmont and Tatnuck change places. The order now is Quinsigamond, South Worcester, Greendale, Lake View, Grafton square, Tatnuck, Belmont street and New Worcester. Lake View, South Worcester and Tatnuck opened the largest number of new accounts. All the stations are at the same places as last year, and under the same custodians.

## Use of Pictures.

Besides the everyday use of pictorial material, the following exhibitions have been held:

Photographs illustrating the English school of painting; illustrations of seven styles of architecture; hunting scenes and representations of fishes and birds; Walters' ceramics; photographs of pictures of Raphael.

The old lecture hall has been transformed into a centre for art study and lectures and talks will generally be held hereafter in the art rooms in the upper story of the library building.

## Cataloguing.

Mention has already been made of the completion of the revision of the card catalogue of the Green and intermediate libraries and of the work of adding to it cards for the books in the circulating department and of duplicating cards for the catalogues of the circulating library and children's room.

It must now be borne in mind that the numbers in the old printed catalogue and supplements can no longer be used. They have been changed and the present numbers of books can only be found in the card catalogues, in recent finding lists and in the later printed bulletins of additions. Books can still be obtained, in the use of the older printed catalogues, by asking for them by author or subject, or, in the case of stories, by titles.

A finding list of books in modern foreign languages has just been issued by the library. It is proposed to print other finding lists during the year.

## Assistants.

The continued fidelity and enthusiasm of my assistants deserve hearty recognition. The heads of the reference and circulating departments have been long in service; their energy is unabated and their experience and interest of great value to the library. The cataloguers and other assistants have aimed

to do their work well and have, I believe, rendered excellent service.

## Gifts.

A list of the persons and institutions to which we have been indebted the past year is appended to this report. We are especially grateful for the assistance rendered to citizens of Worcester by other libraries in lending us books for their use.

Continued thanks are due to Dr. Thomas H. Gage for care which in the last, as in the previous year, he took of our grounds and the pains which he showed to beautify them.

## Talks about Books.

The objects of the talks about books were explained in the report of the year before the last. They proved eminently successful that year and were continued last year.

Those given last year were a talk by Miss Arabella H. Tucker on the Literature of Trees and Shrubs, given May 28, and one by Dr. George E. Francis, given October 24, on the Literature of Mushrooms. Both of the speakers are masters of their subjects and gave very instructive and interesting addresses. They had before them books belonging to the library to which they wished to call attention, and taking them up one by one showed their comparative value and the particular interest of special books.

## Miscellaneous.

Circulars have just been sent out to the different Sunday schools in Worcester, inquiring whether they would like to have us furnish them books. It will be better to defer remarks about this matter until next year, as the new plans are not yet in operation.

Notice was given at the November meeting of the Board of Directors of proposed changes in the rules. These and changes in the regulations will probably be considered at the next meeting of the board.

## LIBRARIAN'S ACCOUNT.

Following is my account for the money received for fines, etc., properly vouched by the Finance Committee:

CITY OF WORCESTER.

Free Public Library, December, 1902.

We, the undersigned, have examined the account of Samuel S. Green, Librarian, from December 1, 1901, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in Librarian's hands, December 1, 1901, | $1,096 26 | |
| Received for fines, | 869 76 | |
| Received for copies of catalogues, | 16 77 | |
| Received for books injured and lost, | 8 25 | |
| Deposits, | 45 00 | |
| Miscellaneous receipts, | 65 24 | |
| | | $2,101 28 |
| Deposits returned, | $26 00 | |
| Book paid for as lost, but afterwards found, | 50 | |
| Paid Mr. F. W. White, city treasurer, | 1,978 19 | |
| | | $2,004 69 |
| Balance in Librarian's hands, Dec. 1, 1902, | 96 59 | |
| | | $2,101 28 |

LYMAN A ELY,
ALFRED S. PINKERTON,
M. J. WHITTALL,

*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $44,400 00 |
| Income from invested funds:— | | |
| Green Library fund, | $2,174 93 | |
| Reading-room fund, | 453 00 | |
| Librarian fund, | 237 13 | |
| Henry W. Brown fund, | 4 16 | |
| | | 2,869 22 |
| Receipts from dog licenses, | | 5,790 21 |
| Receipts from fines, | | 869 76 |
| Receipts from sales of catalogues, | | 16 77 |
| Payments for missing and damaged books, | | 7 75 |
| Sundry receipts, | | 120 24 |
| | | $54,073 95 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $10 99 | |
| Green Library fund, | 1,097 49 | |
| Fines, catalogues, etc., | 1,096 26 | |
| Reading-room fund, | 266 85 | |
| | | 2,471 59 |
| | | $56,545 54 |

## EXPENDITURES

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $1,142 88 | |
| City appropriation, | 9,025 81 | |
| | | $10,168 69 |
| Periodicals:— | | |
| City appropriation, | $877 79 | |
| Reading-room fund, | 622 79 | |
| | | 1,500 58 |
| Binding, | | 2,884 95 |

BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | $10,502 14 |
| Insurance, | 297 54 |
| Fuel, | 1,616 60 |
| Lights, | 1,290 50 |

SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | 18,509 23 |
| Cataloguing, | 3,901 30 |

SUPPLY ACCOUNT.

| | |
|---|---|
| Printing catalogues, | 243 36 |
| Blanks and stationery and printing report, | 647 57 |
| Postage and revenue stamps, | 222 63 |

Sundries:—

| | | |
|---|---|---|
| Water for elevators, etc., | $479 16 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 505 64 | |
| Amount added of income of the Green Library fund to the principal of the fund, | 540 49 | |
| Income of Librarian fund, added to principal, | 237 13 | |
| Income of Henry W. Brown fund, added to principal, | 4 16 | |
| | | 1,766 58 |
| | | $53,551 67 |

Cash on hand December 1, 1902:—

| | | |
|---|---|---|
| Green Library fund, | $1,589 05 | |
| Reading-room fund, | 697 06 | |
| Money received from fines, sale of catalogues, etc., | 96 59 | |
| Balance of municipal appropriation, | 611 17 | |
| | | 2,993 87 |
| | | $56,545 54 |

## ACCESSIONS.

Increase of volumes by purchase:

| | | |
|---|---|---|
| Green library, | 129 | |
| Intermediate department, | 1,329 | |
| Circulating department, | 3,689 | |
| | | 5,147 |

| | | |
|---|---|---|
| Increase of volumes by gifts: | | |
| Intermediate department, | 619 | |
| Circulating department, | 23 | |
| | | 642 |
| Increase of volumes by binding periodicals: | | |
| Intermediate department, | 644 | |
| Circulating department, | 40 | |
| | | 684 |
| Increase by placing unbound periodicals in the library: | | |
| Intermediate department, | | 5 |
| Number of missing volumes restored since last report: | | |
| Circulating department, | | 4 |
| | | 6,482 |
| Number of volumes worn out and withdrawn since last report: | | |
| Intermediate department, | 6 | |
| Circulating department, | 4,938 | |
| | 4,944 | |
| Number of volumes missing since last report, and not accounted for: | | |
| No examination of the Circulating department was made during the past year. | | |
| Intermediate department, | 3 | |
| Number of volumes regularly charged, but lost and paid for: | | |
| Circulating department, | 19 | |
| Number of volumes lost and not paid for: | | |
| Circulating department, | 20 | |
| | 39 | |
| | | 4,986 |
| Net increase for the year, | | 1,496 |
| Number of volumes in library as last reported: | | |
| Green library, | 25,471 | |
| Intermediate department, | 47,459 | |
| Circulating department, | 62,861 | |
| | | 135,791 |
| Total number of volumes in the library, | | 137,287 |

| | | |
|---|---|---|
| Increase of pamphlets by purchase: | | |
| Intermediate department, | 3 | |
| Increase of pamphlets by gifts: | | |
| Intermediate department, | 262 | |
| | | 265 |
| Number of newspapers subscribed for: | | |
| Reading-room fund and city funds, | 152 | |
| Number of newspapers given to the reading-room, | 46 | |
| | | 198 |
| Number of magazines subscribed for: | | |
| Reading-room fund and city funds, | 349 | |
| Number of magazines given to the reading-room, | 19 | |
| | | 368 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 305 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 218,867 |
| Number of volumes delivered for reference use, | *94,273 |
| Average daily use (home and reference), | 1,027 |
| (Circulating department, 718; reference department, 309). | |
| Largest daily use (home and reference), March 10, | 2,414 |
| (Largest in circulating department, March 1, 1551; in reference department, October 24, 1743). | |
| Smallest daily use (home and reference), July 15, | 333 |
| (Smallest in circulating department, February 17, 240; in reference department, July 15, 42). | |
| Number of books worn out and withdrawn, | 4,944 |
| Number of notices to delinquents, | 12,374 |
| Number of volumes bound, | 7,960 |
| Number of names registered during the year, | 3,956 |
| Total number of names registered (a new registry made November 1, 1889), | 42,622 |

## SUNDAY USE.

| | |
|---|---|
| The reading-rooms are open from 2 to 9 P. M. | |
| Number of persons using the upper room, | 4,067 |
| Number of persons using the lower room, | 7,743 |
| Total number of persons, | 11,810 |

* Of this number 20,489 show use of portfolios and volumes in art exhibitions.

| | |
|---|---|
| Average number of persons, | 223 |
| Largest attendance, February 9, | 339 |
| Smallest attendance, August 31, | 111 |
| Number of volumes delivered for use within the building, | 2,424 |
| Average number of volumes used, | 46 |

## HOLIDAYS.

The upper room is open from 9 A. M. to 9.30 P. M.
The lower room from 8 A. M. to 9.30 P. M.

| | |
|---|---|
| Number of persons using the upper room, | 754 |
| Number of persons using the lower room, | 932 |
| Total number, | 1,686 |
| Average number of persons, | 241 |
| Largest attendance, February 22, | 464 |
| Smallest attendance, July 4, | 96 |
| Number of volumes used for reference, | 534 |
| Average number of volumes used, | 76 |

SAMUEL S. GREEN,

*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Books | Pamphlets |
|---|---|---|
| Abbot Public Library, *Marblehead, Mass.* | | 1 |
| Aberdeen, *Scotland*, Public Library, | | 1 |
| Adams, Charles Francis, *Boston, Mass.* | 1 | 3 |
| Aguilar Free Library, *New York City*, | | 1 |
| Allen, Franklin, *New York City*, | | 1 |
| American Antiquarian Society, | | 2 |
| American Anti-vivisection Society, *Philadelphia, Pa.* | | 1 |
| American Art Association, *New York City*, | 1 | |
| American Art Galleries, *New York City*, | 8 | |
| American Board of Commissioners for Foreign Missions, *Boston, Mass.* | 1 | 1 |
| American Institute of Instruction, *Boston, Mass.* | | 1 |
| American Irish Historical Society, *Boston, Mass.* | 2 | |
| American Library Association, *Boston, Mass.* | 1 | |
| American Mathematical Society, *New York City*, | 1 | |
| American Park and Outdoor Art Association, *Boston, Mass.* | | 2 |
| American Scenic and Historic Preservation Society, *New York City*, | 2 | 1 |
| American Unitarian Association, *Boston, Mass.* | 1 | 1 |
| Amherst College, *Amherst, Mass.* | 1 | |
| Anderson, Asher, *Boston, Mass.* | 1 | |
| Andover Theological Seminary, *Andover, Mass.* | 1 | |
| Anonymous, 1 sheet, | 6 | 3 |
| Appalachian National Park Association, *Ashville, N. C.* | | 1 |
| Armour Institute of Technology, *Chicago, Ill.* | 1 | |
| Associated Charities of Boston, | 2 | |
| Baillies Institution Free Library, *Glasgow, Scotland*, | | 1 |
| Bain, James, *Toronto, Canada*, | | 2 |
| Balch, E. S., *Philadelphia, Pa.* | 1 | 1 |
| Balch, Thomas W., *Philadelphia, Pa.* | 1 | |
| Bancroft Memorial Library, *Hopedale, Mass.* | | 1 |
| Barrow-in-Furness Free Public Library, | | 1 |
| Bayley, Frank T., *Denver, Colorado*, | 1 | |
| Berry, John M., *Millbury, Mass.* 2 folded sheets, 2 sheets, | 1 | 2 |
| Biblioteca Nazionale Centrale, *Florence, Italy*, | | 12 |
| Bigelow Free Public Library, *Clinton, Mass.* | | 1 |
| Birmingham, *England*, Free Libraries Committee, | | 2 |
| Blair, *Miss* Emma E., | 1 | |
| Boston, City Messenger, | 3 | |
| City Registry Department, | 1 | |
| Pauper Institutions Trustees, | 1 | |
| Public Library, | 4 | 12 |
| School Committee, | 2 | |
| Statistics Department, | 2 | 11 |
| Boston Athenæum, *Boston, Mass.* | | 1 |
| Boston Museum of Fine Arts, *Boston, Mass.* | 1 | 1 |
| Boston Transit Commission, *Boston, Mass.* | 1 | |
| Boston Young Men's Christian Union, *Boston, Mass.* | 1 | |
| Bostonian Society, *Boston, Mass.* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Bowditch, Charles P., *Cambridge, Mass.* | 1 | |
| Bowdoin College, *Brunswick, Me.* | 1 | 1 |
| Breeze Publishing Co., *South Harpswell, Me.* | 1 | |
| Bridgeport Public Library, *Bridgeport, Conn.* | | 2 |
| Brockton, *Mass.*, Public Library, | | 1 |
| Brookline Public Library, *Brookline, Mass.* | | 1 |
| Brooklyn Public Library, *Brooklyn, N. Y.* | 1 | |
| Brown, David H., *West Medford, Mass.* | 1 | |
| Brown & Sharpe Mfg. Co., *Providence, R. I.* | 1 | |
| Brown University, *Providence, R. I.* | 2 | |
| Bryn Mawr College, *Bryn Mawr, Pa.* | 1 | |
| Buffalo Public Library, *Buffalo, N. Y.* | 1 | 1 |
| Bunker Hill Monument Association, *Boston, Mass.* | 1 | 1 |
| Burns, *Miss* Penelope, | 3 | |
| Cambridge, *Mass.*, Public Library, | | 1 |
| Cambridge University Library, *Cambridge, Eng.* | | 1 |
| Canfield, *Miss* P. W. S. | 11 | |
| Cardiff, *Wales*, Free Libraries Committee, | 1 | |
| Carnegie Library, *Pittsburgh, Pa.* | | 1 |
| Carnegie Library of Atlanta, *Atlanta, Ga.* | | 1 |
| Chadwick, John W., *Brooklyn, N. Y.* | 1 | |
| Chamberlain, Daniel H., *West Brookfield, Mass.* | 1 | |
| Chandler, Alice G., *Lancaster, Mass.* 6 folded sheets, | | 1 |
| Chase, Charles A. | 1 | |
| Chase, *Miss* S. E. | 1 | |
| Chase, Wilfrid E., *Madison, Wis.* | | 1 |
| Chicago Board of Trade, | 4 | |
| Commissioner of Public Works, | 2 | |
| Municipal Library and Bureau of Statistics, | | 5 |
| Public Library, | | 1 |
| Chicago & Northwestern Railway Co., | 1 | |
| Cincinnati Public Library, *Cincinnati, O.* | | 2 |
| Citizens Committee of the National Capital Celebration Association, *Washington, D. C.* | 1 | |
| Civil Service Reform Association, *New York City*, | 1 | |
| Clark University, | 1 | 2 |
| Cleveland, *Ohio*, Board of Education, | 2 | |
| Public Library, | 1 | |
| Colby College, *Waterville, Me.* | 1 | |
| Cole, George W., *New York City*, | 1 | |
| College of the Holy Cross, | 3 | 4 |
| Colonial Society of Massachusetts, *Boston, Mass.* | | 1 |
| Columbia University, *New York City*, | 1 | |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Concord, *N. H.*, Public Library, | | 1 |
| Concord Free Public Library, *Concord, Mass.* | | 1 |
| Congregational Home Missionary Society, *New York City*, | 1 | 1 |
| Connecticut, Board of Education, | 1 | |
| Bureau of Labor Statistics, | 1 | |
| Public Library Committee, | 2 | 1 |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.* | 1 | 5 |
| Cornell University, *Ithaca, N. Y.* | | 3 |
| Cotgreaves, A., *London, Eng.* 1 sheet, | | |
| Crane & Co., *Topeka, Kansas*, | 1 | |
| Crimmins, John D., *New York City*, | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Cummings, *Miss* Sarah, | | 24 |
| Damrell & Upham, *Boston, Mass.* | | 1 |
| Dante Society, *Cambridge, Mass.* | 2 | |
| Dartmouth College, *Hanover, N. H.* | 2 | |
| D. A. R. Colonel Timothy Bigelow Chapter, | 1 | |
| Davis, Andrew McFarland, *Cambridge, Mass.* | 2 | 1 |
| Dayton, Horace H. 1 engraving, | | |
| Dayton, *Ohio*, Public Library and Museum, | | 1 |
| Deborah Cook Sayles Library, *Pawtucket, R. I.* | | 1 |
| Depew, Chauncey M., *New York City,* | | 1 |
| Detriot, *Mich.*, Public Library, | 1 | |
| Dewey, *Mrs.* Melvil, *Albany, N. Y.* | 1 | |
| Dixon, Anthony, *Leicester, Mass.* | 1 | |
| Dole, Charles F., *Jamacia Plain, Mass.* | | 1 |
| Doubleday, Page & Co., *New York City.* 1 sheet. | | |
| Drew Allis Company, | 1 | |
| Drexel Institute of Art, Science and Industry, *Philadelphia, Pa.* | 1 | |
| Dundee Free Libraries Committee, *Dundee, Scotland,* | | 2 |
| Earle, Stephen C. | 1 | |
| Eastern Memorial Training Association, *Allegheny, Pa.* | | 1 |
| Eau Claire, *Wis.*, Public Library, | | 1 |
| Eckler, Peter, *New York City,* | 1 | |
| Ellis, Myron, *Walla Walla, Wash.* | 1 | |
| Engler, *Dr.* E. A. | | 1 |
| Enoch Pratt Free Library, *Baltimore, Md.* | | 1 |
| Evanston, *Ill.*, Free Public Library, | | 1 |
| Everett, *Dr.* O. H. | 1 | |
| Fall River, *Mass.*, Public Library, | | 2 |
| Field Columbian Museum, *Chicago, Ill.* | | 6 |
| First National Bank, *Chicago, Ill.* | 1 | |
| Fitchburg, City Clerk, | 1 | |
| Public Library, | | 1 |
| Fitz Public Library, *Chelsea, Mass.* | | 1 |
| Fletcher Free Library, *Burlington, Vt.* | | 1 |
| Forbes Library, *Northampton, Mass.* | 1 | |
| Francis, George E. | 2 | |
| Friends' Free Library, *Germantown, Pa.* | | 1 |
| Fryer, T. T. 1 sheet, | | |
| Gelus, Simon, | 1 | |
| General Electric Company, *Schenectady, N. Y.* | | 1 |
| General Society of Mechanics and Tradesmen, *New York City,* | | 1 |
| General Theological Library, *Boston, Mass.* | 1 | |
| Georgetown University, *Washington, D. C.* | 1 | 1 |
| Gloversville Free Library, *Gloversville, N. Y.* | | 1 |
| G. A. R. Department of Massachusetts, *Boston, Mass.* | 1 | |
| Grand Rapids, *Mich.*, Public Library, | | 1 |
| Green, Andrew H., *New York City,* | 1 | 3 |
| Green, James, | | 1 |
| Green, Samuel A., *Boston, Mass.* | 9 | 9 |
| Green, Samuel S., 1 photograph, 3 sheets, 9 folded sheets, | 3 | 17 |
| Greenwood, *Miss* Helen E. | 5 | |
| Hackley School, *Tarrytown-on-Hudson, N. Y.* | | 1 |
| Hall, J. Brainerd, | 1 | |
| Hall, Walter S., *Chicago, Ill.* | | 4 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Hammond, B. T. | 1 | |
| Hart, Jerome, *San Francisco, Cal.* | 1 | |
| Hartford, *Conn.*, Board of Trade, | | 2 |
| Public Library, | | 1 |
| Hartford Steam Boiler Inspection & Insurance Company, *Hartford, Conn.* | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.* | 1 | 4 |
| Harvard University, *Cambridge, Mass.* | 2 | 1 |
| Harvard University Library, *Cambridge, Mass.* | | 1 |
| Harvard University Lawrence Scientific School, *Cambridge, Mass.* | 1 | |
| Harvard University Museum of Comparative Zoology, *Cambridge, Mass.* | | 1 |
| Haverhill Public Library, | | 1 |
| Heginbottom Free Library, *Ashton-under-Lyne, Eng.* | | 1 |
| Hervey, E. William, *New Bedford, Mass.* | 1 | |
| Higginson, *Col.* Henry L., *Boston, Mass.* | 1 | |
| Highland Military Academy, | | 1 |
| Hills, William S., *Boston, Mass.* | 1 | |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.* | | 1 |
| Hoar, George F. | 5 | 3 |
| Home Market Club, *Boston, Mass.* | | 1 |
| Hughitt, Marvin, *Chicago, Ill.* | | 1 |
| Hunt, George F., *Warren, Mass.* | | 1 |
| Hyde, James H., *New York City,* | 1 | |
| Hyde Park Public Library, *Hyde Park, Mass.* | | 1 |
| Indian Rights Association, *Philadelphia, Pa.* | 1 | 3 |
| Iowa State Library, *Des Moines, Ia.* | 1 | |
| Ives, James E., *Philadelphia, Pa.* | | 1 |
| Jay, William, *Katonah, N. Y.* | 1 | |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.* | 2 | |
| Johns Hopkins University, *Baltimore, Md.* | 3 | 6 |
| Jones, Augustine, *Providence, R. I.* | 1 | 2 |
| Kephart, Horace, *St. Louis, Mo.* | | 1 |
| King, Sarah L. | 5 | |
| Kinnicutt, Leonard P. | | 3 |
| Knopf, *Dr.* S. A., *New York City,* | 1 | |
| Lancaster, *Mass.*, Town Library, | 1 | |
| Lauriat, Charles E. Co., *Boston, Mass* | | 1 |
| Laurence, H. C., *Boston, Mass.* | 1 | |
| Lawrence, *Mass.*, Public Library, | | 1 |
| Lawson, Thomas W., *Boston, Mass.* | 1 | |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Leffingwell, Albert, *Brooklyn, N. Y.* | 1 | |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.* | 1 | |
| Leominster, *Mass.*, Public Library, | | 2 |
| Liverpool, *Eng.*, Public Libraries, | 1 | |
| London Times, 1 folded chart, | | |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Loubat, *Duc* de, *Paris, France,* | 2 | |
| Lowell, *Mass.*, Board of Trade, | 1 | |
| Lowell Textile School, *Lowell, Mass.* | 1 | |
| Lynn, *Mass.*, Public Library, | | 1 |
| McClure, Phillips & Co., *New York City,* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| MacDonald, Arthur, *Washington, D. C.* | 1 | 4 |
| MacDowell, William C., *New York City,* | 1 | |
| MacMahon, Joseph H., *New York City,* | | 1 |
| Malden, *Mass.*, Public Library, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Maryland Geological Survey, *Baltimore, Md.* | 1 | |
| Maryland Historical Society, *Baltimore, Md.* | 1 | |
| Massachusetts, Attorney General, | 1 | |
| Board of Commissioners of Savings Banks, | 2 | |
| Board of Education, | 1 | |
| Board of Railroad Commissioners, | 1 | |
| Bureau of Statistics of Labor, | 3 | |
| Highway Commission, | 1 | |
| Insurance Commissioner, | 2 | |
| Metropolitan Water and Sewage Board, | 1 | |
| Record Commission, | 1 | |
| Secretary of the Commonwealth, | 34 | |
| State Board of Agriculture, | 1 | |
| State Board of Charity, | 1 | |
| State Board of Insanity, | 1 | |
| State Library, | 1 | |
| State Normal School, *Worcester, Mass.* | 1 | |
| Trustees of Public Reservations, | | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.* | 1 | 8 |
| Massachusetts Association of Women Workers, | 1 | |
| Massachusetts General Hospital, *Boston, Mass.* | 1 | |
| Massachusetts Institute of Technology, *Boston, Mass.* | 3 | |
| Massachusetts Single Tax League, | | 2 |
| Massachusetts Total Abstinence Society, *Boston, Mass.* | | 1 |
| Mathews, Albert, *Boston, Mass.* | 2 | 2 |
| Mercantile Library, *New York City,* | | 1 |
| Mercantile Library Association, *St. Louis, Mo.* | 1 | |
| Milwaukee, *Wis.*, Public Library, | | 2 |
| Minneapolis, *Minn.*, Public Library, | 1 | 1 |
| Minnesota Historical Society, *St. Paul, Minn.* | 4 | |
| Mitchell Library, *Glasgow, Scotland,* | 1 | |
| Mohonk Lake Arbitration Conference, *Mohonk Lake, N Y.* | | 1 |
| Morison, G. S., *New York City,* | | 4 |
| Morse Institute Library, *Natick, Mass.* | | 1 |
| Mount Holyoke College, *South Hadley, Mass.* | 1 | |
| Murray, T. H., *Boston, Mass.* | 1 | |
| Museum of Natural History, *Springfield, Mass.* | | 2 |
| National Consumers' League, *New York City,* | 1 | |
| Nautical Preparatory School, *Boston, Mass.* | | 1 |
| New Bedford Free Public Library, | | 1 |
| New England Cotton Manufacturers' Association, *Boston, Mass.* | 2 | |
| New England Historic Genealogical Society, 1 folded sheet, | | |
| New Hampshire State Library, *Concord, N. H.*, | 1 | 4 |
| New Haven, *Conn.*, Free Public Library, | | 5 |
| New Jersey State Library, *Trenton, N. J.* | 1 | |
| New York Public Library, *New York City,* | | 14 |
| New York State Charities Aid Association, | 1 | 1 |
| New York State Historical Association, *New York City,* | 1 | |
| New York State Library, *Albany, N. Y.* | 7 | 14 |
| Newark, *N. J.*, Free Public Library, | | 1 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Newcomb, H. T., *Washington, D. C.* | | 1 |
| Newton, *Mass.*, Free Library, | | 1 |
| Noble, John, *Boston, Mass.* | 1 | |
| Norcross Brothers Co., 7 sheets, | | |
| Northwestern University, *Evanston, Ill.* | 1 | |
| Nova Scotia, Superintendent of Education, *Halifax, N. S.* | 3 | |
| Oberlin College, *Oberlin, O.* | | 1 |
| Olszewski, A., *Chicago, Ill.* | 4 | |
| Oxford University Gazette, *Oxford, Eng.* | | 1 |
| Paine, Robert T., *Boston, Mass.* | 1 | |
| Parker, William T., *Westborough, Mass.* | 1 | 7 |
| Paul, Kegan, Trench, Trübner & Co., *London, Eng.* | 6 | 2 |
| Peabody Institute, *Baltimore, Md.* | 1 | 1 |
| Peabody Institute, *Danvers, Mass.* | | 1 |
| Peabody Institute, *Peabody, Mass.* | | 1 |
| Peabody Museum of Archæology and Ethnology, *Cambridge, Mass.* | | 1 |
| Peace Association of Friends, *Philadelphia, Pa.* | 1 | |
| Pennsylvania Prison Society, *Philadelphia, Pa.* | 1 | |
| Pennsylvania Society, Sons of the Revolution, *Philadelphia, Pa.* | 2 | |
| Peoria, *Ill.*, Public Library, | | 2 |
| Perkins, J. W., *Clifton, Bristol, Eng.* | 1 | |
| Perkins Institution and Massachusetts School for the Blind, *Boston, Mass.* | 1 | |
| Philadelphia, *Pa.*, Free Library, | | 1 |
| Philadelphia City Institute, *Philadelphia, Pa.* | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.* | | 1 |
| Plymouth, *Eng.*, Free Public Library, | | 1 |
| Pratt, R. H., *Carlisle, Pa.* | 1 | |
| Pratt Institute, *Brooklyn, N. Y.* | 1 | |
| Princeton University, *Princeton, N. J.* | 1 | |
| Providence, *R. I.*, City Engineer, | 1 | |
| Public Library, | 1 | |
| Providence Athenæum, *Providence, R. I.* | | 1 |
| Public Ledger, *Philadelphia, Pa.* | 1 | |
| Putnam, F. W., *Cambridge, Mass.* | | 1 |
| Putnam, John J. | | 1 |
| Quaritch, Bernard, *London, Eng.* | | 8 |
| Redwood Library and Athenæum, *Newport, R. I.* | | 1 |
| Reynolds Library, *Rochester, N. Y.* | | 1 |
| Rhode Island School of Design, *Providence, R. I.* | 2 | |
| Robbins, Reginald C., *Boston, Mass.* | | 1 |
| Robbins Library, *Arlington, Mass.* | | 1 |
| Robins, William L., *Washington, D. C.* | | 2 |
| Robinson, *Mrs.* J. H. | | 3 |
| Robinson, *Mrs.* Sara T. D., *Lawrence, Kansas,* | 1 | 1 |
| Royal Society of Canada, *Montreal, Can.* | 1 | |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis Public Free Library, *St. Louis, Mo.* | | 4 |
| St. Paul Public Library, *St. Paul, Minn.* | | 1 |
| Salem, *Mass.*, Public Library, | | 11 |
| Scranton, *Pa.*, Public Library, | | 1 |
| Shute Memorial Library, *Everett, Mass.* | | 1 |
| Silas Bronson Library, *Waterbury, Conn.* | | 1 |
| Silk Association of America, *New York City,* | 1 | |
| Smith College, *Northampton, Mass.* | 1 | |

| Givers. | | Books | Pamphlets |
|---|---|---|---|
| Smithsonian Institution, *Washington, D. C.* | | 18 | 16 |
| Smyth, G. Hutchinson, | | 1 | |
| Society for the Propagation of the Faith, *Baltimore, Md.* | | | 1 |
| Society for the Protection of Native Plants, | 4 leaflets, | | |
| Soldiers Home, *Chelsea, Mass.* | | | 1 |
| Somerville, *Mass.*, Public Library, | | | 1 |
| Sons of the American Revolution, Massachusetts Society, | | 1 | |
| Southbridge, *Mass.*, Public Library, | | | 1 |
| Sprague, Homer B., *East Orange, N. J.* | | | 4 |
| Springfield, *Mass.*, City Library Association, | | | 1 |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland,* | | | 1 |
| Sweven, Godfrey, | | 1 | |
| Sylvester Publishing Co., *Reading, Mass.* | | 1 | |
| Syracuse Public Library, *Syracuse, N. Y.* | | 1 | 1 |
| Tanaka, L., *Tokio, Japan,* | | | 2 |
| Tappan, *Miss* Eva M. | | 2 | |
| Taunton, *Mass.*, Public Library, | | | 1 |
| Telegram Newspaper Company, | | 4 | |
| Temporary Home and Day Nursery Society, | | | 2 |
| Thayer, John R. | | 4 | |
| Thomas, Allen C., *Haverford, Pa.* | | 1 | |
| Tolman, George, *Concord, Mass.* | | | 3 |
| Toronto Public Library, *Toronto, Canada,* | | | 1 |
| Tufts College, *Medford, Mass.* | | 2 | |
| United States, Bureau of American Republics, | | 1 | |
| Bureau of Insular Affairs, | | | 1 |
| Civil Service Commission, | | 3 | |
| Department of Agriculture, | | 4 | 69 |
| Department of Labor, | | 7 | 7 |
| Department of State, | | 6 | 10 |
| Department of the Interior, | | 11 | 1 |
| Department of the Navy, | 2 sheets, | 2 | |
| Department of the Treasury, | | 3 | |
| Department of War, | | 8 | 22 |
| Geological Survey, | 135 maps, | | |
| Interstate Commerce Commission, | | 1 | |
| Library of Congress, | | 3 | 1 |
| Superintendent of Documents, | | 193 | 122 |
| Weather Bureau, | | | 9 |
| University of California, *Berkeley, Cal.* | | 2 | |
| University of Chicago, *Chicago, Ill.* | | 1 | |
| University of Michigan, *Ann Arbor, Mich.* | | 1 | |
| University of Pennsylvania, *Philadelphia, Pa.* | | 2 | |
| University of Vermont, *Burlington, Vt.* | | 1 | |
| University of Virginia, *Charlottesville, Va.* | | 1 | |
| Uxbridge, *Mass.*, Public Library, | | 1 | |
| Vassar College, *Poughkeepsie, N. Y.* | | 1 | |
| Wachusett Mountain State Reservation Commission, | 1 map, | | |
| Ward, John & Son, *New York City,* | | 1 | |
| Watertown, *Mass.*, Free Public Library, | | | 1 |
| Watson, B. F., *New York City,* | | 1 | |
| Wellesley College, *Wellesley, Mass.* | | 1 | |
| Wesleyan University, *Middletown, Conn.* | | 1 | |
| Westborough Public Library, | | | 1 |
| Westminster, *Eng.*, Public Library, | | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Wetherbee, *Mrs.* Mary J. Woodward, | 1 | |
| Wheeler, *Dr.* Leonard, | 1 | |
| Willis, Frank D., *St. Paul, Minn.* | | 1 |
| Wilmington Institute, *Wilmington, Del.* | | 1 |
| Wilson, Louis N. | 2 | |
| Wisconsin Academy of Science, Art and Letters, *Madison, Wis.* | 5 | |
| Wisconsin State Historical Society, *Madison, Wis.* | 2 | |
| Woburn, *Mass.*, City Clerk, | 5 | |
| Public Library, | | 1 |
| Woman's Educational Association, *Lancaster, Mass.* | | 3 |
| Worcester, City Clerk, | 4 | |
| English High School, | | 1 |
| Parks Commission, | | 1 |
| Superintendent of Schools, | 1 | |
| Worcester Art Museum, | | 1 |
| Worcester Associated Charities, | | 1 |
| Worcester County Law Library, | | 1 |
| Worcester County Musical Association, | 1 | 1 |
| Worcester Employment Society, | | 1 |
| Worcester Insane Hospital, | 1 | |
| Worcester National Bank, | 2 | |
| Worcester Polytechnic Institute, | 1 | |
| Worcester Polytechnic Institute, Class of 1902, | 1 | |
| Worcester Society of Antiquity, | | 2 |
| Yale University, *New Haven, Conn.* | 3 | 1 |
| Young, *Miss* L. A. | 1 | 1 |
| Zalecka, Adrin | 1 | |
| | 642 | 680 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors:*

This committee was formerly more active than it is at present. With a trusted librarian many duties are performed by him which would otherwise have to be attended to by this committee.

The latter's duties have mainly consisted in the examination and approval of lists of books presented to it by the librarian.

The annual examination of the books of the popular portion of the library was dispensed with the past year as it would have caused confusion during the strenuous closing efforts of the administrative officers to hurry the reclassification and re-cataloguing of the books of the circulating department to a conclusion. The actual losses of the year, therefore, cannot be given with perfect accuracy. The next examination, however, will show the exact state of affairs.

The committee congratulates the executive officers of the library upon finishing the great work of the revision and completion of the card catalogues and the reclassification of the books in the circulating department. It wishes also to express its gratification that means have been granted by the city for providing much needed shelving, catalogue cases and other appliances called for by an effective policy in the management of the library.

The committee is pleased with the readiness, politeness and efficiency of the executive officers of the library and believes that they have served the public to the best of their ability and with general acceptance.

CHARLES M. THAYER,
FRANK B. HALL,
THOMAS J. BARRETT,
WILLIAM T. FORBES,
JOHN M. RUSSELL,

*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING ROOM.

WORCESTER, MASS., Dec. 30, 1902.

*To Hon. A. S. Pinkerton, President of the Board of Directors of the Free Public Library.*

The number of newspapers subscribed for last year, from the reading-room fund and the city funds, was 152; the number donated, was 46: an increase in the former over the figures of 1901, of 4; a decrease in the latter, by corresponding comparison, of 3. The number of magazines subscribed for, from the reading-room fund and the city funds, was 349, a decrease of 10, as compared with the subscriptions of 1901; the number donated was 19, a decrease of 9, by corresponding comparison.

The Committee on the Reading-room is grateful for the gifts of newspapers and magazines, and thanks the givers, gladly appending as part of this report a list of both donors and donations.

It is a pleasure to acknowledge the great benefits that have resulted from making two new, well-lighted, well-equipped rooms out of one old dark and dingy magazine reading-room. The rules and regulations of the directors, have been carefully observed in all things touching the conduct of the newspaper-room, the magazine-room, and the ladies' reading-room, by our able librarian and his faithful assistants.

FRANCIS P. McKEON,
JOHN E. LYNCH,
M. J. WHITTALL,
*Committee on the Reading-room.*

## PERIODICALS AND PAPERS ADDED DURING THE YEAR

Bridgeport standard.
New Haven evening register.

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| *American citizen, | American Patriotic Association. |
| American gas light journal, | G. W. Dresser, editor. |
| *American homes, | Publishers. |
| American missionary, | American Missionary Association. |
| Amerika og Norden, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Annals of the propagation of the faith, | Publishers. |
| Arbetaren, | Publishers. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | Anonymous. |
| College signal, | Massachusetts Agricultural College. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |
| *Cornell nature-study quarterly, | Publishers. |
| Democrat leader, | Publishers. |
| *Denver evening post, | Publishers. |
| Deseret evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| *Everybody's magazine, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| Gamla och nya Hemlandet, | Publishers. |
| Good government, | Publishers. |
| Good roads magazine, | Publishers. |
| Haverhill social democrat, | Anonymous. |
| Home missionary, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| Lietuva, | Publishers. |
| Literary review, | Publishers. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Publishers. |
| Messenger, | Publishers. |
| Missionary herald, | Publishers. |

*Discontinued.

| | |
|---|---|
| *Montana daily record, | Publishers. |
| Musical times, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| *Oread, | Oread Institute. |
| Our dumb animals, | Publishers. |
| Popular mechanics, | Publishers. |
| Portland daily press, | Maine State Press. |
| Positivist review, | Edward S. Beesly, editor. |
| Princeton university bulletin, | Publishers. |
| Purple, | Holy Cross College. |
| Saint Andrew's Cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| Southern field, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| Student's journal, | Publishers. |
| Sunset, | Publishers. |
| Svea, | Publishers. |
| Tennessee university magazine, | Publishers. |
| Tōheki, | Kyōto Imperial University. |
| Travel, | Henry S. Lunn. |
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| Vestkusten, | Publishers. |
| Worcester daily spy, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| Worcester magazine, | Worcester Board of Trade. |
| World's Crisis, | Publishers. |
| Yarmouth telegram, | Yarmouth Herald. |

* Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the Board of Directers of the Free Public Library.*

The Building Committee has co-operated with the librarian in keeping the rooms warm and well lighted. Some of the pipes which conduct heated air have been covered, for the purpose of reducing the temperature in rooms where heat is not needed and increasing heat where it is wanted.

The changes in the building during the past year have been important and of great advantage to the interests of the library. They have been described, however, in the report of the librarian and it is unnecessary to repeat the description here.

The cost for coal during the latter part of the last year has, of course, been unexpectedly large; the existing state of affairs will make the coal bill for the new year large.

The new toilet room in the newspaper reading-room is in process of construction.

The committee is very grateful to the city government for recent generous appropriations.

It must be remembered, however, that they did not cover the entire needs of the library, and that buildings of the extent of ours, one of them growing old, require considerable annual expenditures to keep them in order.

LYMAN A. ELY,
SANFORD C. KENDALL,
F. M. HEATH,
*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The Committee on Finance has attended, during the past year, as usual, to the performance of the duties laid upon it by the rules of the board of directors, of examining and approving bills, recording bills approved, and keeping the property of the library properly insured.

It also submits herewith statements relating to the regular and special city appropriations and the expenditures therefrom, and to the Green library, reading-room, librarian and Henry W. Brown funds, for the year ending November 30, 1902.

The amount of the regular city appropriation last year was $34,000; the amount received from the dog license fund, $5,790.21; from fines, sale of catalogues, etc., $1,988.19 (including a balance from those sources from previous years); balance of last year, $10.99; from special appropriations for changes in building, stack, shelving and furniture, $10,400; total, $52,189.39.

The expenditures were $51,578.22, leaving a balance unexpended of $611.17.

The amount of the Green library fund is now $50,342.41. One-fourth part of the income, $540.49, has been added to it during the year, in accordance with the provisions of the will of Dr. Green. The wise foresight of our benefactor becomes evident when we compare the amount of the original bequest, $30,000, with the amount just mentioned as the principal to-day of the Green library fund.

The city treasurer acts as treasurer of the reading-room fund and of the other funds held in trust for the Free Public Library.

His report respecting the management of the reading-room fund is appended to this report. In the investment account of the report on the reading-room fund, it will be noticed that the railroad stocks are recorded at their par value. This is done in conformity with the custom obtaining in reports on other library funds.

The amount of the librarian fund, the income of which is to be added to the principal until the fund amounts to $20,000 is now $5,438.83, counting thirty shares of Central National Bank stock at par.

During the year 1899–1900 a bequest of $100 was received from the executor of the late Reverend Henry W. Brown. This was set aside by the Board of Directors as a separate fund, to be known as the Henry W. Brown fund. The amount of the fund is $108.18.

All the securities of the Green Library, reading-room, librarian and Henry W. Brown funds, in the hands of the city treasurer, have been examined and found to correspond with the schedule, and the treasurer's accounts have been audited and found to be correct. The committee has also examined and approved the account of the librarian.

The Finance Committee has been very much gratified by the ready response of the city government to its application the past year for an unusual amount of money. The money was very much needed and an account will be found elsewhere of the pieces of work and furniture for which it was spent.

The committee has considered carefully the estimates of the amounts of money which will be needed by the library the current year. As the library grows and the amount of work to be done here increases with the growth of the city in population, a gradually increasing amount of money is required to meet necessary expenses.

LYMAN A. ELY,
ALFRED S. PINKERTON,
M. J. WHITTALL,
*Committee on Finance.*

# CITY APPROPRIATION.

## REGULAR APPROPRIATION.

Of the amount called "Regular appropriation" two sums, namely, $5,000 and $5,400 were given for special purposes although no restrictions were placed upon their use by the votes under which they were granted.

*Financial Statement for the year ending November* 30, 1902.

RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $10 99 | |
| City appropriation, | 34,000 00 | |
| Special appropriations, | 10,400 00 | |
| Dog money, | 5,790 21 | |
| Fines, catalogues, etc., | 1,988 19 | |
| | | $52,189 39 |

EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $2,884 95 | |
| Printing and charging slips, | 220 95 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling and minor running expenses, | 546 29 | |
| Covering paper and stationery, | 225 07 | |
| Postal cards for notices to delinquents, | 120 00 | |
| Cards for cataloguing, | 201 55 | |
| Ordinary repairs, furniture, brushes, etc., | 1,229 60 | |
| Coal and wood, | 1,616 60 | |
| Electric light, | 371 10 | |
| Gas, | 919 40 | |
| Water, | 479 16 | |
| Salaries of assistants, | 6,594 09 | |
| Salary of librarian, | 3,500 00 | |
| Wages of janitor, watchman, and janitor's work done by the hour, | 2,191 75 | |
| Service by hour and elevator boy, | 5,423 02 | |
| Cataloguing, | 3,901 30 | |
| Insurance, | 297 54 | |
| Reading-room, | 600 00 | |
| Delivery stations, | 836 35 | |
| Floor, catalogue cases, etc. (Besides $506.49 spent for coal, and $9.80 for miscellaneous expenditures. Balance $611.17 carried forward to next year), | 4,272 54 | |
| Finding lists, | 243 36 | |
| Books, | 9,903 60 | |
| Shelving, | 5,000 00 | |
| | $51,578 22 | |
| Balance unexpended, | 611 17 | |
| | | $52,189 39 |

## STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 29, 1902.

Income for the year ending November 29, 1902, is as follows:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $955 63 | |
| Dividends on bank stock, | 329 00 | |
| Dividends on savings bank deposits, | 865 70 | |
| Interest on bank deposits, | 11 65 | |
| | | $2,161 98 |
| Of this income there has been added: | | |
| To the fund one-fourth part, viz., | $540 49 | |
| To the book account three-fourths parts, viz., | 1,621 49 | |
| | | $2,161 98 |

The following statements show the condition of the investment and book accounts as verified by the books and securities in the hands of the City Treasurer:

INVESTMENT ACCOUNT.

| | 1900-1. | 1901-2. |
|---|---|---|
| Notes secured by mortgages, | $22,500 00 | $22,500 00 |
| Bank stock, par value, | 5,800 00 | 5,800 00 |
| Savings bank deposits, | 21,772 83 | 22,042 41 |
| | $50,072 83 | $50,342 41 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance, December 2, 1901, | $1,097 49 | |
| Three-fourths annual income of fund, | 1,621 49 | |
| Interest on bank deposits, | 12 95 | |
| | | $2,731 93 |
| Expended for books, etc., during year, | | 1,142 88 |
| Balance, November 29, 1902, | | $1,589 05 |

RECAPITULATION.

| | Nov. 30, 1901. | Nov. 29, 1902. |
|---|---|---|
| Investment balances, | $50,072 83 | $50,342 41 |
| Cash balances, | 1,097 49 | 1,589 05 |
| | $51,170 32 | $51,931 46 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 29, 1902.

| | | |
|---|---|---|
| Balance, December 2, 1901, | $5,201 70 | |
| Dividends, saving banks, | 87 13 | |
| Dividends, Central National bank, | 150 00 | |
| | | $5,438 83 |

| | | |
|---|---|---|
| Central National Bank (30 shares), | $3,000 00 | |
| Worcester County Institution for Savings, | 1,600 00 | |
| Worcester Five Cents Savings Bank, | 838 83 | |
| | | $5,438 83 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE HENRY W. BROWN FUND.

NOVEMBER 29, 1902.

| | | |
|---|---|---|
| Balance, December 2, 1901, | $104 02 | |
| Dividends, Savings Bank, | 4 16 | |
| | | $108 18 |
| Worcester County Institution for Savings, | | $108 18 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE READING-ROOM FUND.

NOVEMBER 29, 1902.

CASH ACCOUNT.

| | | |
|---|---|---|
| Balance, December 2, 1901, | $266 85 | |
| Worcester Public Library Department, | 600 00 | |
| Dividends, Norwich & Worcester R. R. stock, | 88 00 | |
| Dividends, Boston & Albany R. R. stock, | 61 25 | |
| Interest, Savings Banks, | 295 20 | |
| Interest, First National Bank, | 8 55 | |
| | | $1,319 85 |
| Expended for periodicals and papers, | | 622 79 |
| Balance, November 29, 1902, | | $697 06 |

INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Savings bank deposits, | $7,380 94 | |
| Boston & Albany R. R. stock (7 shares), | 700 00 | |
| Norwich & Worcester R. R. stock (11 shares), | 1,100 00 | |
| | | $9,180 94 |

FRED W. WHITE,
*Treasurer.*

WORCESTER, DEC. 18, 1902.

Examined and found correct, properly vouched and the securities in the possession of the treasurer.

LYMAN A. ELY,
*Chairman of Finance Committee.*

B 8.15.1.20

# Forty-fourth Annual Report *of the* Free Public Library *of the* City of Worcester

## 1902-1903

# FORTY-FOURTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY

OF THE

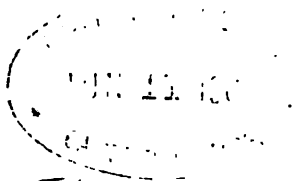
# CITY OF WORCESTER,

FOR THE

## YEAR ENDING NOVEMBER 30, 1903.

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Worcester, Mass.:
THE BLANCHARD PRESS,
34 FRONT STREET.
1904.



The Librarian.

## DIRECTORS IN 1904.

| | | Term Expires Dec. 31, |
|---|---|---|
| FRANK B. HALL, | ALFRED S. PINKERTON, | 1904. |
| MATTHEW J. WHITTALL, | THOMAS J. BARRETT, | 1905. |
| SANFORD C. KENDALL, | FRANK M. HEATH, | 1906. |
| WILLIAM T. FORBES, | JOHN M. RUSSELL, | 1907. |
| FREDERICK W. VERMILLE, | JOHN F. O'CONNOR, | 1908. |
| EDWARD J. McMAHON, | GEORGE E. WIRE, | 1909. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.

ALFRED S. PINKERTON.

SECRETARY.

FREDERICK W. VERMILLE.

COMMITTEE ON THE LIBRARY.

FRANK B. HALL, THOMAS J. BARRETT,
WILLIAM T. FORBES, FREDERICK W. VERMILLE,
GEORGE E. WIRE.

COMMITTEE ON THE READING-ROOM.

JOHN M. RUSSELL, MATTHEW J. WHITTALL,
JOHN F. O'CONNOR.

COMMITTEE ON THE BUILDING.

SANFORD C. KENDALL, FRANK M. HEATH,
EDWARD J. McMAHON.

COMMITTEE ON FINANCE.

ALFRED S. PINKERTON, MATTHEW J. WHITTALL,
THOMAS J. BARRETT.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIANS.

LUCY A. YOUNG, JESSIE E. TYLER.

ASSISTANTS.

HATTIE J. CHILDS, AROLYN L. JOHNSON, GRACE W. WOOD,
ISABEL A. THAYER, EDITH M. GATES.

FOUR CATALOGUERS. SIXTEEN ATTENDANTS.
EIGHT KEEPERS OF DELIVERY STATIONS. ELEVEN RUNNERS.
A JANITOR, A WATCHMAN AND FOUR WOMEN.

# REPORT OF THE BOARD OF DIRECTORS OF THE FREE PUBLIC LIBRARY.

*To the Honorable Walter H. Blodget, Mayor, and the City Council of the City of Worcester.*

The forty-fourth annual report of the Directors of the Free Public Library is herewith respectfully submitted, and included in such report are the reports of the several standing committees of the Board, and also the report of the Librarian.

The attention of the City Government is directed to these reports, as they contain in detail a history of the library work, and of its present condition, financial and otherwise, and clearly demonstrate the magnitude of the work that is sought to be done, and mark a high degree of success.

By the decease of certain beneficiaries under the will of the late Dr. Green, the library has recently received, and added to the Green Library Fund, two hundred and ten dollars in money, and a further sum represented by eighteen shares of National Bank stock.

On the thirtieth day of November, the close of the library year, there were upon the library shelves 142,637 volumes. Of these 25,775 volumes were in the Green Library, 52,484 in the Intermediate Department, and 64,378 in the Circulating Department. 574 papers and periodicals are now received and used by the public at the library.

The thanks of the Directors are due to all who have in any way during the past year contributed gifts of books and other articles to the Library, and to the many persons who have in different ways assisted in its work and development.

Our patrons have during the past year called for and used, either at home or within the building, 331,509 volumes.

The use of the Library has steadily increased and this has been especially true of the circulating and reference depart-

ments. Its value as an adjunct to the public schools is emphasized by the constantly increasing use of its facilities by school children, and the class of books called for by these young students has been almost entirely of the better sort.

The children's department, established a few years ago, and the setting apart of distinct rooms for the use of children, thus creating a place where this class of patrons could have comparatively free access to books suitable to their years, and of such a character as to foster in them a desire for good, clean reading, was a step in the right direction. No department has been more generously patronized than this, and no one department is showing better results. Any person doubting the desirability and the worth of such an adjunct of a public library, has only to visit this institution, especially during the later hours of an afternoon, witness the array of children within their assigned apartments, the eagerness with which they read, and the intelligence they display, to realize how greatly children appreciate their privileges, and how much actual benefit they are receiving. There is a constant call for new books in this department and their acquisition is one of the things to which the attention of the City Council is directed.

In our last report the Directors alluded to the fact that they had adopted certain plans whereby Sunday schools could avail themselves of library privileges, and seven different Sunday schools have taken advantage of the opportunities offered them.

During the past year there have been several exhibits of photographs and pictures at the Library, and several instructive talks on books have been given there.

In a growing city like Worcester, having a citizenship noted for its mechanical ingenuity and general intelligence, a public library has an ever increasing patronage, and in this community there is a great demand for books upon scientific and mechanical subjects, while of late years the call for books printed in foreign languages has increased. As far as it has been possible, within the means placed at our disposal, the Directors have sought to meet the wishes of the library users, and there is now on our shelves a very fair collection of books printed in

foreign languages, designed for the uses of adults, who cannot reasonably be expected to learn a new literature, but we have not purchased, and it has not been the policy of the Board to purchase books for children printed in any other language than English.

To be valuable, a library must have on its shelves the records of intellectual development in whatever field of work it may be exhibited, and Worcester people expect us to have this.

The greatest problem we have is to supply, within proper limitations, the constantly increasing demand for books.

The city appropriation of last year did not enable us to make the purchases that seemed necessary, and we were obliged to patch out that appropriation by transferring books, once purchased with money appropriated by the city, from the reference department to the Green Library, but this policy cannot be continued, not even for another year, for the reason that all books that can well be transferred have been transferred, and under the conditions of the gift from Dr. Green, books purchased from the income of that fund and placed in the Green Library cannot be taken from the library building: Therefore, any future addition of books to the circulating department must necessarily be purchased from the general appropriation made by the city, and it is the earnest hope of the Directors that the City Government will be as liberal as possible in appropriations for this specific purpose, in order that we may be able to meet the not unreasonable requirements of our people, that this library should be thoroughly and well equipped for the purposes for which it is designed.

The appropriation requested by the Directors for library uses is based upon the seemingly absolute needs of the library, and nothing is asked for that is not believed to be required.

It has been the earnest aim of the Directors to administer the affairs of the library, and the funds placed in their hands, economically. It has been the custom of the library to live within its income and it has done so during the past year, although the Directors have been obliged to adopt the transfer method above referred to.

In every public institution, or private business house, there

are certain fixed charges that must be met, and we can only devote to the purchase of books such sums as may be left, from the appropriation, after these fixed charges have been paid. No doubt the City Government understands this, and we sincerely hope that we shall during the coming year have at our disposal a sufficient sum, not only to pay the actual necessary fixed running expenses of the library, but to enable us to purchase a proper number of books, and to make such, and in some instances delayed, repairs and improvements upon the building, and to add such articles to its equipment as are necessary for its comfort and maintenance.

The Board of Directors fully appreciate the fact that Worcester is a growing city, and also the difficulty of equitably and adequately distributing its revenues so as to most properly supply its varied needs. They are perfectly content to do the work assigned them within any appropriation which seems best to the City Government to provide, but we invoke for the Library, and its requirements, the careful and kindly consideration of those charged with the administration of our city's affairs, in the full confidence that money properly and intelligently spent in the support of a free library is a good investment both now and for the future, and we will do our part to make that investment yield satisfactory returns.

On behalf of the Board of Directors,

ALFRED S. PINKERTON,
*President.*

# REPORT OF THE LIBRARIAN OF THE FREE PUBLIC LIBRARY.

*To Honorable Alfred S. Pinkerton, President of the Board of Directors.*

Following is the forty-fourth annual report of the Librarian:

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, the accessions, the number of volumes used by readers and students, and the extent of the use of the reading rooms and library on Sundays and holidays; and record such other facts regarding the past year as it is our custom to call attention to.

The most noticeable feature in the history of the library during the year, has been the increase in the use of books in all its departments. This increase has shown itself in the circulating and reference departments and on Sundays and holidays. The use by pupils of the public schools and other children has been very large.

We have not been able to buy books enough, and it has only been by rigid economy that we have been able to buy the number of volumes which we have purchased. In fact, we have had to defer doing work which it seems reasonable for the public to ask us to do, so great has the demand been for books. We need to spend a considerable sum of money to add to our collection for children.

The officers of the library do not wish to urge extravagance in expenditure on the City Government.

They are conscious of caring for their trust in the spirit of the strictest economy. They invite investigation in this matter and feel so confident of the results of examination that they are ready to say emphatically that the more thorough

the examination is, the more sure they will be that they will be blamed for parsimony rather than extravagance.

Worcester, however, has taught its people, through its generosity in the past, to expect various and great privileges in the conduct of its library.

Of course it would require a comparatively small sum of money to equip and conduct the library in the meagre manner of many cities which have not awakened to the educational value of generously administered libraries. It is not contended that a well-stocked and administered public library is inexpensive. The only contention here is that admirable results follow the expenditure of money and that not only adequate, but very large returns come from the use of the appropriation made by the city.

Every dollar given to us is carefully spent and, as I believe, in the exercise of wisdom, business ability and most praiseworthy economy.

Besides using great economy and deferring the introduction of certain very desirable facilities, it has been necessary to resort to another source: by making a thorough search among the books of the reference department to find out what books bought with the city appropriation in past years could be transferred to the Green Library with the least inconvenience to citizens. This work cannot go further, however, without putting the users of the library to great discomfort, for, it will be remembered, it is a condition of the gift and bequest of Dr. Green that the books which he gave the city and the books which are bought from the income of the Green Library Fund shall not be taken from the library building. Moreover, we must avoid the danger of spending this income in buying books of a popular character and thus defeating the purpose of the giver of the fund.

While, however, the condition mentioned makes it necessary that a considerable sum of money should be provided in the city appropriation for the purchase of books in this large and growing municipality, it is evident that, administered as our library is on the plan of giving a most unusual amount of aid to investigators, books which cannot be taken from the building may be made of the highest and most extended use to residents in Worcester and its neighborhood.

The use within the building during the past year of 95,517 volumes, exclusive of the use on Sundays and holidays, is adequate testimony to the truth of this statement.

It gives me pleasure to announce that during the year another bequest of our benefactor, the late Dr. John Green, the principal founder of this library, has become available.

Near the time of his death, Dr. Green added two codicils to his will, bequeathing, in one case, thirty and, in another, twenty shares of bank stock to the Trustees to pay over the income to individual beneficiaries and at their death to transfer the principal of the trust funds to the City of Worcester, for the benefit of the Free Public Library.

Thirty shares of the stock of the Central National Bank, Worcester, were transferred, under the provisions of one of the codicils, to the city, a few years ago, and now stand upon its books as the Librarian Fund.

Last March the remaining individual beneficiary under another codicil died, and, in accordance with my duty (serving in an individual capacity) as trustee, I am now passing over to the city seventeen shares of the stock of the Quinsigamond National Bank, Worcester, one share of the stock of the Oxford National Bank, Oxford, and a book of the Worcester County Institution for Savings, containing a deposit of $210, to be added to the Green Library Fund, which was left by Dr. Green to the city in his last will and testament.

The original bequest was $30,000. By a wise provision in his will, a quarter of the income has been added yearly to the principal, which now amounts to $50,959.89, in addition to the sum by which it is to be increased by the falling in of the legacy just described.

## Building.

Liberal expenditures have been made during the last few years in increasing the size of the old library building, in making extensive changes in that building and in equipping and furnishing rooms in both buildings. The expenditures have been fully justified in the greatly increased comfort of the public, by the added privileges which we have been enabled to provide and in the ability gained by the officers of

the library to serve the users of the library to their largely increased satisfaction.

Very few changes had been made in the building for many years and those recently made had become very necessary.

The great improvements needed have now been provided and it is possible for us to spend money and energies in other directions.

As stated in the last report, "a commodious and properly equipped toilet room" was "being constructed in a large recess of the reading room for newspapers," at the time the report was written. This has been occupied for several months and is highly appreciated by the frequenters of the reading room.

It had to be made known at the start, however, that its use must be confined to the users of the library. Although places of this kind should be generally accessible in a city of the size of Worcester, it is impossible to allow the noise, confusion and other drawbacks to the legitimate use of library rooms which accompany the tramping of crowds of persons and their use of facilities only provided for a particular building.

It has been thought best, in order to subject the users of the newspaper reading room to as little inconvenience as possible, to keep a male attendant in that room throughout the day and evening. It will be our aim to make the increased expense as light as possible by giving the attendant other work to do that is now done by another attendant.

There are a few articles of furniture still wanted in the building. These will be called to the attention of the City Government.

## Size and Use of Library.

The library year closed November 30. At that date there were in the library 142,637 volumes, divided among the different departments as follows: Green Library, 25,775; intermediate department, 52,484; circulating department, 64,378. These figures show an increase for the year of 175 in the Green Library; 2,437 in the intermediate department; and 2,738 in the circulating department; or a gain of 5,350 in all. 574 papers (in place of 566 in the previous year) and other periodicals are now taken by the library.

Three hundred thirty-one thousand, five hundred nine volumes represent the home and reference use of the library during the past year. That use was divided as follows: home use, 232,584; reference use (exclusive of that of Sundays and holidays), 95,517; Sunday use, 2,685; holiday use, 723.

Of the volumes given out in the circulating department, 14,822 were taken out on cards which are given to teachers and persons engaged in advanced studies. Many of those given to teachers, while primarily intended for their own benefit, are used very largely in securing books for the use of children. 11,264 of the books given out in the circulating department were obtained by the use of cards which teachers use exclusively for the benefit of pupils. The school use is, of course, not nearly the whole use of the library by children, for in addition to their very large use of books in making investigations in the library building, great numbers use their parents' cards in getting books to take home, and 60,581 volumes (an increase of 19,435 over the large numbers of previous years) were given out on blue cards, which are given to children under fifteen, whose parents or teachers desire them to have the privilege of taking books home. It is interesting to observe that while there has been an enormous use by children of books taken out on individual cards, the numbers of volumes drawn by teachers to be used by pupils under their supervision has kept up remarkably well. In fact, large numbers of the books taken out by children on individual cards are used in doing work laid out for them in school.

It would be interesting for any of our citizens to visit the children's room between the hours of four and six, the first five days of the week, when school is in session, to see the very large numbers of eager yet orderly children there who have come for books to take home or who are reading books or magazines at the tables. There is a crowd of children, but by the gentlest means they are kept well in hand. It is especially interesting to listen to the names of the children as they are called out by the attendants. Apparently two thirds of them are of foreign origin and it becomes very evident that in the immense use of books in the English language (no others are provided for children) our population is being made more

homogeneous and the work of the schools in making good American citizens is being very largely supplemented.

About the same number of persons used the reading rooms on Sunday as in the previous year, namely, an average of 221. The use on holidays was increased, the average attendance being 250 instead of 241.

## Medical Library.

The librarian of the Worcester District Medical Society found during the year that the comparatively unrestricted use of the library which he had instructed us to allow, had led to abuses and, availing himself of the experience of the Free Public Library, formed, in consultation with me, a few rules to be observed in the use of the library. These will be explained to any one wishing to use it, and it will be found, as has already been shown, that no person who should be allowed to use a library of this kind is incommoded by them.

It is interesting to notice that, since greater freedom has been allowed in the use of medical books by the society owning them, there has sprung up a surprisingly large legitimate use of those books. It is evident that, in their use in the building and through permission to take them home, many doctors, not members of the society, medical students, nurses and advanced students, as well as persons intelligently interested in the study of disease, have derived much advantage, and that much of the information afforded them will result in benefits to the community.

## Delivery Stations.

The following table shows the use of books passing through the delivery stations:

| | Dec., 1902. | Jan., 1903. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont | 26 | 18 | 41 | 69 | 83 | 44 | 21 | 19 | 34 | 10 | 26 | 52 | 443 | 1 |
| Grafton Square | 46 | 37 | 47 | 47 | 44 | 26 | 25 | 31 | 25 | 26 | 29 | 40 | 423 | 1 |
| Greendale | 247 | 257 | 213 | 214 | 202 | 187 | 131 | 95 | 82 | 178 | 257 | 223 | 2286 | 1 |
| Lake View | 50 | 56 | 89 | 92 | 80 | 63 | 46 | 49 | 40 | 63 | 81 | 155 | 864 | 5 |
| New Worcester | 57 | 88 | 68 | 71 | 70 | 52 | 39 | 38 | 42 | 28 | 38 | 59 | 630 | 5 |
| Quinsigamond | 455 | 526 | 561 | 525 | 572 | 506 | 421 | 378 | 329 | 361 | 386 | 398 | 5418 | 8 |
| South Worcester | 97 | 112 | 97 | 119 | 100 | 107 | 91 | 83 | 107 | 65 | 52 | 91 | 1121 | 2 |
| Tatnuck | 51 | 45 | 39 | 46 | 57 | 40 | 52 | 52 | 65 | 57 | 35 | 34 | 573 | 3 |
| Totals | 1029 | 1119 | 1155 | 1183 | 1208 | 1025 | 826 | 745 | 724 | 788 | 904 | 1052 | 11758 | 26 |

The stations, as regards the number of books circulated, stand in the following order: Quinsigamond, Greendale, South Worcester, Lake View, New Worcester, Tatnuck, Belmont Street, Grafton Square. Quinsigamond, as usual, stands easily first, and is largely ahead of the other stations. Greendale takes the place of South Worcester, which becomes third in this report. Lake View, Tatnuck and Belmont Street hold their places of last year, namely, fourth, sixth and seventh, respectively. New Worcester rises from the bottom, the eighth place, to the fifth place, Grafton Square exchanges places with it and sinking from the fifth to the eighth place. The Quinsigamond station opened the largest number of new accounts.

The stations are at the same places and under the same custodians as last year, excepting that the Belmont Provision Company has changed its place of business from 149 to 158 Belmont Street.

## Sunday Schools, Etc.

"Circulars," states the last report, "have just been sent out to the different Sunday schools in Worcester inquiring whether they would like to have us furnish them books." We are furnishing books to the following Sunday schools: Bethel Church, John Street Baptist Church, Second Swedish Congregational Church, First Presbyterian Church, Church of the Martyrs (Protestant Armenian), Grace Church and the Church of the Unity.

We also supply books to three engine houses, Boys' Club and the Highland Military Academy. It is evident that the use of our books by Sunday schools, and, undoubtedly, by other organizations, would be very greatly increased if we were prepared to deliver the books at their headquarters, as we send books to the eight delivery stations. The library has only been willing, however, to place Sunday schools and other bodies on the same footing as the School Department, which itself transports to the public schools the books required by the schools and brings them back to the library building when they are done with.

## Use of Pictures.

Besides the every day use of pictorial material, the following exhibitions have been held: The exhibition of photographs of Raphael's paintings, which was open at the close of the previous year, remained open from December 1 to 10, 1902; "La Collection Spitzer," illustrating phases of art in ancient times, the middle ages and the period of the Renaissance, was shown February 9 to 21, 1903; an exhibition, for scholars studying American history in the grammar schools, of L. Prang & Co.'s war pictures, Forbes' "Life Studies of the Army," and Gardner's "Photographic Sketch Book of the Rebellion," May 7 to 23; one hundred views of American parks and specimens of New England colonial architecture, June 29 to July 18; colonial architecture in the United States, September 28 to October 10, and photographs illustrating the Venetian school of painting, November 10 to 24.

## Cataloguing.

The library has been using the past year cards issued by the Congressional Library in so far as possible. It also uses the cards issued by the publication section of the American Library Association. It is our purpose to economize in this department as much as possible without resorting to inferior work. We shall try in future to have an accomplished head and to use Worcester attendants, trained under her, for the work which she cannot do.

It was announced in the last report that a printed finding list of books in modern foreign languages had just been issued by the library. This was not distributed at once, however, as invoices of books were soon expected which it was desirable to add to the list. As soon as these came additional pages were printed and the finding list was distributed.

A finding list of children's books has been printed and distributed during the year. It was with regret that we gave up the purpose to issue a finding list for fiction, but money was so much needed for buying books that we could not carry out the plan.

## Assistants.

I should fail in my duty, and in the expression of the appreciation which I feel, if I were not to call attention to the efficient service which is rendered by my assistants. Their conscientious industry, their unabated vigor and long experience and their ability and enthusiasm render it possible to do work for the public that no ordinary assistants could aid in doing. The spirit of these assistants pervades the institution and stimulates all of the attendants and runners to do faithful and useful service. It is noticeable that nearly the whole corps of persons employed in the library are Worcester residents. Occasionally, when work in which special training is required is to be provided for, an assistant has to be secured from out of town.

## Gifts.

A list of the persons and institutions to which we have been indebted the past year is appended to this report. We are especially grateful for the assistance rendered to citizens of Worcester by other libraries, in lending us books for their use.

## Talks About Books.

These were continued during the past year. December 5, Professor Zelotes Wood Coombs gave a talk on some books in the Free Public Library for the study of the French language and literature. He had the books before him and pointed out their distinctive features. By request, Professor Coombs repeated his talk.

October 27, the librarian gave a talk upon the large collection of books which the library owns relating to Worcester, England.

## Miscellaneous.

It will be noticed that the examination of the books in the library was not made last year, and that the results shown in the present report cover a period of two years. It may be well to state that the Library is ready to let students who need to

have many books about them, and who wish perfect quiet, have the use of private study rooms. It has been our custom to furnish these, as we found they were needed for thirty years. The new building was so planned as to have special rooms for this purpose.

A pamphlet has been issued during the past year giving documents and the revised rules and regulations. In the tables added to this report it is stated that the total number of names registered in the circulating department for the purpose of enabling signers to take out library cards since November 1, 1889, is 47,611. The number of live accounts is probably 20,000.

## Librarian's Account.

Following is my account for the money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester.

Free Public Library, Dec. 1, 1903.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1902, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in Librarian's hands December 1, 1902, | $96 59 | |
| Received for fines, | 957 10 | |
| Received for copies of catalogues, | 17 35 | |
| Received for books injured and lost, | 7 73 | |
| Deposits, | 39 00 | |
| Discounts on books, | 11 09 | |
| Rebate on insurance, | 92 74 | |
| Miscellaneous receipts, | 11 72 | |
| | | $1,233 32 |
| Deposits returned, | $48 00 | |
| Paid Mr. F. W. White, city treasurer, | 1,025 28 | |
| | $1,073 28 | |

| | |
|---|---|
| Balance in Librarian's hands December 1, 1903, | 160 04 |
| | $1,233 34 |

ALFRED S. PINKERTON,
M. J. WHITTALL,
THOMAS J. BARRETT,
*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $33,000 00 |
| Income from invested funds:— | | |
| Green Library fund, | $2,895 22 | |
| Reading-room fund, | 453 62 | |
| Librarian fund, | 846 04 | |
| Henry W. Brown fund, | 4 32 | |
| | | 4,199 20 |
| Receipts from dog licenses, | | 5,759 33 |
| Receipts from fines, | | 957 10 |
| Receipts from sales of catalogues, | | 17 35 |
| Payments for missing and damaged books, | | 7 73 |
| Sundry receipts, | | 153 81 |
| | | $44,094 52 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $611 17 | |
| Green Library fund, | 1,589 05 | |
| Fines, catalogues, etc., | 96 59 | |
| Reading-room fund, | 697 06 | |
| | | 2,993 87 |
| | | $47,088 39 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books: | | |
| Green Library fund, | $2,126 84 | |
| City appropriation, | 7,114 50 | |
| | | $9,241 34 |
| Periodicals:— | | |
| City appropriation, | $843 07 | |
| Reading-room fund, | 1,341 50 | |
| | | 2,184 57 |
| Binding, | | 2,962 00 |

### BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | 1,505 29 |
| Insurance, | 252 70 |
| Fuel, | 1,753 89 |
| Lights, | 1,442 56 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | 18,227 65 |
| Cataloguing, | | 3,653 17 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | 367 10 |
| Blanks and stationery and printing report, | | 577 61 |
| Postage and revenue stamps, | | 277 99 |
| Sundries:— | | |
| Water for elevators, etc., | $554 91 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 407 77 | |
| Amount added of income of the Green Library fund to the principal of the fund, | 1,317 18 | |
| Income of Librarian fund, added to principal, | 846 04 | |
| Income of Henry W. Brown fund, added to principal, | 4 32 | |
| | | 3,130 22 |
| | | $45,576 09 |

| | | |
|---|---|---|
| Cash on hand December 1, 1903:— | | |
| Green Library fund, | $1,042 92 | |
| Reading-room fund, | 309 19 | |
| Money received from fines, sale of catalogues, etc., | 160 04 | |
| Balance of municipal appropriation, | 15 | |
| | | 1,512 30 |
| | | $47,088 39 |

ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green Library, | 175 | |
| Intermediate department, | 1,067 | |
| Circulating department, | 3,929 | |
| | | 5,171 |
| Increase of volumes by gifts: | | |
| Intermediate department, | 647 | |
| Circulating department, | 61 | |
| | | 708 |
| Increase of volumes by binding periodicals: | | |
| Intermediate department, | 725 | |
| Circulating department, | 38 | |
| | | 763 |

| | | | |
|---|---|---|---|
| Increase by placing unbound periodicals in the library: | | | |
| Intermediate department, | | | 2 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 5 |
| | | | 6,649 |
| Number of volumes worn out and withdrawn since last report: | | | |
| Intermediate department, | | 2 | |
| Circulating department, | | 1,122 | |
| | | | 1,124 |
| | | | 5,525 |
| Number of volumes missing since last report, and not accounted for: | | | |
| Intermediate department, | 2 | | |
| Circulating department, | 107 | | |
| | | 109 | |
| Number of volumes regularly charged, but lost and paid for: | | | |
| Circulating department, | 15 | | |
| Number of volumes lost and not paid for: | | | |
| Circulating department, | 51 | | |
| | | 66 | |
| | | | 175 |
| Net increase for the year, | | | 5,350 |
| Number of volumes in library as last reported: | | | |
| Green Library, | | 25,600 | |
| Intermediate department, | | 50,047 | |
| Circulating department, | | 61,640 | |
| | | | 137,287 |
| Total number of volumes in the library, | | | 142,637 |
| Increase of pamphlets by purchase: | | | |
| Intermediate department, | | 12 | |
| Increase of pamphlets by gifts: | | | |
| Intermediate department, | | 322 | |
| | | | 334 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | | 156 | |
| Number of newspapers given to the reading-room, | | 46 | |
| | | | 202 |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | | 353 | |
| Number of magazines given to the reading-room, | | 19 | |
| | | | 372 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 306 |
| Number of days the reference department was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 232,584 |
| Number of volumes delivered for reference use, | *95,517 |
| Average daily use (home and reference), | 1,072 |
| (Circulating department, 760; reference department, 312). | |
| Largest daily use (home and reference), January 16, | 2,543 |
| (Largest in circulating department, November 21, 1752; in reference department, January 16, 1705). | |
| Smallest daily use (home and reference), July 24, | 385 |
| (Smallest in circulating department, July 24, 311; in reference department, July 8, 39). | |
| Number of books worn out and withdrawn, | 1,122 |
| Number of notices to delinquents, | 10,186 |
| Number of volumes bound, | 5,314 |
| Number of names registered during the year, | 4,989 |
| Total number of names registered (a new registry made November 1, 1889), | 47,611 |

## SUNDAY USE.

The reading-rooms are open from 2 to 9 p.m.

| | |
|---|---|
| Number of persons using the upper room, | 3,899 |
| Number of persons using the lower room, | 7,618 |
| Total number of persons, | 11,517 |
| Average number of persons, | 221 |
| Largest attendance, March 1, | 340 |
| Smallest attendance, July 12, | 100 |
| Number of volumes delivered for use within the building, | 2,685 |
| Average number of volumes used, | 51 |

## HOLIDAYS.

The upper room is open from 9 a.m. to 9.30 p.m.
The lower room from 8 a.m. to 9.30 p.m.

| | |
|---|---|
| Number of persons using the upper room, | 930 |
| Number of persons using the lower room, | 818 |
| Total number, | 1,748 |
| Average number of persons, | 250 |
| Largest attendance, February 23, | 600 |
| Smallest attendance, July 4, | 111 |
| Number of volumes used for reference, | 723 |
| Average number of volumes used, | 103 |

SAMUEL S. GREEN,
*Librarian.*

*Of this number 20,619 show use of portfolios in art exhibitions.

# APPENDIX.

## GIFTS TO THE LIBRARY.

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Abbott Public Library, *Marblehead, Mass.* | | 1 |
| Adams, Charles T., *New York City,* | 1 | |
| Adriance Memorial Library, *Poughkeepsie, N. Y.* | | 1 |
| Aguilar Free Library Society, *New York City,* | 1 | |
| American Antiquarian Society, | | 2 |
| American Anti-vivisection Society, *Philadelphia, Pa.* | | 1 |
| American Art Galleries, *New York City,* | 8 | 3 |
| American Board of Commissioners for Foreign Missions, *Boston, Mass.* | 1 | 1 |
| American Congregational Association, *Boston, Mass.* | 1 | 2 |
| American Institute of Electrical Engineers, *New York City,* | | 1 |
| American Library Association, *Boston, Mass.* | | 1 |
| American Mathematical Society, *New York City,* | 1 | |
| American Museum of Natural History, *New York City,* | | 24 |
| American Scenic and Historic Preservation Society, *New York City,* | 1 | |
| American Unitarian Association, *Boston, Mass.* | 2 | |
| Amherst College, *Amherst, Mass.* | | 1 |
| Ancient and Honorable Artillery Company of Massachusetts, *Boston, Mass.* | 2 | |
| Andover Theological Seminary, *Andover, Mass.* | | 1 |
| Anonymous. 1 photograph, 1 plate. | 2 | 3 |
| Armour Institute of Technology, *Chicago, Ill.* | 1 | |
| Associated Charities of Boston, *Boston, Mass.* | 1 | |
| Atchison, Topeka and Santa Fé Railway, *Atchison, Kan.* | 2 | |
| Atwell, *Mrs.* S. V. 1 folded sheet. | | |
| Balch, T. W., *Philadelphia, Pa.* | 1 | |
| Baldwin, Simeon E., *New Haven, Conn.* | | 1 |
| Bancroft Memorial Library, *Hopedale, Mass.* | | 1 |
| Barrow-in-Furness Free Public Library, | | 1 |
| Barry, P. T., *Chicago, Ill.* | | 1 |
| Bellows, *Mrs.* John, *Upton St. Leonards, Eng.* 8 sheets. | | 1 |
| Benson, James W., *London, Eng.* | 2 | |
| Berkshire Athenæum and Museum, *Pittsfield, Mass.* | | 1 |
| Beveridge, Albert J., *Indianapolis, Ind.* | | 1 |
| Biblioteca Nazionale Centrale, *Florence, Italy,* | | 13 |
| Bigelow Free Public Library, *Clinton, Mass.* | | 1 |
| Birmingham, *England,* Free Libraries Committee, | 1 | 1 |
| Blacker, Francis W. | | 1 |
| Blanchard, F. S. & Co. 1 sheet. | | |
| Bodleian Library, *Oxford, Eng.* | | 1 |
| Boston, Cemetery Department, | 4 | |
| City Messenger, | 4 | |
| Pauper Institutions Trustees, | 1 | |
| Public Library, | 4 | 13 |
| Registry Department, | 2 | |
| School Committee, | 1 | |
| Statistics Department, | 1 | 9 |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Boston Athenæum, *Boston, Mass.* | | 1 |
| Boston Museum of Fine Arts, *Boston, Mass.* | 1 | 1 |
| Boston Musical Bureau, *Boston, Mass.* | 1 | |
| Boston Port and Seamen's Aid Society, *Boston, Mass.* | | 1 |
| Boston Transit Company, *Boston Mass.* | 1 | |
| Boston University, *Boston, Mass.* | 2 | |
| Bostonian Society, *Boston, Mass.* | 1 | |
| Bowditch, Charles P., *Boston, Mass.* | | 1 |
| Bowdoin College, *Brunswick, Me.* | | 2 |
| Bridgeport Public Library, *Bridgeport, Conn.* | | 1 |
| Brockton, *Mass.*, Public Library, | | 1 |
| Brookline, *Mass.*, Public Library, | | 1 |
| Brooklyn Institute of Arts and Sciences. Library, *Brooklyn, N. Y.* | 1 | 2 |
| Brooklyn Public Library, *Brooklyn, N. Y.* | 1 | |
| Brown University, *Providence, R. I.* | 1 | |
| Bryant, H. W., *Portland, Me.* | | 2 |
| Buffalo Public Library, *Buffalo, N. Y.* | | 1 |
| Bunker Hill Monument Association, *Boston, Mass.* | 1 | |
| Burlington, *Iowa*, Free Public Library, | | 2 |
| Burrill, Ellen Mudge, *Lynn, Mass.* | 1 | |
| Bryn Mawr College, *Bryn Mawr, Pa.* | 1 | |
| Caldwell, Louise W., *Dorchester, Mass.* | 1 | |
| Cambridge, *Mass.*, Public Library, | | 1 |
| Cambridge University Library, *Cambridge, Eng.* | | 1 |
| Canfield, *Mrs.* P. S. 14 photographs, | 4 | |
| Canfield, *Miss* P. W. S. | 3 | |
| Cardiff, *Wales*, Free Libraries, | 1 | 1 |
| Carmack, E. W., *Memphis, Tenn.* | | 1 |
| Carnegie Free Library, *Allegheny, Pa.* | | 2 |
| Carnegie Institute of Washington, *Washington, D. C.* | 1 | |
| Carnegie Library, *Pittsburgh, Pa.* | 1 | |
| Carnegie Library of Atlanta, *Atlanta, Ga.* | | 1 |
| Carr, *Mrs.* H. C., *New York City*, 1 plate. | | |
| Cathedral Library Association, *New York City*, | | 5 |
| Catholic University of America, *Washington, D. C.* | 1 | |
| Century Association, *New York City*, | 1 | |
| Chamberlain, Alexander F. | | 1 |
| Chamberlin, Henry Harmon, | 1 | |
| Channing, Walter, *Brookline, Mass.* | | 2 |
| Chase, Charles A. | | 1 |
| Chicago Department of Finance, | 1 | |
| Municipal Library and Bureau of Statistics, | | 4 |
| Public Library, | | 1 |
| Church Library Association, *Cambridge, Mass.* | | 2 |
| Cincinnati Public Library, *Cincinnati, O.* | 1 | |
| Clark, Arthur H. Co., *Cleveland, O.* | 1 | |
| Clarke, *Miss* Harriet E. | | 3 |
| Cleveland, *Ohio*, Public Library, | 1 | |
| Cobb, Nathan A., *Sydney, Australia*, | | 1 |
| Colby College, *Waterville, Me.* | 1 | |
| Cole, George Watson, *New York City*, | | 1 |
| College of the Holy Cross, *Worcester, Mass.* | 1 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| Columbia University, *New York City*, | 2 | |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Concord, *Mass.*, Free Public Library, | | 2 |
| Concord, *N. H.*, Public Library, | | 1 |
| Congregational Home Missionary Society, *Boston*, *Mass.* | 1 | |
| Congregational House, *Boston*, *Mass.* | 1 | |
| Connecticut, Board of Education, | 1 | |
| Public Library, | 1 | |
| Connecticut Agricultural Experiment Station, *New Haven*, *Conn.* | 3 | 5 |
| Connecticut Historical Society, *Hartford*, *Conn.* | 1 | 4 |
| Cook, Thomas & Sons, *New York City*, | 1 | |
| Cornell University, *Ithaca*, *N. Y.* | 3 | |
| Cowles, *Mrs.* Sigourney T. | 1 | |
| Cunningham, Henry W., *Boston*, *Mass.* 1 plate. | | |
| Dall, *Mrs.* Caroline Healey, *Washington*, *D. C.* | 2 | 1 |
| Dante Society, *Cambridge*, *Mass.* | 1 | |
| Dartmouth College, *Hanover*, *N. H.* | 1 | |
| D. A. R. Colonel Timothy Bigelow Chapter, | | 1 |
| Davis, Andrew McFarland, *Cambridge*, *Mass.* | | 4 |
| Dayton, *Ohio*, Public Library and Museum, | | 1 |
| Denison House, *Boston*, *Mass.* | | 15 |
| Detroit, *Mich.*, Public Library, | | 1 |
| Direct Legislation Record, Publishers of, *Newark*, *N. J.* | 1 | |
| Dodd, Mead and Company, *New York City*, | 1 | |
| Drew Allis Company, | 1 | |
| Drew Theological Seminary Library, *Madison*, *N. J.* | 1 | |
| Eau Claire, *Wis.*, Public Library, | | 1 |
| Earle, *Mrs.* Alice Morse, *Brooklyn*, *N. Y.* | 1 | |
| Edgar, Timothy Bloomfield, *St. Louis*, *Mo.* | 1 | |
| Enoch Pratt Free Library, *Baltimore*, *Md.* | | 1 |
| Erie, *Pa.*, Public Library, | | 1 |
| Evanston, *Ill.*, Free Public Library, | | 1 |
| Fairmount Park Art Association, *Philadelphia*, *Pa.* | | 1 |
| Felt, Charles Wilson, *Northborough*, *Mass.* | | 1 |
| Field Columbian Museum, *Chicago*, *Ill.* | | 9 |
| Fisher, Milton M., *Medway*, *Mass.* | 1 | |
| Fitchburg, City Clerk, | 1 | |
| Public Library, | | 1 |
| Fitz Public Library, *Chelsea*, *Mass.* | | 1 |
| Fletcher Free Library, *Burlington*, *Vt.* | | 1 |
| Forbes, *Mrs.* Harriet Merrifield, | | 2 |
| Forbes Library, *Northampton*, *Mass.* | | 1 |
| Foster, Louis V., *Boston*, *Mass.* | 1 | |
| Francis, George E, | 2 | |
| Freri, *Rev.* J., *Baltimore*, *Md.* | | 1 |
| Friends' Free Library, *Germantown*, *Pa.* | | 1 |
| General Society of Mechanics and Tradesmen, *New York City*, | | 1 |
| General Theological Library, *Boston*, *Mass.* | 1 | |
| Gilman, *Mrs.* Bradley, *Springfield*, *Mass.* | | 1 |
| Grand Lodge of Pennsylvania Free and Accepted Masons, *Philadelphia*, *Pa.* | 1 | |
| Grand Rapids, *Mich.*, Public Library, | | 1 |
| Green, Andrew H., *New York City*. | 1 | 2 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Green, James, | | 1 |
| Green, Samuel S., 2 newspaper clippings, 4 folded sheets, 9 sheets, | 2 | 6 |
| Gregg Genealogical Company, *St. Louis, Mo.* | | 1 |
| Hackley School, *Tarrytown, N. Y.* | | 1 |
| Hammond, Benjamin T. | 5 | |
| Harper & Brothers, *New York City,* | 1 | |
| Hartford, *Conn.*, Board of Trade, | | 1 |
| Public Library, | | 1 |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.* | 1 | |
| Hartford Theological Seminary, *Hartford, Conn.* | | 3 |
| Harvard University, | 2 | 2 |
| Library, | | 1 |
| Museum of Comparative Zoölogy, | | 1 |
| Haverhill Public Library, *Haverhill, Mass.* | 1 | |
| Hawaii Board of Trade, *Honolulu, Hawaii,* | 1 | |
| Heginbottom Free Library, *Ashton-under-Lyne, Eng.* | | 1 |
| Herrmann, Oscar, *New York City,* | | 1 |
| Hewett, Alfred, *Toronto, Canada,* | 1 | |
| Highland Military Academy, | | 2 |
| Hill, *Miss* Frances A., *Boston, Mass.* 7 engravings. | | |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.* | | 1 |
| Hoar, George F. | 10 | 3 |
| Home Market Club, *Boston, Mass.* | | 1 |
| Hoskier, H. C. | 1 | |
| Hyde Park Public Library, *Hyde Park, Mass.* | | 1 |
| Illinois Society of the Sons of the American Revolution, *Chicago, Ill.* | | 1 |
| Imperial Library of Japan, *Tokyo, Japan,* | | 2 |
| Indianapolis, *Ind* , Public Library, 1 folded sheet. | | |
| Indian Rights Association, *Philadelphia, Pa.* | 1 | |
| Institute of Civil Engineers, *London, Eng.* | 1 | |
| International Society of Arboriculture, *Chicago, Ill.* | | 4 |
| Ipswich Historical Society, *Ipswich, Mass.* | 1 | |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| John Crerar Library, *Chicago, Ill.* | | 1 |
| Johns Hopkins University, *Baltimore, Md.* | | 5 |
| Johnson, Columbus O., *New York City,* | 1 | |
| Kent, Daniel, | 1 | |
| Kimberley Public Library, *Kimberley, S. A.* | | 1 |
| Kohler, Charles, *Savannah, Ga.* | | 1 |
| Kyoto Imperial University Library, *Kyōto, Japan,* | | 3 |
| Lancaster, *Mass.*, Town Library, | 1 | |
| Lawrence, *Mass.*, Public Library, | | 1 |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Letchworth, William P., *Portage, N. Y.* | 2 | |
| Lexington Historical Society, *Lexington, Mass.* | | 1 |
| Library Association, *London, Eng.* | | 1 |
| Lincoln, Waldo, | 2 | |
| Lippincott, J. B. Company, *Philadelphia, Pa.* | 1 | |
| Liverpool, *Eng.*, Public Libraries, | 2 | |
| Los Angeles, *Cal.*, Public Library, | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Loubat, J. F., *Duc de Paris, France,* | 2 | 2 |
| Lowell City Library, *Lowell, Mass.* | | 1 |
| Lynn, *Mass.*, Public Library, | | 1 |
| Madison, *Wis.*, Free Library, | | 1 |
| Malden, *Mass.*, Public Library, | | 1 |
| Manchester, *Eng.*, Free Reference Library, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Manning Brothers, *Boston, Mass.* | | 1 |
| Maryland Geological Survey, *Baltimore, Md.* | 4 | |
| Maryland Historical Society, *Baltimore, Md.* | | 1 |
| Massachusetts, Attorney General, | 1 | |
| Board of Commissioners of Savings Banks, | 2 | |
| Board of Railroad Commissioners, | 2 | |
| Bureau of Statistics of Labor, | 4 | |
| Free Public Library Commission, | | 1 |
| Highway Commission, | 1 | |
| Insurance Commissioner, | 2 | |
| Metropolitan Water and Sewage Board, | 1 | |
| Record Commission, | 1 | |
| Secretary of the Commonwealth, | 51 | |
| Sergeant-at-Arms, | 1 | |
| State Board of Agriculture, | 3 | 18 |
| State Board of Charities, | 2 | |
| State Board of Insanity, | 1 | |
| State Federation of Women's Clubs, | | 1 |
| State Library, | 5 | |
| State Normal School, *Worcester,* | 1 | |
| Trustees of Public Reservations, | | 2 |
| Massachusetts Agricultural College, *Amherst, Mass.* | 1 | 7 |
| Massachusetts General Hospital, *Boston, Mass.* | 1 | |
| Massachusetts Institute of Technology, *Boston, Mass.* | 1 | 1 |
| Massachusetts Single Tax League, *Boston, Mass.* | 1 | |
| Massachusetts Total Abstinence Society, *Boston, Mass.* | | 1 |
| Melrose, *Mass.*, Public Library. | | 1 |
| Mendenhall, C. E., *Madison, Wis.* | | 1 |
| Mercantile Library, *New York City,* | | 1 |
| Mercantile Library Association, *St. Louis, Mo.* | 1 | |
| Merchants' Association, *New York City,* | 1 | 2 |
| Michigan, State Board of Health, | 2 | |
| State Geological Survey, | 3 | |
| State Library, *Lansing, Mich.* | 2 | |
| Milwaukee, *Wis.*, Public Library, | | 1 |
| Minneapolis, *Minn.*, Board of Park Commissioners, | 1 | |
| Public Library, | | 1 |
| Mohonk Lake Arbitration Conference, *Mohonk Lake, N. Y.* | 1 | |
| Montreal Business Men's League, *Montreal, Can.* | | 1 |
| Morison, George S., *New York City,* | | 2 |
| Morse, *Miss* Frances C. | 1 | |
| Morse Institute Library, *Natick, Mass.* | | 1 |
| Moses, Adolph, *Chicago, Ill.* | 1 | |
| Mount Holyoke College, *South Hadley, Mass.* | 1 | 1 |
| Murphy, Thomas E. | | 1 |
| National Civil Service Reform League, *New York City,* | 1 | |

| GIVERS. | Books | Pamphlets |
|---|---|---|
| National Sound Money League, *New York City*, | 3 | |
| Nebraska Public Library Commission, *Lincoln, Nebraska*, | | 1 |
| New England Anti-Vivisection Society, *Boston, Mass.* | 1 | |
| New England Catholic Historical Society, *Boston, Mass.* | | 3 |
| New England Cotton Manufacturers' Association, *Boston, Mass.* | 2 | |
| New Hampshire Library Commission, *Concord, N. H.* | | 1 |
| New Hampshire State Library, *Concord, N. H.* | 6 | 1 |
| New York City, Board of Education, | 2 | |
| Department of Parks, | 1 | |
| Public Library, | 1 | 12 |
| New York State, Board of Charities, | 2 | |
| State Charities Aid Association, | | 2 |
| State Library, *Albany, N. Y.* | 17 | 38 |
| New York Farmers' Society, *New York City*, | | 1 |
| Newark, *N. J.*, Free Public Library, | | 1 |
| Newburyport, *Mass.*, Public Library, | | 1 |
| Newton, *Mass.*, Free Library, | | 1 |
| Nutshell Publishing Co., *New York City*, | 1 | |
| Oberlin College, *Oberlin, O.* | 1 | 1 |
| O'Flynn, Richard, | 65 | |
| Olszewski, A., *Chicago, Ill.* | 1 | |
| O'Reilly, James T., *Lawrence, Mass.* | 1 | |
| Otis Library, *Norwich, Conn.* | | 2 |
| Ottawa Literary and Scientific Society, *Ottawa, Canada*, | 1 | |
| Paine, Nathaniel, | | 1 |
| Palmer, H. R., *New York City*, | 1 | |
| Parker, William Thornton, *Northampton, Mass.* | | 1 |
| Paterson, *N. J.*, Free Public Library, | | 2 |
| Paul, Kegan, Trench, Trübner & Co., *London, Eng.* | 2 | 1 |
| Peabody Institute, *Baltimore, Md.* | | 1 |
| Peabody Institute, *Danvers, Mass.* | | 1 |
| Peabody Institute, *Peabody, Mass.* | | 1 |
| Pennsylvania Museum, School of Industrial Art, *Philadelphia, Pa.* | 1 | |
| Pennsylvania Prison Society, *Philadelphia, Pa.* | | 1 |
| Pennsylvania Society of Sons of the Revolution, *Phila., Pa.* | 1 | |
| Peoria, *Ill.*, Public Library, | | 1 |
| Perkins Institution and Massachusetts School for the Blind, *Boston, Mass.* | 17 | |
| Perry, Joseph H. | | 1 |
| Philadelphia, *Pa.*, Free Public Library, | | 1 |
| Philadelphia City Institute, *Philadelphia, Pa.* | | 1 |
| Phillips Exeter Academy, *Exeter, N. H.* | 2 | |
| Physicians Book Publishing Company, *New York City*, | 1 | |
| Plymouth, *Eng.*, Free Public Library, | | 3 |
| Potter, Elmer C. | | 1 |
| Princeton University, *Princeton, N. J.* | 1 | |
| Providence, *R. I.*, City Engineer, | 1 | |
| City Messenger, | 1 | |
| Public Library, | 1 | |
| Providence Athenæum, *Providence, R. I.* | | 1 |
| Public Ledger, *Philadelphia, Pa.* | 1 | |
| Putnam, Harrington, *New York City*, 1 newspaper. | | |

| Givers. | | Books | Pamphlets |
|---|---|---|---|
| Putnam, Helen C., *Providence, R. I.* | | 2 | |
| Quaritch, Bernard, *London, Eng.* | | 1 | 8 |
| Quincy, *Ill.*, Free Public Library, | | | 1 |
| Randolph, Louis V. F., *Plainfield, N. J.* | | 1 | |
| Redwood Library and Athenæum, *Newport, R. I.* | | | 1 |
| Reeve, J. C., *Dayton, O.* | | | 1 |
| Reynolds Library, *Rochester, N. Y.* | | | 2 |
| Rhode Island School of Design, *Providence, R. I.* | | | 1 |
| Rice, Franklin P. | | | 2 |
| Richards, Lysander S., *Marshfield Hills, Mass.* | | 1 | |
| Robbins Library, *Arlington, Mass.* | | | 1 |
| Robins, William L., *Washington, D. C.* | | | 1 |
| Robinson, *Mrs.* Sara T. D., *Lawrence, Kan.* | 122 maps, | 1 | 1 |
| Roe, Alfred S. | | | 2 |
| Roebling, *Mrs.* Washington A., *Trenton, N. J.* | | 1 | |
| Rosengarten, J. G., *Philadelphia, Pa.* | | | 1 |
| Ruggles, Henry S., *Wakefield, Mass.* | 1 folded sheet. | | |
| St. Joseph, *Mo.*, Free Public Library, | | | 1 |
| St. Paul Public Library, *St. Paul, Minn.* | | | 1 |
| Salem, *Mass.*, Public Library, | | | 4 |
| San Francisco, *Cal.*, Public Library, | | | 1 |
| Schur, William, *Chicago, Ill.* | | 1 | |
| Scranton, *Pa.*, Public Library, | | 1 | 1 |
| Shaw, Joseph A. | | 1 | |
| Silas Bronson Library, *Waterbury, Conn.* | | | 1 |
| Silk Association of America, *New York City,* | | 1 | |
| Smith College, *Northampton, Mass.* | | 2 | |
| Smithsonian Institution, *Washington, D. C.* | | 4 | 4 |
| Somerville, *Mass.*, Public Library, | | | 1 |
| Sons of the American Revolution, Massachusetts Society, *Boston, Mass.* | | 1 | |
| Southbridge, *Mass.*, Public Library, | | | 1 |
| Sprague, Homer B., *Newton, Mass.* | | 1 | 1 |
| Springfield, *Mass.*, City Library Association, | | | 2 |
| Stanford University Library, *Palo Alto, Cal.* | | 1 | |
| Stearns, Frank P., *Arlington Heights, Mass.* | | 1 | |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland,* | | | 1 |
| Syracuse Public Library, *Syracuse, N. Y.* | | | 2 |
| Tanaka, I., *Tokyo, Japan,* | | 1 | |
| Tappan, *Miss* Eva M. | | 1 | 1 |
| Taunton, *Mass.*, Public Library, | | | 1 |
| Temporary Home and Day Nursery, | | | 1 |
| Terwilliger, *Miss* M. S. | | | 1 |
| Thayer, John E., *Lancaster, Mass.* | | 1 | |
| Thayer, John R. | | 7 | |
| Thomas Crane Public Library, *Quincy, Mass.* | | | 2 |
| Toronto Public Library, *Toronto, Canada,* | | | 1 |
| Trenton, *N. J.*, State Library, | | 1 | |
| Tufts College, *Tufts College, Mass.* | | 2 | |
| Tufts College, *Weymouth, Mass.* | | | 1 |
| United States, Bureau of Education, | | 3 | 1 |
| Civil Service Commission, | | 1 | |
| Department of Agriculture, | 1 sheet, | 4 | 81 |

| Givers. | | Books | Pamphlets |
|---|---|---|---|
| United States, Department of Labor, | | 4 | 12 |
| Department of State, | | 6 | 7 |
| Department of War, | | 2 | 16 |
| Department of the Interior, | 61 maps. | | |
| Department of the Navy, | | 1 | |
| Department of the Treasury, | | 3 | |
| Geological Survey, | 122 maps, | | 2 |
| Interstate Commerce Commission, | | 3 | |
| Library of Congress, | | 6 | 8 |
| Military Academy, *West Point, N. Y.* | | | 3 |
| Superintendent of Documents, | | 224 | 137 |
| Universalist Publishing House, *Boston, Mass.* | | 1 | |
| University of California, *Berkeley, Cal.* | | 2 | |
| University of Chicago, *Chicago, Ill.* | | 1 | |
| University of Colorado, *Boulder, Col.* | | 1 | |
| University of Michigan, *Ann Arbor, Mich.* | | 1 | |
| University of Pennsylvania, *Philadelphia, Pa.* | | 1 | |
| University of Vermont, *Burlington, Vt.* | | 1 | |
| University of Virginia, *Charlottesville, Va.* | | 1 | |
| Uxbridge, *Mass.*, Public Library, | | | 1 |
| Vassar College, *Poughkeepsie, N. Y.* | | 1 | |
| Vose, Robert C., *Boston, Mass.* | | 1 | |
| Waites, Alfred, | | | 1 |
| Washburn, Charles G. | | 1 | |
| Washington University, *St. Louis, Mo.* | | 1 | |
| Watertown, *Mass.*, Free Public Library, | | | 1 |
| Welcker, Adair, *San Francisco, Cal.* | | | 1 |
| Wellesley College, *Wellesley, Mass.* | | 1 | |
| Welsh, Herbert, *Philadelphia, Pa.* | | | 2 |
| Wesleyan University, *Middletown, Conn.* | | 1 | |
| Westborough Public Library, *Westborough, Mass.* | | | 1 |
| Westminster, *Eng.*, Public Library, | | | 1 |
| Wheeler, Everett P., *New York City*, | | 1 | |
| Whitman, William, *Boston, Mass.* | | | 2 |
| Williams College, *Williamstown, Mass.* | | 3 | |
| Wilmington Institute, *Wilmington, Del.* | | | 1 |
| Wilson, Butler R , *Boston, Mass.* | | | 2 |
| Wilson, Louis N. | | 1 | 1 |
| Wisconsin State Historical Society, *Madison, Wis.* | | 1 | |
| Woburn, *Mass.*, Public Library, | | | 1 |
| Woman's Educational Association, *Lancaster, Mass.* | | | 2 |
| Worcester, City Clerk, | | 1 | |
| City Missionary Society, | | | 8 |
| First Baptist Church, | | | 1 |
| Parks Commission, | | | 1 |
| Worcester Academy, | | 4 | |
| Worcester Art Museum, | | | 2 |
| Worcester Associated Charities, | | | 1 |
| Worcester Board of Trade, | | | 2 |
| Worcester Children's Friend Society, | | | 1 |
| Worcester County Law Library, | | | 1 |
| Worcester County Musical Association, | | 1 | |
| Worcester Employment Society, | | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Worcester Insane Hospital, | | 1 |
| Worcester National Bank, | 2 | |
| Worcester Natural History Society, | 2 | |
| Worcester Polytechnic Institute, | 1 | |
| Worcester Reading Club, *London, Eng.* | 1 | |
| Worcester Society of Antiquity, | | 7 |
| Yale University, *New Haven, Conn.* | 2 | 1 |
| Yeatman, John P., *Darley Dale, Eng.* | 1 | |
| | 710 | 747 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors.*

The rule of the Board applicable to the duties of this Committee reads as follows: "The Committee on the Library shall, subject to such votes and appropriations as the Board may make, attend to the purchase and preservation of the books and other property of the library. It shall cause an annual examination of the library to be made, and report its condition to the Board. It shall make necessary regulations for the use of the library, subject to the approval of the Board of Directors."

The Committee has attended to all these duties, but has not undertaken to perform them itself. It has delegated their performance to the Librarian and his assistants, and has only exercised supervision over the work This is all that is practicable in so large an institution as ours.

For detailed statements regarding the purchase of books and other property and of their care, reference is made to the report of the Librarian. The results of the examination of the library are given in the tables appended to the same report. As stated in the last report, no examination was made during the year covered by that report. So the examination just made shows the changes of two years.

The Committee attended to the revision of the regulations for the conduct of the library needed for the new edition of the Rules, Regulations and Documents issued during the past year.

The Committee believes the library to be in excellent condition and admirably managed. It hopes that the City Government will be able to make a generous appropriation for buy-

ing books, and reminds it that in periods of business depression the use of the library increases largely and its needs necessarily enlarge.

CHARLES M. THAYER,
FRANK B. HALL,
THOMAS J. BARRETT,
WILLIAM T. FORBES,
JOHN M. RUSSELL,

*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING ROOM.

WORCESTER, MASS., Dec. 29, 1903.

*To the President of the Board of Directors of the Free Public Library.*

The Committee on the Reading Room, to whom has been intrusted the care of the newspaper room, the magazine room, and the ladies' reading room, respectfully reports that it has endeavored to administer its trust in accordance with the rules of the Board of Directors.

Regular meetings of the Committee have been held throughout the year, at which ways and means have been discussed and devised for extending the privileges and increasing the usefulness of the department.

It is with much satisfaction that an increasing use of the reading rooms is noted, indicating on the part of the public an appreciation of the facilities afforded them of keeping in touch with the current news and literature of the world.

During the past year 156 newspapers were subscribed for from the reading room and the city funds; the number donated was 46; total, 202; an increase for the year of 4.

The number of magazines subscribed for from reading room and city funds was 353, the number donated 19; total, 372, an increase for the year of 4.

A full list of newspapers and magazines subscribed for, and those contributed, with the names of donors, will be found in the appendix to this report. Further information relating to this department will be found in the report of the Librarian.

In behalf of the Board of Directors, the Committee extends

hearty thanks to the donors of newspapers and magazines, and acknowledges the zeal and faithfulness with which the Librarian and his assistants have performed their duties.

JOHN E. LYNCH,
M. J. WHITTALL,
FREDERICK W. VERMILLE,
*Committee on the Reading Room.*

---

| | | |
|---|---|---|
| Number of newspapers subscribed for: | | |
| Reading-room fund and city funds, | 156 | |
| Number of newspapers given to the reading room, | 46 | |
| | | 202 |
| Number of magazines subscribed for: | | |
| Reading-room fund and city funds, | 353 | |
| Number of magazines given to the reading room, | 19 | |
| | | 372 |

PERIODICALS AND PAPERS ADDED DURING THE YEAR.

| | |
|---|---|
| Hamelitz. | Saule. |
| Morning telegraph. | Sports of the times. |
| Salem register. | |

GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American gas light journal, | G. W. Dresser, editor. |
| American missionary, | American Missionary Association. |
| American museum journal, | American Museum of Natural History. |
| Amerika, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Annals of the propagation of the faith, | Publishers. |
| Arbetaren, | Publishers. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | First Church of Christian Scientists. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |

| | |
|---|---|
| Democrat leader, | Publishers. |
| Deseret evening news, | Publishers. |
| Direct legislation record, | John M. Berry. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Co. |
| *Franklin county forum, | Publishers. |
| Gamla och nya Hemlandet, | Publishers. |
| Good government, | Publishers. |
| *Good roads magazine, | Publishers. |
| Hartford seminary record, | Hartford Theological Seminary. |
| *Haverhill social democrat, | Publishers. |
| Home missionary, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| Lietuva, | Publishers. |
| *Literary review, | Publishers. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Publishers. |
| Messenger, | Publishers. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| Popular mechanics, | Publishers. |
| Portland daily press, Saturday edition, | Maine State Press. |
| Positivist review, | Edward S. Beesly, editor. |
| Princeton university bulletin, | Publishers. |
| Purple, | Holy Cross College. |
| Red man and helper, | Publishers. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| *Southern field, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| Student's journal, | Publishers. |
| Sunset, | Publishers. |
| Tennessee university magazine, | Publishers. |
| *Toheki, | Kyoto Imperial University. |
| Travel, | Henry S. Lunn. |

| | |
|---|---|
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| Vestkusten, | Publishers. |
| Worcester daily spy, | Publishers. |
| Worcester daily telegram, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| Worcester magazine, | Worcester Board of Trade. |
| World's crisis, | Publishers. |
| Yarmouth telegram, | Yarmouth Herald. |

*Discontinued.

## PERIODICALS CURRENTLY RECEIVED.

A B C pathfinder railway guide,
Academy and literature,
Advocate of peace,
Albany evening journal,
Allgemeine Forst-und Jagd-Zeitung,
Allgemeine Zeitung,
Amateur photographer,
Amateur work,
American amateur photographer,
American anthropologist,
American antiquarian,
American architect and building news,
American author,
American botanist,
American Catholic quarterly review,
American chemical journal,
American electrician,
American engineer and railroad journal,
American geographical society. Bulletin,
American historical magazine,
American historical review,
American homes,
American institute of electrical engineers. Transactions,
American journal of archæology,
American journal of mathematics,
American journal of numismatics,
American journal of philology,
American journal of psychology,
American journal of science,
American journal of Semitic languages and literature,
American journal of sociology,
American journal of theology,
American law review,
American machinist,
American mathematical society. Bulletin,
American mathematical society. Transactions,
American naturalist,
American ornithology,
American society of civil engineers. Proceedings,
American stationer,
American statistical association. Publications,
Analyst,
Annals of mathematics,
Annals of the American academy of political and social science,
Antiquary,
Arboriculture,
Architectural record,
Architecture,
Arena,
Army and navy journal,
Art,
Art et décoration,
Art interchange,
Art journal,
Artistic book-plates,
Asiatic quarterly review,
Astronomical journal,
Astrophysical journal,
Athenæum,
Atlantic monthly,
Auk,
Author.
Automobile,

Automobile magazine,
Automobile topics,
Babyhood,
Badminton magazine,
Baltimore American,
Banker's magazine,
Baptist missionary magazine,
Benziger's magazine,
Berkshire courier,
Berkshire hills,
Bibelot,
Biblia,
Biblical world,
Bibliotheca sacra,
Biological bulletin,
Biologisches Centralblatt,
Bird-lore,
Birds and nature,
Blackwood's Edinburgh magazine,
Book notes,
Books and book-plates,
Booklovers' magazine,
Bookman,
Bookseller,
Boston daily advertiser,
Boston daily globe,
Boston evening journal,
Boston evening transcript,
Boston evening traveller,
Boston herald,
Boston post,
Botanical gazette,
Bridgeport standard,
British chess magazine,
British journal of photography,
Brockton enterprise,
Brooklyn daily eagle,
Brown alumni monthly,
Brunonian,
Brush and pencil,
Builder,
Bulletin of the Torrey botanical club,
Burlington magazine,
Burlington weekly free press,
Camera notes,
Canadian magazine,
Carpentry and building,
Carriage monthly,
Cassier's magazine,
Catholic university bulletin,
Catholic world,
Centralblatt für die Medicinischen Wissenschaften,
Century,
Chambers's journal,
Charities,
Charleston news and courier,
Chauffeur,
Chautauquan,
Chemical news,
Chicago daily tribune,
Church quarterly review,
Cincinnati commercial tribune,
Classical review,
Collector,
Commercial and financial chronicle,
Commercial bulletin,
Commoner,
Comptes rendus,
Connecticut magazine,
Connoisseur,
Contemporary review,
Cork examiner,
Cornhill magazine,
Cosmopolitan,
Country gentleman,
Country life,
Country time and tide,
Courier des Etats-Unis,
Craftsman,
Critic,
Critical review,
Current literature,
Dedham historical register,
Denver republican,
Detroit tribune,
Deutsche Rundschau,
Dial,
Dingler's Polytechnisches journal,
Donahoe's magazine,
Druggists' circular,
Dublin review,
Eclairage électrique,
Eclectic magazine,
Economic journal,
Economic review,
Edinburgh review,
Education,
Educational review,
Electrical review (American),
Electrical review (English),
Electrical world,
Electrician,
Electricien,
Elementary school teacher,
Engineer (American),
Engineer (English),
Engineering and mining journal,
Engineering magazine,
Engineering news,
Engineering record,
Engineers' Society of Western Pennsylvania. Proceedings,
English historical review,
Essex antiquarian,

Essex Institute historical collections,
Etude,
Evénement,
Everybody's magazine,
Ex-Libris journal,
Expositor,
Expository times and Christian literature,
Fern bulletin,
Figaro illustré,
Floral life,
Florida times union and citizen,
Folk-lore,
Forest and stream,
Forestry and irrigation,
Fortnightly review,
Forum,
Foundry,
Fresenius Zeitschrift für analytische Chemie,
Gael,
Garde meuble,
Genealogical bulletin,
Genealogical magazine,
Genealogical quarterly magazine,
Gentleman's magazine,
Geographical journal,
Glasgow weekly mail,
Gloucestershire notes and queries,
Golf,
Good roads magazine,
Good words,
Granite monthly,
Graphic,
Green bag,
Gunton's magazine,
Hameliz,
Handicraft,
Harper's bazar,
Harper's monthly magazine,
Harper's weekly,
Hartford courant,
Harvard advocate,
Harvard graduates' magazine,
Harvard illustrated magazine,
Harvard lampoon,
Harvard monthly,
Hibbert journal,
Horseless age,
Horseman and spirit of the times,
House beautiful,
Ibis,
Idler,
Illustrated London news,
Illustration (Paris),
Illustrazione Italiana,
Illustrirte Zeitung,
Independent,
Independent statesman,
International journal of ethics,
International quarterly,
International socialist review,
International studio,
Irish monthly,
Iron age,
Iron trade circular,
Johns Hopkins Hospital bulletin,
Johns Hopkins University studies,
Journal manuel de peintures,
Journal of American folk-lore,
Journal of childhood and adolescence,
Journal of comparative literature,
Journal of education (Boston),
Journal of education (London),
Journal of electricity, power and gas,
Journal of English and Germanic philology,
Journal of experimental medicine,
Journal of geology,
Journal of mycology,
Journal of pedagogy,
Journal of political economy,
Journal of the American chemical society,
Journal of the Association of engineering societies,
Journal of the Chemical society,
Journal of the Franklin Institute,
Journal of the Institution of electrical engineers,
Journal of the Military service institution,
Journal of the New York botanical garden,
Journal of the Royal microscopical society,
Journal of the Society of arts,
Journal of the Society of chemical industry,
Journal of the Worcester Polytechnic Institute,
Judge,
Juridical review,
Kennebec journal,
Kindergarten magazine,
Knowledge,
Kunst,
Kunst und Handwerk,
Ladies' home journal,
Lamp,
Law quarterly review,
Lecture bulletin,
Leisure hour,
Library,
Library journal,

Library world,
Life,
Lincolnshire notes and queries,
Lippincott's magazine,
Literarisches Centralblatt,
Literary digest,
Literary world,
Little chronicle,
Liverpool weekly mercury,
Living age,
London, Edinburgh and Dublin philosophical magazine,
London quarterly review,
London times,
Longman's magazine,
Lowell weekly journal,
Lutheran quarterly review,
McClure's magazine,
Machinery,
Macmillan's magazine,
Magazine of art,
Maine state press,
Maine woods,
Manual training magazine,
Masters in art,
Masters in music,
Mayflower descendant,
Medizinisch-padagogische Monatsschrift für die gesammte Sprachheilkunde,
Mekeel's weekly stamp news,
Metaphysical magazine,
Methodist review,
Mind,
Mining and scientific press,
Mining journal,
Miscellanea genealogica et heraldica,
Missionary review,
Modern language association. Publications,
Modern language notes,
Monde moderne,
Monist,
Month,
Monthly review,
Montreal weekly herald,
Municipal affairs,
Municipal journal and engineer,
Munsey's magazine,
Musical courier,
Musical world,
Musician,
Nation,
National bulletin of charities and correction,
National geographic magazine,
National magazine,
National review,
Nature (London),
Nature (Paris),
New Bedford evening standard,
New church review,
New England farmer,
New England historical and genealogical register,
New England homestead,
New England magazine,
New Haven evening register,
New Orleans picayune,
New Shakespeareana,
New York daily tribune,
New York evening post,
New York herald,
New York morning telegraph,
New York press,
New York sun,
New York times,
Nineteenth century,
North American review,
Notes and queries,
Nouvelle revue,
Nya Daglight Allehanda,
Official gazette,
Old china,
Open court,
Out west,
Outing,
Outlook,
Overland monthly,
Pall mall magazine,
Pedagogical seminary,
Pennsylvania German,
Pennsylvanian magazine of history and biography,
Perry magazine,
Petits édifices historiques,
Philadelphia press,
Philadelphia public ledger,
Philistine,
Philosophical review,
Photo-era,
Photo-miniature,
Photographic times bulletin,
Phrenological journal,
Physical review,
Pilot,
Plant world,
Poet-lore,
Political science quarterly,
Polybiblion,
Popular astronomy,
Popular science monthly,
Power,
Printing art,
Protectionist,
Providence daily journal,

Psyche,
Psychological review,
Public,
Public libraries,
Public opinion (London),
Public opinion (New York),
Publishers' weekly,
Puck,
Punch,
Quarterly journal of economics,
Quarterly journal of inebriety,
Quarterly journal of microscopical science,
Quarterly review,
Queen,
Radcliffe magazine,
Railroad gazette,
Railway and locomotive engineering.
Records of the past,
Recreation,
Reformed church review,
Reliable poultry journal,
Reliquary and illustrated archæologist,
Review and record and banker and tradesman,
Review of reviews (London),
Review of reviews (New York),
Revue de Paris,
Revue des deux mondes,
Revue philosophique,
Rhodora,
Rudder,
St. John (N. B.) semi-weekly telegraph,
St. Louis republic.
St. Nicholas,
Salem register,
San Francisco bulletin,
Sanitarian,
Saturday review,
Saule,
School arts book,
School review,
Science,
Scientific American,
Scientific American. Building monthly,
Scientific American supplement,
Scribner's magazine,
Sewanee review,
Smart set,
Smith College monthly,
South Carolina historical and genealogical magazine,
Southern history associations. Publications,
Speaker,
Spectator,
Spirit of '76,
Sports of the times,
Springfield daily republican,
Springfield union,
Stone,
Strand magazine,
Street railway journal,
Street railway review,
Studio,
Sunday magazine,
Superintendent and foreman,
Technology quarterly,
Temple bar,
Terrestrial magnetism,
Textile world record.
Torreya,
Truth.
United service,
United service gazette,
United States naval institute. Proceedings.
United States official postal guide,
Vanity fair,
Vart Land,
Vermonter,
Virginia magazine,
Vox urbis,
Washington evening star,
Weekly freeman and Irish agriculturist,
Weekly Scotsman,
Week's progress.
Wellesley magazine,
Wesleyan methodist magazine,
Westminster review,
William and Mary College quarterly,
Wilson's photographic magazine,
Windsor magazine,
Woman's journal,
Wool and cotton reporter,
Woonsocket patriot.
Worcester daily spy,
Worcester daily telegram,
Worcester evening gazette,
Worcester evening post,
World to-day,
World's work,
Writer,
Yale courant,
Yale review,
Yarmouth herald,
Youth's companion,
Zeitschrift für angewandte Microscopie,
Zeitschrift für bildende Kunst,
Zeitschrift für Bücherfreunde,
Zvaigzde,

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board.*

The rule under which this Committee acts, in its revised form, stands as follows:

"The Committee on the Building shall, subject to such votes and appropriations as the Board may make, have charge of the building and grounds, attend to warming, lighting and ventilation, make all necessary repairs on the building, and keep the premises in good order."

The Committee has only been able, with means at hand, to do such work as was necessary to keep the building from serious injury. No improvements were justified by the size of the city appropriation.

The thanks of the Board are due to Dr. Thomas H. Gage for continued interest in caring for our lawn and making the surroundings of the library building beautiful, by planting and cultivating trees and flowering plants.

The employment of a watchman has not only given the officers of the library a greatly added sense of the safety of our property, but it has resulted in the ability to have the rooms warm early in the morning and, consequently, in the health and enjoyment of users of the library and its attendants.

The Committee believes that the duties placed in its charge have been well attended to and seconds the requests to be made by the Finance Committee for appropriations needed for repairs, coal, gas and electric lighting.

SANFORD C. KENDALL,
FRANK M. HEATH,
JOHN F. O'CONNOR,
*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The Committee on Finance has, during the past year, discharged the ordinary functions of its office, and has also examined and approved bills, and seen that the usual insurance was carried upon the library property.

It herewith submits statements relating to the appropriation received from the city, and expenditures therefrom, and also relative to the Green Library, Reading Room, Librarian and Henry W. Brown funds, for the year ending Nov. 30, 1903.

The city appropriation for the past year was $33,000, the amount received from the dog license fund $5,759.33, and from fines, sale of catalogues, etc., $1,069.86 and to this should be added the amounts spent from the income of the Green Library Fund, used for the purchasing of books from the Intermediate Department, $1,475.22, making a total of $41,915.58.

The expenditures aggregated $41,915.43. The unexpended balance is fifteen cents.

The Green Library Fund now amounts to $50,959.89, an increase of $617.48 during the past year, this sum representing one-fourth part of the income derived from said fund.

The amount of the Librarian Fund is now $6,284.87. The increase in this fund is $846.04, partly due to the amount received from the Central National Bank stock.

The Henry W. Brown Fund now amounts to $112.50.

The report of the City Treasurer, as treasurer of the Reading Room Fund, is appended to this report, and in that report the railroad stocks owned by the fund are, according to custom, recorded at par value.

The Committee has examined the securities of the Green Library, Reading Room, and Henry W. Brown Funds, in the hands of the City Treasurer, and find they correspond with the schedule, and the treasurer's accounts have been audited and found to be correct.

The account of the Librarian has also been examined and approved.

The work of the library has been somewhat hampered during the past year by lack of money. The members of the committee have in every way possible endeavored to meet the demands of the library, and have endeavored as far as their power went, to see that every dollar was wisely expended and brought the best results, but of course we could not make a dollar exceed its purchasing power, and therefore, while we have done the best we could, we have not accomplished what we hoped to accomplish when the year opened, and some work that it was desirable should be done last year, will probably be absolutely necessary to be done during the coming year.

The Committee have carefully considered the needs of the library for the coming year, and will report to you an estimate of the necessary expenditures, which estimate is based upon their careful analysis of expenses, and a comparison with the expenses of the past year.

ALFRED S. PINKERTON,
M. J. WHITTALL,
THOMAS J. BARRETT,
*Finance Committee.*

# CITY APPROPRIATION.

*Financial Statement for the Year Ending November 30, 1903.*

## RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $611 17 | |
| City appropriation, | 33,000 00 | |
| Dog money, | 5,759 33 | |
| Fines, catalogues, etc., | 1,069 86 | |
| Amount spent from the income of the Green Library fund in buying books from the intermediate department, | 1,475 22 | |
| | | $41,915 58 |

## EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $2,962 00 | |
| Printing lists, | 183 00 | |
| Printing and charging slips, | 320 07 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 490 76 | |
| Covering paper and stationery, | 219 80 | |
| Postal cards for notices to delinquents, | 195 00 | |
| Cards for cataloguing, | 37 74 | |
| Ordinary repairs, | 1,262 77 | |
| Furniture, brushes, etc., | 242 52 | |
| Coal and wood, | 1,753 89 | |
| Electric light, | 451 56 | |
| Gas, | 991 00 | |
| Water, | 554 91 | |
| Salaries of assistants, | 6,381 17 | |
| Salary of librarian, | 3,833 34 | |
| Wages of janitor, watchman, and janitor's work done by the hour, | 2,469 10 | |
| Service by hour and elevator boy, | 5,544 04 | |
| Cataloguing, | 2,818 95 | |
| Insurance, | 252 70 | |
| Reading-room, | 500 00 | |
| Delivery stations, | 834 22 | |
| Finding lists, | 184 10 | |
| Books, | 9,432 79 | |
| | | $41,915 43 |
| Balance unexpended, | | 15 |
| | | $41,915 58 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1903.

Income for the year ending November 30, 1903, is as follows, viz.:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $845 45 | |
| Dividends on bank stock, | 1,097 00 | |
| Dividends on savings bank deposits, | 884 40 | |
| Interest on bank deposits, | 17 88 | |
| | | $2,844 73 |
| Of this income there has been added: | | |
| To the fund, | $1,317 18 | |
| To the book account, | 1,527 55 | |
| | | $2,844 73 |

The following statements show the condition of the investment and book accounts, as verified by the investment and book accounts, as verified by the Treasurer:

INVESTMENT ACCOUNT.

| | 1901-2. | 1902-3. |
|---|---|---|
| Notes secured by mortgages, | $22,500 00 | $22,500 00 |
| Bank stock, par value, | 5,800 00 | 5,100 00 |
| Savings bank deposits, | 22,042 41 | 23,359 89 |
| | $50,342 41 | $50,959 89 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance, December 1, 1902, | $1,589 05 | |
| Three-fourths annual income, | 1,527 55 | |
| Checks returned, uncollected ($17.50 and $2.67), | 20 17 | |
| Interest on bank deposits, | 32 90 | |
| | | $3,169 76 |
| Expended for books, etc., during year, | | 2,126 84 |
| Balance, November 30, 1903, | | $1,042 92 |

RECAPITULATION.

| | Nov. 29, 1902. | Nov. 30, 1903. |
|---|---|---|
| Investment balances, | $50,342 41 | $50,959 89 |
| Cash balances, | 1,589 05 | 1,042 92 |
| | $51,931 46 | $52,002 81 |

Respectfully submitted,

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE LIBRARIAN FUND.

| | November 30, 1903. | |
|---|---|---|
| Balance, December 1, 1902, | $5,438 83 | |
| Dividends, savings banks, | 96 04 | |
| Dividend No. 2, Central National Bank, | 750 00 | |
| | | $6,284 87 |
| Savings bank deposits, viz.: | | |
| Mechanics Savings Bank, | $3,750 00 | |
| Worcester Five Cents Savings Bank, | 934 87 | |
| Worcester County Institution for Savings, | 1,600 00 | |
| | | $6,284 87 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE HENRY W. BROWN FUND.

| | November 30, 1903. | |
|---|---|---|
| Balance, December 1, 1902, | $108 18 | |
| Dividends, savings bank, | 4 32 | |
| | | $112 50 |
| Worcester County Institution for Savings, | | $112 50 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE READING-ROOM FUND.

November 30, 1903.

Cash Account.

| | | |
|---|---|---|
| Balance, December 1, 1902, | $697 06 | |
| Worcester Public Library Department, | 500 00 | |
| Dividends, Norwich & Worcester R. R. stock, | 88 00 | |
| Dividends, Boston & Albany R. R. stock, | 61 25 | |
| Interest, savings banks, | 296 35 | |
| Interest, national banks, | 7 02 | |
| Charles W. Smiley's check, returned unclaimed, | 1 00 | |
| | | $1,650 68 |
| Expended for periodicals and papers, | | 1,341 50 |
| Balance, November 30, 1903, | | $309 18 |

INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Savings bank deposits, | $7,380 94 | |
| Boston & Albany R. R. stock (7 shares), | 700 00 | |
| Norwich & Worcester R. R. stock 9 (11 shares), | 1,100 00 | |
| | | $9,180 94 |

F. W. WHITE,
*Treasurer.*

WORCESTER, DEC. 23, 1903.

Examined and found correct, properly vouched, and the securities in the possession of the Treasurer.

ALFRED S. PINKERTON,
*Chairman of Finance Committee.*

C.F.

# Forty-fifth Annual Report of the Free Public Library of the City of Worcester

1903-1904

Free Public Library

# FORTY-FIFTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY

OF THE

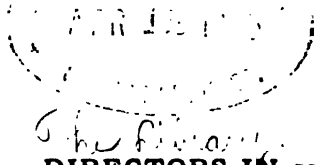
# CITY OF WORCESTER,

FOR THE

## YEAR ENDING NOVEMBER 30, 1904.

---

Worcester, Mass.:
THE HAMILTON PRESS,
311 Main Street.
1905.



## DIRECTORS IN 1905.

| | | Term Expires |
|---|---|---|
| MATTHEW J. WHITTALL, | THOMAS J. BARRETT, | Dec. 31, 1905. |
| SANFORD C. KENDALL, | FRANK M. HEATH, | 1906. |
| WILLIAM T. FORBES, | JOHN M. RUSSELL, | 1907. |
| FREDERICK W. VERMILLE, | JOHN F. O'CONNOR, | 1908. |
| EDWARD J. McMAHON, | GEORGE E. WIRE, | 1909. |
| ALFRED C. N. PETERSEN, | ALEXANDER BELISLE, | 1910. |

## ORGANIZATION FOR THE YEAR.

PRESIDENT.

THOMAS J. BARRETT,

SECRETARY.

FREDERICK W. VERMILLE.

COMMITTEE ON THE LIBRARY.

WILLIAM. T. FORBES, FREDERICK W. VERMILLE,
GEORGE E. WIRE, EDWARD J. McMAHON,
FRANK M. HEATH.

COMMITTEE ON THE READING-ROOM.

JOHN F. O'CONNOR, MATTHEW J. WHITTALL,
ALEXANDER BELISLE.

COMMITTEE ON THE BUILDING.

SANFORD C. KENDALL, EDWARD J. McMAHON,
ALFRED C. N. PETERSEN.

COMMITTEE ON FINANCE.

THOMAS J. BARRETT, MATTHEW J. WHITTALL,
JOHN M. RUSSELL.

LIBRARIAN.

SAMUEL SWETT GREEN.

ASSISTANT LIBRARIAN.

ROBERT KENDALL SHAW.

HEADS OF DEPARTMENTS.

LUCY A. YOUNG, JESSIE E. TYLER,
JESSIE CAMERON.

SENIOR ASSISTANTS.

HATTIE J. CHILDS, AROLYN L. JOHNSON, GRACE W. WOOD,
ISABEL A. THAYER, EDITH M. GATES, ALICE W. CHASE,
GRACE H. MOORE.

THIRTEEN JUNIOR ASSISTANTS. THREE TEMPORARY ASSISTANTS.

FIFTEEN PERSONS HIRED BY THE WEEK, DAY OR HOUR. A JANITOR.

A WATCHMAN. FIVE WOMEN. EIGHT KEEPERS OF DELIVERY STATIONS.

# REPORT OF THE BOARD OF DIRECTORS.

*To the Honorable Walter H. Blodget, Mayor, and the City Council of the City of Worcester.*

The Directors of the Free Public Library herewith respectfully submit their forty-fifth annual report.

The attention of the City Government is directed to the reports of the several standing committees of the Board, and to the report of the Librarian, all of which are included herein, and which set forth in detail the present condition and needs of the library.

It has been the purpose and aim of those charged with the administration of library affairs to minister to the needs of their patrons and to place in the hands of those following specific lines of study or investigation, the best means of conducting their respective pursuits, as well as to give the general public the largest possible range of general literature. The wisdom of this policy is exemplified by the reputation for usefulness and efficiency that the library has long possessed and still maintains.

The Worcester library is known, and its policy appreciated throughout the library world.

At the close of the year there were upon the library shelves 148,018 volumes, exhibiting an increase for the year of 189 volumes in the Green Library, 2402 volumes in the rest of the reference library, and 2790 volumes in the circulating department. 572 papers and periodicals are now in use in the library. 365,930 volumes represent the home and reference use during the past year. 34,421 volumes represent the in-

creased call for books over that of last year, and of this use it is to be noted that 31,346 volumes were in the circulating department; 16,060 in the division used by adults and 15,286 in the children's division. The increased call for books is a notable feature of the year's history and emphasizes the need of liberal appropriations for the purchase of new books and the preservation of those now on the library shelves.

The children's department continues to grow in favor. The class of literature issued to its patrons is such as to inculcate a love of clean reading, and direct the child's mind into the channels that go for the making of good citizenship. All books issued in the children's department are printed in the English language.

The library contains a very large collection of photographs and engravings which are accessible to the public, and in every-day use; frequent exhibitions of them, especially in connection with the studies of the pupils of the public schools, are made. Among the exhibitions of the past year have been those illustrative of the different types of architecture, of the antiquities of the Russian Empire, of the birds of America, of the Barbizon school of painting, of the Spanish school of painting, and of Japan.

October twenty-eighth, Professor Coombs lectured at the library upon William Morris and his works.

Few libraries have a better collection of musical books and scores than has this. If a music room with proper musical instruments could be provided, the use of this valuable collection would be more general and give to the Worcester library what it has long needed.

Toilet facilities in the children's department are imperatively needed, and it is to be hoped that the City Council will make the small appropriation required for that purpose.

Our library has long enjoyed an enviable reputation, not only for the wealth of literature that it contains, but for progressive ideas and economy of administration, and it was with a knowledge of its past history, and of its present enviable repu-

tation, that the Directors, early in the year, with the assistance and co-operation of the Librarian, instituted a thorough and searching examination of the library's condition and methods of administration, for the sole purpose of ascertaining whether anything could be done by them that could increase its efficiency and usefulness, and make it even more than it has been a coadjutor of the public schools in the education of Worcester's children, and render it, even more than in the past, a source of pleasure and profit to Worcester's citizens. One of the most accomplished students of library service in this country was asked to make an investigation of this library and to report fully and without prejudice his findings and conclusions. The result of this investigation has been given to the public. It is a source of great gratification to the Directors that the library and all its departments emerged from this examination without loss of prestige, its leadership being but emphasized. A few changes of a minor character have been made as regards the handling of books, but in its general policy and plans the library was proven to be fully abreast of modern methods.

For many years our Librarian has given freely of his time, energy, and acknowledged ability, to the Worcester library. He has seen it grow from a small institution to a large one, but its increased use and the growing demands upon it, seemed, in the opinion of the Directors, to necessitate the appointment of a male assistant librarian, and early in the coming year it is expected that Mr. Robert K. Shaw will assume the duties of that position. Mr. Shaw is a Worcester boy, educated in our schools, a graduate of Harvard College, and the Albany Library School, and to this is coupled a practical education in actual library work. The Directors deem themselves fortunate in securing one whose enthusiasm for his work, and whose interest in Worcester should enable him to render efficient service.

The thanks of the Directors are due to those who have, during the past year, contributed gifts of books and other

articles and who have assisted in various ways in library work.

That the City Council may look with favor upon this branch of Worcester's educational life, is the earnest wish of those who have been asked to direct its affairs.

On behalf of the Board of Directors,

ALFRED S. PINKERTON,

*President.*

# REPORT OF THE LIBRARIAN.

*To Honorable Alfred S. Pinkerton, President of the Board of Directors.*

Following is the forty-fifth annual report of the Librarian:

The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, its accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts in regard to the past year as it is our custom to call attention to.

The most noticeable feature in the history of the library the past year, as in the year before, has been the large increase in the use of books. The growth has shown itself in the reference and circulating departments, in the use of books on Sunday and in their distribution through the delivery stations. It is manifested in a marked degree in the children's room. The increase amounted to 34,421 volumes, and the total number distributed or used in the different departments is 365,930. This great use is exclusive, of course, of the immense use of papers, magazines and other periodicals in the four reading-rooms.

## BUILDING.

During recent years an addition has been made to the older library building, and extensive interior changes have been made in the same building.

Considerable expense has also been incurred in providing a new stack and expensive book-cases in the new building,

in refurnishing the reading-room for magazines and literary, scientific and art papers, in shelving in different departments and in providing a large and convenient toilet-room on the lower floor, in a recess in the newspaper reading-room, to say nothing of other expenditures which have been made for purposes not connected with the building. During the past year it has only been necessary to spend so much money as was needed in keeping the buildings in repair.

It is proposed to pursue a similar policy the current year. Still it must be borne in mind that repairs are constantly needed in keeping large buildings in order, and the annual appropriation for doing necessary work must be considerable.

The only unusual demand this year is for a small toilet-room for the children's department. That will cost about $200, but is regarded as indispensable.

For several years a gate has been needed at the head of the steps which lead into the unpacking and filing room in the low structure which joins the old and new library buildings. The chains which were used when the new building was erected and the ligature constructed, proved inadequate. It has been difficult to devise a suitable gate, but a plan for one has now been made. The estimate for its cost is $125; it is to be in a conspicuous position, and has to be made of good materials and in a form to correspond with the facade, and accompaniments of the new building and to conform to the dictates of good taste. The use, as at present, of stout woollen cords in the place of the broken chains is a serious offense to the eye and a proper regard for appearances.

A large portion of the rooms in both buildings and in all the stories should be tinted or whitened the present year.

The buildings have been carefully examined without and within and items have been inserted in the estimates for doing the things mentioned and making other repairs which have been discovered to be necessary.

Besides extensive repairs which have to be made occasionally there are always expenditures which are required for plumb-

ing, carpenter's work, keeping Welsbach and other gas fixtures and electrical apparatus, elevators and other conveniences, in order; and in keeping the buildings wholesome and tidy, to say nothing of unexpected requirements which, although they cannot be foreseen, must be met as they occur.

The estimates, of course, do not include any provision for the changes in the wiring and for the introduction of improved features in our electrical construction or for the fire-proofing recommended by the Mayor. If these changes and improvements are to be made an appropriation of about $1300 will be required besides the sum asked for in the estimates for repairs.

## Size and Use of the Library.

The library year closed November 30. At that date there were in the library 148,018 volumes, divided among the different departments as follows: Green reference library, 25,964; rest of the reference library (until now known as the intermediate department), 54,886; circulating department, 67,168. These figures show an increase for the year of 189 in the Green library; 2402 in the rest of the reference library; and 2790 in the circulating department; or a gain of 5381 in all. It should, perhaps, be added for the information of the public, that of the 2402 volumes added to the legally unrestricted portion of the reference library, 670 volumes were volumes of bound periodicals, which are taken in the library as the numbers appear, and 825 gifts. These are mainly United States, state and municipal documents. This statement makes it evident that the number of volumes bought and added to the reference library is very small compared with the number added to the circulating department. 572 papers and other periodicals (in place of 574 in the previous year), are now taken by the library.

The experiment was tried the past year of anticipating demand and taking a paper from Australia and another from

the Cape of Good Hope. They are but little used, however, and the rule will probably be generally followed in future, as hitherto, of following instead of taking for granted the wishes of our constituency. It has been the purpose of the officers of the library to have a Hebrew paper in the reading-room for newspapers. The paper which we have taken was suppressed by the Russian government during the year; a Yiddish paper was sent in its place, but that also was suppressed by the same government; we have now ordered a Hebrew paper from Poland.

As stated before, three hundred sixty-five thousand, nine hundred and thirty volumes represent the home and reference use of the library during the year just closed. That use was divided as follows: home use 263,930; reference use (exclusive of that of Sundays and holidays), 98,128; Sunday use, 3339; holiday use, 533.

Of the increase of 34,421 volumes in the use of the library mentioned above, 31,346 was in the circulating department, 2611 in the reference department (besides the use on Sundays and holidays) and 654 on Sundays. There was a loss of 190 volumes in the use of books on holidays. Of the increase in the reference department 2461 was in volumes used for reference and 150 in portfolios of photographs. Of the increase of 31,346 volumes in the use of the circulating department, 16,060 was in the portion of the department used by grown up persons and 15,286 in the portion used by children.

Of the volumes given out in the circulating department, 15,509 were taken out on cards which are given to teachers and persons engaged in advanced studies. Many of those given out to teachers, while primarily intended for their own benefit, are used very largely in securing books for the use of children. 8414 of the books given out in the circulating department were obtained by the use of cards which teachers use exclusively for the benefit of pupils. The school use is, of course, only a portion of the use of the library by children, for in addition to their very large use of books in making inves-

tigations or procuring information in the library building, great numbers use their parents' cards in getting books to take home, and 85,965 volumes were given out on blue cards, which are given to children under fifteen, whose parents or teachers desire them to have the privilege of taking books home or whom the officers of the library consider it well to give cards to. Large numbers of books taken out by children on individual cards are used in doing work laid out for them in school.

It would be interesting for any of our citizens to visit the children's room between the hours of four and six, the first five days of the week, when school is in session, to see the very large number of eager yet orderly children there, who have come for books to take home, or who are reading books and magazines at the tables. There is a crowd of children, but, by the gentlest means, they are kept well in hand. It is especially interesting to listen to the names of children as they are called out by the attendants. Apparently two-thirds of them are of foreign origin and it becomes very evident that in the immense use of books in the English language (no others are provided for children), our population is being made more homogeneous and the work of the schools in making good American citizens is being very largely supplemented. In three years there has been an increase of 24,246 volumes in the number taken home from the children's room.

There are forty-nine books which have been especially selected for school use. Some of these have to be taken home and read by members of the higher grades in the grammar schools every term. It may be interesting to learn how many duplicate copies the library has of these books. There are 60 of Robinson Crusoe, 55 of Jewett's Bunny Stories, 54 of Mrs. Wiggin's Timothy's Quest, 53 of Pyle's Merry Adventures of Robin Hood, 51 of Aldrich's Story of a Bad Boy. There are only eleven of these books of which the library has less than 20 copies and only 20 of which it has less than 26 copies. The

only work of which it has so few as 11 copies is Burroughs's Birds and Bees.

The reading-rooms for grown persons were used on Sunday by 2056 more persons than in the previous year; the average use on Sundays was 261 instead of 221 as in the previous year. On holidays the total use was 2177, an increase of 429 persons over the year before. The average number of persons present on holidays is 311.

A most gratifying use is made of the medical library by doctors, medical students, nurses and advanced students, as well as persons intelligently interested in the study of disease, not belonging to these classes.

The statement which has been made in regard to the large use of books and in regard to the great growth in their use makes it evident that there is an urgent demand for good literature which it is very desirable to meet, and that there must be a very considerable expenditure yearly in supplying reasonable requirements.

## Delivery Stations.

The following table shows the use of books passing through the delivery stations:

| | Dec. 1903 | Jan. 1904 | February | March | April | May | June | July | August | September | October | November | Totals | No. of New Signatures |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont..... | 47 | 44 | 39 | 23 | 24 | 48 | 19 | 24 | 6 | 16 | 31 | 35 | 356 | 0 |
| Grafton Square... | 48 | 44 | 45 | 54 | 41 | 38 | 44 | 38 | 22 | 14 | 18 | 43 | 449 | 0 |
| Greendale ....., | 238 | 200 | 191 | 223 | 185 | 110 | 157 | 110 | 85 | 88 | 378 | 444 | 2409 | 2 |
| Lake View,..... | 184 | 177 | 181 | 190 | 151 | 90 | 124 | 69 | 68 | 67 | 134 | 172 | 1607 | 4 |
| New Worcester... | 113 | 177 | 138 | 172 | 156 | 132 | 122 | 97 | 77 | 60 | 191 | 248 | 1683 | 4 |
| Quinsigamond.... | 494 | 502 | 339 | 345 | 351 | 307 | 307 | 197 | 158 | 159 | 186 | 203 | 3598 | 3 |
| South Worcester.. | 119 | 142 | 137 | 144 | 144 | 130 | 100 | 105 | 100 | 85 | 127 | 182 | 1515 | 5 |
| Tatnuck ..... | 41 | 71 | 43 | 45 | 39 | 41 | 48 | 53 | 65 | 57 | 39 | 39 | 581 | 2 |
| Totals..... | 1284 | 1357 | 1163 | 1196 | 1091 | 896 | 921 | 693 | 581 | 546 | 1104 | 1366 | 12198 | 20 |

The stations, as regards the number of books circulated, stand in the following order: Quinsigamond, Greendale, New

Worcester, Lake View, South Worcester, Tatnuck, Grafton Square, Belmont Street. As compared with the previous year, New Worcester and South Worcester change places, the former taking the third place and the latter the fifth, although it distributed more books than last year. Belmont Street and Grafton Square stations also change places, the former now bringing up the rear, in respect to the number of books distributed. Greendale made a large comparative gain over Quinsigamond, which, however, stands at the head, as usual. Lake View, although it has not risen from the fourth place, increased its circulation from 864 to 1607. The surprise is at the Quinsigamond station. There, there was an unaccounted for diminution of circulation from 5418 to 3598, or 1820 volumes. Growth in circulation was so great at other stations as to much more than make up for this loss. New Worcester gained 1053, Lake View, 743 and South Worcester, 394. Greendale also gained 123, Grafton Square, 26 and Tatnuck, 8. The larger gains are easily accounted for by the added use of the stations where they occurred in doing work connected with the public schools. The Belmont Street station lost 87, in the number of volumes distributed by it.

## Use of Photographs and Engravings, etc.

Besides the every-day use of the pictorial material, the following exhibitions have been held:—

February 8–20. Seven styles of architecture—Egyptian, Greek, Roman, Byzantine, Saracenic, Gothic, Renaissance. This exhibition was for the benefit of school children and illustrative of school work.

March 21–April 7. Japan described and illustrated by the Japanese, a work of which F. Brinkley was the editor.

May 3–13. Antiquities of the Russian Empire.

June 13–25. Audubon's Birds of America.

Oct. 13–22. Barbizon School of Painting—Corot, Rousseau, Millet, Daubigny, Diaz, etc.

Nov. 15–23. Spanish School of Painting—Murillo, Velasquez, Ribera, etc.

Professor Zelotes Wood Coombs, on October 28, gave an interesting talk about William Morris, and illustrated it by the use of the publications of the Kelmscott Press and other works belonging to the library.

## Cataloguing.

Numerous little changes and additions in the catalogue which needed to be made, but which had to be deferred until the completion of the great work, recently finished, of the revision of the card catalogue, have been attended to the past year, and others will have to be made the current year.

A new case will have to be secured to accommodate the additions which will necessarily be made to the catalogue this year.

Two additional finding-lists should be at once issued.

## Assistants.

Great credit is due to my assistants for the intelligent and faithful service which they have rendered.

Especial praise should be awarded to Miss Lucy A. Young, the head of the reference department, for the efficiency and value of her labors. A very hard worker herself, her example has awakened emulation and her rare executive ability and large knowledge have been of the highest advantage to the library and the public.

It is to be hoped that the presence of a male assistant to the Librarian the present year will lighten her work and enable her to make the use of the reference library even more profitable than it has been hitherto.

We lost our chief cataloguer, Miss M. S. Terwelliger, during the past year. She left us for domestic reasons, but has since been induced to take a temporary position in the library of

Clark College. We valued her services highly and are glad to have her near us, if we cannot have her with us. Miss W. A. Herron is now taking the place of Miss Terwelliger.

Miss J. B. Brown, the children's librarian, withdrew from her position during the past year and Miss Jessie Cameron now holds the place. An attendant has been placed in the newspaper reading-room.

## Gifts.

A list of the persons and institutions to which we have been indebted the past year is appended to this report. We are especially grateful for the assistance rendered to citizens of Worcester by other libraries, in lending us books for their use.

Mr. William H. Bartlett, Principal of the Chandler Street Grammar School and one of the School Supervisors of the Worcester Schools, before his death, a few months ago, made provision in his last will and testament for the establishment of a fund to be managed by the library, the income of which is to be used for the purchase of books treating of the subjects of American history and civil government.

The money will not come to the library until the decease of certain individual beneficiaries. It is supposed that the bequest will amount to something more than $2,000.

Miss Susan L. Lawrence raised $31.56 for the library, to go towards paying for a copy of the Bible for the blind in the Moon type. Her younger sister also gave to the library a copy of the Bible in the Line type. The library is now well furnished with books needed by the blind in the Line, American Braille and Moon types.

## Librarian's Account.

Following is my account for the money received for fines, etc., properly vouched for by the Finance Committee:

CITY OF WORCESTER.

FREE PUBLIC LIBRARY, Dec. 1, 1904.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1903, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in Librarian's hands December 1, 1903, | $160 04 | |
| Received for fines, | 1,026 18 | |
| Received for copies of catalogues, | 15 70 | |
| Received for books injured and lost, | 9 50 | |
| Deposits, | 30 50 | |
| Discounts on books, | 20 00 | |
| Rebate on insurance, | 83 20 | |
| Unfilled subscriptions, | 6 10 | |
| Subscription towards buying the Moon Bible for blind, | 31 56 | |
| Duplicate sold, | 65 | |
| | | $1,383 43 |
| Deposits returned, | 41 50 | |
| Paid Mr. F. W. White, city treasurer, | 1,245 41 | |
| Balance in Librarian's hands December 1, 1904, | 96 52 | |
| | | $1,383 43 |

ALFRED S. PINKERTON,
MATTHEW J. WHITTALL,
THOMAS J. BARRETT,

*Finance Committee.*

# RECEIPTS AND EXPENDITURES.

## RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $34,000 00 |
| Income from invested funds:— | | |
| Green Library fund, | $2,446 10 | |
| Reading-room fund, | 447 93 | |
| Librarian fund, | 546 05 | |
| Henry W. Brown fund, | 4 48 | |
| | | 3,444 56 |
| Receipts, Green Library fund, for the principal of the fund, | | 909 34 |
| Receipts from dog licenses, | | 6,186 53 |
| Receipts from fines, | | 1,026 18 |
| Receipts from sales of catalogues, | | 15 70 |
| Payments for missing and damaged books, | | 9 50 |
| Sundry receipts, | | 182 02 |
| | | $45,973 83 |
| Cash on hand at last report:— | | |
| Municipal appropriation, | $0 15 | |
| Green Library fund, | 1,042 92 | |
| Fines, catalogues, etc., | 160 04 | |
| Reading-room fund, | 309 18 | |
| | | $1,512 29 |
| | | $47,286 12 |

## EXPENDITURES.

### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books:— | | |
| Green Library fund, | $1,171 18 | |
| City appropriation, | 7,822 58 | |
| | | $8,993 76 |
| Periodicals:— | | |
| City appropriation, | $950 45 | |
| Reading-room fund, | 1,038 21 | |
| | | $1,988 66 |
| Binding, | | 3,077 44 |

BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, furniture and fixtures, | $964 79 |
| Insurance, | 1,224 93 |
| Fuel, | 1,419 17 |
| Lights, | 1,426 36 |

SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | $20,004 99 |
| Cataloguing, | 2,286 93 |

SUPPLY ACCOUNT.

| | |
|---|---|
| Printing catalogues, | $69 75 |
| Blanks and stationery and printing report, | 453 99 |
| Postage and revenue stamps, | 251 99 |

Sundries:—

| | | |
|---|---|---|
| Water for elevators, etc., | $503 12 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 523 12 | |
| Amount added of income and other receipts of the Green Library fund to the principal of the fund, | 1,517 43 | |
| Amount of income of the Green Library fund, temporarily invested, | 894 51 | |
| Income of Librarian fund, added to principal, | 546 05 | |
| Income of Henry W. Brown fund, temporarily added to principal, | 4 48 | |
| | | $3,988 71 |
| | | $46,151 47 |

Cash on hand December 1, 1904:—

| | | |
|---|---|---|
| Green Library fund, | $815 24 | |
| Reading-room fund, | 218 90 | |
| Money received from fines, sale of catalogues, etc., | 96 52 | |
| Balance of municipal appropriation. | 3 99 | |
| | | $1,134 65 |
| | | $47,286 12 |

## ACCESSIONS.

| | | | |
|---|---|---|---|
| Increase of volumes by purchase: | | | |
| Green reference library, | | 189 | |
| Rest of reference library, | | 927 | |
| Circulating department, | | 4,008 | |
| | | | 5,124 |
| Increase of volumes by gifts: | | | |
| Green reference library, | | 0 | |
| Rest of reference library, | | 824 | |
| Circulating department, | | 203 | |
| | | | 1,027 |
| Increase of volumes by binding periodicals: | | | |
| Reference library, | | 670 | |
| Circulating department, | | 34 | |
| | | | 704 |
| Increase by placing unbound periodicals in the library: | | | |
| Reference library, | | | 1 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | | 8 |
| | | | 6,864 |
| Number of volumes worn out and withdrawn since last report: | | | |
| Reference library, | | 17 | |
| Circulating department. | | 1,286 | |
| | | | 1,303 |
| Number of volumes missing since last report, and not accounted for: | | | |
| Reference library, | 3 | | |
| Circulating department, | 124 | | |
| | | 127 | |
| Number of volumes regularly charged, but lost and paid for: | | | |
| Circulating department, | 14 | | |
| Number of volumes lost and not paid for: | | | |
| Circulating department, | 39 | | |
| | | 53 | |
| | | | 1,483 |
| Net increase for the year, | | | 5,381 |

| | | |
|---|---|---|
| Number of volumes in library as last reported: | | |
| Green reference library, | 25,775 | |
| Rest of reference library, | 52,484 | |
| Circulating department, | 64,378 | |
| | | 142,637 |
| Total number of volumes in the library, | | 148,018 |
| Increase of pamphlets by purchase: | | |
| Reference library, | 21 | |
| Increase of pamphlets by gifts: | | |
| Reference library, | 354 | |
| | | 375 |
| Number of newspapers subscribed for: | | |
| Reading-room fund and city funds, | 160 | |
| Number of newspapers given to the reading-room, | 46 | |
| | | 206 |
| Number of magazines subscribed for: | | |
| Reading-room fund and city funds, | 346 | |
| Number of magazines given to the reading-room, | 20 | |
| | | 366 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating department was open, | 307 |
| Number of days the reference department was open, | 366 |
| Number of days the lower reading-room was open, | 366 |
| Number of volumes delivered for home use, | 263,930 |
| Number of volumes delivered for reference use, | *98,128 |
| Average daily use (home and reference), | 1,179 |
| (Circulating department, 859; reference department, 320), | |
| Largest daily use (home and reference), February 20, | 2,657 |
| (Largest in circulating department, November 5, 1977; in reference department, March 24, 1446). | |
| Smallest daily use (home and reference) October 3, | 367 |
| (Smallest in circulating department, October 3, 259; in reference department, July 7, 53). | |
| Number of books worn out and withdrawn, | 1,286 |
| Number of notices to delinquents, | 14,247 |
| Number of volumes bound, | 4,162 |
| Number of names registered during the year, | 5,281 |
| Total number of names registered (a new registry made November 1, 1889), | 52,892 |

*Of this number 20,769 show use of portfolios in art exhibitions.

## SUNDAY USE.

The reading-rooms are open from 2 to 9 P. M.

| | |
|---|---|
| Number of persons using the upper room, | 4,720 |
| Number of persons using the lower room, | 8,853 |
| Total number of persons, | 13,573 |
| Average number of persons, | 261 |
| Largest attendance, March 6, | 397 |
| Smallest attendance, June 26, | 131 |
| Number of volumes delivered for use within the building, | 3,339 |
| Average number of volumes used, | 64 |

## HOLIDAYS.

The upper room is open from 9 a. m. to 9.30 p. m.
The lower room from 8 a. m. to 9.30 p. m.

| | |
|---|---|
| Number of persons using the upper room, | 980 |
| Number of persons using the lower room, | 1,197 |
| Total number, | 2,177 |
| Average number of persons, | 311 |
| Largest attendance, February 22, | 582 |
| Smallest attendance, July 4, | 117 |
| Number of volumes used for reference | 533 |
| Average number of volumes used, | 76 |

SAMUEL S. GREEN,
*Librarian.*

# APPENDIX.

## GIFTS TO THE LIBRARY.

| Givers. | Books | Pamphlets |
|---|---|---|
| Abbot Public Library, *Marblehead, Mass.* | | 1 |
| Adriance Memorial Library, *Poughkeepsie, N. Y.* | | 1 |
| American Antiquarian Society, | | 2 |
| American Anti-Vivisection Society, *Philadelphia, Pa.* | | 1 |
| American Art Galleries, *New York City,* | 1 | |
| American Board of Commissioners for Foreign Missions, *Boston, Mass.* | 1 | 1 |
| American Congregational Association, *Boston, Mass.* | | 1 |
| American Mathematical Society, *New York City,* | 1 | |
| American Museum of Natural History, *New York City,* | 1 | |
| American Scenic and Historical Preservation Society, *New York City,* | 1 | |
| American Unitarian Association, *Boston, Mass.* | 1 | |
| Amherst College, *Amherst, Mass.* | 1 | |
| Andover Theological Seminary, *Andover, Mass.* | | 1 |
| Anonymous, | 1 | 1 |
| Armour Institute of Technology, *Chicago, Ill.* | 1 | |
| Armstrong Association, *New York City,* | | 1 |
| Ashton-Under-Lyne, *Eng.*, Corporation Free Public Library, | | 1 |
| Associated Charities of Boston, *Boston, Mass.* | | 1 |
| Atkinson, Edward, *Boston, Mass.* | | 1 |
| Atlanta Chamber of Commerce, *Atlanta, Ga.* | | 1 |
| Baillie's Institution Free Library, *Glasgow, Scotland,* | | 1 |
| Balch, Edwin S., *Philadelphia, Pa.* | 1 | |
| Bancroft Memorial Library, *Hopedale, Mass.* | | 1 |
| Barrow-in-Furness, *Eng.*, Public Free Library, | | 1 |
| Bates College, *Lewiston, Me.* | | 1 |
| Bellows, William, *Gloucester, Eng.* 1 plate | | |
| Bernice Pauahi Bishop Museum, *Honolulu, Hawaii,* | | 1 |
| Berry, John M., *Millbury, Mass.*, 1 newspaper clipping, | | 2 |
| Biblioteca Nazionale Centrale, *Florence, Italy,* | | 11 |
| Biddle, Sarah M., *Monmouth, Ill.* | 1 | |
| Bigelow Free Public Library, *Clinton, Mass.* | | 1 |
| Birmingham, *Eng.*, Free Libraries Committee, | | 1 |
| Blake, Louisa, | 1 | |
| Bodleian Library, *Oxford, Eng.* | | 1 |
| Bolton, *Mrs.* Charles H., *Shirley, Mass.* | | 1 |
| Boston, City Messenger, | 4 | |
| Engineering Department, | 1 | |
| Metropolitan Water and Sewerage Board, | 1 | |
| Pauper Institutions Trustees, | 1 | |
| Public Library, 10 maps, | 5 | 12 |
| Registry Department, | 4 | |
| School Committee, | 2 | |
| Statistics Department, | 1 | 9 |
| Boston Athenæum, *Boston, Mass.* | | 1 |
| Boston Floating Hospital, *Boston, Mass.* | | 1 |
| Boston Museum of Fine Arts, *Boston. Mass.* | 1 | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Boston Port and Seamen's Aid Society, *Boston, Mass.* | | 1 |
| Boston Transit Company, *Boston, Mass.* | 1 | |
| Boston University, *Boston, Mass.* | 1 | |
| Boston Young Men's Christian Union, *Boston, Mass.* | 2 | |
| Bostonian Society, *Boston, Mass.* | 1 | |
| Bowditch, Vincent Y., *Boston, Mass.* | | 2 |
| Bowdoin College, *Brunswick, Me.* | 1 | |
| Bowdoin College Library, *Brunswick, Me.* | | 1 |
| Breeze Publishing Company, *Portland, Me.* | 1 | |
| Bridge, James H., *New York City,* | 1 | |
| Brockton, *Mass.*, Public Library, | | 1 |
| Brookline, *Mass.*, Public Library, | | 1 |
| Brooklyn Public Library, *Brooklyn, N. Y* | 1 | |
| Brooklyn Institute of Arts and Sciences, *Brooklyn, N. Y.* | 1 | |
| Brosnahan, Timothy, *Woodstock, Md.* | | 1 |
| Brown, Robert M., *New Bedford, Mass.* | | 2 |
| Brown University, *Providence, R. I.* | 1 | |
| Browne & Sharpe Mfg. Co., *Providence, R. I.* | 1 | |
| Bryn Mawr College, *Bryn Mawr, Penn.* | 2 | |
| Bucke, W. Fowler, | 1 | |
| Buffalo Public Library, *Buffalo, N. Y.* | | 1 |
| Bunker Hill Monument Association, *Boston, Mass.* | 1 | |
| California State Library, *Sacramento, Cal.* | 1 | |
| Cambridge, *Mass.*, City Clerk, | 1 | |
| Public Library, | | 1 |
| Cambridge University Library, *Cambridge, Eng.* | | 1 |
| Canfield, *Mrs.* P. S. | 2 | |
| Canfield, *Miss* P. W. S. | 182 | |
| Cardiff, *Wales*, Free Libraries, | | 1 |
| Carey, Arthur A., *Portsmouth, N. H.* | | 1 |
| Carnegie Free Library, *Allegheny, Pa.* | 1 | 1 |
| Carnegie Institute, *Washington, D. C.* | 4 | |
| Carnegie Library, *Atlanta, Ga.* | | 1 |
| Carnegie Library, *Pittsburg, Pa.* | | 1 |
| Catholic University of America, *Washington, D. C* | 1 | |
| Chamberlain, Alexander F. | | 1 |
| Chamberlain, D H., *Charlottesville, Va.* | 1 | 1 |
| Chandler, Alfred D., *Brookline, Mass.* | 1 | |
| Chandler, Alice G., *Lancaster, Mass.* | | 1 |
| Charleston, *S. C.*, Mayor, | 3 | |
| Chicago, Municipal Library and Bureau of Statistics, | 1 | 4 |
| Chickering & Sons, *Boston, Mass.* | 1 | |
| Church Library Association, *Cambridge, Mass.* | 1 | |
| Cincinnati Public Library, *Cincinnati, O.* | | 1 |
| Clark University, 2 folded sheets, | 1 | |
| Cleveland, *Ohio*, Public Library, | 1 | |
| Cogswell, *Miss* Mary L. T. | 1 | |
| Colby College, *Waterville, Me.* | 1 | |
| College of the Holy Cross, | 1 | |
| Columbia University, *New York City,* | 1 | |
| Columbus, *Ohio*, Public School Library, | | 1 |
| Commission of Colleges in New England, *Providence, R. I.* | | 3 |
| Commonwealth Society, *Boston, Mass.* | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Concord, *Mass.*, Free Public Library, | | 1 |
| Concord, *N. H.*, Public Library, | | 1 |
| Congregational House, *Boston, Mass.* | 1 | |
| Connecticut, Bureau of Labor Statistics. | 1 | |
| Connecticut Agricultural Experiment Station, *New Haven, Conn.* | | 3 |
| Cornell University, *Ithaca, N. Y.* | 1 | |
| Danforth Memorial Library, *Paterson, N. J.* | | 1 |
| Dartmouth College, *Hanover, N. H.* | 1 | |
| Davidson, George, *San Francisco, Cal.* | 1 | |
| Davis, Andrew McFarland, *Cambridge, Mass.* | | 2 |
| Davis, Henry R., *Providence, R. I.* | 1 | |
| Davis, Horace, *San Francisco, Cal.* | 1 | |
| Davis & Harney, *Philadelphia, Pa.* | 1 | |
| Dayton, *Ohio*, Public Library and Museum, | | 1 |
| Derrick Publishing Co., *Oil City, Pa.* | 1 | |
| Detroit, *Mich.*, Public Library, | | 1 |
| Drew Allis Company, | 1 | |
| Drexel Institute of Arts, Sciences and Industry, *Philadelphia, Pa.* | 2 | |
| Duckworth, Thomas, *Worcester, Eng.* | 4 | 21 |
| Dudley, Charles B., *Altoona, Pa.* | | 1 |
| Eau Claire, *Wis.*, Public Library, | | 1 |
| Elkinton, Joseph, *Madison, Pa.* | 1 | |
| Ernst, C. W., *Swampscott, Mass.* | 1 | |
| Essex Institute, *Salem, Mass.* 1 folded sheet | | |
| Fairmount Park Art Association, *Philadelphia, Pa.* | 1 | |
| Farnsworth, Seth T., *Cincinnati, O.* | 1 | |
| Field Columbian Museum, *Chicago, Ill.* | 5 | 14 |
| Fitchburg, City Clerk, | 1 | |
| Fitchburg, Public Library, | | 1 |
| Fitz Public Library, *Chelsea, Mass.* | | 1 |
| Fletcher Free Library, *Burlington, Vt.* | | 1 |
| Francis, George E. | 1 | |
| Friends' Free Library, *Germantown, Pa.* | | 1 |
| Gallinger, V. H., *Concord, N. H.* | | 1 |
| Garver, *Rev.* A. S. 12 photographs | | |
| General Electric Company, *Schenectady, N. Y.* | | 2 |
| General Theological Seminary, *Boston, Mass.* | | 1 |
| German Educational Exhibit, *St. Louis, Mo.* | | 1 |
| Ginn & Company, *Boston, Mass.* | | 1 |
| Gloucester, *Eng.*, Public Library, | | 4 |
| Gonzales, A. E., *Columbia, S. C.* 1 newspaper | | |
| Goodell, John M., *New York City*, | | 1 |
| Goodwin, Edward C. 1 sheet | | |
| Grand Rapids, *Mich.*, Public Library, | | 1 |
| Green, James, | | 1 |
| Green, Samuel A., *Boston, Mass.* | 1 | 8 |
| Green, Samuel S. 5 folded sheets, 1 folded map, 1 card, | 9 | 8 |
| Hackley School, *Tarrytown, N. Y.* | | 1 |
| Harrison, Carter, *Chicago, Ill.* | 1 | |
| Hartford, *Conn.*, Board of Trade, | | 1 |
| State Board of Education, | 1 | |
| Hartford Steam Boiler Inspection and Insurance Company, *Hartford, Conn.* | 1 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| Hartford Theological Seminary, *Hartford, Conn.* | | 1 |
| Harvard University, *Cambridge, Mass.* | 2 | |
| Harvard University Library, *Cambridge, Mass.* | | 1 |
| Harvard University, Museum of Comparative Zoölogy, *Cambridge, Mass.* | | 1 |
| Haverhill Public Library, *Haverhill, Mass.* | | 1 |
| Hawaii Promotion Committee, *Honolulu, Hawaii,* | 1 | 3 |
| Hawaiian Islands, Board of Health, | | 1 |
| Haynes, George H. | | 1 |
| Highland Military Academy, | | 1 |
| H. R. H. the Crown Prince of Siam, | 1 | |
| Historical and Philosophical Society of Ohio, *Cincinnati, O.* | | 1 |
| Hoar, George F. 4 folded sheets, | 31 | 1 |
| Hoar, George F., Estate of, | 2 | |
| Houghton, Mifflin & Company, *Boston, Mass.* 2 sheets | | |
| Howard, *Mrs. H., Hartford, Conn.* | 1 | |
| Howe, *Rev.* S. H., *Norwich, Conn.* | | 1 |
| Huguenot Society, *Charleston, S. C.* | 2 | |
| Huxley, Henry M. | 1 | |
| Illinois State Board of Health, *Springfield, Ill.* | 1 | |
| Imperial Library. *Tokio, Japan,* | | 1 |
| Indian Rights Association, *Philadelphia, Pa.* | | 3 |
| Indianapolis, *Ind.*, Public Library, | 1 | |
| International Catholic Truth Society, *Brooklyn, N. Y.* | | 1 |
| Ipswich Historical Society, *Ipswich, Mass.* | 1 | |
| Jersey City, *N. J.*, Free Public Library, | | 1 |
| Jewish Publication Society of America, *Philadelphia, Pa.* | 1 | |
| John Crerar Library, *Chicago, Ill.* | | 1 |
| Johns Hopkins University, *Baltimore, Md.* | 4 | 3 |
| Lancaster, *Mass.*, Town Library, | | 1 |
| Lawrence, *Miss* Susan L. | 16 | |
| Lawrence, *Mass.*, Free Public Library, | | 1 |
| Leeds, *Eng.*, Free Public Library, | | 1 |
| Leicester, *Mass.*, Public Library, | | 1 |
| Leland Stanford Junior University, *Palo Alto, Cal.* | | 1 |
| Leominster, *Mass.*, Public Library, | | 1 |
| Lincoln, *Mass.*, Public Library, | 1 | |
| Liverpool, *Eng.*, Public Libraries, | 1 | |
| Lloyd, *Mrs.* H. D., *Winnetka, Ill.* | | 3 |
| Los Angeles, *Cal.*, Public Library, | | 1 |
| Loubat, J. F., *Duc de, Paris, France,* | 2 | |
| Lowell, John A. & Co., *Boston, Mass.* 1 plate | | |
| Lynn, *Mass.*, Public Library, | | 1 |
| McAleer, George, | 1 | |
| MacDonald, Arthur, *Washington, D. C.* | | 1 |
| Malden, *Mass.*, Public Library, | | 1 |
| Manchester, *Eng.*, Public Free Libraries, | | 1 |
| Manchester, *N. H.*, City Library, | | 1 |
| Manning, Warren H., *Boston, Mass.* | | 1 |
| Marble, *Mrs.* Annie R. | | 1 |
| Marvin, Frederic R., *Albany, N. Y.* | 1 | |
| Maryland Historical Society, *Baltimore, Md.* | | 1 |
| Massachusetts, Attorney General, | 1 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| Massachusetts, Board of Commissioners of Savings Banks, | 2 | |
| Board of Railroad Commissioners, | 1 | |
| Bureau of Statistics of Labor, | 2 | |
| Free Public Library Commissioners, | | 1 |
| Highway Commission, | 1 | |
| Insurance Commissioner, | 2 | |
| Record Commission, | 1 | |
| Secretary of the Commonwealth, | 43 | |
| State Board of Agriculture, | | 7 |
| State Board of Charities, | 1 | |
| State Board of Health, | 1 | |
| State Board of Insanity, | 1 | |
| State Library, | 29 | |
| State Normal School, *Framingham*, | | 4 |
| State Normal School, *Worcester*, | 1 | 6 |
| Massachusetts Agricultural College, *Amherst, Mass.* | 1 | 9 |
| Massachusetts Association of Relief Officers, *Chelsea, Mass.* | 1 | 1 |
| Massachusetts Cremation Society, *Boston, Mass.* | | 2 |
| Massachusetts General Hospital, *Boston, Mass.* | 1 | |
| Massachusetts Institute of Technology, *Boston, Mass.* | 1 | |
| Massachusetts Reform Club, *Boston, Mass.* | | 1 |
| Massachusetts Total Abstinence Society, *Boston, Mass.* | | 1 |
| Melrose, *Mass.*, Public Library, | | 1 |
| Mercantile Library, *New York City*, | | 1 |
| Mercantile Library, *St. Louis, Mo.* | | 1 |
| Merrymount Press, *Boston, Mass.* | | 1 |
| Meushaw, L. G., *Brooklyn, N. Y.* | 1 | |
| Michigan, State Board of Health, | 1 | |
| Millet, J. B. Co., *Boston, Mass.* | 1 | |
| Milwaukee, *Wis.*, Public Library, | | 1 |
| Minneapolis, *Minn.*, Public Library, | 1 | 1 |
| Miss Kimball's School for Girls, | | 1 |
| Mohonk Lake Arbitration Conference, *Mohonk Lake, N. Y.* | 1 | |
| Moody, J. W., *Boston, Mass.* | | 1 |
| Morse Institute Library, *Natick, Mass.* | | 1 |
| Mount Holyoke College, *South Hadley, Mass.* | 1 | |
| National Civil Service Reform League, *New York City*, | 1 | 1 |
| New Bedford, *Mass.*, Free Public Library, | | 1 |
| New England Cotton Manufacturer's Association, *Boston, Mass.* | 2 | |
| New England Historic Genealogical Society, *Boston, Mass.* | | 2 |
| New Hampshire State Library, *Concord, N. H.* | 2 | 1 |
| New Jersey State Library, *Trenton, N. J.* | | 1 |
| New York City, Board of Education, | 1 | |
| Department of Finance, | 1 | |
| Department of Parks, | 1 | |
| Public Library, | | 12 |
| New York State, Commissioners of the State Reservation at Niagara, | 1 | |
| State Charities Aid Association, | 1 | 1 |
| State Hospital for Crippled and Deformed Children, *Tarrytown, N. Y.* | | 3 |
| State Library, *Albany, N. Y.* | 20 | 6 |
| New York Civil Service Reform Association, *New York City*, | | 1 |
| New York Genealogical and Biographical Society, *New York City*, | | 1 |

| Givers. | Books | Pamphlets |
|---|---|---|
| Newark, *N. J.*, Free Public Library, | 1 | 1 |
| Newburyport, *Mass.*, Public Library, | | 1 |
| Newton, W. T., *Boston, Mass.* | | 2 |
| Newton, *Mass.*, Free Library, | | 1 |
| Northampton Insane Hospital, *Northampton, Mass.* | | 1 |
| Oberlin College, *Oberlin, O.* | | 1 |
| O'Flynn, Richard, | 1 | |
| Ohashi Public Library, *Tokio, Japan,* | | 1 |
| Old Residents' Historical Association, *Lowell, Mass.* | | 1 |
| Otis Library, *Norwich, Conn.* | | 1 |
| Paterson, *N. J.*, Free Public Library, | | 1 |
| Paul Kegan, French, Trübner & Co., *London, Eng.* | | 1 |
| Peabody Institute, *Baltimore, Md.* | | 1 |
| Peabody Institute, *Danvers, Mass.* | | 1 |
| Peabody Institute Library, *Baltimore, Md.* | 1 | |
| Peabody Institute Library, *Peabody, Mass.* | | 1 |
| Peabody Museum of Archæology and Ethnology, *Cambridge, Mass.* | | 2 |
| Peoria, *Ill.*, Public Library, | | 1 |
| Perry, Joseph H. | | 1 |
| Philadelphia, *Pa.*, Free Public Library, | 1 | |
| Philadelphia City Institute, *Philadelphia, Pa.* | | 1 |
| Philippine Islands Civil Service Board, *Manila, P. I.* | | 1 |
| Phillips, Samuel L., *Washington, D. C.* | 1 | |
| Phillips Exeter Academy, *Andover, Mass.* | 1 | |
| Phillips Exeter Academy, *Exeter, Mass.* | 1 | |
| Pomeroy, Eltweed, *East Orange, N. J.* | 2 | |
| Portland, *Me.*, Public Library, | | 1 |
| Pratt Institute, *Brooklyn, N. Y.* | | 3 |
| Princeton University, *Princeton, N. J.* | 1 | |
| Providence, *R. I.*, City Engineer, | | 1 |
| Public Library, | | 1 |
| Providence Athenæum, *Providence, R. I.* | | 1 |
| Putnam, Harrington, *New York City,* | | 1 |
| Putnam's Sons, G. P., *New York City,* | 1 | |
| Quaritch, Bernard, *London, Eng.* | 1 | 9 |
| Redwood Library and Athenæum, *Newport, R. I.* | | 1 |
| Reynolds Library, *Rochester, N. Y.* | | 1 |
| Rhode Island School of Design, *Providence, R. I.* | 1 | |
| Rogers, *Mrs.* Fairman, *Philadelphia, Pa.* | 1 | |
| Rogers, James E., *San Francisco, Cal.* | | 1 |
| Royal Society of Canada, *Montreal, Canada,* | 2 | |
| Rufus Putnam Memorial Association, *Rutland, Mass.* | 1 | |
| St. Joseph, *Mo.*, Free Public Library, | | 1 |
| St. Louis, *Mo.*, Public Library, | | 1 |
| St. Paul Public Library, *St. Paul, Minn.* | | 1 |
| Salem, *Mass.*, Public Library, | | 1 |
| San Francisco, *Cal.*, Public Library, | | 1 |
| Sayles, Frederic Clark, Family of, and Pawtucket Public Library, *Pawtucket, R. I.* | 1 | |
| Scales, John, *Dover, N. H.* | 1 | |
| Scranton, *Pa.*, Public Library, | | 1 |
| Silas Bronson Library, *Waterbury, Conn.* | | 1 |
| Silk Association of America, *New York City,* | 1 | 1 |

| Givers. | | Books | Pamphlets |
|---|---|---|---|
| Simmons College, *Boston, Mass.* | | 1 | 1 |
| Smith, Rufus B., *Cincinnati, O.* | | | 1 |
| Smithsonian Institution, *Washington, D. C.* | | 10 | 4 |
| Societé des Americanistes de Paris, *Paris, France,* | | 1 | |
| Society for Protection of Native Plants, *Boston, Mass.* | | | 1 |
| Society for the Promotion of Hellenic Studies, *London, Eng.* | | | 1 |
| Society of Naval Architects and Marine Engineers, *New York City,* | | | 1 |
| Solberg, Oscar N. | | | 1 |
| Somerville, *Mass.*, Public Library, | | | 1 |
| Sons of the American Revolution, Massachusetts Society, *Boston, Mass.* | | 2 | |
| Southbridge, *Mass.*, Public Library, | | | 1 |
| Speed, Thomas, *Louisville, Ky.* | | 1 | |
| Sprague, *Mrs.* A. B. R. | | 2 | |
| Springfield, *Mass.*, City Library Association, | | 1 | |
| Stirling's and Glasgow Public Library, *Glasgow, Scotland.* | | | 1 |
| Stone, G. E., *Amherst, Mass.* | | 1 | 2 |
| Storey, Moorfield, *Boston, Mass.* | | | 1 |
| Sutro, Theodore, *New York City,* | | | 2 |
| Syracuse Public Library, *Syracuse, N. Y.* | | | 1 |
| Tatman & Park, | | | 1 |
| Taunton, *Mass.*, Public Library, | | | 1 |
| Terquem, Émile, *Paris, France,* | | 1 | |
| Thayer, Eugene V. R., *Lancaster, Mass.* | | 1 | |
| Thayer, John R. | | | 1 |
| Thomas Crane Public Library, *Quincy, Mass.* | | | 1 |
| Thompson, Eben F. | 1 folded sheet | | |
| Toronto Public Library, *Toronto, Canada,* | | | 1 |
| Trinity College, *Hartford, Conn.* | | | 1 |
| Tufts College, *Tufts College, Mass.* | | 1 | 1 |
| Tufts Library, *Weymouth, Mass.* | | | 1 |
| United States, Bureau of Education, | | 1 | |
| Bureau of Insular Affairs, | | 1 | 2 |
| Bureau of Labor, | | 2 | |
| Census Office, | | | 5 |
| Civil Service Commission, | | 2 | |
| Copyright Office, | | 1 | |
| Department of Agriculture, | | 8 | 84 |
| Department of Commerce and Labor, | | 17 | 14 |
| Department of War, | | 8 | 15 |
| Department of the Interior, | | 2 | |
| Department of the Navy, | | 1 | |
| Department of the Treasury, | | 13 | |
| Geological Survey, | | | 2 |
| House Committee, | | 1 | |
| Interstate Commerce Commission, | | 1 | |
| Library of Congress, | | 10 | 7 |
| Senate, | | | 1 |
| Superintendent of Documents, | | 289 | 112 |
| University Library, *Upsala, Sweden,* | | 1 | |
| University of California, *Berkeley, Cal.* | | 1 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| University of Chicago, *Chicago, Ill.* | 2 | 1 |
| University of Colorado, *Boulder, Col.* | 1 | |
| University of Illinois, *Urbana, Ill.* | 1 | |
| University of Michigan, *Ann Arbor, Mich.* | 1 | |
| University of Pennsylvania, *Philadelphia, Pa.* | 3 | |
| University of Vermont, *Burlington, Vt.* | 1 | 1 |
| University of Virginia, *Charlottesville, Va.* | 1 | |
| Uxbridge, *Mass.*, Free Public Library, | | 1 |
| Vassar College, *Poughkeepsie, N. Y.* | 1 | |
| Vermille, Frederick W. | | 1 |
| Vermont Free Public Library Commission, | 1 | |
| Victoria Public Library, *Melbourne, Australia,* | 2 | |
| Wait, John C., *New York City,* | 1 | |
| Walter Reed Memorial Association, *Washington, D. C.* | | 1 |
| Ward, John & Son, *New York City,* | | 1 |
| Warren, Winslow, *Boston, Mass.* | | 1 |
| Watertown, *Mass.*, Free Public Library, | | 1 |
| Welcker, Adair, *San Francisco, Cal.* | 2 | |
| Wellesley College, *Wellesley, Mass.* | 1 | |
| Westborough Public Library, *Westborough, Mass.* | | 1 |
| Western Reserve University, *Cleveland, O.* | 2 | |
| Westminster, *Eng.*, Public Library, | | 1 |
| Williams College, *Williamstown, Mass.* | 1 | |
| Willmon, Jeremy C., *Los Angeles, Cal.* | 1 | |
| Wilmington Institute Free Library, *Wilmington, Del.* | | 1 |
| Wisconsin Academy of Sciences, Arts and Letters, *Madison, Wis.* | 3 | |
| Wisconsin Free Library Commission, | | 1 |
| Wisconsin State Historical Society, *Madison, Wis.* | 3 | |
| Woburn, *Mass.*, Public Library, | | 1 |
| Woman's Educational Association, *Lancaster, Mass.* | | 2 |
| Women's Auxiliary to Civil Service Reform Association, *New York City,* | | 6 |
| Woodbury, C. J. H., *Boston, Mass.* | | 1 |
| Woodbury, John, *Lynn, Mass.* | | 1 |
| Woods, Henry E., *Boston, Mass.* | | 1 |
| Worcester, City Clerk, 1 folded sheet, | 1 | |
| City Hospital, | | 3 |
| Parks Commission, | | 1 |
| Superintendent of Schools, | 2 | |
| Water Department, 1 sheet | | |
| Worcester Academy, | 1 | |
| Worcester Art Museum, 1 folded sheet, | 4 | 9 |
| Worcester Associated Charities, | | 1 |
| Worcester Children's Friend Society, | | 28 |
| Worcester County Law Library, | | 1 |
| Worcester County Mechanics Association, | 6 | |
| Worcester County Musical Association, | 1 | 1 |
| Worcester County Treasurer, | 4 | |
| Worcester District Medical Society, | | 1 |
| Worcester Employment Society, | | 1 |
| Worcester Insane Hospital, | 1 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| Worcester National Bank, | 1 | |
| Worcester Polytechnic Institute, | 1 | 1 |
| Worcester Society for District Nursing, | | 1 |
| Worcester Society of Antiquity, | . | 4 |
| Yale University, *New Haven, Conn.* | 2 | 1 |
| Yale University, Librarian of, *New Haven, Conn.* | | 1 |
| | 944 | 680 |

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors.*

For several years after the foundation of the library the Committee on the Library made an elaborate annual report. Of late years this course has seemed impracticable. The Committee now follows the custom of other large libraries in referring inquirers to the report of the Librarian for the details of the work carried on under its supervision.

In a general way the Committee has aimed to attend to the duties delegated to it. It has examined the lists of books presented by the Librarian for purchase. It has assured itself that the books and other property of the library have been well cared for.

The annual examination of the library required by the Rules of the Board has been conducted by the Librarian and his assistants and the results of it may be studied in the tables added to the report of the Librarian. Such changes in the Regulations as were necessitated by recent changes in the Rules have been made and approved by the Board of Directors.

It seems to the Committee that the library is doing a fine work in the community and that it is managed with a careful regard to the needs and comfort of the residents of Worcester. Its popularity is attested, as well as in other ways, by the large use made of its books, and the very large increase in that use during the past year, as shown in the report of the Librarian.

The library now has on its shelves nearly 150,000 volumes. It would increase still more rapidly than it does were not the

wear and tear in its use so great as to make it necessary to put out of the library a large number of volumes every year. The number condemned as unfit for further service, the past year, is 1303.

The greatly increased use of the library makes it necessary to add liberally to our collection of books, and it is important, therefore, that money sufficient for added purchases should be placed at our disposal.

A male assistant librarian is to be appointed. It is believed that the services of such an officer will add much to the benefits and enjoyment already experienced by users of the library.

FRANK B. HALL,
THOMAS J. BARRETT,
WILLIAM T. FORBES,
FREDERICK W. VERMILLE,
G. E. WIRE,

*Library Committee.*

# REPORT OF THE COMMITTEE ON THE READING ROOM.

*To the President of the Board of Directors.*

The three reading-rooms have, as usual, been very largely used, and this use has given great satisfaction to the public.

A male attendant has been employed in the newspaper room during the past year and the usefulness of his attendance there has been clearly proved.

The Committee is glad to be able to report that it has had money at its disposal to buy the chairs which have been so long needed in the magazine room.

The money which has been at the command of this committee is the income of the reading-room fund, augmented by an appropriation of $500 made by the city in the annual appropriation. The treasurer of the reading-room is the City Treasurer. His report, properly vouched, is appended to the report of the Finance Committee.

| | |
|---|---|
| The number of newspapers subscribed for, from the reading-room and city funds is, | 160 |
| Number given to the reading-room, | 46 |
| | 206 |
| Number of magazines subscribed for, | 346 |
| Number given to the reading-room, | 20 |
| | 366 |

Tables showing additions made to the reading-rooms by purchase and gift are appended to this report.

Hearty thanks are extended by the Committee for the gifts.

J. M. RUSSELL,
M. J. WHITTALL,
J. F. O'CONNOR,

*Committee on the Reading Room.*

---

PERIODICALS AND PAPERS ADDED DURING THE YEAR.

| | |
|---|---|
| Cape argus. | Musician. |
| Dziennik Chicagoski. | *(Der) Tog. |
| Machinery. | Toronto weekly globe. |
| Melbourne leader. | Zgoda. |

GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American gas light journal, | G. W. Dresser, editor. |
| American missionary, | American Missionary Association. |
| American museum journal, | American Museum of Natural History. |
| Amerika, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Annals of the propagation of the faith, | Publishers. |
| Arbetaren, | Publishers. |
| Arrow, | Publishers. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Bostoner Nachrichten, | Publishers. |
| Bulletin of bibliography, | Publishers. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | First Church of Christian Scientists. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |
| Democrat leader, | Publishers. |
| Deseret evening news, | Publishers. |
| *Direct legislation record, | John M. Berry. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Company. |
| Gamla och nya Hemlandet, | Publishers. |
| Good government, | Publishers. |

| | |
|---|---|
| Hartford seminary record, | Hartford Theological Seminary. |
| Home missionary, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| Lietuva, | Publishers. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Publishers. |
| Louisiana planter, | Publishers. |
| Messenger (Worcester), | Publishers. |
| Messenger (New York), | Anonymous. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| Nya Osterns Weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| *Popular mechanics, | Publisher. |
| Portland daily press, Saturday edition, | Maine State Press. |
| Positivist review, | Edward S. Beesley, editor. |
| Princeton university bulletin, | Publishers. |
| Purple, | Holy Cross College. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Sound currency, | Publishers. |
| Southern workman, | Mrs. P. S. Canfield. |
| Student's journal, | Publishers. |
| Sunset, | Publishers. |
| Svea, | Publishers. |
| *Tennessee university magazine, | Publishers. |
| Travel, | Henry S. Lunn. |
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House |
| Vestkusten, | Publishers. |
| *Worcester daily spy, | Publishers. |
| Worcester daily telegram, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| Worcester magazine, | Worcester Board of Trade. |
| Worker, | Thomas F. Maroney. |
| World's crisis, | Publishers. |
| Yarmouth telegram, | Yarmouth Herald. |

*Discontinued.

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors.*

The work of this Committee must necessarily be light so long as it has only money enough placed at its disposal to make such repairs as are absolutely necessary to keep the building from marked deterioration. It is hoped that the work which has been recommended and which has been contemplated in the estimates which are to be presented to the city government may be carried out.

Especial attention is called to the need of whitening and tinting everywhere, almost, throughout the two buildings.

The Committee believes that the buildings have been well lighted, heated and ventilated.

It has had estimates prepared for gas and electric lighting. These as well as those for repairs have been approved by the Finance Committee.

Dr. Thomas H. Gage has continued to take the excellent care of our grounds which has in previous years called out the gratitude and thanks of the Board of Directors.

SANFORD C. KENDALL,
F. M. HEATH,
EDWARD J. McMAHON,

*Committee on the Building.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The Committee on Finance has, during the past year, discharged the ordinary functions of its office, including the examination and approval of bills and care that a proper amount of insurance is carried on the library property. During the past year an adjustment of the insurance carried on the library and its contents has been made, so as to provide for an equalization of the time of payment of premiums and the amount of premiums, and an additional insurance of $3,000 has been placed upon the books of the reference library, and $500 additional upon each of the two buildings, all of which has been placed in the Orient Insurance Company.

The Committee herewith submits statements relating to the appropriation received from the city, and expenditures therefrom, and also relative to the Green Library, Reading Room, Librarian and Henry W. Brown funds, for the year ending November 30, 1904.

The city appropriation for the past year was $34,000, the amount received from dog licenses, etc., $6,186.53 and from fines, sale of catalogues, etc., $1,255.37, and to this should be added $118.56, the amount spent from the income of the Green Library Fund, used for the purchasing of books which had already been bought from the city appropriation, making with the balance of 15 cents at the beginning of the year a total of $41,560.61.

The expenditures aggregated $41,556.62. The unexpended balance is $3.99.

The Green Library Fund now amounts to $53,349.77, an increase of $2,389.88 during the past year.

The amount of the Librarian Fund is now $6,830.92. The increase in this fund is $546.05, partly due to the amount received from the Central National Bank stock.

The Henry W. Brown Fund amounts to $116.98.

The report of the City Treasurer as treasurer of the Reading Room Fund is appended to this report, and in that report the railroad stocks owned by the fund are, according to custom, recorded at par value.

The Committee has examined the securities of the Green Library, Reading Room and Henry W. Brown funds in the hands of the City Treasurer and they correspond with the schedule, and the treasurer's accounts have been audited and found to be correct.

The account with the Librarian has been examined and approved.

The Committee have carefully considered the needs of the library for the coming year and will report to you an estimate of the necessary expenditures, which estimate is based upon the expenses of the past year. It is earnestly hoped that the city government will see its way clear to make a moderate increase in the annual appropriation.

ALFRED S. PINKERTON,
M. J. WHITTALL,
THOMAS J. BARRETT,

*Finance Committee.*

## CITY APPROPRIATION.

*Financial Statement for the Year Ending November 30, 1904.*

RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $0 15 | |
| City appropriation, | 34,000 00 | |
| Dog licenses and court fees, | 6,186 53 | |
| Fines, catalogues, etc., | 1,255 37 | |
| Amount spent from the income of the Green Library fund in buying books which had already been bought from the city appropriation, | 118 56 | |
| | | $41,560 61 |

EXPENDITURES.

| | | |
|---|---|---|
| Binding, | $3,077 44 | |
| Printing and charging slips, | 274 07 | |
| Printing lists of additions, | 69 75 | |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 563 56 | |
| Covering paper and stationery, | 179 92 | |
| Postal cards for notices to delinquents, | 170 00 | |
| Ordinary repairs, | 647 65 | |
| Furniture, | 317 14 | |
| Coal and wood, | 1,419 17 | |
| Electric light, | 397 26 | |
| Gas, | 1,029 10 | |
| Water, | 503 12 | |
| Salaries of assistants, | 6,136 61 | |
| Salary of librarian, | 4,000 00 | |
| Wages of janitor, watchman and janitorial work done by the hour, | 2,545 76 | |
| Service by day and hour and elevator boy, | 6,521 48 | |
| Cataloguing, | 2,286 93 | |
| Insurance, | 1,152 93 | |
| Fire extinguishers, | 72 00 | |
| Reading-room, | 500 00 | |
| Delivery stations, | 801 14 | |
| Books, | 8,891 59 | |
| | | $41,556 62 |
| Balance unexpended, | | 3 99 |
| | | $41,560 61 |

# STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1904.

| | | |
|---|---|---|
| Income for the year ending November 30, 1904, is as follows, viz.: | | |
| Interest on notes secured by mortgages, | $1,069 86 | |
| Dividends on bank stock, | 354 00 | |
| Dividends on bank stock in liquidation, | 645 00 | |
| Dividends on savings bank deposits, | 994 52 | |
| Interest on bank deposits, | 14 02 | |
| Cash from Samuel S. Green, Trustee, | 264 34 | |
| | | $3,341 74 |
| Of this income there has been added: | | |
| To the fund, | $1,219 27 | |
| To the book account, | 929 80 | |
| There is to be added: | | |
| To the fund, | 298 16 | |
| To the book account, | 894 51 | |
| | | $3,341 74 |
| There have been received from Samuel S. Green, Trustee: | | |
| 17 shares Quinsigamond National Bank stock, | $1,700 00 | |
| 1 share Oxford National Bank stock, | 100 00 | |
| | $1,800 00 | |
| and there have been relinquished for purposes of liquidation: | | |
| 3 shares Citizens National Bank stock, $300 00 | | |
| 5 shares Leicester National Bank stock, 500 00 | | |
| 1 share Central and City National Bk. stock, 100 00 | | |
| | 900 00 | |
| Making a net gain in bank stock of | | $900 00 |

The following statements show the condition of the investment and book account, as verified by the books and securities in the hands of the City Treasurer:

INVESTMENT ACCOUNT.

| | 1902–3 | 1903–4 |
|---|---|---|
| Notes secured by mortgages, | $22,500 00 | $22,500 00 |
| Bank stock, par value, | 5,100 00 | 6,000 00 |
| Savings bank deposits, | 23,359 89 | 24,849 77 |
| | $50,959 89 | $53,349 77 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance December 1, 1903, | $231 08 | |
| Three-fourths net income (June 1–November 30, 1903), | 811 84 | |
| Three-fourths net income (Dec. 1, 1903–May 31, 1904), | 929 80 | |
| Interest on bank deposits, | 13 70 | |
| | | $1,986 42 |
| Expended for books, etc., during year, | | 1,171 18 |
| Balance November 30, 1904, | | $815 24 |

RECAPITULATION.

| | Nov. 30, 1903. | Nov. 30, 1904. |
|---|---|---|
| Investment balances, | $50,959 89 | $53,349 77 |
| Cash balances, | 1,042 92 | 815 24 |
| | $52,002 81 | $54,165 01 |

Respectfully submitted,

F. W. WHITE,
*Treasurer.*

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## STATEMENT OF THE LIBRARIAN FUND.

| | NOVEMBER 30, 1904. | |
|---|---|---|
| Balance December 1, 1903, | $6,284 87 | |
| Dividends, Savings Banks, | 246 05 | |
| Dividend No. 3 Central National Bank, | 300 00 | |
| | | $6,830 92 |
| Savings Bank deposits, viz.: | | |
| Worcester Mechanics Savings Bank, | $4,197 08 | |
| Worcester Five Cents Savings Bank, | 1,033 84 | |
| Worcester County Institution for Savings, | 1,600 00 | |
| | | $6,830 92 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE HENRY W. BROWN FUND.

NOVEMBER 30, 1904.

| | | |
|---|---|---|
| Balance December 1, 1903, | $112 50 | |
| Dividends, Savings Bank, | 4 48 | |
| | | $116 98 |
| Worcester County Institution for Savings, | | $116 98 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE READING-ROOM FUND.

NOVEMBER 30, 1904.

CASH ACCOUNT.

| | | |
|---|---|---|
| Balance December 1, 1903, | $309 18 | |
| Worcester Public Library Department, | 500 00 | |
| Dividends, Norwich & Worcester R. R. stock, | 88 00 | |
| Dividends, Boston & Albany R. R. stock, | 61 25 | |
| Dividends, Savings Banks, | 291 70 | |
| Interest, Worcester Trust Co., | 6 98 | |
| | | $1,257 11 |
| Expended for periodicals and papers, | | 1,038 21 |
| Balance November 30, 1904, | | $218 90 |

INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Savings Bank Deposits, | $7,380 94 | |
| Boston & Albany R. R. stock (7 shares), | 700 00 | |
| Norwich & Worcester R. R. stock (11 shares), | 1,100 00 | |
| | | $9,180 94 |

F. W. WHITE,
*Treasurer.*

WORCESTER, Dec. 24, 1904.

Examined and found correct, properly vouched and the securities in the possession of the Treasurer.

ALFRED S. PINKERTON,
*Chairman of Finance Committee.*

Of.

B 8515.1.20

# Forty-sixth Annual Report of the Free Public Library of the City of Worcester 1904-1905



PUBLIC LIBRARY.

# FORTY-SIXTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY

OF THE

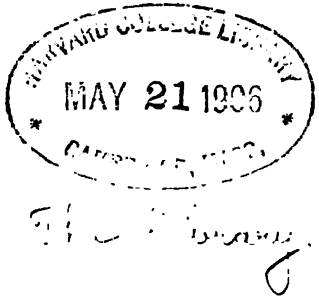
# CITY OF WORCESTER,

FOR THE

## YEAR ENDING NOVEMBER 30, 1905.

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Worcester, Mass.
THE BLANCHARD PRESS
6 WALNUT STREET
1906


MAY 21 1906

## DIRECTORS FOR 1906.

| | | Term Expires |
|---|---|---|
| SANFORD C. KENDALL, | FRANK M. HEATH, | 1906 |
| WILLIAM T. FORBES, | JOHN M. RUSSELL, | 1907 |
| FREDERICK W. VERMILLE, | JOHN F. O'CONNOR, | 1908 |
| EDWARD J. McMAHON, | GEORGE E. WIRE, | 1909 |
| ALFRED C. N. PETERSEN, | ALEXANDER BELISLE, | 1910 |
| CHARLES R. JOHNSON, | HENRY L. PARKER, | 1911 |

## ORGANIZATION OF THE DIRECTORS FOR 1906.

PRESIDENT.

JOHN M. RUSSELL.

SECRETARY.

FREDERICK W. VERMILLE.

COMMITTEE ON THE BUILDING.

ALFRED C. N. PETERSEN, FRANK M. HEATH,
G. E. WIRE.

COMMITTEE ON FINANCE.

JOHN M. RUSSELL, EDWARD J. McMAHON,
FREDERICK W. VERMILLE.

COMMITTEE ON THE LIBRARY.

WILLIAM T. FORBES, CHARLES R. JOHNSON,
SANFORD C. KENDALL, FREDERICK W. VERMILLE,
G. E. WIRE.

COMMITTEE ON THE READING ROOM.

JOHN F. O'CONNOR, ALEXANDER BELISLE,
HENRY L. PARKER.

# ORGANIZATION OF STAFF FOR 1906.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIAN.

ROBERT K. SHAW.

## CATALOGUE DEPARTMENT.

CHIEF CATALOGUER.

CLARA W. BRAGG,

H. A. BARNES, E. L. SAWYER.

## CHILDREN'S DEPARTMENT.

CHILDREN'S LIBRARIAN.

JESSIE M. CAMERON,

K. E. COOK,
E. M. DEYETTE,
F. H. DEYETTE,
H. J. ELMER,
A. B. HADWEN,
K. M. MURRAY,
G. B. O'FLYNN,
E. M. TURNER.

## CIRCULATING DEPARTMENT.

CIRCULATING LIBRARIAN.

JESSIE E. TYLER.

M. F. ADAMS,
R. M. ALLEN,
E. L. BROWNING,
E. P. DRURY,
J. A. THAYER,
E. M. GATES,
M. E. HOLT,
A. R. RACINE,
W. E. RACINE,
F. C. WARNER.

## DELIVERY STATIONS.

| | |
|---|---|
| *Quinsigamond,* | Anderson Brothers. |
| *Webster Square,* | W. A. Barrows. |
| *Lake View,* | W. A. Fobes. |
| *Grafton Square,* | J. A. Manley. |
| *South Worcester,* | P. B. Moriarty. |
| *Tatnuck,* | Miss E. J. Prentiss. |
| *Belmont Street,* | J. T. Ekman. |
| *Greendale,* | J. Hamil & Co. |

## JANITOR DEPARTMENT.

H. A. RICHARDS, Janitor.

C. Fitzgerald,
E. S. Fuller,
S. J. Haraghy,
A. Peterson.

## REFERENCE DEPARTMENT.

REFERENCE LIBRARIAN.

LUCY A. YOUNG.

H. W. Abbott,
W. G. Armstrong,
H. J. Childs,
C. J. Graham,
A. J. Hackett,
E. G. Howe,
J. W. Howe,
A. L. Johnson,
G. L. Knight,
G. W. Luske,
G. H. Moore,
H. M. Nahikian,
S. Nahikian,
M. R. Porter,
H. J. Robinson,
W. D. Stearns,

G. W. Wood.

# REPORT OF THE BOARD OF DIRECTORS.

*To the Hon. John T. Duggan, Mayor, and the City Council of Worcester.*

The Directors of the Free Public Library respectfully submit this their forty-sixth annual report. This report includes the separate reports of the several standing committees of the board, reports of the Librarian, Assistant Librarian, Reference, Circulating and Children's Librarians.

Each of these is clear and comprehensive, and together they treat upon the various conditions and work of all departments of the library.

A brief outline of their more important features will be the basis of this report.

On the thirtieth day of November, the close of the library year, there were upon the library shelves 153,176 volumes, selected with discriminating care. During the past year there have been called for and used, either within the library building or at home, 366,935 volumes, a substantial gain over previous years, showing that the use of the library has steadily increased. Its great value as an aid to the public schools is apparent from a study of the circulation figures of the books sent to the schools for use by teachers and pupils. The library supplies the children with the books in the graded school lists of required reading, getting as many as 50 or 60 copies of one book to meet the demand, sending to the schools on request any book which will assist a teacher in her work, either for herself or her pupils. The librarian's report states that there are in daily use in the schools about 3000 volumes from one department, all used for supplementary reading in school or at home, and for other purposes which the library may properly attend to.

The children's department, the last department established at the library, has proved a great success, and has brought the

pupils from the lower grades in large numbers to the library. They come stating their various wants and seeking help in their school work. The room is large, and well arranged to meet the needs of the children.

The policy of the administration has been to find new ways of making the library useful, and not only to supply in each department the demands of its patrons, but to create and stimulate a demand for its literature. Every encouragement is given for the most generous use of books. It has ever been one of the primary objects of the Board of Directors and the librarian to see to it that every one seeking information shall be given assistance, no matter how difficult the problem may seem to be. The investigator, the student and the mechanic, all are found at the library, and are furnished with whatever it contains that will help them in any line of intellectual activity.

The various delivery stations in the suburbs of the city have proved a great convenience to the people. These have brought the library right into their midst, and have increased the circulation of good books. The Directors will gladly extend this work if there is demand for it.

There has been a marked increase in the use of the reference and children's departments, and a decreased use of the circulating department. The librarian's report best explains the reasons for these conditions. Satisfactory progress in cataloguing has been made, and a new finding list for books on music will shortly be published.

This finding list is the first complete list of its musical collection ever published by the Free Public Library. The Directors are confident that the list will be of great service to the musically-inclined people of Worcester.

The librarian and all the assistants of the library work hard, are pressed for time, and display an entire willingness to do their very best for the readers and students who use it. They are ever ready, with intelligent and sympathetic aid, to students and investigators seeking information, and strive to keep abreast of their duties.

The Directors some time ago recognized the need of a male assistant librarian, and that office was created at the close of the

year 1904. Robert K. Shaw was chosen to fill that position, and came to the library Feb. 8th last. He has rendered an efficient and valuable service to the officers of the library and to the public.

The Directors have succeeded in establishing a modified form of civil service in the library. All examinations are held under the auspices of the Library Committee. The first examinations under the new rules were held Oct. 21st. The execution and enforcement of the rules and regulation governing the examinations has satisfied the Directors that this method will secure to the library staff the best talent available; that this system will operate uniformly and in no manner discriminate against any one; that every one desirous of securing a position in the library service will have a fair chance, and that merit alone will count.

Improvements and repairs of considerable moment will be found noted in the librarian's report, and in the report of the Committee on the Building. The suggestions of the librarian upon the wisdom of allowing for these necessary repairs in each annual appropriation, instead of having them accumulate until they are rendered imperative and by delay made much more expensive, strike me as timely and economical, and I would call the especial attention of the City Government to that part of this report.

Worcester is one of the few cities of any size in the country which has had no substantial gifts recently. The old library building is not uniform with the new structure; it is ill-shaped and not well suited to the carrying on of a modern, up-to-date library. An opportunity offers to some of our wealthy, public-spirited citizens to greatly aid the city by remodeling the old building. The subject of gifts and bequests has been discussed by the board, and has been referred to the Library Committee, who will, no doubt, make some effort in this direction during the next year.

Supplementing the customary annual reports in their usual form, the Finance Committee has carefully examined all the reports of its predecessors, as well as the books of accounts of the City Treasurer, and collated therefrom a condensed synopsis of

the various invested funds and unexpended balances in the custody of the City Treasurer. See Appendix Three.

Much credit is due Mr. John M. Russell of the Finance Committee for the valuable and expert assistance he rendered in the accomplishment of this task.

The result of this laborious task has been appended to the report of the Finance Committee.

These tabulated statements furnish at a glance the complete detailed history of these several funds from their origination to the present time, and an inspection of them is extremely valuable for the comparison of the various accounts from year to year, as a guide to the work of the Directors in the future.

The vagaries of finance, as regards the relations of the present rate of incomes on investments to that of thirty or thirty-five years ago, is especially evident from the fact that even though the original investment has nearly doubled during this period, the net income has remained substantially the same.

With this meeting my six-year term of service as a director expires. It has been an agreeable and pleasant duty to work in the interest of the library; to note its increased patronage year by year, and to know of the immense amount of good that it does in spreading enlightenment and culture among all classes in the community. Its progress and development should receive the watchful and material care of our City Government.

The estimates of the needs of the library for the present year are conservative, and are based upon the seemingly absolute needs of the library. The institution, its efficient management and advancement should be, and I believe always will be, a source of just pride to all the citizens of our beautiful city.

For the Board of Directors,

THOMAS J. BARRETT,
*President.*

# REPORT OF THE LIBRARIAN.

*To Dr. Thomas J. Barrett, President of the Board of Directors.*

Following is the forty-sixth annual report of the librarian. The tables which usually form a part of this report will be found at its close. They show the receipts and expenditures of the library, its accessions, the number of volumes used by readers and students, and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts in regard to the past year as it is our custom to call attention to.

## Assistant Librarian.

At the close of the library year, 1903-4, the office of male assistant librarian was created. The first person chosen to fill that position was Robert Kendall Shaw, who began his duties here Feb. 8th of the past year. The library is very fortunate in having secured the services of a gentleman of so superior a general and technical education, and one whose personal qualities have made a most favorable impression upon the other officers of the library and the public. Mr. Shaw's presence here will undoubtedly relieve the librarian and head of the reference department of certain duties, and thus enable them to give more attention to other matters called for by the interests of the institution and the reasonable demands of readers and students. So far from the existence here of a superabundance of skilled labor, even more assistance is needed.

We are all pressed for time and work hard to keep abreast of our duties. The demands upon the institution are not only growing, but constantly calling for efforts in new and varied directions. The amount of work which can be done here is only limited by the means and the number of assistants available.

## Building.

Somewhat extensive repairs and improvements were made during the past year. They were rendered possible by a special appropriation of $3000 allowed us by the City Government, a portion of which was used in making them. It would seem to be a wise policy to increase the annual appropriation and allow repairs and changes to be made year by year, instead of having them accumulate and not made until they can no longer be deferred. It certainly would be more economical to pursue such a course.

The Building Committee, under a vote of the Board of Directors, had the work done early in the year, when it could be had at low prices, relying on the City Government to reimburse the library later in the year. That body recognized the necessity of the expenditure, and made a supplementary appropriation, as stated above. The work done within the building is described in the report of the Committee on the Building. Of primary importance are the toilet-rooms for boys and girls connected with the children's department, and the provision made for warming adequately the newspaper reading-room by the removal to that room of radiators from a portion of the buildings where they were not needed.

Incidentally, in doing the last named piece of work we were able to dispense with the registers in the floor, which were made a nuisance by being used as cuspidors.

The librarian would emphasize the statements of the Building Committee that new floors are needed in different portions of the older library building, and that it is important that our system of electric wiring and the electric plant should be worked over and extended.

## Size and Use of the Library.

The library year closed Nov. 30. At that date there were in the library 153,176 volumes, divided among the different departments as follows: Green reference library, 26,177; rest of the reference library (until recently known as the intermediate department), 57,079; circulating department, 69,920. These

figures show an increase for the year of 213 in the Green library; 2193 in the rest of the reference library, and 2752 in the circulating department; or a gain of 5158 in all, as compared with 5381 in the previous year. It should, perhaps, be again added for the information of the public that of the 2193 volumes added to the legally unrestricted portion of the reference library, 663 volumes were bound periodicals, which are taken in the library as the numbers appear, and 715 gifts. These are mainly United States, State and municipal documents. This statement makes it evident that the number of volumes bought and added to the reference library is very small compared with the number added to the circulating department, namely, 864, as compared with 4042. The net number added to the circulating department, as given above, 2752, is the whole reduced by the large number of outworn and very dirty books withdrawn from circulation because they did not increase the available resources of the department, but cumbered its shelves and produced discomfort and irritation in the case of the users of the library whenever it happened that one of them was given out. It should be remembered, also, that the books in the legally unrestricted portion of the reference library, although they have to be guarded more carefully than those in the circulating department because of rarity, cost, or other defendable considerations, can very often be taken out of the building upon application to the librarian.

587 papers and other periodicals (in place of 572 in the previous year) are now taken by the library.

366,935 volumes represent the use of the library during the year just closed. That use was divided as follows: home use, 257,395; reference use (exclusive of that of Sundays and holidays), 101,435; Sunday use, 6617; holiday use, 1488. There was an increase of 1005 volumes in the use of the library during the year. The increase in the reference department was 3307 (besides the use on Sundays and holidays); on Sundays it was 3278, and on holidays 955. There was also a small gain in the use of the children's department of 990 volumes, but a loss of 7525 in that of the circulating department. The larger portion of the increase in the use of the reading-rooms on Sundays and



CHILDREN'S ROOM.

holidays is attributable to the opening of the children's room on those days. The home use of books fluctuates from year to year. The most probable explanation of the considerable yet comparatively small loss in the use of the circulating department the past year, is that the city is prosperous, and that consequently large numbers of citizens who in dull times read books freely, find themselves otherwise engaged when business is good. A portion of the loss is accounted for by the transfer of school work to the children's department. The general remark may also be made that as books of many kinds have come to be printed in cheap editions, a larger number of persons buy books instead of taking them out of libraries.

Of the volumes given out in the circulating department 14,912 were taken out on cards, which are given to teachers and persons engaged in advanced studies. Many of those given out to teachers, while primarily intended for their own use are, to a certain extent, used in securing books for children.

## Children's Room.

Until September, books given out on pupils' cards had been given out in the circulating department. A change was made, beginning with that date, by which this branch of work was transferred to the children's department. 7134 volumes (5393 while the work was done in circulating department, and 1741 after the transfer) were given out on pupils' cards the past year. It is calculated that every day the schools are open, when books from the library are in use, more than 3000 volumes are available for use by teachers and by pupils, under the supervision of teachers.

The school use is, of course, only a portion of the use of the library by children, for in addition to the large use of books in making investigations or procuring information in the library building, great numbers of children use their parents' cards in getting books to take home, and 86,955 volumes were given out on blue cards, which are given to children under fifteen whose parents or teachers desire them to have the privilege of taking books home, or whom the officers of the library consider it well

to give cards to. Large numbers of books taken out by children on individual cards are used in doing work laid out for them in school.

The gain in the home use of books belonging to the children's department has been small. In fact there would have been a loss if the school work had not been transferred to the department. These facts may be readily accounted for by considering the great increases of preceding years. Thus during the year before the one now being reported on the increase in home use over the previous year was 15,286, and in three years had been 24,246.

The administration of affairs in the children's room has been vigorous during the past year, and it is other circumstances and not lack of efficiency of management which must be held to account for a deficiency in gain.

The chief librarian has been cautious about making provision for the youngest children, for fear that there would be a rush of persons, which would interfere with the more important work which the library has to attend to for young persons. It has become apparent, however, during the past year that room can be found for little children and I have consented to have their needs and wishes attended to. This policy will, among other things, tend to cause a larger use of our rooms and add to the home circulation. Some additional furniture adapted to the little ones will be needed.

More books are needed in the children's department. Large additions must of course be made in other departments every year. Still, a constant supply of new books is especially needed in a children's room, for they wear out faster and grow earlier too dirty to handle when used by children than when used by older persons.

Early in the year the librarian began to make experiments in respect to opening the children's rooms on Sundays and holidays for the use of books and periodicals on the premises. The Board of Directors voted to open the rooms and they were opened April 2, for Sunday use. Before the vote of the Board, the librarian had announced that the room would be open Washington's birthday; so that it was open holidays beginning

with February 22. The plan has proved useful, and the number of persons coming to the rooms, naturally somewhat small in warm weather, is very considerable in winter. The use will grow. The expense is small and the amount of good done and happiness conferred is large.

Early in the year the teachers of several grades, below the high schools, were invited to come to the library in divisions to inspect the children's room and become acquainted with the children's librarian. They were addressed by the chief librarian on the things to be aimed at in carrying on school work in connection with a library and by the children's librarian, who made certain practical suggestions and showed them the facilities of the children's room.

I have been trying certain experiments regarding influences on children by means of pictures. Besides having some really good pictures framed and placed around the children's room, I have had a frame made with a movable back and supplied with mats of different sizes to use in displaying pictures. The plan is, when not showing pictures called for by especial occasions, to exhibit several of the works of a single artist in succession, keeping a picture long enough in sight to make an impression and hoping that some æsthetically susceptible children may by seeing the same artist's work, in different manifestations, for a considerable length of time, learn to distinguish some of the characteristics of the artists. It is intended also to have the children's librarian give talks about the pictures and artists. We have a collection of 4,000 fine photographs. It is the intention, of course, only to display masterpieces.

Just at the close of the year, I have bought a few stereoscopes and slides enough to enable us to study what judicious use may be made of these appliances in library work, and especially in exciting interest in books.

In regard to the suggestion that a basso relievo by one of the Robbias be placed on the walls of the children's room, I should like to have it acted on, if the Mayor is willing to approve an expenditure for such a purpose. Every effort has been made by the children's librarian to make the rooms under her charge attractive. One plan resorted to has been to have quite con-

stantly on exhibition loan collections of pictures, objects in natural history and other interesting things, and to illustrate by pictures, or otherwise, current events and prevailing interests.

In this connection, it may be stated that a frame with a movable back has been provided for the circulating department, so that persons waiting for books may always have, besides the permanent decorations of the rooms, before their eyes some masterpiece of art while waiting for books.

Mention has been made of the presence here by invitation of teachers. It is intended, also, as soon as the children's librarian can find time, to have her go to schoolhouses and become better acquainted with teachers and their needs and wishes regarding work done by them in connection with the library.

## Reference Department.

Worcester is conspicuous among cities for the large use of its public library for purposes of reference and for the sympathetic and efficient aid which is afforded to investigators and inquirers by a well-trained corps of assistants under an earnest, systematic and accomplished head. The use of 101,435 volumes, besides those used on Sundays and holidays, during the past year is very memorable. More than ninety-nine per cent. of these books were used for study or serious purposes.

Common uses are those by classes and ladies' and debating clubs. There is much sketching by mechanics, by persons interested in decorations and household ornamentation; designs are copied from books both large and small. Specifications of patents are constantly consulted. A larger and larger use is made of bound volumes of newspapers. A large interest in genealogy is always prevalent. A large amount of hard study is done here also.

The use of our reading-rooms for reference purposes and in reading magazines and other periodicals is becoming so large on Sundays and holidays, that it has been necessary at times to give as much room to users as on week days generally, and it will soon, very likely, be desirable to open both the Green

library room and the periodical room on Sundays and holidays during the colder months.

The retinting of the Green library and other rooms the past year has added greatly to the enjoyment of users of the library. The statue of Dr. Green, the principal founder of the library, which stands in the Green library room, has been raised on a higher pedestal for the sake of preserving it, and of giving it a better position from the standpoint of the observer and critic.

Especial compliments have been paid us recently by students, as frequently in past years, as to the ease and comfort and the cheerful and effective aid afforded to investigators, as compared with what they have found in other large libraries.

A most gratifying use is made of the medical library by doctors, medical students, nurses and advanced students as well as persons intelligently interested in the study of disease not belonging to these classes.

## Delivery Stations.

The following table shows the use of books passing through the delivery stations:

| | December, '04. | January, 1905. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont | 37 | 37 | 17 | 27 | 25 | 21 | 13 | 48 | 49 | 53 | 80 | 66 | 473 | 0 |
| Grafton Square | 49 | 45 | 42 | 50 | 38 | 35 | 35 | 34 | 30 | 37 | 25 | 27 | 447 | 1 |
| Greendale | 396 | 296 | 271 | 312 | 270 | 262 | 204 | 123 | 75 | 96 | 213 | 342 | 2860 | 3 |
| Lake View | 145 | 123 | 136 | 161 | 131 | 65 | 73 | 75 | 105 | 54 | 82 | 117 | 1267 | 5 |
| New Worcester | 236 | 170 | 145 | 133 | 83 | 85 | 69 | 70 | 52 | 90 | 173 | 191 | 1497 | 0 |
| Quinsigamond | 226 | 229 | 245 | 296 | 258 | 173 | 155 | 132 | 112 | 140 | 157 | 250 | 2373 | 4 |
| South Worcester | 117 | 97 | 122 | 120 | 130 | 134 | 89 | 98 | 75 | 52 | 61 | 66 | 1161 | 4 |
| Tatnuck | 29 | 40 | 40 | 44 | 39 | 35 | 52 | 58 | 57 | 60 | 47 | 43 | 544 | 6 |
| Totals | 1235 | 1037 | 1018 | 1143 | 974 | 810 | 690 | 638 | 555 | 582 | 838 | 1102 | 10622 | 23 |

These stations, as regards the number of books circulated, stand in the following order: Greendale (with a gain of 451 volumes), Quinsigamond (with a loss of 1,225 volumes), New Worcester, Lake View, South Worcester, Tatnuck, Belmont Street, Grafton Square. As compared with previous years, Quinsigamond and Greendale have changed places, as have also Belmont Street and Grafton Square. The diminution in the use of books in Quinsigamond during the past two years is large, and its cause will have to be searched for carefully and at once. I wish to second Miss Tyler's suggestion that signs be placed on the outside of station buildings as well as in the windows and within the buildings.

### Use of Pictures, and Talks on Books.

Besides the every-day use of pictorial matter, the following exhibitions have been held:—

Carbon photographs illustrating the Flemish school of art, Hegger's large photographs of the cathedrals and some other important buildings, Moran's Yellowstone National Park, Rinehart's North American Indians, Hough's and Bradley's Specimens of native woods, and colored plates illustrating costumes of the last 300 years.

Early in the year, we had an exhibition of books for the blind. A number of books was selected from our collection, printed in different types, and representatives of the blind came, some one day and some another, to show the public how they read the books. They also brought slates for writing. We have lately had a considerable addition to our collection in line type from the institution for the blind at South Boston. We are indebted to Miss Harriet Lawrence for making during the year manuscript lists of books for the blind in the library. The exhibition excited wide interest in the community. The blind were gratified by it, and it awakened a lively interest in their plans for getting a living and for improvement in attainments.

The exhibitions for the year closed with one showing the appliances and processes of binding. The material was lent to us by the Free Public Library of Newark, N. J., where it had



ART GALLERIES.

been collected for display. We secured services of our own binder and his assistants to conduct processes of binding during the exhibition. Our rooms are admirably adapted for such an exhibition, and the entertainment and instruction given by it were highly appreciated by the people of Worcester and surrounding towns.

Mr. John G. Heywood gave his lecture on St. Peter's Church, to a large and much interested audience in our art rooms.

Three talks on books have been given during the year. Mr. Joseph Jackson spoke in an interesting manner and out of his full knowledge of books upon botany, and Mr. W. P. Parker gave an instructive talk about the books in the library on birds. The librarian, Mr. Samuel S. Green, described the sources of information regarding Alaska, and, with the aid of a large wall map, a recent visit to that part of our country.

## Cataloguing.

The final supervision of the cards has been made for most of the past year by the assistant librarian, Mr. Shaw. Numerous little changes in the catalogue and additions to it, which needed to be made, but which had to be deferred until the completion of the great work, recently finished, of the revision of the card catalogue, have been continued the past year, and have now been almost wholly attended to.

A new catalogue case, which it was stated in the last report was much needed, has been bought and will soon be in place.

The library has begun to annotate its monthly list of additions more fully than hitherto. An finding-list of the books of music and of books about music and composers is now passing through the press. A finding-list of fiction should, without fail, be printed the present year. Next year it will be important to issue a printed list of additions to the circulating department, and children's room, since July 1, 1900. The last list printed covered the period from Jan. 1, 1896, to July 1, 1900. Lists of books on topics of especial interest should be issued for the children's department the present year.

## Assistants.

Great praise is due to my assistants for the intelligent and faithful service which they have rendered.

Mr. Robert Kendall Shaw, the assistant librarian, began service, February 8.

Miss W. A. Herron resigned her position as chief cataloguer early in the year. She was succeeded, for the time being, by Miss M. E. Spafford, who will probably remain until the last of next January, when it is expected that she will be followed by Miss Clara W. Bragg.

Miss A. W. Chase withdrew from the reference department in the autumn, and Miss H. G. Robinson, from the eligible list for senior assistants formed after the examinations, has taken her place. Miss H. G. O'Malley resigned her position in the children's department in order to go to Smith College. Miss Ethel M. Turner from the eligible list of junior assistants has taken her place.

Miss Cameron, the children's librarian, calls for another assistant, in order that she may have time to oversee all the work of her department, be able to mingle more freely with the users of her room, and do other work which it is desirable for the head of the department to do. The request seems reasonable. Another junior assistant is needed to learn how to catalogue and to act as an assistant to the librarian and assistant librarian, and do other work. We have just dispensed with the services of an assistant cataloguer, and the amount of her salary will almost pay for the compensation the current year of the two new assistants.

## Gifts.

A list of the principal gifts of the past year is appended to this report. We are especially grateful for the assistance rendered to the citizens of Worcester, by other libraries, in lending us books for their use.

## Miscellaneous.

Examinations for senior and junior assistants were held October 2. These are the first which have been held. It is believed that the examinations will make it perfectly clear to the public that everybody has a fair chance of getting a position in the library. No favor is shown; merit alone prevails. It is believed that a corps of assistants of more than ordinary attainments will be eventually secured as the result of examinations.

The results of an examination made this year seem to show that the percentage of prose fiction used (when all departments are considered) is less than 52.

It seems desirable to introduce into the circulating department a new charging system. It is believed that by the system selected users of the library can be served more quickly than under the existing plan. An item of $500 has been put in the estimates to cover the cost of making the change.

## Librarian's Account.

Following is my account for the money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester.
Free Public Library, Dec. 1, 1905.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1904, the date of the last settlement, and find that it stands as follows:

| | |
|---|---|
| Cash balance in librarian's hands, December 1, 1904, | $96 52 |
| Received for fines, | 1,042 34 |
| Received for copies of catalogues, | 14 20 |
| Received for books injured and lost, | 13 47 |
| Deposits, | 19 00 |
| Subscriptions refunded and discount on books, | 7 25 |
| Insurance premium returned, | 3 51 |

| | | |
|---|---|---|
| Use of telephone, | 73 | |
| Miscellaneous receipts, | 10 65 | |
| | | $1,207 67 |
| Deposits returned, | $22 00 | |
| Lost books afterwards found, | 1 25 | |
| Paid Mr. F. W. White, city treasurer, | 1,093 78 | |
| Balance in librarian's hands, December 1, 1905, | 90 64 | |
| | | $1,207 67 |

JOHN M. RUSSELL,
THOMAS J. BARRETT,
*Members of Finance Committee.*

Respectfully submitted,

SAMUEL S. GREEN,
*Librarian.*

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors.*

The Committee on the Building has done an unusual amount of work the past year.

Commodious toilet rooms have been provided for the children's department, containing separate accommodations for girls and boys.

A large amount of tinting has been done on walls in different portions of the library buildings and several radiators have been removed from places where they were not needed and set up in the large reading-room for newspapers.

A rest room has been fitted up for the assistants in the circulating and children's departments and numerous small pieces of work have been attended to.

Proper attention has been paid to lighting and ventilation. Dr. Gage has continued to care for the grounds on the west and south sides of the building.

The usual estimates for coal, gas and electric lights the current year have been prepared.

It will be necessary the present year to renew several floors at an estimated expense of $500. An appropriation will be asked for this purpose and also $2,500, for doing certain fireproofing in the buildings and for working over the system of electric wiring in use so as to bring it up to the requirements of to-day and to provide electric lights in portions of the library buildings not hitherto provided with them.

SANFORD C. KENDALL,
EDWARD J. McMAHON,
ALFRED C. N. PETERSEN,
***Building Committee.***

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The Committee on Finance has, during the past year, discharged the ordinary functions of its office, including the examination and approval of bills and care that a proper amount of insurance is carried on the library property. During the year, additional insurance to the amount of $2000 has been placed upon the books of the reference library, and $500 additional upon the new building. This has been placed in the Royal Insurance Company of Liverpool.

The committee herewith submits statements relating to the appropriation received from the city, and expenditures therefrom, and also relative to the Green library, reading room, librarian and Henry W. Brown funds, for the year ending November 30, 1905.

The city appropriation for the past year was $37,000, the amount received from dog licenses, etc., $6,386.15, and from fines, sale of catalogues, etc., $1,093.78, and to this should be added $29.91, the amount spent from the income of the Green library fund, used for the purchasing of books which had already been bought from the city appropriation, making with the balance of $3.99 at the beginning of the year a total of $44,513.83.

The expenditures aggregated $44,447.78. The unexpended balance is $66.05.

The Green Library Fund now amounts to $54,272.90, an increase of $923.13 during the past year.

The amount of the Librarian Fund is now $7,130.22, an increase of $299.30.

The Henry W. Brown Fund amounts to $121.63.

The report of the City Treasurer as treasurer of the Reading Room Fund is appended to this report, and in that report the

railroad stocks owned by the fund are, according to custom, recorded at par value.

The committee has examined the securities of the Green Library, Librarian, Reading Room and Henry W. Brown funds in the hands of the City Treasurer and they correspond with the schedule, and the treasurer's accounts have been audited and found to be correct.

The account with the librarian has been examined and approved.

The committee has carefully considered the needs of the library for the coming year and will report to you an estimate of the necessary expenditures. It is earnestly hoped that the city government will see its way clear to make a moderate increase in the annual appropriation in accordance with the needs expressed in other reports.

THOMAS J. BARRETT,
M. J. WHITTALL,
JOHN M. RUSSELL,
*Finance Committee.*

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the President of the Board of Directors.*

For several years after the foundation of the library the Committee on the Library made an elaborate annual report.

Of late years this course has seemed impracticable. The committee now follows the custom of other large libraries in referring inquirers to the report of the librarian for the details of the work carried on under its supervision.

In a genêral way the committee has aimed to attend to the duties delegated to it. It has examined the lists of books presented by the librarian for purchase. It has assured itself that the books and other property of the library have been well cared for.

The annual examination of the library required by the rules of the board has been conducted by the librarian and his assistants, and the results of it may be studied in the tables added to the report of the librarian.

The library now has on its shelves 153,176 volumes. It would increase still more rapidly than it does were not the wear and tear in its use so great as to make it necessary to put out of the library a large number of volumes every year. The number condemned as unfit for further service the past year is 1104.

The great use of the library makes it necessary to add liberally to our collection of books, and it is important, therefore, that money sufficient for added purchases should be placed at our disposal.

Mr. Robert K. Shaw began his services as assistant librarian Feb. 8. His genuine courtesy and his knowledge and accomplishments have been generally noticed and appreciated.

The committee wishes to emphasize the statement of the librarian that a finding list of fiction should be issued the

present year, and to call attention to the finding list of music and books about music and composers now going through the press.

WILLIAM T. FORBES,
FREDERICK W. VERMILLE,
G. E. WIRE,
EDWARD J. McMAHON,
F. M. HEATH,
*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING ROOM.

*To the Board of Directors of the Free Public Library.*

No record has been kept of the number of persons who have used the reading-rooms during the past year, excepting on Sundays and holidays. The use on those days shows a considerable increase. That on other days has evidently been large; it would have been even larger if this were not a period of prosperity in which most persons are at work.

Appended to the report are lists of periodicals added by subscription to the list taken in the rooms and of gifts.

The total number of periodicals available for use is 587, as compared with 572 a year ago.

Good order has been preserved in the rooms. The comfort of users of the newspaper reading-room and of attendants has been much increased by placing more steam radiators in the room. Care has been taken to meet new wants as they arise and see persons interested in other places are supplied with such journals as they need. The reading-rooms are in a prosperous condition and the attendance is belived to be satisfactory.

JOHN F. O'CONNOR,
M. J. WHITTALL,
ALEXANDER BELISLE,
*Committee on the Reading Room.*

# REPORT OF THE ASSISTANT LIBRARIAN

*To Samuel S. Green, Librarian, for the Board of Directors.*

Since my coming to the library in February last, I have been occupied with a variety of duties. One of the most important has been in connection with the recent examinations, held Oct. 21st. Early in September, I assisted in preparing, with the librarian's co-operation, a set of examination questions for junior and senior candidates, in the following subjects: general history, general literature, general information (including translation from foreign languages), and library science. The papers, after being approved by the Library Committee, were printed in an edition of one hundred copies; they may, therefore, be kept for future reference here, and for the possible guidance of others who may be placed in a position like ours. To the public libraries of Boston and Brooklyn, the Drexel Institute at Philadelphia, and the State Library at Albany, I am indebted for valuable suggestions on this matter of examinations, and should be glad if our papers might be of some service to other libraries.

On the appointed day, twenty-one candidates (eight seniors and thirteen juniors) presented themselves. They underwent an oral and written examination, the former being conducted personally by the Library Committee. Everything went off smoothly and without delay during the examinations. The papers were all corrected and the results tabulated for the committee within the following week. After the oral and written marks had been averaged, the names of seven seniors and five juniors were placed upon the eligible list. The second candidate in each grade is now serving in the library, the first in either case having declined appointment.

The supervision of the catalogue department has also occupied much of my time. The matter of securing consistency (as

well as accuracy) in catalogue headings and other forms is always difficult, but made more feasible of attainment if watched closely and regularly by a single person. I hope that as long as I am in the library, I may be able to give at least a little time to this important branch of library work.

The great work of the revision of the catalogue, which has been in progress for many years, is now nearly completed, only a comparatively small number of cards, chiefly for religious books, remaining unrevised. These old cards were made long ago, and have become soiled and yellow from much handling, and from age, besides being sometimes hastily written, and in a form far from harmonious with our present practice. Their final disappearance from the catalogue will be a welcome relief. This good progress in revision has enabled us to dispense with one regular assistant in the catalogue room. The printed cards from the Library of Congress continue to be of great service, and we are making our own written cards conform to them as far as possible.

A feature by which a library may become widely and favorably known, especially among outside librarians, is its bulletin. A carefully prepared monthly list of its additions, judiciously annotated, and containing, now and then, timely lists for special reading, and other relevant matters, can prove, in my opinion, an essential factor in raising the reputation of the library among outsiders, especially librarians. As head of a smaller library, I always took keen interest in the arrival of bulletins from Brookline, Cambridge, Fitchburg, Haverhill and other neighboring cities. I was always glad to look through their book-lists to compare them with my own, and am convinced that librarians as a rule are in the habit of giving attention to the bulletin question, and mentally award a higher place to those whose bulletins are especially commendable. I shall always be glad to use my best efforts towards making ours a first-class bulletin.

The music finding-list, which is now in the press, has been a very considerable task. The aim of this list is to include all the material in all departments of the library, classified upon the shelves as music. It will be divided under numerous head-

ings, such as: general works, philosophy, theories, addresses and essays, periodicals, history, opera, oratorio, symphony, war-songs, cradle-songs, negro-songs and many others, aggregating about forty, all told. In order that the whole work of any given composer or writer may be easily found in this somewhat closely classified arrangement, an author index will be added, including titles of operas, etc., for which a searcher might naturally look. Pursuant to a vote of the Board of Directors, this list will be issued in an edition of one thousand copies. I have personally examined nearly every book which will be represented among the 1,500 entries, and have taken pains to add notes when the titles gave insufficient information.

During July and a part of August, in the librarian's absence, I remained in general charge of the library. Beyond an unsuccessful attempt to break into the upper building on the night of July 17th, nothing of an unusual character took place. The work of all the departments was light, as is customary for that season. In the absence of the head cataloguer, I had myself to push the work of catalogue revision as fast as I could. Assistants took their vacations chiefly in July and August, in such manner as not to interfere with the efficiency of the library service as a whole.

In the spring, I made a tour of the delivery stations. The keepers all appeared to be doing their work honestly, and with as much zeal as can reasonably be expected from persons with whom our work must always be a decidedly minor interest. In some cases I tried to find better places for their permanent book deposits, and urged them always to keep their signs conspicuously displayed. At Quinsigamond, a request was made for more books in Swedish; at Grafton Square, for those in Italian; at Lake View and Tatnuck the keepers asked for more frequent changes of their regular deposits. These matters I reported to the librarian, and conferred with him for arranging compliance with their requests. Personal visits must be an encouragement to these persons, and I trust that before long Miss Tyler or I may find time to visit them again. A new and complete printed finding-list of fiction would also tend to increase interest and circulation at the delivery stations.

Two weeks before the last music festival, I suggested to Miss Tyler the plan of displaying conspicuously, in the waiting room of the circulating department, a selection of books on music, with special reference to the composers represented on the festival programs. The plan proved successful, and has been followed by some of the more modern and attractive literature on "Russia and Japan," "Irving and the stage," "Norway and Sweden" and "Christmas, with Christ in art."

At the request of the President of the Board, and other directors, I have spent some time in the compilation of library statistics, chiefly relative to the financial status and circulation of our library, as compared with those of other cities. The preparation of statistical tables for the annual report has also been, to a considerable extent, my duty.

I have made daily rounds of the buildings with a view to general oversight of the various departments, and to the comfort of our patrons as regards service, heat, light and the ventilation of buildings. I have sought to draw suggestions of improvements from the heads of departments, and others, having, in turn, given counsel or direction as seemed desirable. I have also inspected, from time to time, the fire apparatus of the building, and have assured myself many times that the stand-pipe was full; I have, in fine, tried to make myself serviceable to the librarian in as many ways as I could.

Respectfully submitted,

ROBERT KENDALL SHAW,
*Assistant Librarian.*

# REPORT ON CATALOGUING, 1904-1905.

The work of the cataloguing department has progressed steadily in two directions: current books and revision. With the former every effort has been made to secure promptness in their passage through the cataloguing room, special pains being taken with books for which patrons of the library are known to be waiting. The admirable printed cards from the Library of Congress have been a great aid to us in this respect. The work of revision has now progressed so far that comparatively few of the old cards now remain in the catalogue. These are chiefly for books on religion, and may all be disposed of during the coming year. The assistant librarian has kept an oversight of the cataloguing work in general, and has spent considerable time in trying to keep it uniform and systematic.

The monthly bulletin has been issued regularly, with the exception of August and September. The annotations added to later numbers should increase their usefulness, and the larger edition of 750 copies should supply every one who cares to own it regularly. The finding-list on music, which will comprise all the material in the library classified under this subject, is now in the press. It will be classified under several sub-heads, and furnished with an author and title index. A complete fiction list should be issued as early as possible next year.

A new catalogue case, rendered necessary by rapidly increasing new cards, has been ordered, and should provide for the needs of the general catalogue for several years.

In April the head cataloguer resigned, and her successor is to leave at the end of December. It is to be hoped that the next incumbent, if her work is satisfactory, may be induced to stay for a term of years; it is always a question of months to familiarize a new person to this work. The library has dispensed with one regular assistant in this department.

R. K. SHAW,
*Assistant Librarian.*

Since the submission of the above report the Directors have secured the services of Miss Clara W. Bragg, under whose supervision an entire reorganization of the department has taken place.

# REPORT OF THE CHILDREN'S LIBRARIAN.

*To Samuel S. Green, Librarian; Dr. Thomas J. Barrett, President of the Board of Directors.*

The statistics of the children's department for the year ending Dec. 1, 1905, show an increase in circulation of 990 volumes, the total number of volumes lent for home use being 86,955. The increase in the number of volumes used in the room for reference work is 369 volumes, the total number being 1978. The number of new names registered during the year is 3013, which is 325 less than last year, due in part to the large number of new signers taken at the public schools during October and November of 1904. The use of stronger paper in rebinding books and of more careful mending has cut down the list of books destroyed to 269 less than last year, the whole number for the past year being 661. The use of the room on Sundays and holidays has amply justified its being open then. Since Feb. 22 the room has been open as a reading-room on holidays from 9 a.m. to 8 p.m., and since April 2 on Sundays from 2 p.m. to 6 p.m., only one of the assistants being present and having entire charge. The total number of attendance on holidays is 401 children, and on Sundays 1704 children. Even the stormiest Sunday afternoon has seen at least thirty-two boys and girls here, all quietly reading or looking at the picture bulletin boards about the room. Much credit is due Miss Murray, who has charge of the room on Sundays and holidays, for the quiet, homelike atmosphere prevailing, and the helpful attention each individual child receives,—two impossibilities during the busy hours of the week.

The appearance of the children's room has been much improved during the past year by the retinting of the walls and the addition of a picture-moulding; by taking away the oak



CHILDREN'S ROOM.

panelling from the head of the stairs, and by removing the book-stacks from the centre of the floor in the back of the room. Burlap has been used effectively to cover an objectionable elevator shaft, and to hide empty book-shelves. It makes a very good background for picture bulletin boards, which aim to be instructive as well as decorative. A large photograph of "The Mosque at Cordova" was hung in the room in April, and also a picture frame with a movable back, so that the same frame may be used for a new picture every month. Lists of books suitable to every grade and for the holidays are bound in attractive covers and kept on the tables for the use of the children. These are found to be as helpful to the teachers as to the children. On a separate table are books noted in the list, and also new books, so that the children may see them more easily. There has been a marked improvement in the condition of faces and hands since the spring, the percentage of clean ones having decidedly risen, owing to the two toilet rooms with washing facilities then added to the department. Through a series of informal talks by the children's librarian to the grade teachers of the public schools, closer co-operation and mutual helpfulness has been secured, the good result being apparent in the increasing use of the room and of its facilities by the teachers themselves as well as their pupils.

The constant use by the assistants of the department of the attractive rest room, provided for them and for the circulating department, shows their sincere appreciation of this kindness and forethought. The assistants of the two departments are brought into closer relation with each other, and through the "Library Journal," a copy of which is always on the table in the rest room, they are kept in touch with the library world in general.

The children's librarian wishes to make a strong plea for more books. Roughly speaking, there are now about 8,000 volumes in this department, and of these about 1,000 were added by purchase during the past year,—yet from this room the circulation was 86,955. This does not include books sent to public schools, Sunday schools, boys' clubs, and so forth, which were sent through the circulating department last year, but drawn from

these shelves. Children become more easily discouraged than their elders, and when repeatedly refused a book their teacher expects them to read, because we have no copy on the shelves, no amount of substitutes or beguiling story-books will appease them, and they refuse to use the library again. In order to carry on the school work satisfactorily and not drain the library shelves, a separate supply of books for the schools should be bought. Travelling cases in which to send books to the schools should also be provided, and would in time pay for themselves through the wear and tear they would save the books.

May we suggest that an appropriation be made to cover the expense of having printed lists of books on subjects often called for, by children and teachers, such as Christmas books, Washington, summer reading, etc. Also that a new catalogue of the juvenile books be printed, the only one in use being dated 1903. The number of younger children who use the library is growing rapidly, and a kindergarten table and chairs are badly needed for their use, as well as a book-case for picture books. The appearance of the room would be much improved by the addition of a plaster cast of della Robbia's "Singing Boys" and two or three pictures.

The children's librarian asked in the estimates which she sent in, for an additional permanent assistant, that she may have time to oversee personally all of the work and the children during the busy hours of the day, and to train the new signers in the use of the room,—all of which is now impossible.

Appended is the statistical report of the year's work.

JESSIE CAMERON,
*Children's Librarian.*



CIRCULATING DEPARTMENT.

# REPORT OF THE CIRCULATING LIBRARIAN.

*To Mr. Samuel S. Green, Librarian, for the Directors of the Free Public Library.*

The circulating department has been well patronized during the past year, although the statistics show a decrease in the number of books circulated. This may be owing in part to the prosperous condition of business affairs in the city. People who are absorbed in their daily occupations have less time for reading than when unemployed.

The school work having been transferred from this department to the children's, will make great difference in our circulation. The effects have not been very apparent yet, as only two months have passed since the change was made.

The circulation through the eight delivery stations is also less than during the previous year. While some stations show an increase, others have fallen off, making the total less. This decrease may be attributed to the same cause as that given for the main library, with the added reason that people who take books through the stations have no opportunity for consulting a complete catalogue. A full finding list of fiction would be a great help in this work as well as in the main library. The practice of keeping a small collection of interesting books at each station, is still kept up, and they are exchanged as often as desired. I would suggest that permanent signs be placed on or near the buildings used for station work. They would indicate to the newcomers, and others ignorant of the fact, that such stations exist.

Although no record has been kept of persons visiting our stacks for the purpose of consulting books on particular subjects, we notice an increase of requests for this privilege. It has enabled many people to find just the material for which they were looking.

Since September, a table filled with books on special subjects has been kept in the waiting-room. During festival week there were books on music especially adapted to the festival work. Later, books on Japan and Russia were selected; then, those upon Norway and Sweden. We have found this a very good way to draw attention to the best books that we have, on topics of timely interest.

After the practical needs of this department have been attended to, such as laying new floors in the basements, electric lighting, etc., I hope that it may be possible to adorn our walls with good pictures. A small beginning has been made in this direction, and it has already received many expressions of appreciation from our patrons.

Many thanks are due to the Directors for so thoughtfully providing a comfortable rest room for us. It has been of great use and pleasure to all, and thoroughly appreciated.

Respectfully submitted,

JESSIE E. TYLER,
*Circulating Librarian.*



GREEN LIBRARY ROOM.
(REFERENCE LIBRARY.)

# REPORT OF REFERENCE LIBRARIAN.

*To Samuel S. Green, Librarian, for the Board of Directors.*

The close of this year shows an increase in additions of 2,413 volumes, divided as follows: by purchase, Green reference department, 1,033, binding periodicals 663, gifts, 717. The number of volumes used in the building was 99,457 against 98,128 of last year—this, of course, does not include the use of books found on the shelves of the Green reference room. Three hundred eighty-eight pamphlets also have been added.

We have had six exhibitions during the year, which have proved popular and instructive: they were (1) Books for the blind, (2) Carbon photographs of the Flemish school of art, (3) Hegger's large photographs of cathedrals of the world, (4) Hough's and Bradley's Specimens of native woods, Moran's Yellowstone National Park, Rhinehart's North American Indians, (5) Colored plates illustrating costumes during the last 300 years, (6) The Newark Bindery exhibit. Three interesting talks on books have been given: one on botany by Mr. Jackson, another by Mr. Parker on birds, and Mr. Green gave one on Alaska. Mr. Heywood gave his illustrated lecture on St. Peter's to an audience of 150 persons. Classes and clubs have met here as usual to use our books and especially finely illustrated material that cannot be taken from the library, such as the Kelmscott Press publications, Binion's Art of Egypt, large photographs on architecture, etc.

Many students in art come here to copy from art books in making designs, copying figures, sketching from various works, and the artisan and mechanic make similar drawings in their particular lines.

A surprisingly large use is made of files of bound newspapers. We notice this increases yearly. Specifications and drawings of the Patent Office are used almost constantly. Interest in gene-

alogy grows and the use of this class is extensive. We are called upon by members of different clubs to assist in looking up material for their papers, and questions for debates are lively as ever.

Many persons use the books on the shelves of the reference room with much enjoyment. People who really do not know what to ask for browse among these with great satisfaction. Our losses from the room are few, but rather more than usual—Racinet's Costume Historique, volumes 4 and 5, which have been stolen, are the most valuable of those taken.

Magazines have been stolen and mutilated to a larger extent than ever before, but we attribute this to the fact that a much larger number of persons use the rooms.

We subscribe for and have given to us 587 magazines and newspapers.

We have had much extra work during the year, necessitated by the revision of the books of the reference department, which we are happy to state is nearly finished. Many volumes have been re-tagged and numbered.

Sunday and holiday use has increased, as the tables of statistics will show. We shall have, probably, to open the magazine room during the busiest season on Sunday, instead of having the magazines used in the reference room as formerly.

Our walls and ceilings have been re-tinted, and they have been admired and appreciated by the public as well as by the employees of the library.

Respectfully submitted,

LUCY A. YOUNG.

# APPENDIX ONE.

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $37,000 00 |
| Income from invested funds: | | |
| Green Library fund, | $2,375 31 | |
| Reading-room fund, | 445 08 | |
| Librarian fund, | 299 30 | |
| Henry W. Brown fund, | 4 65 | |
| | | 3,124 34 |
| Receipts from dog licenses, | | 6,386 15 |
| Receipts from fines, | | 1,042 34 |
| Receipts from sales of catalogues, | | 14 20 |
| Payments for missing and damaged books, | | 13 47 |
| Sundry receipts, | | 17 89 |
| | | $47,598 39 |
| Cash on hand at last report: | | |
| Municipal appropriation, | $3 99 | |
| Green Library fund, | 1,709 75 | |
| Fines, catalogues, etc., | 96 52 | |
| Reading-room fund, | 218 90 | |
| | | 2,029 16 |
| | | $49,627 55 |

### EXPENDITURES.

#### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books: | | |
| Green Library fund, | $616 78 | |
| City appropriation, | 8,099 11 | |
| | | $8,715 89 |
| Periodicals: | | |
| City appropriation, | $851 29 | |
| Reading-room fund (income increased by $500 from city appropriation), | 988 31 | |
| | | 1,839 60 |
| Binding, | | 2,965 07 |

BUILDING ACCOUNT.

| | |
|---|---|
| Repairs and additions, | 1,820 25 |
| Furniture, | 703 42 |
| Insurance, | 561 31 |
| Fuel, | 1,555 94 |
| Lights, | 1,416 69 |

SALARY ACCOUNT.

| | |
|---|---|
| Administration (including wages of janitors), | 20,951 47 |
| Cataloguing, | 2,254 75 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | 329 00 |
| Blanks and stationery and printing report, | | 741 94 |
| Postage and revenue stamps, | | 286 51 |
| Sundries: | | |
| Water for elevators, etc., | $542 60 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 840 52 | |
| Amount added of income and other receipts of the Green Library fund to the principal of the fund, | 724 97 | |
| Income of Librarian fund, added to principal, | 299 30 | |
| Income of Henry W. Brown fund, temporarily added to principal, | 4 65 | |
| | | 2,412 04 |
| | | $46,551 88 |
| Cash on hand December 1, 1904: | | |
| Green Library fund, | $2,745 31 | |
| Reading-room fund, | 175 67 | |
| Money received from fines, sale of catalogues, etc., | 90 64 | |
| Balance of municipal appropriation, | 66 05 | |
| | | 3,075 67 |
| | | $49,627 55 |

# STATISTICS.

## ACCESSIONS.

| | |
|---|---|
| Increase of volumes by purchase: | |
| Green reference library, | 211 |
| Rest of reference library, | 822 |
| Circulating department, | 3,914 |
| | 4,947 |

| | | | |
|---|---|---|---|
| Increase of volumes by gifts: | | | |
| Green reference library, | | 2 | |
| Rest of reference library, | | 715 | |
| Circulating department, | | 68 | |
| | | | 785 |
| Increase of volumes by binding periodicals: | | | |
| Reference library, | | 663 | |
| Circulating department, | | 36 | |
| | | | 699 |
| Increase of volumes by transfer: | | | |
| From reference to circulating department, | | 128 | |
| From circulating to reference library, | | 42 | |
| | | | 170 |
| Number of missing volumes restored since last report: | | | |
| Circulating department, | | 13 | |
| Children's department, | | 8 | |
| | | | 21 |
| | | | 6,622 |
| Number of volumes worn out and withdrawn since last report: | | | |
| Reference library, | 2 | | |
| Circulating department, | 1,102 | | |
| (Roughly estimated; two-thirds of the above are from the children's department.) | | | |
| | | 1,104 | |
| Number of volumes transferred to circulating department and accessioned, | 128 | | |
| Number of volumes transferred to reference library and accessioned, | 42 | | |
| | | 170 | |
| Number of volumes missing since last report and not accounted for: | | | |
| Reference library, | 5 | | |
| Circulating department, | 64 | | |
| Children's department, | 76 | | |
| | | 145 | |

| | | | |
|---|---|---|---|
| Number of volumes regularly charged, but lost and paid for: | | | |
| Circulating department, | 5 | | |
| Children's department, | 9 | | |
| | | 14 | |
| Number of volumes lost and not paid for: | | | |
| Circulating department, | 12 | | |
| Children's department, | 19 | | |
| | | 31 | |
| | | | 1,464 |
| Net increase for the year, | | | 5,158 |
| Number of volumes in library as last reported: | | | |
| Green reference library, | | 25,964 | |
| Rest of reference library, | | 54,886 | |
| Circulating department, | | 67,168 | |
| | | | 148,018 |
| Total number of volumes in the library, | | | 153,176 |
| Increase of pamphlets by purchase: | | | |
| Reference library, | | 8 | |
| Increase of pamphlets by gifts: | | | |
| Reference library, | | 380 | |
| | | | 388 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | | 167 | |
| Number of newspapers given to the reading-room, | | 47 | |
| | | | 214 |
| Number of magazines subscribed for: | | | |
| Reading-room and city funds, | | 352 | |
| Number of magazines given to the reading-room, | | 21 | |
| | | | 373 |

## CIRCULATION.

| | |
|---|---|
| Number of days the circulating and children's departments were open, | 306 |
| Number of days the reference library was open, | 365 |
| Number of days the lower reading-room was open, | 365 |
| Number of volumes delivered for home use, | 257,395 |
| (Circulating department, 170,440; children's department, 86,955.) | |
| Number of volumes delivered for reference use, | 101,435 |
| (Main reference library, 99,457; children's department, 1978.) | |
| Average daily use (home and reference): reference library, 325; circulating department, 553; children's department, 285, | 1,163 |
| Largest daily use (home and reference): | |
| Largest in circulating department, March 11, 1214. | |
| Largest in reference library, April 28, 1458. | |
| Largest in children's department, March 11, 745. | 3,417 |
| Smallest daily use (home and reference): | |
| Smallest in circulating department, Jan. 25, 211. | |
| Smallest in reference library, Jan. 25, 34. | |
| Smallest in children's department, Jan. 25, 32. | 277 |
| Number of books worn out and withdrawn, | 1,102 |
| (Roughly estimated, two-thirds of the above are from the children's department.) | |
| Number of notices sent to delinquents, | 15,628 |
| (Circulating department, 11,509; children's department, 4119.) | |
| Number of volumes bound, | 7,199 |
| (Reference library, 2576; circulating department, 2034; children's department, 2589.) | |
| Number of names registered during the year, | 4,619 |
| (Circulating department, 1606; children's department, 3013.) | |
| Total number of active borrowers' cards, | 24,139 |
| (Circulating department, 13,139; children's department, 11,000.) | |

## SUNDAY USE.

(MAIN LIBRARY.)

| | |
|---|---|
| The upper room is open from 2 to 9 p.m. | |
| The lower room is open from 1 to 9 p.m. | |
| Number of persons using the upper room, | 4,950 |
| Number of persons using the lower room, | 8,997 |
| Total number of persons, | 13,947 |
| Average number of persons, | 268 |
| Largest attendance, November 19, | 469 |
| Smallest attendance, June 18, | 89 |

| | |
|---|---|
| Number of volumes delivered for use within the building, | 3,605 |
| Average number of volumes used, | 69 |

## HOLIDAY USE.

### (MAIN LIBRARY.)

The upper room is open from 9 a.m. to 9.30 p.m.
The lower room from 8 a.m. to 9.30 p.m.

| | |
|---|---|
| Number of persons using the upper room, | 973 |
| Number of persons using the lower room, | 1,300 |
| Total number, | 2,273 |
| Average number of persons, | 325 |
| Largest attendance, February 22, | 759 |
| Smallest attendance, July 4, | 118 |
| Number of volumes used for reference, | 864 |
| Average number of volumes used, | 123 |

## SUNDAY USE.

### (CHILDREN'S DEPARTMENT.)

Since April 2, 1905, the room has been open on Sundays, as a reading-room, from 2 p.m. to 6 p.m.

| | |
|---|---|
| Total number of persons using the room, | 1,704 |
| Average number of persons using the room, | 49 |
| Largest attendance, November 19, | 121 |
| Smallest attendance, September 3, | 14 |
| Number of volumes delivered for use in the room, | 3,012 |
| Average number of volumes used, | 86 |

## HOLIDAY USE.

### (CHILDREN'S DEPARTMENT.)

Since February 22, 1905, the room has been open on holidays, as a reading-room, from 9 a.m. to 8 p.m.

| | |
|---|---|
| Total number of persons using the room, | 401 |
| Average number of persons using the room, | 67 |
| Largest attendance, February 22, | 125 |
| Smallest attendance, July 4, | 32 |
| Number of volumes delivered for use in the room, | 624 |
| Average number of volumes used, | 104 |

## TOTAL SUNDAY AND HOLIDAY USE.

| | |
|---|---|
| **Number of persons using the library:** | |
| **Sundays—** | |
| Main library, | 13,947 |
| Children's department, | 1,704 |
| | 15,651 |
| **Holidays—** | |
| Main library, | 2,273 |
| Children's department, | 401 |
| | 2,674 |
| **Number of volumes delivered for use within the building:** | |
| **Sundays—** | |
| Main library, | 3,605 |
| Children's department, | 3,012 |
| | 6,617 |
| **Holidays—** | |
| Main library, | 864 |
| Children's department, | 624 |
| | 1,488 |

## APPENDIX TWO.

# CITY APPROPRIATION.

*Financial Statement for the Year Ending November* 30, 1905.

### RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $3 99 | |
| City appropriation, | 37,000 00 | |
| Dog licenses and court fees, | 6,386 15 | |
| Fines, catalogues, etc., | 1,093 78 | |
| Amount spent from the income of the Green Library fund in buying books which had already been bought from the city appropriation, | 29 91 | |
| | | $44,513 83 |

### EXPENDITURES.

| | |
|---|---|
| Binding, | $2,965 07 |
| Printing and charging slips, | 396 39 |
| Printing lists of additions, | 96 00 |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and minor running expenses, | 612 13 |
| Covering paper and stationery, | 253 44 |
| Postal cards for notices to delinquents, | 170 00 |
| Cards for cataloguing, | 53 46 |
| Ordinary repairs, | 1,820 25 |
| Furniture, | 703 42 |
| Coal and wood, | 1,553 94 |
| Electric light, | 400 49 |
| Gas, | 1,016 20 |
| Water, | 542 60 |
| Cost of conducting examinations, | 38 65 |
| Salaries of assistants, | 11,664 89 |
| Salary of librarian, | 3,541 66 |
| Salary of assistant librarian, | 1,218 75 |
| Wages of janitor, watchman and janitorial work done by the hour, | 2,487 57 |
| Service by day and hour and elevator boy, | 1,588 60 |
| Cataloguing, | 2,254 75 |
| Insurance, | 561 31 |
| Reading-room, | 500 00 |
| Delivery stations, | 794 90 |

| | | |
|---|---|---|
| Books, | 8,980 31 | |
| Finding list, | 233 00 | |
| | | 44,447 78 |
| Balance unexpended, | | 66 05 |
| | | $44,513 83 |

## STATEMENT OF THE GREEN LIBRARY FUND.

NOVEMBER 30, 1905.

Income for the year ending November 30, 1905, is as follows, viz.:

| | | |
|---|---|---|
| Interest on notes secured by mortgages, | $955 00 | |
| Principal on notes secured by mortgages, | 2,000 00 | |
| Dividends on bank stock, | 533 00 | |
| Dividends on savings bank deposits, | 847 86 | |
| Interest on bank deposits, | 9 04 | |
| | | $4,344 90 |

Of this income there has been added:

| | | |
|---|---|---|
| To the fund, | $2,724 97 | |
| And to the book account, | 1,619 93 | |
| | | $4,344 90 |

The following statement shows the condition of the investment and book accounts, as verified by the books and securities in the hands of the City Treasurer:

INVESTMENT ACCOUNT.

| | 1903-4. | 1904-5. |
|---|---|---|
| Notes secured by mortgages, | $22,500 00 | $20,500 00 |
| Bank stock, par value, | 6,000 00 | 5,900 00 |
| Savings bank deposits, | 24,849 77 | 27,872 90 |
| | $53,349 77 | $54,272 90 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance December 1, 1904, | $1,709 75 | |
| Three-fourths net income, | 1,619 93 | |
| Interest on bank deposits, | 30 41 | |
| | | $3,360 09 |
| Expended for books, etc., during year, | | 616 78 |
| Balance November 30, 1905, | | $2,743 31 |

RECAPITULATION.

| | Nov. 30, '04. | Nov. 30, '05. |
|---|---|---|
| Investment balances, | $53,349 77 | $54,272 90 |
| Cash balances, | 1,709 75 | 2,743 31 |
| | $55,059 52 | $57,016 21 |

Respectfully submitted,

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE LIBRARIAN FUND.

NOVEMBER 30, 1905.

| | | |
|---|---|---|
| Balance December 1, 1904, | $6,830 92 | |
| Dividends, savings banks, | 299 30 | |
| | | $7,130 22 |
| Savings bank deposits, viz.: | | |
| Worcester Mechanics Savings Bank, | $4,396 20 | |
| Worcester County Institution for Savings, | 1,600 00 | |
| Worcester Five Cents Savings Bank, | 1,134 02 | |
| | | $7,130 22 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE HENRY W. BROWN FUND.

NOVEMBER 30, 1905.

| | | |
|---|---|---|
| Balance December 1, 1904, | $116 98 | |
| Dividends, savings banks, | 4 65 | |
| | | $121 63 |
| Worcester County Institution for Savings, | | $121 63 |

F. W. WHITE,
*Treasurer.*

# STATEMENT OF THE READING ROOM FUND.

NOVEMBER 30, 1905.

CASH ACCOUNT.

| | | |
|---|---|---|
| Balance December 1, 1904, | $218 90 | |
| Worcester Public Library Department, | 500 00 | |
| Dividends, Norwich & Worcester R. R. stock, | 88 00 | |
| Dividends, Boston & Albany R. R. stock, | 61 25 | |
| Dividends, savings banks, | 288 20 | |
| Interest, Worcester Trust Co., | 7 63 | |
| | | $1,163 98 |
| Expended for periodicals and papers, | | 988 31 |
| Balance November 30, 1905, | | $175 67 |

INVESTMENT ACCOUNT.

| | | |
|---|---|---|
| Savings bank deposits, | $7,380 94 | |
| Boston & Albany R. R. stock (7 shares), | 700 00 | |
| Norwich & Worcester R. R. stock (11 shares), | 1,100 00 | |
| | | $9,180 94 |

F. W. WHITE,
*Treasurer.*

WORCESTER, December 19, 1905.

Examined and found correct, properly vouched and the securities in the possession of the Treasurer.

THOMAS J. BARRETT,
*Chairman of the Finance Committee.*

# APPENDIX THREE.

## CONDENSED SYNOPSIS OF THE GREEN LIBRARY "PERMANENT INVESTMENT" FUND.

| Investment. Additions. | Investment. Original. | | | Income. Interest Dividends and Bank Tax Refund. ½ to Book Account. | ½ to Fund. |
|---|---|---|---|---|---|
| | | April 1, 1868. | | | |
| | | From executors of Green estate: | | | |
| | $21,729 50 | Mortgages. | | | |
| | 863 71 | Accrued interest on same. | | | |
| | 6,200 00 | Bank Stock: | | | |
| | | Citizens Nat. Bank, | $300 | | |
| | | City Nat. Bank, | 700 | | |
| | | Leicester Nat. Bank, | 1,000 | | |
| | | Millbury Nat. Bank, | 1,500 | | |
| | | Quinsigamond Nat. Bank, | 2,500 | | |
| | | Worcester Nat. Bank, | 200 | | |
| | 752 00 | Premiums on same. | | | |
| | 456 53 | Cash. | | | |
| | $30,001 74 | | | | |
| | | Feb. 10, 1870. | | | |
| | 550 85 | From James Green, Esq., account of Green estate. | | | |
| | | Dec. 21, 1904. | | | |
| | | From Samuel S. Green, account of Green estate: | | | |
| | 1,800 00 | Bank stock: | | | |
| | | Quinsigamond Nat. Bank, | $1,700 | | |
| | | Oxford Nat. Bank, | 100 | | |
| | 264 84 | Cash. | | | |
| | $32,616 93 | Total from Green estate. | | | |
| $313 69 | | 1868 | | $1,254 77 | $941 08 | $313 69 |
| 505 84 | | Bank tax refunded. | Should have been divided. | | | |
| 557 04 | | 1869 | | 2,228 18 | 1,671 14 | 557 04 |
| 555 53 | | 1870 | $2,222 11 | | | |
| | | Less premiums charged off, | 752 00 | 1,470 11 | 914 58 | 555 53 |
| 657 59 | | 1871 | | 2,630 35 | 1,972 76 | 657 59 |
| 617 12 | | 1872 | | 2,468 50 | 1,851 38 | 617 12 |
| 618 29 | | 1873 | | 2,473 16 | 1,854 87 | 618 29 |

| | | | | | |
|---|---|---|---|---|---|
| 685 27 | 1874 | | 2,741 11 | 2,055 84 | 685 27 |
| 661 27 | 1875 | | 2,645 07 | 1,983 80 | 661 27 |
| 592 09 | 1876 | | 2,368 36 | 1,776 27 | 592 09 |
| 576 02 | 1877 | | 2,304 12 | 1,728 10 | 576 02 |
| 603 80 | 1878 | | 2,415 18 | 1,811 38 | 603 80 |
| 539 52 | 1879 | | 2,158 08 | 1,618 56 | 539 52 |
| 572 77 | 1880 | | 2,291 08 | 1,718 31 | 572 77 |
| | 1881 | 2,321 37 | | | |
| 706 59 | Premiums on bank stock sold, | 505 00 | 2,826 37 | 2,119 78 | 706 59 |
| 570 30 | 1882 | | 2,281 19 | 1,710 89 | 570 30 |
| 519 67 | 1883 | | 2,078 68 | 1,559 01 | 519 67 |
| 534 61 | 1884 | | 2,138 45 | 1,603 84 | 534 61 |
| 532 19 | 1885 | | 2,128 74 | 1,596 55 | 532 19 |
| 540 21 | 1886 | | 2,160 86 | 1,620 65 | 540 21 |
| 519 76 | 1887 | | 2,079 06 | 1,559 30 | 519 76 |
| 586 15 | 1888 | | 2,344 62 | 1,758 47 | 586 15 |
| | 1889 | 2,182 70 | | | |
| 564 43 | Premiums on bank stock sold, | 75 00 | 2,257 70 | 1,693 27 | 564 43 |
| 540 61 | 1890 | | 2,162 45 | 1,621 84 | 540 61 |
| 543 11 | 1891 | | 2,172 45 | 1,629 34 | 543 11 |
| 547 10 | 1892 | | 2,188 37 | 1,641 27 | 547 10 |
| 556 98 | 1893 | | 2,227 93 | 1,670 95 | 556 98 |
| 562 35 | 1894 | | 2,249 28 | 1,686 93 | 562 35 |
| 539 71 | 1895 | | 2,158 85 | 1,619 14 | 539 71 |
| 503 22 | 1896 | | 2,012 90 | 1,509 68 | 503 22 |
| 525 57 | 1897 | | 2,102 37 | 1,576 80 | 525 57 |
| 483 31 | 1898 | | 1,953 23 | 1,449 92 | 483 31 |
| 529 00 | 1899 | | 2,116 05 | 1,587 05 | 529 00 |
| 527 67 | 1900 | | 2,110 71 | 1,583 02 | 527 67 |
| 511 82 | 1901 | | 2,047 29 | 1,535 47 | 511 82 |
| 20 00 | Premiums on bank stock bought. | | | | |
| 540 49 | 1902 | | 2,161 98 | 1,621 49 | 540 49 |
| 509 18 | 1903 | | 2,036 73 | 1,527 55 | 509 18 |
| 125 00 | Received on Central Bank stock in excess of par value. | | | | |
| 608 09 | 1904 | | 2,432 40 | 1,824 31 | 608 09 |
| 50 00 | Received on Central Bank stock in excess of par value. | | | | |
| 3 00 | Received on City Bank stock in excess of par value. | | | | |
| 539 97 | 1905 | | 2,159 90 | 1,619 93 | 539 97 |

| | | | | | |
|---|---|---|---|---|---|
| 30 00 | | Received on City Bank stock in excess of par value. | | | |
| 55 00 | | Received on Oxford Bank stock in excess of par value. | | | |
| $21,980 97 | $21,980 97 | | $84,016 65 | $62,824 52 | $21,192 13 |
| | $54,597 90 | Total investment Dec. 1, 1905. | | | |

RECAPITULATION.

| | | |
|---|---|---|
| | | Savings bank balance: |
| $4,121 58 | | Worcester County Institution for Savings. |
| 5,000 00 | | People's Savings Bank. |
| 5,000 00 | | Five Cents Savings Bank. |
| 8,751 32 | | Five Cents Savings Bank. |
| 5,000 00 | $27,872 90 | Mechanics Savings Bank. |
| | 20,500 00 | Mortgages. |
| | | Bank stock: |
| $1,000 00 | | Millbury National Bank. |
| 4,200 00 | | Quinsigamond National Bank. |
| 700 00 | 5,900 00 | Worcester National Bank. |
| | | Bank stock (in liquidation). |
| | 300 00 | Citizens National Bank. |
| | 25 00 | Leicester National Bank (balance). |
| | $54,597 90 | |

## CONDENSED SYNOPSIS OF THE HENRY W. BROWN FUND.

| | | Income. | Investment. |
|---|---|---|---|
| 1900. | May 31. Amount of bequest deposited in savings bank, | | $100 00 |
| 1901. | Interest credited by bank, | $4 02 | |
| 1902. | Interest credited by bank, | 4 16 | |
| 1903. | Interest credited by bank, | 4 32 | |
| 1904. | Interest credited by bank, | 4 48 | |
| 1905. | Interest credited by bank, | 4 65 | |
| | | | 21 63 |
| 1905. | Dec. 1. Total amount of fund deposited with Worcester County Institution for Savings, | | $121 63 |

## CONDENSED SYNOPSIS OF THE LIBRARIAN FUND.

| | | Income. | Investment. |
|---|---|---|---|
| 1892. | Feb. 8. Thirty shares Central Bank Stock, | | $3,000 00 |
| 1892. | Dividends and savings bank interest, | $221 07 | |
| 1893. | Dividends and savings bank interest, | 188 85 | |
| 1894. | Dividends and savings bank interest, | 200 70 | |
| 1894. | 1892-1893 bank stock taxes refunded, | 127 03 | |
| 1895. | Dividends and savings bank interest, | 208 60 | |
| 1896. | Dividends and savings banks interest, | 202 87 | |
| 1897. | Dividends and savings bank interest, | 195 23 | |
| 1898. | Dividends and savings bank interest, | 203 79 | |
| 1899. | Dividends and savings bank interest, | 211 41 | |
| 1900. | Dividends and savings bank interest, | 216 12 | |
| 1901. | Dividends and savings bank interest, | 226 03 | |
| 1902. | Dividends and savings bank interest, | 237 13 | |
| 1903. | Savings bank interest, | 96 04 | |
| 1904. | Savings bank interest, | 246 05 | |
| 1905. | Savings bank interest, | 299 30 | |
| | | | 3,080 22 |
| | | | $6,080 22 |

ADD.

| | | | |
|---|---|---|---|
| 1903. | Received two payments on above stock in liquidation, | $3,750 00 | |
| 1904. | Received one payment on above stock in liquidation, | 300 00 | |
| | | $4,050 00 | |
| | Less original value on above, | 3,000 00 | |
| | Premium, | $1,050 00 | |
| | | | 1,050 00 |
| 1905. | Dec. 1. Total amount of fund, | | $7,130 22 |

CLASSIFICATION.

| | | |
|---|---|---|
| Deposited in Five Cents Savings Bank, | $1,134 02 | |
| Deposited in Worcester County Institution for Savings, | 1,600 00 | |
| Deposited in Mechanics Savings Bank, | 4,396 20 | |
| | | $7,130 22 |

# CONDENSED SYNOPSIS OF THE "GREEN LIBRARY" BOOK ACCOUNT.

| Expenditures. | | Bank Interest. | Receipts. Income from Permanent Investment. |
|---|---|---|---|
| $[illegible] | [illegible] | | $941 08 |
| [illegible] | [illegible] | | 1,671 14 |
| [illegible] | [illegible] | | 914 58 |
| [illegible] 34 | 1871 | | 1,972 76 |
| [illegible] 13 | 1872 | 25 50 | 1,851 38 |
| [illegible] 63 | 1873 | 27 45 | 1,854 87 |
| [illegible] 68 | 1874 | 45 78 | 2,055 84 |
| [illegible] 33 | 1875 | 53 61 | 1,985 81 |
| [illegible] 12 | 1876 | 39 44 | 1,776 27 |
| [illegible] 59 | 1877 | 46 40 | 1,728 10 |
| [illegible] 65 | 1878 | 44 72 | 1,811 38 |
| [illegible] 67 | 1879 | 31 26 | 1,618 56 |
| 1,553 18 | 1880 | 26 77 | 1,718 31 |
| [illegible] 97 | 1881 | 25 62 | 2,119 78 |
| 1,764 55 | 1882 | 23 91 | 1,710 89 |
| 929 34 | 1883 | 32 27 | 1,559 01 |
| 1,258 24 | 1884 | 37 98 | 1,603 84 |
| 1,752 51 | 1885 | 43 32 | 1,596 55 |
| 2,613 13 | 1886 | 38 90 | 1,620 65 |
| 1,945 97 | 1887 | 22 96 | 1,559 30 |
| 1,766 23 | 1888 | 14 40 | 1,758 47 |
| 1,999 19 | 1889 | 21 75 | 1,693 27 |
| 2,221 58 | 1890 | 25 20 | 1,621 84 |
| 302 90 | 1891 | 30 81 | 1,629 34 |
| 2,668 13 | 1892 | 46 84 | 1,641 27 |
| 2,157 46 | 1893 | 21 91 | 1,670 95 |
| 812 47 | 1894 | 13 20 | 1,686 95 |
| 979 28 | 1895 | 35 39 | 1,619 14 |
| 1,561 93 | 1896 | 42 54 | 1,509 68 |
| 2,297 76 | 1897 | 36 42 | 1,576 80 |
| 1,820 38 | 1898 | 14 26 | 1,449 92 |
| 859 24 | 1899 | 16 80 | 1,587 05 |
| 1,670 34 | 1900 | 26 30 | 1,583 02 |
| 1,932 00 | 1901 | 22 88 | 1,535 47 |
| 1,142 88 | 1902 | 12 95 | 1,621 49 |
| 2,106 67 | 1903 | 32 99 | 1,527 55 |
| 1,171 18 | 1904 | 15 70 | 1,824 31 |
| 616 78 | 1905 | 30 41 | 1,619 93 |
| $60,185 84 | | $1,024 64 | $62,824 53 |

ADD.

| | | | |
|---|---|---|---|
| | Bank tax refunded (credited to this account in 1872, instead of to "investment account," as should have been and *was* done with all other similar items), | | 110 98 |
| $500 00 | Premium on bank stock purchased in 1892. Should have been charged to "investment account." | | |
| 500 00 | Charged to this account in 1897 to cover depreciation in 10 shares Millbury National Bank stock carried in "investment account." | | |
| 31 00 | Part payment made for ½ share of Worcester National Bank stock, purchased in 1899, and carried in "investment account." | | |
| $61,216 84 | | $1,024 64 | $62,935 51 |
| | | | 1,024 64 |
| | Total receipts, | | $63,960 15 |
| | Disbursements, etc., | | 61,216 84 |
| | Unexpended balance December 1, 1905, | | $2,743 31 |

## CONDENSED SYNOPSIS OF THE READING-ROOM FUND.

| | | | |
|---|---|---|---|
| 1865. | Contributions from citizens of Worcester, | $10,640 00 | |
| 1865. | Contributions from Worcester Lyceum Association, | 300 00 | |
| 1866. | Additional contribution, | 100 00 | |
| | | | $11,040 00 |
| | Invested as follows: | | |
| | Bonds of the United States, | $5,570 40 | |
| | Bonds of the city of Worcester, | 5,000 00 | |
| | | | 10,570 40 |
| | Balance, | | $469 60 |

| Expenditures. | | | Income. | | |
|---|---|---|---|---|---|
| Investment. | Periodicals. | | Investments. | Div. and Int. | City. |
| $10,570 40 | | Balance from above, | $469 60 | | |
| | $382 82 | 1865 | | $378 50 | |
| | 694 24 | 1866 | | 705 14 | |
| 107 79 | | United States bond. | | | |
| | 776 55 | 1867 | | 781 96 | |
| | 1,117 13 | 1868 | | 771 11 | $200 00 |
| | 645 78 | 1869 | | 735 41 | 200 00 |
| | 845 42 | 1870 | | 489 42 | 30 19 |
| | 844 74 | 1871 | | 677 56 | |
| | 751 65 | 1872 | | 675 83 | 131 35 |
| | 855 11 | 1873 | | 686 24 | 100 00 |
| | 535 20 | 1874 | | 674 63 | 200 00 |
| | 1,039 44 | 1875 | | 688 58 | 200 00 |
| | 722 42 | 1876 | | 680 95 | |
| | 703 56 | 1877 | | | |
| | | Exchange of securities, | 200 47 | 661 29 | 150 00 |
| | 606 83 | 1878 | | 529 06 | 100 00 |
| | 565 28 | 1879 | | 632 89 | |
| 10 26 | | Premium on U. S. bond. | | | |
| | 565 53 | 1880 | | 602 12 | |
| 17 25 | | Premium on U. S. bond. | | | |
| | 577 72 | 1881 | | | |
| | | Premium on U. S. bond sold, | 17 75 | 517 66 | |
| | 742 69 | Transfer for permanent investment, 1882 | | 580 00 | |
| | 978 84 | 1883 | | 584 00 | |
| | 831 62 | 1884 | | 591 67 | 400 00 |
| | 840 93 | 1885 | | 394 85 | 350 00 |
| | 847 00 | 1886 | | 437 48 | 500 00 |
| | 638 45 | 1887 | | 478 24 | 500 00 |
| | 922 49 | 1888 | | 462 48 | 400 00 |
| | 835 95 | 1889 | | 475 81 | 400 00 |
| | 801 95 | 1890 | | 493 77 | 400 00 |
| | 899 61 | 1891 | | 434 70 | 400 00 |
| | 862 32 | 1892 | | 441 34 | 400 00 |
| | 995 21 | 1893 | | 440 69 | 359 04 |
| | 527 44 | 1894 | | 462 51 | 600 00 |
| | 985 02 | 1895 | | 439 82 | 500 00 |

| | | | | | |
|---|---|---|---|---|---|
| 1,112 00 | | 1896 | | 439 20 | 650 00 |
| 915 78 | | 1897 | | 461 20 | 650 00 |
| 989 80 | | 1898 | | 439 20 | 500 00 |
| 1,015 00 | | 1899 | | 439 20 | 500 00 |
| 1,327 53 | | 1900 | | 417 10 | 500 00 |
| 934 25 | | 1901 | | 475 44 | 600 00 |
| 622 79 | | 1902 | | 453 00 | 600 00 |
| 1,340 50 | | 1903 | | 452 62 | 500 00 |
| 1,038 21 | | 1904 | | 447 93 | 500 00 |
| 988 31 | | 1905 | | 445 08 | 500 00 |
| $10,755 70 | $34,423 11 | | $687 82 | $22,075 68 | $12,020 58 |

| | | |
|---|---|---|
| 185 30 | Increase in investment column, | $22,075 68 |
| $34,608 41 | Total expenditures, | 12,020 58 |
| | Total income, etc., | $34,784 02 |
| | | 34,608 41 |
| | Unexpended balance Dec. 1, 1905, | $175 67 |

INVESTMENTS DEC. 1, 1905.

| | | |
|---|---|---|
| 11 shares N. & W. R. R., at cost, | $2,000 00 | |
| 7 shares B. & A. R. R., at cost, | 1,475 50 | |
| Deposits: | | |
| Worcester Co. Inst. for Savings, | 4,322 69 | |
| Five Cents Savings Bank, | 1,400 00 | |
| Mechanics Savings Bank, | 1,658 25 | |
| | | 10,856 44 |
| Total, | | $11,032 11 |

# APPENDIX FOUR.

## GIFTS TO THE LIBRARY.

GIVERS.

| | |
|---|---|
| American Antiquarian Society, | 6 |
| American Board of Commissioners for Foreign Missions, *Boston, Mass.* | 1 |
| American Irish Historical Society, *Boston, Mass.* | 1 |
| American Mathematical Society, *New York City,* | 1 |
| American Museum of Natural History, *New York City,* | 1 |
| American Peace Society, *Boston, Mass.* | 1 |
| American Scenic and Historic Preservation Society, *New York City,* | 1 |
| American Unitarian Association, *Boston, Mass.* | 1 |
| Armour Institute of Technology, *Chicago, Ill.* | 1 |
| Bacon, *Miss* Georgia A. | 1 |
| Baldwin, John S. | 1 |
| Baptist Congress Publishing Co., *New York City,* | 7 |
| Bates College, *Lewiston, Me.* | 1 |
| Bolton, *Mrs.* Sarah K., *Cleveland, Ohio,* | 1 |
| Boston, Board of Gas and Electric Light Commission, | 1 |
| City Messenger, | 3 |
| Health Department, | 1 |
| Metropolitan Water and Sewerage Board, | 1 |
| Public Library, | 3 |
| Registry Department, | 9 |
| School Committee, | 14 |
| Statistics Department, | 2 |
| Transit Commission, | 1 |
| Boston University, *Boston, Mass.* | 2 |
| Bostonian Society, *Boston, Mass.* | 1 |
| Brigham, W. H. | 1 |
| Brooklyn Institute of Arts and Sciences, *Brooklyn, N. Y.* | 1 |
| Bryn Mawr College, *Bryn Mawr, Pa.* | 1 |
| Burns, *Miss* Penelope, | 59 |
| Caproni, P. P. & Brother, *Boston, Mass.* | 1 |
| Carnegie Institute, *Pittsburgh, Pa.* | 1 |
| Carnegie Institute, *Washington, D. C.* | 1 |
| Catholic University of America, *Washington, D. C.* | 1 |
| Chadwick, James R., *Boston, Mass.* | 1 |
| Charleston, *S. C.*, Mayor of, | 1 |
| Chase, Charles A. | 1 |
| Chicago, Mayor of, | 1 |
| Clark, Arthur H., *Cleveland, O.* | 1 |
| Clark University, Collegiate Department, Class of 1905, | 1 |

Columbia University, *New York City,* 1
Congregational Home Missionary Society, *New York City,* 2
Congregational House, *Boston, Mass.* 1
Connecticut, Bureau of Labor Statistics, 1
State Board of Education, *Hartford,* 2
Connecticut Agricultural Experiment Station, *New Haven, Conn.* 1
Corey, Deloraine P., *Malden, Mass.* 1
Cornell University, *Ithaca, N. Y.* 1
Curry, E. H., *Niagara Falls, N. Y.* 1
Cutler, U. Waldo, 1
Dartmouth College, *Hanover, N. H.* 1
Draper Co., *Hopedale, Mass.* 2
Drew Allis Company, 2
Earle, *Miss* S. F. 3
Field Columbian Museum, *Chicago, Ill.* 1
First Church of Christ, Scientist, *Worcester,* 1
Francis, George E., *Dr.* 1
Garver, *Rev.* A. S. 2
Georgetown University, *Washington, D. C.* 1
Getchell, *Dr.* A. C. 2
Gifford, A. W., *El Paso, Texas,* 1
Gillett, Frederick H. 1
Gilman, *Mrs.* Warren R. 1
Green, Samuel A., *Boston, Mass.* 1
Green, Samuel S. 4
Grout, Edward M., *New York City,* 1
Harvard University, *Cambridge, Mass.* 3
Harvard University Divinity School, *Cambridge, Mass.* 1
Hedges, Sidney M., *Boston, Mass.* 1
Henkel, Stan. V., *Philadelphia, Pa.* 3
Herron, *Miss* W. A. 1
Hewett, Alfred T., *Toronto, Canada,* 1
Hewins, Caroline M., *Hartford, Conn.* 1
Huguenot Society of South Carolina, *Charleston, S. C.* 9
James Blackstone Memorial Library, *Branford, Conn.* 1
Jastrow, Morris, *Philadelphia, Pa.* 1
John Carter Brown Library, Committee of Management of the, *Providence, R. I.* 1
Lake Mohonk Conference of Friends of the Indians, *Mohonk Lake, N. Y.* 12
Lawrence, *Miss* Harriet P. 1
Leland Stanford Junior University, *Palo Alto, Cal.* 15
Louisiana Purchase Exposition, *St. Louis, Mo.*, 1904, Board of Lady Managers, 1
Lowell Board of Trade, 1
Lynn Historical Society, *Lynn, Mass.* 2

| | |
|---|---|
| Malden, *Mass.*, Public Library, | 1 |
| Marshall, W. S., *Chicago, Ill.* | 1 |
| Marvin, *Rev.* G. R., *Albany, N. Y.* | 1 |
| Maryland Geological Survey, | 3 |
| Massachusetts, Attorney General, | 1 |
| Board of Education, | 1 |
| Board of Commissioners of Savings Banks, | 2 |
| Board of Railroad Commission, | 1 |
| Bureau of Statistics of Labor, | 2 |
| Commissioner of Public Records, | 1 |
| Free Public Library Commission, | 1 |
| Highway Commission, | 1 |
| Insurance Commissioner, | 1 |
| Insurance Department, | 1 |
| Secretary of the Commonwealth, | 33 |
| State Board of Agriculture, | 3 |
| State Board of Charity, | 1 |
| State Board of Health, | 2 |
| State Board of Insanity, | 1 |
| Massachusetts Agricultural College, *Amherst, Mass.* | 3 |
| Massachusetts Association Opposed to Further Extension of Suffrage to Women, | 1 |
| Massachusetts Civil Service Commission, *Boston, Mass.* | 4 |
| Massachusetts General Hospital, *Boston, Mass.* | 1 |
| Massachusetts Institute of Technology, *Boston, Mass.* | 1 |
| Meadville Theological School, *Meadville, Pa.* | 2 |
| Melcher, *Mrs.* Ellen Stevens & Stevens, C. Ellen, *Brooklyn, N. Y.* | 1 |
| Michigan, Geographical, Survey, *Lansing, Mich.* | 3 |
| State Library, *Lansing, Mich.* | 1 |
| Minneapolis, *Minn.*, Public Library, | 1 |
| Missouri World's Fair Commission, *Columbia, Mo.* | 1 |
| Mohonk Lake Arbitration Conference, *Mohonk Lake, N. Y.* | 2 |
| Museum of Fine Arts, *Boston, Mass.* | 1 |
| National Association of Audubon Society, *New York City,* | 1 |
| National Civil Service Reform League, *New York City,* | 1 |
| New England Cotton Manufacturers' Association, *Boston, Mass.* | 2 |
| New Hampshire State Library, *Concord, N. H.* | 3 |
| New Jersey State Library, *Trenton, N. J.* | 2 |
| New York City, Department of Education, | 1 |
| New York State Library, *Albany, N. Y.* | 14 |
| Nova Scotia Historical Society, *Halifax, N. S.* | 1 |
| Ojeda, Luis Thayer, *Santiago de Chile,* | 1 |
| Olszewski A., *Chicago, Ill.* | 1 |
| Paul, Kegan, Trench, Trübner & Co., *London, Eng.* | 1 |
| Peabody Institute, *Baltimore, Md.* | 1 |

| | |
|---|---|
| Perkins Institution and Masachusetts School for the Blind, *Boston, Mass.* | 6 |
| Perry, *Mrs.* C. T. | 1 |
| Poor's Railroad Manual Co., *New York City,* | 2 |
| Pratt Institute, *Brooklyn, N. Y.* | 1 |
| Princeton University, *Princeton, N. J.* | 1 |
| Providence, *R. I.*, City Sergeant, | 1 |
| Putnam, John Jay, | 1 |
| Royal Society of Canada, *Montreal, Canada,* | 2 |
| Salisbury, Stephen, | 1 |
| Schmidt, Arthur P., *Boston, Mass.* | 8 |
| Schuyler, *Miss* L. L. and *Miss* G., *New York City,* | 1 |
| Schuyler, Philip L., *Irvington-on-Hudson, N. Y.* | 1 |
| Scott Stamp & Coin Co., *New York City,* | 1 |
| Silk Association of America, *New York City,* | 1 |
| Smith, *Mrs.* E. M. Gould, | 1 |
| Smith, *Miss* Farrar, *Bryn Mawr, Pa.* | 1 |
| Smith College, *Northampton, Mass.* | 1 |
| Smithsonian Institution, *Washington, D. C.* | 7 |
| Smithsonian Institution, Bureau of American Ethnology, | 1 |
| Smyth, R. M., *New York City,* | 1 |
| Society of the Sons of the Revolution, Massachusetts Society, | 1 |
| Starr Press, *San Francisco, Cal.* | 1 |
| Sturgis, *Mrs.* E. A. P., *Salem, Mass.* | 1 |
| Tappan, Eva March, | 2 |
| Thayer, John R. | 5 |
| Tufts College, *Tufts College, Mass.* | 1 |
| Union Press, *Philadelphia, Pa.* | 1 |
| United States, Bureau of Education, | 1 |
| Census Office, | 1 |
| Chief of Engineers, | 1 |
| Civil Service Commission, | 2 |
| Department of Agriculture, | 3 |
| Department of Commerce and Labor, | 6 |
| Department of State, | 1 |
| Department of War, | 4 |
| Department of the Interior, | 5 |
| Department of the Navy, | 3 |
| Department of the Treasury, | 2 |
| House of Representatives, | 1 |
| Interstate Commerce Commission, | 2 |
| Library of Congress, | 15 |
| Superintendent of Documents, | 272 |
| Universal Congress of Lawyers and Jurists, *St. Louis, Mo.* | 1 |
| University of California, *Berkeley, Cal.* | 1 |

| | |
|---|---|
| University of Chicago, *Chicago, Ill.* | 12 |
| University of Cincinnati, *Cincinnati, O.* | 1 |
| University of Colorado, *Boulder, Col.* | 1 |
| University of Michigan, *Ann Arbor, Mich.* | 1 |
| University of Pennsylvania, *Philadelphia, Pa.* | 2 |
| University of Texas, *Austin, Texas,* | 1 |
| University of Texas Library, *Austin, Texas,* | 1 |
| University of Virginia, *Charlottesville, Va.* | 1 |
| University of Wisconsin, *Madison, Wis.* | 7 |
| Vermont Free Public Library Commission, | 4 |
| Ware, *Mrs.* Lucinda, | 1 |
| Washington Academy of Sciences, | 2 |
| Watch Tower Bible and Tract Society, *Alleghany, Pa.* | 6 |
| Weymouth Historical Society, *Weymouth, Mass.* | 1 |
| Wheeler, Henry M. | 1 |
| White, *Rev.* Eliot, | 1 |
| Williams College, *Williamstown, Mass.* | 1 |
| Wisconsin State Historical Society, *Madison, Wis.* | 1 |
| Wood, *Dr.* Rosto O. | 1 |
| Worcester, City Clerk, | 1 |
| Supervising Principals of the Public Schools, | 1 |
| Worcester Art Museum, | 1 |
| Worcester National Bank, | 3 |
| Worcester Society of Antiquity, | 5 |
| Worcester Young Men's Christian Association, | 5 |
| Yale University, *New Haven, Conn.* | 2 |
| Yoosuf, A. K. | 1 |
| | 768 |

# APPENDIX FIVE.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

American homes and gardens.
Buffalo commercial.
Garden.
Garden magazine.
Hazefirah.
Lowell morning citizen.
Manila weekly American.
Manchester union.
Minneapolis journal.
Oregonian (Sunday).

## GIFTS TO THE READING-ROOM.

| | |
|---|---|
| American gas light journal, | G. W. Dresser, editor. |
| American missionary, | American Missionary Association. |
| American museum journal, | American Museum of Natural History. |
| Amerika, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Annals of the propagation of the faith, | Publishers. |
| Arbetaren, | Publishers. |
| Arrow, | Publishers. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Book buyer, | Publishers. |
| Bostoner nachricten, | Publishers. |
| Bulletin of bibliography, | Publishers. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | First Church of Christian Scientists. |
| Colorado graphic, | Publishers. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |
| *Democrat leader, | Publishers. |
| Deseret evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Electric journal, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Company. |
| Gamla och nya Hemlandet, | Publishers. |
| Good government, | Publishers. |

| | |
|---|---|
| Hartford seminary record, | Hartford Theological Seminary. |
| Home missionary, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| Lietuva, | Publishers. |
| Life and light for woman, | Miss L. A. Young. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Publishers. |
| Louisiana planter, | Publishers. |
| Messenger (Worcester), | Publishers. |
| Messenger (New York), | Anonymous. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| Nya osterns weckoblad, | A. Olofson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| Portland daily press, Saturday edition, | Maine State Press. |
| Positivist review, | Edward S. Beesly, editor. |
| Purple, | Holy Cross College. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Smith college monthly, | Publishers. |
| *Sound currency, | Publishers. |
| Southern workman, | Samuel S. Green. |
| Student's journal, | Publishers. |
| *Sunset, | Publishers. |
| Svea, | Publishers. |
| Travel, | Henry S. Lunn. |
| Tuftonian, | Tufts College. |
| Tufts weekly, | Tufts College. |
| Union signal, | Anonymous. |
| Universalist leader, | Universalist Publishing House. |
| Vestkusten, | Publishers. |
| Wetmore's weekly, | Publishers. |
| Worcester daily telegram, | Publishers. |
| Worcester evening gazette, | Publishers. |
| Worcester evening post, | Publishers. |
| Worcester magazine, | Worcester Board of Trade. |
| Worker, | Thomas F. Maroney. |
| World's crisis, | Publishers. |
| Yarmouth telegram, | Yarmouth herald. |

* Discontinued.

Of.
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# Forty-seventh Annual Report of the Free Public Library of the City of Worcester 1905-1906





FREE PUBLIC LIBRARY

# Forty-Seventh Annual Report

OF THE

# DIRECTORS

OF THE

# Free Public Library

OF THE

# City of Worcester,

FOR THE

## YEAR ENDING NOVEMBER 30, 1906

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THE MESSENGER PRINT
WORCESTER, MASS.
1907

HARVARD COLLEGE LIBRARY
APR 16 1907
CAMBRIDGE, MASS.

# DIRECTORS FOR 1907.

| | | Term Expires |
|---|---|---|
| WILLIAM T. FORBES, | JOHN M. RUSSELL, | 1907 |
| FREDERICK W. VERMILLE, | JOHN F. O'CONNOR, | 1908 |
| EDWARD J. McMAHON, | GEORGE E. WIRE, | 1909 |
| ALFRED C. N. PETERSEN, | ALEXANDER BELISLE, | 1910 |
| HENRY L. PARKER, | CHARLES R. JOHNSON, | 1911 |
| CHARLES T. TATMAN, | WILLIAM J. DENHOLM, | 1912 |

## ORGANIZATION OF THE DIRECTORS FOR 1907.

PRESIDENT.

WILLIAM T. FORBES.

SECRETARY.

FREDERICK W. VERMILLE.

COMMITTEE ON LIBRARY.

WILLIAM T. FORBES, FREDERICK W. VERMILLE,
GEORGE E. WIRE, CHARLES R. JOHNSON,
CHARLES T. TATMAN.

COMMITTEE ON THE READING ROOM.

JOHN F. O'CONNOR, ALEXANDER BELISLE,
HENRY L. PARKER.

COMMITTEE ON THE BUILDING.

ALFRED C. N. PETERSEN, GEORGE E. WIRE,
WILLIAM J. DENHOLM.

COMMITTEE ON FINANCE.

FREDERICK W. VERMILLE, EDWARD J. McMAHON,
CHARLES R. JOHNSON.

## ORGANIZATION OF STAFF FOR 1907.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIAN.

ROBERT K. SHAW.

### REFERENCE DEPARTMENT.

REFERENCE LIBRARIAN.

ROBERT K. SHAW.

Hattie J. Childs,
Arolyn L. Johnson,
Grace W. Wood,
Grace H. Moore,
Hope G. Robinson,

Ethel G. Howe,
Gladys L. Knight,
Arthur J. Hackett,

Simon W. Atkins,

Ernest W. Bishop,
Herman E. Brown,
Lyman F. Copeland,
D. Albert A. Coughlin,
Wallace L. Flagg,
Mauritz Hedlund
Jerome W. Howe,
George W. Luske,
Satenik Nahikian,
George B. O'Flynn,
Philip Schwartz,

Walter D. Stearns.

### CIRCULATING DEPARTMENT.

CIRCULATING LIBRARIAN.

JESSIE E. TYLER.

Isabel A. Thayer,
Edith M. Gates,

Minnie E. Adams,
M Edna Holt
Ruby M. Allen,

Ruth D. Amsden,
Winnifred S. Farrell,

Angeline M. Racine
Arthur R. Racine,
William E. Racine,

Harold E. Williams.

### DELIVERY STATIONS.

| | |
|---|---|
| *Belmont Street,* | J. T. Ekman. |
| *Grafton Square,* | J. A. Manley. |
| *Greendale,* | J. Hamil & Co. |
| *Lake View,* | W. A. Forbes. |
| *New Worcester,* | W. A. Barrows. |
| *Quinsigamond,* | Anderson Brothers. |
| *South Worcester,* | C. J. Foley. |
| *Tatnuck,* | Miss E. J. Prentiss. |

## CHILDREN'S DEPARTMENT.

CHILDREN'S LIBRARIAN.

JESSIE CAMERON.

Exie M. Deyette,
Amey B. Hadwen,
Katherine M. Murray,
Ethel M. Turner,
Katharine E. Cook,
D. Lena Cutting,
Frank H. Deyette,
Henry J. Elmer,

George E. Hanson.

## CATALOGUE DEPARTMENT.

CHIEF CATALOGUER.

CLARA W. BRAGG.

Ella L. Sawyer,
Harriet A. Barnes.

## JANITORIAL DEPARTMENT.

EDWARD S. FULLER.

Hiram A. Richards,
Edward S. Clark,
Catherine Fitzgerald,
Nellie Healy,

Margaret O'Hara.

# Report of the Board of Directors.

*To the Hon. John T. Duggan, Mayor, and the City Council of Worcester.*

The Directors of the Free Public Library respectfully submit this their forty-seventh annual report. This report includes the separate reports of the several standing committees of the Board and the reports of the Librarian, of the Assistant Librarian and of the Heads of the Reference, Circulating, Children's and Cataloguing Departments.

We desire to thank the Mayor and the City Council for their generous support of the Library and to say that not only the growth of the Library, but also the growth of the city calls for as much money as you can give consistently with the requirements of the other departments of the city.

We have honestly and faithfully endeavored to make the best use of the money which has been placed in our hands. Fully realizing the many claims upon you, we would most respectfully suggest that money spent for the Public Library is well spent.

The city is wisely spending its money by the hundreds of thousands of dollars to educate the youth, the large majority of whom leave the schools at the end of the grammar school course while only a small per cent. ever enter the high schools. Compared with the amounts which are justly and economically spent for that which may be called primary education, the amount spent on the Public Library, which is secondary, and in many instances technical and collegiate education, is small.

Worcester has always been a place where industrial thrift and a warm interest in education have been indissolubly joined. It is famous as a centre of mechanical activities and is able also to speak with pride of its public and private schools and of its institutions of the higher education.

Worcester early established a public library and soon came to regard it as indispensable. This institution has become known as one of the important centres of inquiry. Authors settle down in Worcester because they have access here to a remarkably valuable and practically useful collection of books and because unusual attention is manifested in supplying their wants. But it is the con-

stant residents of the city who receive the more evident benefits of the library. Everybody with a question to ask is received with sympathy and aided without limit by well educated and carefully trained assistants.

The higher educational institutions in Worcester receive continual aid from the library.

The high schools and grammar schools enjoy exceptional privileges and are our constant care. Our library was a pioneer in this kind of work and has always cultivated the field with zeal.

Aside from the school work, let any curious resident who is fond of children visit the children's room between four and six o'clock P. M. or on Sunday afternoon. His heart glows at the pleasure which the children are receiving and he reaches instantaneously the conviction that here is a safe and charming place for the little ones and that from thence proceed streams of enjoyment and knowledge of lasting benefit.

A great work is being done here in aiding children who speak foreign languages to learn the English tongue and to acquire its literature so that they will be led to enter into the spirit of our institutions.

After our boys and girls get through school they must be aided to continue their studies and to find out the principles and practice of their various occupations as described in books.

Carlyle has well said that a library is the people's university. The Directors believe that it is such in Worcester. But this good work can be continued only by ceaseless and disinterested labor and by increasing generosity in financial support.

Between 1900 and 1905 the city grew in population 8.2 per cent.; the growth in the use of the Circulating Department of the library in the same period was 27.7 per cent. These figures indicate that the circulation of the library increased more than three times more rapidly than the population. We present them for your thoughtful consideration. Above all, this growth calls for the purchase of a largely increased number of books.

The circulation of the Children's Department could be very greatly increased among individual children and in the schools were there books on our shelves sufficient to meet reasonable demands. The most crying need of the library to-day is for more books in the Children's room.

Two new departments most essential to the library service, although not so well known outside the library, have been established this year. The Catalogue Department has been efficiently conducted and the work formerly carried on under several heads has been successfully centralized. The present year we should issue finding lists for the Circulating Department and for the Children's

Department. The Janitorial Department has been reorganized in such a manner as to cause the work to be done smoothly and efficiently.

The Board of Directors in presenting its report has refrained from entering largely into details. These are lucidly and elaborately set forth in the reports of its Committees and of the Librarian, the Assistant Librarian and the Heads of Departments. It would, in conclusion, however, call attention to the fact that it is very desirable that branch libraries should be established in Worcester. The city covers a wide stretch of territory and the convenience of the people would be greatly enhanced and the use of books very largely increased, if in addition to delivery stations, branch libraries with reading rooms were made readily accessible in different parts of the city.

For the Board of Directors,

FREDERICK W. VERMILLE,

Secretary.

# Report of the Librarian.

*To the Board of Directors of the Free Public Library.*

Following is the forty-seventh annual report of the librarian.

The tables which usually form a part of the report will be found, with other statistical matter, at the end of the pamphlet. They show the receipts and expenditures of the library, its accessions, the number of volumes used by readers and students and the extent of the use of the reading-rooms and library on Sundays and holidays; and record such other facts in regard to the past year as it is our custom to call attention to.

The past year has been marked by great activity and usefulness. The growth in the use of the library has been steady and readers and students have found a large and constantly increasing advantage in its use.

## Building.

The principal undertaking of the year was to introduce more extended and improved plant for lighting both the library buildings. Obstacles of different kinds prevented the library from entering into a contract until mid-summer.

After the contract was signed there were delays in doing the work, the reasons for which it is unnecessary to enumerate here, but it is now well under way and, it is hoped, will be completed in two months. It is interesting to note that the advance in the applications of electricity and in the invention of safety and other appliances have been so great as to render it necessary to overhaul thoroughly a plant which in 1890 was regarded as perfectly satisfactory. There are portions of the library buildings, which have not hitherto been supplied with electric lights. These will now be installed everywhere and we shall have the choice throughout the buildings to use either gas or electricity according to the requirements of library service and the dictates of the comfort of readers and of economy. It is a matter of congratulation that the terms of the contract, as the result of careful administration, are very favorable, and that the contractor is under bonds to adhere to his agreement and furnish work and materials of superior quality.

A balance after the expenditures of the past year, has been carried forward and that, with a sum of money which has been provided from another source, will be enough to pay the amount stipulated in the contract. A comparatively small sum of money, however, will have to be asked for from the city for the purpose of buying some needed fixtures.

The work done upon the building and within it during the past year has been the routine work which is required to keep the premises habitable and prevent serious deterioration of the property.

Besides the usual amount of money needed to keep the buildings tight and neat it would be very desirable the current year to relay several floors, draw the sashes of the windows, paint their frames, inside and outside the buildings, and to spend such an amount as is needed in cleaning and varnishing the railings and balusters of different stairways. Dr. Gage has continued his care of the grounds behind the older library building in his efforts to keep them attractive.

## Size and Use of the Library.

The library year closed November 30. At that date there were in the library 157,546 volumes, divided among the different departments as follows: Green reference library, 26,399; rest of the reference library, 59,155; circulating department, 64,183; children's department, 7,809. These figures show an increase for the year of 216 in the Green reference library; 2190 in the rest of the reference library; 2212 in the circulating department, and a decrease of 248 in the children's department; or a gain of 4370 in all as compared with 5158 in the previous year.

There were bought during the year 785 more volumes than in the preceding year and there was a gross increase of 633. The smaller number representing the net increase in the last year is owing to the large number of volumes withdrawn because mutilated or worn out. The latter number was 1421 larger than in the previous year and the loss was mainly owing to the withdrawal of 1999 (against 735, approximately, in the year before) from the children's department. In introducing a new charging system into that department every book on its shelves had to be examined and the large number of volumes mentioned above were found unsuitable for circulation. No such loss is likely to occur annually for the present, at least.

It seems well, for the information of the public, to again call attention to the fact that of the 2190 volumes added to the unrestricted portion of the reference department during the past year, 604 volumes were bound periodicals, which are taken in the library as the numbers appear and afterwards bound, and 692 gifts. These

are mainly United States, State and municipal documents. This statement makes it evident that the number of volumes bought and added to the reference library is very small compared with the number added in the circulating and children's departments, namely, 900, as compared with 4843. The net number added to the more popular departments, 1964, is the whole number reduced by losses and withdrawals such as have just been spoken of. Outworn and dirty books do not increase the available resources of the library, but cumber its shelves and produce discomfort and irritation in the case of users of the library when one is given out.

It should be remembered, also, that the books in the legally unrestricted portion of the reference library although they have to be guarded more carefully than those in the circulating department, because of rarity, cost, or other proper consideration, can very often be taken out of the building upon application to the librarian.

The unbound pamphlets in the library have been counted recently. They number 67,174 and are kept in boxes or temporarily bound. 600 papers and other periodicals (in the place of 587 in the previous year) are now taken by the library.

The total recorded use of the library during the past year is 398,403 volumes, divided as follows: Reference use (not including that of Sundays and holidays, but allowing for a loss of 390 in the week day reference use in the children's department), 104,253; circulating department, 173,881; children's room (including 20,036 volumes sent to schoolhouses), 109,346 for use outside the building; Sunday use, 9,480; holiday use (including a loss of 191 in the main reference room), 1,443. There was an increase of 29,727 in the use of the library last year. The gain in the use of books for reference is 2,818 volumes (allowing for the loss of 390 mentioned above as having occurred in the children's department. The gain in the main reference library is 2,703 volumes and 505 portfolios of photographs and engravings); gain in the circulating department 3,441 volumes; in the children's department (including books sent to school buildings) 20,650 volumes; in the Sunday use of books 2,863 volumes. There is a loss of 45 volumes in the use of books on holidays.

It must be remembered that the increase in the use of the circulating department of 3,441 volumes has been effected in spite of the change in having books sent to school-houses from the children's department instead of from the circulating department. The change was introduced after the close of the school year in 1905. The number of books sent from the circulating department to school buildings from Dec. 1, 1904, through June, 1905, is 5,393. Thus, in showing the increased use of the circulating library dur-

ing the past year that number, with such increase in school use as might have effected, should be added to 3,441 volumes, making really an increase of at least 8,834 volumes.

The increase in the children's room of books given out for home use is 2,855 volumes, leaving out the books sent to school-houses.

The number of the latter is almost three times as great as in the previous year. There is no doubt that this use can be greatly increased by the purchase of more books for children. One of the crying needs of the children's department is a large increase of the number of volumes on its shelves.

The number of persons registered and taking out cards was large in the children's department the past year, because a new system of charging has been introduced there during the year.

A full account of the use of the reading-rooms on Sundays and holidays may be found in the tables at the end of the pamphlet.

While there has been an increase in the use of all the reading rooms, the noticeable feature is the increase on Sundays of the average attendance in the children's room from 49 in the previous year to 76 in the year just past and on holidays from 67 to 82. 19,540 (an increase of 2,628) of the books taken out from the circulating department were taken on cards of teachers and special students.

## Reference Department and Reading Rooms for Grown Up Persons.

The library has great reason to be proud of the fact that it has built up a very large use of its books for purposes of serious inquiry. It would be at once remarked by any person conversant with library management that the use of 104,253 volumes and portfolios in a year for investigation and serious inquiry within the library building is very notable. The large amount of assistance afforded inquirers by cultivated and carefully trained assistants in the reference department is a feature of this institution and and exceptionally great.

The department is largely resorted to by designers; its bound volume of newspapers are in frequent use; genealogical inquiries are numerous here as in most libraries; a considerable number of authors study here. The library is used by persons in all occupations and in all the walks of life for getting information, and sympathetic and often long-continued aid is given to all seekers for knowledge.

Books on subjects in which a number of persons are temporarily interested are frequently placed on accessible shelves and kept there while the interest continues.

We allow persons engaging in the work of debating societies





A FEW OF OUR TREASURES.

to use a study room in consulting books and talking over the plan to be followed in presenting a case in a contest. The use of the books which line the sides of the Green Library Room is large; many of them have to be rebound from time to time. They constitute a large collection of the best books on a variety of subjects in which the constituency of the library is likely to be interested. Attention should be called to the fact that only four volumes were stolen during the past year from the shelves containing this collection; the fact shows care on the part of the head of the reference department and vigilance in the attendants.

The increase in the use of the reading-room for magazines and other periodicals, as well as of the Green Library room, is so great that in the colder months we now have to open both rooms on Sundays, according to the custom of week days.

More newspapers have to be taken every year. New racks are needed in the lower reading-room. It will be necssary to ask the city for $600, instead of $500, to use, in addition to the income of the Reading-room Fund, in paying subscriptions for papers.

## Visits of Clubs and Exhibitions.

As indicating an important part of the work of the Reference Departments, the following list of classes and clubs, which, among others, have had meetings at the library, may be mentioned: Class to use books and illustrations on prehistoric dwellings; class to use illustrated books on birds; a club for study of Greek which meets monthly; the Thursday Morning Club to use illustrations and books on our island possessions; the Home Club to see some of the rare and expensive books in the library.

We have had the following exhibitions during the year: Photographs of the English School of Painting; of the Dutch School; of the German School; of the French School; Stenmann's frescoes of the Sistine Chapel.

Through the kindness of Mr. Benjamin Thomas Hill we were enabled to show his extensive and interesting collection of portraits and views in Worcester of former days and his collection of bill posters and programmes.

We also allowed physicians in Worcester to exhibit here collection of models and apparatus (we furnishing books) to instruct the community in regard to the prevention and treatment of consumption. This exhibition was very largely attended and evidently was exceedingly useful.

The Worcester Public School Art League, which is a creation of the school committee and looks out to encourage and aid teachers in the work of decorating school-rooms, planting vines to creep

over the buildings and shrubs and flowers in the yards, was allowed to have an exhibition in our art rooms of pictures, vases, metal work and other things which are being used in interior decoration in the schoolhouses. The exhibitions served as means of giving hints of unattempted work to teachers already engaged in the work of decoration and stimulus and information to others.

## Circulating Department.

The large use of this department during the past year has already been spoken of. The fact should be recognized that, while a large amount of work has been done, it has been done under difficulties as, for a large portion of the year, it has been without the necessary and usual number of assistants. Since the recent examination for Junior Assistants the want has been supplied.

It was the intention to introduce a new charging system into this department and the children's room, but owing to a lack of means it could only be introduced into the latter department. It is hoped that it may be installed the current year. Much work has already been done looking to the change which will facilitate greatly the introduction of the new plan.

The Fiction list which has been printed during the year is proving useful. I have no doubt that there will be a steady demand for it. There should be issued during the present year a finding list of the books which circulate freely that have been added to the library the last few years.

The head of the department desires also to have short lists of the best late books on a variety of subjects printed for distribution among persons interested in special subjects. It may be found that in printing the additions of late years we can secure the desired lists by having the type set in such a way that lists of additions on varous subjects can be printed separately on slips as well as in the pamphlet. Considerable efforts have been made the past year to place on a table near the entrance to the reception room, books on different subjects which the library has reason to suppose people are especially interested in at particular times.

A new catalogue case will have to be provided for the circulating department. It is desirable, too, that more framed pictures should be placed on the walls, as suggested by Miss Tyler. I also second her request for two dozen new chairs in the reception room.

## Delivery Stations.

It is a part of the duty of the circulating department to send books to the Delivery Stations. The following table shows the use of books passing through the stations:

| | December, '06. | January, 1906. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont | 62 | 100 | 124 | 130 | 122 | 89 | 126 | 102 | 64 | 82 | 87 | 93 | 1181 | 20 |
| Grafton Square | 31 | 35 | 45 | 55 | 42 | 37 | 41 | 42 | 27 | 34 | 33 | 33 | 455 | 3 |
| Greendale | 270 | 278 | 219 | 216 | 144 | 151 | 112 | 70 | 71 | 39 | 219 | 317 | 2106 | 2 |
| Lake View | 86 | 90 | 91 | 76 | 78 | 78 | 88 | 84 | 64 | 54 | 128 | 133 | 1050 | 3 |
| New Worcester | 150 | 135 | 102 | 92 | 66 | 93 | 66 | 56 | 48 | 49 | 225 | 227 | 1309 | 1 |
| Quinsigamond | 278 | 394 | 376 | 461 | 383 | 381 | 355 | 279 | 312 | 299 | 601 | 524 | 4643 | 18 |
| South Worcester | 85 | 173 | 151 | 168 | 134 | 124 | 107 | 97 | 69 | 9 | 69 | 75 | 1261 | 8 |
| Tatnuck | 53 | 71 | 56 | 54 | 55 | 67 | 78 | 63 | 68 | 63 | 91 | 79 | 798 | 7 |
| Totals | 1015 | 1276 | 1164 | 1252 | 1024 | 1020 | 973 | 793 | 723 | 629 | 1453 | 1481 | 12803 | 62 |

These stations, as regards the number of books circulated stand in the following order: Quinsigamond, Greendale, New Worcester, South Worcester, Belmont, Lake View, Tatnuck and Grafton Square.

Greendale was at the head the year before, but Quinsigamond has made a gain of 2,270 volumes in its circulation and resumed the place of head, which, previous to last year, it had always held. As compared with the year before, Lake View has dropped from the fourth to the sixth place and Tatnuck from the sixth to the seventh. South Worcester rose from fifth to fourth and Belmont from seventh to fifth. Grafton Square brings up the rear as in the year before.

2,181 more volumes were given out through the stations last year than the year before.

The station at South Worcester has been moved to the drug store of Mr. C. J. Foley, at the corner of Southbridge and Cambridge streets. Mr. Moriarty, the former station keeper, moved his store to another part of the city. Deposits of books are now made not only at the station in Greendale, but at the Eames Library of the Greendale Village Improvement Society.

Books are carried, according to the present arrangements, in two vehicles, Wednesday and Saturday afternoons to the stations and those that have been left at the stations for return are brought back to the library building.

It seems to me that it would be well for the library to have the control of a horse, wagon and driver for a number of days in the week. We already have the services of one man and team for the equivalent of two days in the week. I would suggest that we begin the new experiment by hiring a team and man for three days a week. I have inquired about the cost of such an experiment in Boston and Worcester and a sum of money to cover the expense has been put into the estimates.

It seems to me that, besides delivering books to the stations, we could considesably increase our circulation by taking books to private schools, hospitals, engine houses, Sunday schools and other department houses and institutions and bringing them back. Perhaps the time will come when we shall feel the need of having a team at our disposal all the time. Then, of course, it would bear conspicously the name of the library and serve to remind persons seeing it move along the streets of the existence of the library and stimulate in them a desire to avail themselves of its privileges. Very likely it could be arranged to have our name temporarily attached to the wagon during the days in which it might be in our employ, even if we only had the use of it for a portion of the week.

As another means of attracting attention to the library, I would suggest that a sign be attached to the northeast corner of the new library building, bearing our name in large letters and stretching across the sidewalk and such a distance into the street (say four feet) as the city ordinances allow.

I will also state that the president of the Consolidated trolley line has promised to ask the conductors of the cars to call the name of the library as the cars pass the foot of Elm street.

## Children's Room.

This department of the library grows every year in importance and renewed efforts are yearly made to increase the attractiveness of the children's room and make it a centre of enjoyment and profit to boys and girls.

The room itself is of good size and very light and cheerful. It is comfortably furnished and on the walls are hung reproductions of pictures interesting to children and at the same time masterpieces of art. As stated last year, in one place is a frame with a moveable back which enables us from time to time to change the

pictures and in the course of a year show several large photographs from our great collection of copies of fine works of art representing great achievements in painting and sculpture.

Groups of humbler pictures and collections of instructive objects are often got together for the enjoyment and benefit of children. Days connected with memorable events, and birthdays on the death of well known children's authors are pictorially illustrated and literary matter relating to events and men is freely exposed to stimulate and intensify interest.

Much is always made of Christmas and through the kindness of friends special seasonable decorations and a Christmas tree are placed at our disposal. We were much indebted to the Employment society last year for greens.

Mrs. Elizabeth F. P. Chamberlin has made valuable gifts to the room: a framed photograph of Luca Della Robbia's Singing boys, a Morris chair, and three chairs and a settee of oak, upholstered in leather.

Mr. Henry Harmon Chamberlin sent us from Europe sixty-five photographs of masterpieces of art to form the foundation of a collection of good pictures to lend to teachers.

In the children's room many pictures from magazines and papers have been mounted on cards for the use of teachers.

Fifteen more public schools and sixty-nine more of the teachers in these institutions have used the room the past year than in the year before.

Graded lists of reading have been sent to the schools.

Many reading lists of books for summer reading, books for girls, stories of adventure, etc., are prepared in the children's room and distributed from it.

It would be of advantage if some of these lists could be printed and the time taken in manifolding by a mimeograph saved.

The following paragraph appeared in my last report: "The gain in the home use of books belonging to the children's department has been small. In fact there would have been a loss if the school work had not been transferred to the department." The first statement is correct, the second is not. A mistake occurred which was not discovered until the report had been printed and arose from the ignorance of the chief librarian that the number of books sent to schools was kept separate and not included in the general count as had been the case in the circulating department from which books had been previously sent to the schools.

The crying need of the purchase of a large number of books for the children's department mentioned before is made palpably obvious by the statement that it circulated 149,346 books with only 7,809 volumes on its shelves.

As stated last year, in addition to having a good-sized collection to start with, while large numbers of new books are needed in all the departments, a constant supply room "is especially needed in a children's room, for they wear out faster and grow earlier too dirty to handle when used by children than when used by older persons."

A book-case of standard children's books has been kept in the room for the especial use of teachers and parents in selecting books for children.

At Christmas time a table is covered with desirable new books to aid older persons in picking out presents.

Provision has been made during the past year for little children. It has been found practicable to entertain them with picture books and otherwise without interfering with the work which must be done for older children. This work necessitated the introduction of a low table and kindergarten chairs and a case for showing and holding illustrated books for the little ones.

The introduction of stereoscopes, mentioned in the last report, has been the source of a large amount of pleasure and instruction. A very considerable increase in the number of stereoscopes and pictures is very desirable.

We have closed the reading-room on Sundays at 6 o'clock from the beginning. During the year it has been decided to close it the same hour holidays and not to keep the department open for giving out books after 8 o'clock Saturday evenings, although the circulating library for older persons is kept open until 9 o'clock. It was thought best to discourage late hours away from home in the case of children. There has been a large attendance in the children's reading-room on Sundays and holidays and the experiment has, as was expected, proved a success.

Pupils in the ninth grade of several grammar schools situated at a distance from the library building have visited the library during the year and been shown the facilities offered here in the different departments.

The head of the children's department has given talks in some of the schools, and has made addresses at Mothers' Meetings, in school-houses, and at the State Normal School.

The Newark Charging System was introduced into the children's department July 23. It saves time in charging books, prevents many mistakes in charging and keeps children from using cards which have been lost, but found by other children who have no right to use them.

More new pictures should be placed on the walls of the children's room. Linoleum has been laid behind the counters in this room. An item has been put into the estimates for having the space in

front covered with the same material. The officers of the circulating, children's and cataloguing departments unite in an urgent request for a rug for the rest-room used by them. This room has been of great service as giving the means of seclusion, rest and refreshments to a considerable number of young ladies.

An amount has been put into the estimates to pay for the issue of a finding list of the best books for children. It is calculated that about $500 will be needed for this purpose.

CATALOGUING DEPARTMENT.

Miss Clara Walker Bragg became chief cataloguer February 1 of the present year. Before her coming the cataloguing department had been for about a year in the care of the Assistant Librarian. Previous to his taking charge the head of the reference department was practically the head of the department.

After the Assistant Librarian took charge, portions of the work of the cataloguing department were done by officers of the reference department, such as filing cards in the catalogue drawers.

With the coming of Miss Bragg, greater independence was given to the cataloguing department and the force employed in it was enlarged.

As it is true that however good a cataloguer may be it is of advantage to have cards looked at by more than one expert, it has been one of the duties of the Assistant Librarian to glance at the cards as they come from the cataloguing room before they have been placed in the drawers of the cases. Mr. Shaw is an experienced and accomplished cataloguer and highly educated, especially as a linguist, and it was thought that a glance from him might add to the certainty that few errors would creep into the catalogue.

Miss Bragg has devoted considerable time to the improvement of the catalogue in the children's room by placing ahead of biographical headings, cards giving persons' names in full "with a brief characterizing phrase," by the use of the Pittsburg subject-headings, and by cleaning the cards and tinting the upper edges with red ink, so that they might not soil so easily.

A finding list of fiction, which had been in preparation several years, was edited in the cataloguing department and passed through the press during the summer and in October. It makes a thick pamphlet of 238 pages.

The labor of preparing cards is considerably abridged by the ability to procure a large and increasing number of copies of printed cards used in the Library of Congress.

Miss Bragg proposes that we use a typewriter in making cards. This has not seemed to me feasible until lately, but owing to improvements in machines I am of the belief that it is now practica-

ble and desirable. I find that experts, whose opinion seems to me good, although only recently, are now ready to recommend typewritten cards, even where those used are of as small size as ours.

The use of a machine will, I think, insure a saving of time and space in preparing the cards and to a certain extent add to their legibility.

The Assistant Librarian spends considerable time in improving the catalogue by sub-dividing large subjects, such as "Education," "Natural History," etc.

There is still some work to be done to complete the revision of the catalogue begun several years ago. The Assistant Librarian attends to this, also. He annotates and attends to the preparation and issue of the monthly bulletin of additions.

He got out a special bulletin of books useful for students of Christian Missions. He has prepared long notes describing additions to the library every week, since he began in May, for the columns of our Sunday morning newspaper. Mr. Shaw does such work as has been mentioned when not employed in the discharge of his special duties as Assistat Librarian.

## Assistants.

Miss Artemesia Elizabeth Cowles, the last remaining name on the eligible list for Junior Assistants prepared after the examination on October 2, 1905, came to the library to fill a vacancy in the circulating department at the beginning of the summer vacation season. She concluded, however, that she should prefer to keep school, as she had been doing, and left early in the fall. Afterwards another vacancy occurred in the circulating department by the resignation of Miss Edna L. Browning. These vacancies could not be filled until there had been a new examination of candidates for the position of Junior Assistant. One was held October 27 and Miss Georgina Everett Carr and Miss Ruth Davis Amsden accepted the positions offered them, beginning November 12.

Miss Catherine Elizabeth Cook was appointed a Junior Assistant in the children's room and began work January 18.

Miss Harriet Augusta Barnes was chosen a Junior Assistant in the cataloguing department, beginning work February 1, and Miss Ella Louise Sawyer was chosen a Senior Assistant in the same department and entered our service March 18.

It is a pleasure and a duty to state that all the heads of departments have worked with noticeable earnestness and efficiency to keep up and raise the standard of work done here.

## Gifts.

A list of the principal gifts of the past year will be found in an appendix at the end of the pamphlet. We are especially grateful for the assistance rendered to the citizens of Worcester by other libraries, in lending us books for their use.

## Miscellaneous.

The same statement may be made for the last year as for the year previous that the per centage of prose fiction used (when all departments are considered) is less than 52.

## Librarian's Account.

Following is my account for the amount of money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester.

Free Public Library, Dec. 1, 1906.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1905, the date of the last settlement, and find that it stands as follows:

| | | |
|---|---|---|
| Cash balance in librarian's hands, December 1, 1905, | $90 64 | |
| Received for fines, | 1,111 05 | |
| Received for copies of catalogues, etc., | 27 10 | |
| Received for books lost and paid for, | 11 40 | |
| Received for use of telephone (for out of town places), | 1 35 | |
| Remainder of subscriptions for discontinued periodicals, | 1 80 | |
| Expressage refunded, | .75 | |
| Received from sale of old paper and old iron, | 8 97 | |
| Rebate on insurance, | 54 89 | |
| Present, | 2 00 | |
| Deposits of strangers in taking out books | 53 00 | |
| | | $1,362 95 |
| Money refunded for books lost but found and returned, | 2 15 | |
| Paid Mr. F. W. White, city treasurer, | 1,139 49 | |

| | | |
|---|---|---|
| Deposits returned, | 47 00 | |
| Miscellaneous, | 3 25 | |
| Balance in librarian's hands, December 1, 1906, | 171 06 | |
| | | $1,362 95 |

FREDERICK W. VERMILLE,

EDWARD J. McMAHON,

*Members of the Finance Committee.*

Respectfully submitted,

SAMUEL S. GREEN,

*Librarian.*

# Report of the Library Committee.

*To the Board of Directors.*

The Library Committee has attended to its usual duties during the year. In smaller libraries much work is performed by similar committees which in an institution of this size is delegated to the librarian and his assistants.

The Committee has examined the monthly lists of books proposed by the librarian for purchase; it has assured itself that the books and other property of the library have been well cared for.

The annual examination of the library has been left to the executive officers and, in general, the position of the committee has been that of supervision. The results of the examination may be found in the tables at the end of the pamphlet.

The eligible list of Junior Assistants was exhausted during the year and October 27 a competitive examination was held and a new list formed. The changes in the staff, both those made in filling vacancies and such as were required by the addition of new assistants to attend to increasing work, are noted in the report of the librarian.

A finding-list of fiction and a special list of books on Christian missions have been issued during the year. It is important that a list should be printed the current year of additions to the library which circulate, for the last six and one half years.

It is hoped to use a typewriter in preparing cards in the cataloguing department the present year.

The committee desires to state emphatically that more money should be spent in buying books. The children's department especially needs large additions.

The Committee believes that the attendants in the library have shown skill and faithfulness in the discharge of their duties and that the public has been well and satisfactorily cared for.

W. T. FORBES,
FREDERICK W. VERMILLE,
G. S. WIRE,
CHAS. R. JOHNSON,
*Members of the Library Committee.*

# Report of the Committee On the Reading Room.

*To the Board of Directors.*

The Reading-room Committee has the charge of the large room in the basement used for newspapers and the reading-room for magazines, literary, scientific, art and other periodicals and the ladies' reading-room on the first floor of the library building.

The comfort of the users of the lower room has been greatly increased by the introduction made towards the close of the year before last of additional radiators into the room. It has also added to the convenience of the public to have an attendant in that room constantly. The day attendant is Mr. A. J. Hackett. In the evening the room is cared for by young men hired by the hour.

The use of the reading-rooms is always very large. No account is kept of this use excepting on Sundays and holidays. The records of those users may be found among the statistics at the end of the pamphlet as also tables giving lists of periodicals and papers added during the past year by subscriptions and of gifts to the reading-rooms.

The number of newspapers and other periodicals which must be taken here increases every year and has now reached an aggregate of 600. The money spent in providing this large number of serials secures a rich return in the enjoyment and instruction of a very large body of residents.

The city will be asked to appropriate $600, instead of $500, to add to the income of the Reading-room Fund for buying papers and other periodicals. Some new racks should also be placed in the newspaper reading-room.

JOHN F. O'CONNOR,
ALEXANDER BELISLE,
HENRY L. PARKER,
*Reading Room Committee.*

# Report of the Committee On the Building.

*To the Directors of the Free Public Library.*

The work of this Committee has been for the past year somewhat apart from that which usually falls to the Committee.

In accordance with our recommendation made in the last annual report and through the liberality of the Mayor, we were given an appropriation which included a sum sufficient for rewiring the library building and renewing our electric plant. After many consultations with the Supervisor of Wires and with the Mayor the contract was let to the lowest bidder and necessary bonds taken to insure the proper performance of his work.

In addition to this the usual care has been taken of the buildings: a linoleum floor has been laid in the rear of the children's department; the steam plant, including boilers, the electric lights and the roofs, have all been the subject of care and thought.

The Committee reorganized the janitorial department at the beginning of the year with a view to putting all work of that nature under one head and a competent man was engaged to take entire charge of this department. The Committee believes the result to have been very satisfactory and recommends a continuance of the plan. The Head of the Department has been able to attend to all of our minor repairs.

We recommend that new floors be laid in the circulating department.

Respectfully Submitted,

ALFRED C. N. PETERSEN,
G. E. WIRE,

*For the Building Committee.*

# Roport of the Committee On Finance.

*To the Directors of the Free Public Library.*

The Committee on Finance has, during the past year, discharged the ordinary functions of its office, including the examination and approval of bills and care that a proper amount of insurance is carried on the library property. Owing to the increase in the rates for insurance, no money was available for additional insurance. A rebate has been made recently which will enable us to lay a small amount of new insurance. The Committee has spent time in elaborating a plan for a clear monthly statement to show to the Board and Committees our exact financial standing at a given time.

The committee herewith submits statements relating to the appropriation received from the city, and the expenditures therefrom, and also relative to the Green Library, Reading-room, Librarian and Henry W. Brown funds, for the year ending November 30, 1906.

The city appropriation for the past year was $38,000, the amount received from dog licenses, etc., $6,596.75; from fines, sale of catalogues, etc., $1,139.59; rent of Young Men's Christian Association (2 years) $20; making with the balance of $66.05 at the beginning of the year a total of $45,822.29. The expenditures aggregated $44,607.58. The unexpended balance is $1,214.71. This balance is large, but we are bound by contract to spend $1,475 for new electric work, when, as soon will be the case, that is finished. The amount of money to bring the balance up to $1,475 has been arranged for.

The Green Library Fund now amounts to $56,538.45, an increase of $2,265.55 during the past year.

The amount of the Librarian's Fund is now $7,401.72, an increase of $271.50.

The Henry W. Brown Fund amounts to $125.86.

The report of the City Treasurer as treasurer of the Reading Room Fund is appended to this report, and in that report the railroad stocks owned by the fund are, according to custom, recorded at par value.

The committee has examined the securities of the Green Library, Librarian, Reading Room and Henry W. Brown funds in the hands of the City Treasurer and they correspond with the schedule, and the treasurer's accounts have been audited and found to be correct.

The account with the librarian has been examined and approved.

The committee has carefully considered the needs of the library for the coming year and will report to you an estimate of the necessary expenditures. It is earnestly hoped that the city government will see its way clear to make a moderate increase in the annual appropriation in accordance with the needs expressed in other reports. There is an imperative demand for a very considerable increase in the amount which may be spent for books, especially for the children's department.

FREDERICK W VERMILLE,
EDWARD J. McMAHON,

*Members of the Committee on Finance.*

# Report of the Assistant Librarian.

*To Samuel S. Green, Librarian, for the Board of Directors.*

My daily duties during the year ending November 30, 1906, have, in the main, fallen into two classes: (1) a general superintendence of the buildings with regard to securing the proper heat, light and ventilation throughout the institution, and (2) assisting the cataloguing department in the revision of such material already in the library, as had not yet been treated in modern form.

Besides these routine duties, I prepared, in the autumn, a set of questions, and corrected the papers for the examination for Junior Assistants, held on October 27th, and during most of July and August, in the Librarian's vacation, took his place in charge of the library. In spare hours I compiled a selected list of books on missions and religious history, and, earlier in the year, put through the press the finding-list of music, the compilation of which had occupied much of my time for two months.

The preparation of statistical tables for accessions and circulation, as part of the annual report, has been in my charge, and also the compilation of returns requested by the Massachusetts Bureau of Labor Statistics, together with some other work of similar kinds.

In addition to the duties already mentioned, I have conducted considerable general correspondence; edited the monthly list of additions; helped with the reference work three hours weekly; made a tour of the delivery stations; supervised the newspaper reading-room; served as clerk to the Library Committee; attended to the custom-house business and inspected the fire-apparatus monthly; and offered, from time to time, suggestions to the Librarian.

Respectfully submitted,

ROBERT KENDALL SHAW.



GREEN LIBRARY ROOM—(Reference Department).

# Report of the Reference Librarian.

*To Samuel S. Green, Librarian, for the Board of Directors.*

Very few persons understand what the work of a reference department is and they do not realize the efforts that are made in a popular library in searching for information asked for by the users. The wants are of great variety. The following are some of the questions asked during one day of the present year: A lady wished for material for an essay on Helen of Troy in literature and art; a gentleman who was editing a German poem wanted to know exactly how a battle was fought during the Thirty Years' War; another person desired something about the Ghettos of the Jews; one of our young citizens who had been on a trip to the battlefields with a party of military men wished to read up on the Civil War. Considerable time was spent in finding material for the first two questions. Such subjects as Apostles' spoons, picture of a country Roman villa, position of the planets in 1775, picture of a lobster pot, election day in colonial times in Massachusetts are samples of questions not easily answered. One must have a knowledge of books, must be able to use that knowledge quickly, to do work of this character. Indexes such as Poole, the Readers' Guide, are helps only. There must be trained assistants who are alert, sympathetic and executive and when a person is appointed who knows absolutely nothing of library work the library is greatly fettered and it seems to me that no one should receive such an appointment who has had no library experience or training. Reference work cannot be measured by the number of volumes used, the thought and energy put into it cannot be written or told or perhaps appreciated by the public in general, although every librarian has reason to feel encouraged and grateful for the warm expressions received from patrons—and Worcester people are not backward in this respect.

The past year has been a busy one with about the same class of users, possibly the demand for material for art students and the useful arts has increased. During the last few months several young ladies who are studying at the Boston Museum of Fine Arts have spent days using our fine books on architecture and design. Bound volumes of newspapers and the department in genealogy have been largely drawn upon. Authors have used the library to

quite an extent. During the year the following classes and clubs have met at the library: Class to use books and illustrations on prehistoric dwellings; class to use illustrated books on birds; the Greek Club; The Thursday Morning Club to use books and illustrations on our island possessions; the Home Club to see some of the rare and expensive books in the library. At the time of the Massachusetts State Conference of Charities we selected some fifty books on modern methods of charities and invited clergymen and others interested to examine them and they were used by quite a number who expressed great surprise and delight to see such a collection.

We have had exhibitions of photographs of the English school of painting: The Dutch school; The German school; The French school; Steinmann's frescoes of the Sistine Chapel; Portraits and views of Worcester and bill posters, a valuable collection kindly loaned by Mr. Benj. T. Hill. The Art School League exhibited for a week, as it has before, photographs, vases, bric-a-brac owned by the public schools.

The boys' debating societies frequently retire to a study room to "talk over" points gained by reading, and the young ladies are not behind in the use of the library when weighty questions are to be debated. In fact, we have bought second copies of Brookings and Ringwalt's Briefs for debate and the Readers' Guide, so large is the use of these books.

At the present time the reference department numbers 85,554 volumes and 17,174 pamphlets. There has been a considerable rearrangement of books in our stacks. One of the difficult things to plan in a library is leaving room for growth.

The Sunday use has increased to such an extent that we have had to open the magazine room during the winter months. There has been a slight falling off from the holiday use. The books on the open shelves in the reference room are in such constant use that many of them have been rebound this year. Users, especially strangers, thoroughly appreciate these open shelves.

Respectfully submitted,

LUCY A. YOUNG.





CIRCULATING DEPARTMENT.

# Report of the Circulating Librarian.

*To Mr. Samuel S. Green, Librarian, for the Directors of the Free Public Library.*

I am able to report for this department an increase in circulation for the past year of 3,441 volumes. The total number issued was 173,881 against 170,440 the previous year. Although the work has been greater, the staff has been smaller. The resignation of two of the junior assistants, one in April and the other in September, made the work very heavy and trying. It was not until November that two new junior assistants were engaged to fill the vacant places.

During the summer every spare moment was employed in getting books ready for the new charging system, soon we hope, to be adopted. We were able, in spite of vacations and a depleted staff, to get 9,500 book cards written, about the same number of book pockets numbered and pasted in the books. It is impossible, with the amount of regular work to be done each day and with the present number of assistants to make much progress in this work during the winter and spring. I have asked, in my estimates, for an appropriation sufficient to purchase the remainder of the necessary supplies. Before the work is done, I may have to ask for extra assistance.

The circulation through the delivery stations has increased. 12,803 books were given out against 10,622 a year ago, an increase of 2181. The station at South Worcester has been changed to the drug store of Mr. C. J. Foley, corner of Southbridge and Cambridge streets, the former keeper having given up his place of business in that locality. Notices have been distributed, drawing attention to the new place, and signs have been put in the windows. A table showing the use of books through the eight stations is given elsewhere.

The new fiction list is very satisfactory and a great help to people living at a distance from the library. I have asked for some short lists of books that we can send around to factories and other places thereby drawing attention to late works on special subjects.

We need pictures for the waiting room. The bare walls are a constant reminder of this fact. In my estimates this year a small amount is asked for this purpose. In a small frame with a movable

back, several photographs from Rembrandt and Corot have been exhibited.

On a table in the waiting room have been placed from time to time, books suitable to the season and to passing events. The subjects selected in the past year in their order were: Dutch Art; Denmark; Normandy and Brittany; Algiers, Morocco, Tunis; Southern Italy, Naples, Pompeii, Volcanoes; Birds and Flowers; Ibsen and his works; Insects, Moths, Butterflies; Trees, Ferns, Mosses; Wonders of the sea and shore; Books on Rowing, Yachting, Shipbuilding; Sports &c.; Mushrooms; Kindergarten books; Music, musicians and composers; Photography; Arts and Crafts. Our patrons occasionally ask that certain books be put on this table, something that they are especially interested in. We have complied with this request each time.

The improvements being made in putting electric lights into the building will add greatly to the comfort of the assistants and to the preservation of the books.

Respectfully submitted,

JESSIE E. TYLER,

*Circulating Librarian.*



CHILDREN'S ROOM.

# Report of the Children's Librarian.

*To Samuel S. Green, Librarian, for the Board of Directors.*

The statistics of the children's department for the year ending Dec. 1, 1906, show an increase in the home circulation of books of 2,355 volumes. There were also 20,036 volumes sent to the schools from this department, making the total circulation for the year 109,346 volumes. In the use of the reference books there has been a decrease of 390 volumes, as pains have been taken to encourage the High school pupils to use the main reference department of the Library. There have been 3,014 new names registered, and 798 accounts renewed. The number of books destroyed, rebound, and missing is double that of last year, due to a thorough inspection of every volume in the department during the summer. Therefore, in spite of the addition by purchase of 1,000 more volumes than last year, there are now in the department only 7,809 volumes to meet a circulation of over a 100,000. Both the Sunday and holiday use of the room has increased, there having been 575 boys and girls using 770 volumes during the 7 holidays, and 3,945 using 5,771 volumes during the 52 Sundays, showing a most gratifying appreciation of the opening of the room on these days.

On July 23d, the "Newark" charging system was first used in this department, and has proved most satisfactory. It not only saves time in charging the books,—an important item during the busy hours of the afternoon,—but also has eliminated the possibility of many mistakes formerly made in writing down the book number and copy. The book-pockets in which the children are instructed to keep their cards, have overcome the difficulties of lost cards which are found and used by others. The rules of the Library are now printed on paper book-markers, which the children are requested to use as such instead of turning down the leaves of the books.

Among the gifts for which the children's department wishes publicly to express its thanks were the abundance of Christmas greens and trees which members of the Employment society gave us last year with which to decorate the room at Christmas-tide. They were a delight to the children for many days. To Mrs. Elizabeth F. P. Chamberlin we are indebted for a handsome set of three

chairs and a settee of oak, and for a framed photograph of Della Robbia's "Singing Boys." Also for a "Morris" chair for the assistant's Rest Room. To Mr. Henry Harmon Chamberlin the department is greatly indebted for a set of 60 foreign photographs of the better known famous paintings, to be used as a loan collection by the public school teachers. This is a splendid foundation for a collection which, if increased and encouraged, will have as strong an educational influence among the pupils of the public schools as will the books.

A number of experiments have been successfully tried in the reading room. In one corner of the room are kindergarten chairs and a table for the use of the younger children, with their picture books close at hand. By thus separating them from the others, they can be more closely watched and guided in the use of the books. Here are also a number of stereoscopes and views which children of all ages enjoy. There is also a book-case full of the best editions of standard children's books for the use of older people. These have proved helpful to many a perplexed mother or aunt who wanted to buy a copy of Robinson Crusoe, for example, and did not know which of the many editions to get. For three weeks before Christmas, we have had a table of 100 good gift books for children, reserved for the inspection of the older folk. Included were books of all prices and for all ages, with publishers' catalogs and price lists. A number of reading lists, such as "Good books for the summer days," "Stories of adventure," "Books for girls" and so forth were compiled, and mimeographed in great numbers for the children to take home with them. It was found advisable to close the children's room at 8 P. M., on Saturdays, and at 6 P. M. on holidays, so that the boys could have no excuse to linger on the streets late at night.

The use of the books by the public schools has been increased over the previous year's work 12,902 volumes through various efforts. Upon the invitation of Mr. Green and the Children's Librarian a number of the 9th grades with their teachers visited the Library during May and June. They were taken into every department, and were told not only of the history, resources, and contents of the whole Library, but also of the use of the card catalog, of the lighting and heating system, and of the construction of the book stacks. The intelligent interest and keen pleasure expressed by these "little citizens" more than repaid the Library staff for the effort. The Children's Librarian has visited a number of the schools, and has also talked upon good reading for children to Mothers at a number of the "Mother's Meetings" held by the kindergarten teachers. During the summer months a number of magazine pictures were mounted on cardboard to loan to the

teachers. They include pictures of persons and of places, of historical and of timely events, of animals and of vegetation. To this collection were added the 60 foreign photographs kindly presented by Mr. Chamberlin. These pictures and photographs have proved of the greatest assistance to the teachers. They have also shown appreciation of a number of graded lists of reading, mimeograph copies of which were sent to them.

The Children's Librarian must again emphasize her plea for more books for the department as the demand so far exceeds the supply that it becomes harder and harder to satisfy the requests of the children. We also hope to receive funds for a finding list, and for having printed the reading lists which we now laboriously mimeograph. Among other pressing needs of the department are linoleum to cover the floor of the main reading room, a new book truck, a few good pictures suitably framed to add to the decoration of the room, and for the Rest Room of the assistants, a rug to cover a bare floor.

Respectfully submitted,

JESSIE CAMERON,

*Children's Librarian.*

# Report of the Chief Cataloguer.

*To Samuel S. Green, Librarian, for the Board of Directors.*

The catalogue department presents to the Librarian and the Board of Directors its first report as an independent department, the statistical report appended covering the period from the 1st of April to the 1st of December, 1906. Previous to this, the cataloguing had been done in conjunction with the reference work, but in March, this work was given into the charge of the chief cataloguer ad a new department created.

In November of last year, the chief cataloguer, Miss Martha E. Spafford, resigned, but consented to continue the work until the arrival of the present incumbent on February 1st. At this time, Miss Harriet A. Barnes became junior assistant, and on March 18th the staff was further increased by the appointment of Miss Ella L. Sawyer as senior assistant. Both have rendered efficient and willing service to the department.

The catalogue in the children's room has received especial attention. Biographical headings have been preceded by an explanatory card giving the person's name in full with a brief characterizing phrase, such as: "Polo, Marco, famous Venetian traveller." These have been found helpful to both children and teachers. A special list of subject-headings, printed by the Pittsburgh library, is also used for the children's catalogue and subject cards for both fiction and non-fiction are used more freely than formerly. The cards have been carefully cleaned and the edges tinted red. Such edges keep clean longer than white edges.

In June, the fiction finding-list of 238 pages, which had been partially prepared in slip-form, was edited and put in form for the printer. During the next three months, the proof-reading of this occupied most of the time of the department staff, the current work not being so pressing. The list was completed in October.

The work of classifying fiction under subject-headings was also begun and several hundred cards made. This was discontinued on account of lack of time to do the work and lack of space in the catalogue. The work of revision which was begun ten years ago, and which is not yet completed, is not done in this department, the limited assistance making it impossible to do more than the current work.

The Library of Congress cards are being increasingly used through the catalogue, as it is becoming more easy to obtain them for foreign books.

The cataloguing room has been refurnished and fitted up with additional appliances. It is now a convenient and attractive work-room.

Respectfully submitted,

CLARA WALKER BRAGG,

*Chief Cataloguer.*

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CATALOGUE STATISTICS FROM APR. TO DEC. 1906.

| | |
|---|---|
| New books catalogued, | 2,354 |
| Duplicates catalogued, | 1,118 |
| Pamphlets catalogued, | 319 |
| Periodicals catalogued, | 444 |
| No. of cards written, | 13,944 |
| No. of Library of Congress cards used, | 2,023 |
| No. of A. L. A. cards used, | 469 |
| Shelf list slips made, | 1,648 |
| Bulletin slips made, | 1,407 |

# APPENDIX ONE.

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $38,000 00 |
| Income from invested funds: | | |
| Green Library fund, | $1,854 33 | |
| Reading-room fund, | 421 35 | |
| Librarian fund, | 271 50 | |
| Henry W. Brown fund, | 4 23 | |
| | | 2,551 41 |
| Receipts from dog licenses, | | 6,596 75 |
| Receipts from fines, | | 1,111 05 |
| Rent Y. M. C. A. (2 yrs.), | | 20 00 |
| Receipts from sales of catalogues, | | 27 10 |
| Payments for missing and damaged books, | | 9 25 |
| Rebates on insurance, | | 54 89 |
| Sale of old paper and old iron, | | 8 97 |
| Sundry receipts, | | 8 65 |
| | | $48,388 07 |
| Cash on hand at last report: | | |
| Municipal appropriation, | $66 05 | |
| Green Library fund, | 2,743 31 | |
| Fines, catalogues, etc., | 90 64 | |
| Reading-room fund, | 175 67 | 3,075 67 |
| | | $51,463 74 |

### EXPENDITURES.

#### BOOK ACCOUNT.

| | | |
|---|---|---|
| Books: | | |
| Green Library fund, | $1,211 44 | |
| City appropriation, | 8,139 99 | |
| | | $9,351 43 |
| Periodicals: | | |
| Green Library fund, | 9 20 | |
| City appropriation, | 939 97 | |

| | | |
|---|---|---|
| Reading-room fund (income increased by $500 from city appropriation), | 677 48 | 1,626 65 |
| Binding, | | 3 023 69 |
| **BUILDING ACCOUNT.** | | |
| Repairs and additions, | | 447 94 |
| Furniture, | | 345 18 |
| Insurance, | | 600 31 |
| Fuel, | | 1,242 84 |
| Lights, | | 1,555 81 |
| **SALARY ACCOUNT.** | | |
| Administration (including wages of janitors), | | 23,413 52 |
| Cataloguing, | | 1,525 41 |
| **SUPPLY ACCOUNT.** | | |
| Printing catalogues, | | $643 38 |
| Blanks and stationery and printing report, | | 894 63 |
| Postage and revenue stamps, | | 289 19 |
| Sundries: | | |
| Water for elevators, etc. | $527 60 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 518 12 | |
| Amount added of income and other receipts of the Green Library fund to the principal of the fund, | 515 53 | |
| Income of Librarian fund, added to principal, | 271 50 | |
| Income of Henry W. Brown fund, temporarily added to principal, | 4 23 | |
| | | 1,836 98 |
| | | 46,796 96 |
| Cash on hand December 1, 1905: | | |
| Green Library fund, | $2,861 47 | |
| Reading-room fund, | 419 54 | |
| Money received from fines, sale of catalogues, etc. | 171 06 | |
| Balance of municipal appropriation, | 1,214 71 | |
| | | 4,666 78 |
| | | $51,463 74 |

# STATISTICS.

## ACCESSIONS.

| | | | |
|---|---|---|---|
| Increase of volumes by purchase: | | | |
| Green reference library, | | 216 | |
| Rest of reference library, | | 900 | |
| Circulating department, | | 2,650 | |
| Children's department, | | 1,966 | |
| | | | 5,732 |
| Increase of volumes by gifts: | | | |
| Green reference library, | | 0 | |
| Rest of reference library, | | 604 | |
| Circulating department, | | 98 | |
| | | | 702 |
| Increase of volumes by binding periodicals: | | | |
| Reference library, | | 692 | |
| Circulating department, | | 115 | |
| Children's department, | | 10 | |
| | | | 817 |
| Number of missing volumes restored since last report: | | | |
| Children's department, | | | 4 |
| | | | 7,255 |
| Number of volumes worn out or mutilated and withdrawn since last report: | | | |
| Reference library, | 2 | | |
| Circulating department, | 534 | | |
| Children's department, | 1,999 | | |
| | | 2,535 | |
| Number of volumes missing since last report and not accounted for: | | | |
| Reference library, | 4 | | |
| Circulating department, | 58 | | |
| Children's department, | 147 | | |
| | | 209 | |

| | | | |
|---|---|---|---|
| Number of volumes regularly charged, but lost and paid for: | | | |
| Circulating department, | 15 | | |
| Children's department, | 13 | | |
| | | 28 | |
| Number of volumes lost and not paid for: | | | |
| Circulating department, | 44 | | |
| Children's department, | 69 | | |
| | | 113 | |
| | | | 2,885 |
| Net increase for the year, | | | 4,370 |
| Number of volumes in library as last reported: | | | |
| Green reference library, | | 26,177 | |
| Rest of reference library, | | 56,993 | |
| Circulating department, | | 70,006 | |
| | | | 153,176 |
| Total number of volumes in the library, | | | 157,546 |
| Number of volumes transferred: | | | |
| From reference library to circulating department, | | 87 | |
| From reference library to Green library, | | 6 | |
| From circulating department to reference library, | | 65 | |
| Total number of volumes now in library by departments: | | | |
| Green reference library, | | 26,399 | |
| Rest of reference library, | | 59,155 | |
| Circulating department, | | 64,183 | |
| Children's department, | | 7,809 | |
| | | | 157,546 |
| Increase of pamphlets by purchase: | | | |
| Reference library, | 11 | | |

| | | | |
|---|---|---|---|
| Increase of pamphlets by gifts: | | | |
| Reference library, | 392 | | |
| | | 403 | |
| Total number of pamphlets in the library, | | | 17,174 |
| Number of newspapers subscribed for: | | | |
| Reading-room fund and city funds, | 169 | | |
| Number of newspapers given to the reading-room, | 49 | | |
| | | 218 | |
| Number of magazines subscribed for: | | | |
| Reading-room fund and city funds, | 353 | | |
| Number of magazines given to the reading-room, | 29 | | |
| | | 382 | |
| | | | 600 |

## CIRCULATION.

| | |
|---|---|
| Number of days the reference library was open, | 365 |
| Number of days the newspaper reading room was open, | 365 |
| Number of days the circulating department was open, | 306 |
| Number of days the children's department was open for circulation, | 306 |
| Number of volumes delivered for home use, (Circulating department, 173,881; children's department, 89,310). | 263,191 |
| Number of volumes delivered for reference use (Reference library, *102,665; children's department, 1,588). | 104,253 |
| Number of volumes delivered from children's department to the schools, | 20,036 |
| Average daily use (home and reference): reference library, 335; circulating department, 568; children's department, 357, | 1,260 |
| Largest daily use (home and reference): reference library Jan. 20, 849; circulating department, Feb. 10, 1,232; children's department, Mar. 31, 720, | 2,801 |
| Smallest daily use (home and reference): reference library, July 30, 65; circulating department, July 17, 285; children's department, July 19, 93, | 443 |

| | |
|---|---|
| Number of notices sent to delinquents, (Circulating department, 12,372; children's department, 4,403). | 16,775 |
| Number of volumes bound or rebound, (Reference library, 2,039; circulating department, 2,128; children's department, 3,777). | 7,944 |
| Number of names registered during the year, (Circulating department, 1,710; children's department, 3,014). | 4,724 |
| Total number of active borrowers' cards, (Circulating department, 12,920; children's department, 11,351). | 24,271 |

*Of this number, 22,481 shows the use of portfolios in art exhibitions.

## SUNDAY USE.

### (MAIN LIBRARY.)

The reference room is open from 2 to 9 p. m.
The newspaper room is open from 1 to 9 p. m.

| | |
|---|---|
| Number of persons using the reference room | 4,971 |
| Number of persons using the newspaper room, | 9,069 |
| Total number of persons, | 14,040 |
| Average number of persons, | 270 |
| Largest attendance, March 18, | 565 |
| Smallest attendance, August 19, | 83 |
| Number of volumes used for reference, | 3,709 |
| Average number of volumes used, | 71 |

## HOLIDAY USE.

### (MAIN LIBRARY.)

The reference room is open from 9 a. m. to 9.30 p. m.
The newspaper room from 8 a. m. to 9.30 p. m.

| | |
|---|---|
| Number of persons using the reference room, | 773 |
| Number of persons using the newspaper room, | 1,146 |
| Total number, | 1,919 |
| Average number of persons, | 274 |
| Largest attendance, February 22, | 620 |
| Smallest attendance, July 4, | 134 |
| Number of volumes used for reference, | 673 |
| Average number of volumes used, | 96 |



## SUNDAY USE.

(CHILDREN'S DEPARTMENT.)

The department is open for reading from 2 to 6 p. m.

| | |
|---|---|
| Total number of persons using the room, | 3,945 |
| Average number of persons using the room, | 76 |
| Largest attendance, March 18, | 185 |
| Smallest attendance, August 19, | 24 |
| Number of volumes delivered for use in the room, | 5,771 |
| Average number of volumes used, | 111 |

## HOLIDAY USE.

(CHILDREN'S DEPARTMENT.)

The department is open for reading from 9 a. m. to 6 p. m.

| | |
|---|---|
| Total number of persons using the room, | 575 |
| Average number of persons using the room, | 82 |
| Largest attendance, February 22, | 219 |
| Smallest attendance, July 4, | 14 |
| Number of volumes delivered for use in the room, | 770 |
| Average number of volumes used, | 110 |

## TOTAL SUNDAY AND HOLIDAY USE.

Number of persons using the library:

| | | |
|---|---|---|
| Sundays— | | |
| Main library, | 14,040 | |
| Children's department, | 3,945 | |
| | | 17,985 |
| Holidays— | | |
| Main library, | 1,919 | |
| Children's department, | 575 | |
| | | 2,494 |

Number of volumes delivered for use within the building:

| | | |
|---|---|---|
| Sundays— | | |
| Main library, | 3,709 | |
| Children's department, | 5,771 | |
| | | 9,480 |

Holidays—

| | |
|---|---|
| Main library, | 673 |
| Children's department, | 770 |
| | 1,443 |

# APPENDIX TWO.

## CITY APPROPRIATION.

*Financial Statement for the Year Ending November 30, 1906.*

### RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $66 05 | |
| City appropriation, | 38,000 00 | |
| Dog licenses and court fees, | 6,596 75 | |
| Fines, catalogues, etc., | 1,139 49 | |
| Rent Y. M. C. A. (2 years), | 20 00 | |
| | | $45,822 29 |

### EXPENDITURES.

| | |
|---|---|
| Binding, | $3,023 69 |
| Printing and charging slips, | 331 15 |
| Lists of additions, | 287 00 |
| Finding lists, | 356 38 |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and other minor running expenses, | 601 73 |
| Covering paper and stationery, | 237 61 |
| Postal cards for delinquents, | 170 00 |
| Cards for cataloguing, | 63 13 |
| Furniture, | 345 18 |
| Water, | 527 60 |
| Delivery stations, | 884 34 |
| New charging system, | 240 24 |
| Cost of examinations, | 22 50 |
| Books, | 9,079 96 |
| Repairs, | 330 58 |
| Electric wiring and fixtures, | 117 36 |
| Elictric light, | 496 99 |
| Gas, | 1,058 82 |
| Coal, | 1,242 84 |
| Salary of Librarian, | 3,500 00 |
| Salary of Assistant Librarian, | 1,575 00 |
| Salaries of Assistants, | 12,517 89 |

| | | |
|---|---|---|
| Catalogue department, | 1,525 41 | |
| Service by hour, | 2,255 53 | |
| Janitorial service, | 2,716 34 | |
| Insurance, | 600 31 | |
| Reading-room, | 500 00 | |
| | | $44,607 58 |
| Balance unexpended, | | 1,214 71 |
| | | $45,822 29 |

## STATEMENT OF THE GREEN LIBRARY FUND.

November 30, 1906.

| | | |
|---|---|---|
| Income for the year ending November 30, 1906, is as follows, viz.: | | |
| Interest on notes secured by mortgages, | $875 00 | |
| Sale of Millbury Bank Stock, | 1,000 00 | |
| Dividends on Bank Stock, | 181 00 | |
| Dividends on Bank Stock in liquidation, | 5,972 00 | |
| Dividends on Savings Bank Deposits, | 907 60 | |
| Interest on Bank Deposits, | 76 54 | $9,012 14 |
| Of this income there has been added | | |
| to the fund, | $2,585 55 | |
| to the book account, | 1,546 59 | |
| on deposit with Worc. Trust Co., | 4,880 00 | $9,012 14 |
| The following statements show the condition of the Investment and Book Accounts, as verified by the books and securities in the hands of the City Treasurer: | | |

INVESTMENT ACCOUNT.

| | 1904-5 | 1905-6 |
|---|---|---|
| Notes secured by mortgages, | $20,500 00 | $20,500 00 |
| Bank Stock (Merchants, cost), | 5,900 00 | 4,000 00 |
| Bank Stock (Worcester, par value), | (Bank Stocks) | 700 00 |
| Savings Bank Deposits, | 27,872 90 | 26,458 45 |
| Worc. Trust Co. Deposit, | | 4,880 00 |
| | $54,272 90 | $56,538 45 |

BOOK ACCOUNT.

| | | |
|---|---|---|
| Balance December 1, 1905, | $2,743 31 | |
| ¾ net income, | 1,546 59 | |
| Interest on Bank Deposits, | 42 21 | $4,332 11 |
| Expended for books, etc., during year, | $1,220 64 | |
| Transferred to Cash Account, | 250 00 | 1,470 64 |
| Balance November 30, 1906, | | $2,861 47 |

RECAPITULATION.

| | 1904-5 | 1905-6 |
|---|---|---|
| Investment Balances, | $54,272 90 | $56,538 45 |
| Cash Balances, | 2,743 31 | 2,861 47 |
| | $57,016 21 | $59,399 92 |

Respectfully submitted,

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE LIBRARIAN FUND.

November 30, 1906.

| | | |
|---|---|---|
| Balance December 1, 1905, | $7,130 22 | |
| Dividends, Savings Banks. | 271 50 | |
| | | $7,401 72 |
| Savings Bank Deposits, viz: | | |
| Worcester County Institution for Savings, | $1,600 00 | |
| Worcester Five Cents Savings Bank, | 1,229 66 | |
| Worcester Mechanics Savings Bank, | 4,572 06 | |
| | | $7,401 72 |

F. W. WHITE,
*Treasurer.*

## STATEMENT OF THE HEN

Balance December 1, 1905,
Dividends, Savings Bank,

Worcester County Institution fo

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## STATEMENT OF THE RE

CASH ACCOU

Balance December 1, 1905,
Worcester Public Library Department
Dividends, Norwich & Worcester R. R Stock,
Dividends, Boston & Albany R. R. St
Dividends, Savings Banks,
Interest, Worcester Trust Company,

Expended for periodicals and papers,

Balance November 30, 1906,

INVESTMENT ACC

Savings Bank Deposits,
Boston & Albany R. R. Stock (7 shar
Norwich & Worcester R. R. Stock (1 shares),

Examined and found correct, prope ties in the possession of the treasurer.

FRED

*Acting Chairm*

# APPENDIX THREE.

## A SELECTION FROM THE GIFTS TO THE LIBRARY.

GIVERS.

| | Books | Pamphlets |
|---|---|---|
| Adams, C. T., New York City, | 1 | |
| Adams, Charles F., Cambridge Mass., | | 1 |
| Adams, Edward D., New York City, | 2 | |
| Allen, George W., East Bridgewater, Mass., | | 1 |
| American Antiquarian Society, | | 1 |
| American Art Association, New York City, | 1 | |
| American Association for the Advancement of Science, | 3 | |
| American Board of Commissioners for Foreign Missions, Boston, Mass., | | 2 |
| American Mathematical Society, New York City, | 1 | |
| American Museum of Natural History, New York City, | 1 | |
| American Scenic and Historic Preservation Society, New York City, | 1 | |
| American Unitarian Association, Boston, Mass., | 2 | |
| American-Irish Historical Society, Boston, Mass., | 1 | |
| Amherst College, Amherst, Mass., | 2 | |
| Andover Theological Seminary, Andover, Mass., | | 1 |
| Archaeological Institute of America, | 1 | |
| Armour Institute of Technology, Chicago, Ill., | 1 | |
| Armstrong, George B., Chicago, Ill., | 1 | |
| Bacon, Miss Georgia A., | | 1 |
| Bannon, Henry, Washington, D. C., | | 1 |
| Bates, George W., Detroit, Mich., | 1 | |
| Bates College, Lewiston, Me., | | 1 |
| Bell, A. D. S., Boston, Mass., | | 1 |
| Bennett Fund, Trustees of, Boston, Mass., | 1 | |
| Bigelow, John, New York City, | 1 | |
| Bigelow Free Public Library, Clinton, Mass., | | 1 |
| Bodleian Library, Oxford, Eng., | | 1 |
| Booraem, John V. V., Brooklyn, N. Y., | 1 | |
| Boston, Board of Gas and Electric Light Commission, | 1 | |
| City Messenger, | 4 | |
| Metropolitan Water and Sewerage Board, | 1 | |
| Public Library, | 3 | |
| Registry Department, | 4 | |
| School Committee, | 2 | |

Statistics Department,
Transit Commission,
Boston Athenæum, Boston, Mass.,
Boston Home Market Club, Boston, Ma
Boston University, Boston, Mass.,
Bostonian Society, Boston, Mass.,
Bowdoin College, Brunswick, Me.,
Breeze Publishing Company, Portland,
Brooklyn Institute of Arts and Science
Brooklyn Public Library, Brooklyn, N.
Brown, C. H., Chicago, Ill.,
Brown, Robert M.,
Brown University, Providence, R. I.,
Bryn Mawr College, Bryn Mawr, Pa.,
Bucher, Herman, New York City,
Buffalo Public Library, Buffalo, N. Y.,
Bunker Hill Monument Association, Bos
Burns, Miss Penelope,
Cambridge, Mass., City Auditor,
Canada, Department of Agriculture,
Geological Survey Department,
Superintendent of Immigration,
Carnegie Institute, Washington, D. C.,
Carnegie Library, Pittsburgh, Pa.,
Chamberlin, H. H.,
Chandler, Miss Alice G., Lancaster, Mas
Charleston, S. C., Mayor of,
Chase, Charles A.
Chicago, Bureau of Statistics and Labor,
Municipal Library,
Public Library,
Chilton, Carroll B., New York City,
Church of the Unity, Worcester,
Clark, Miss Fannie L.
Cleveland, Ohio, Public Library,
Colby College, Waterville, Me.,
College of the Holy Cross,
Columbia University, New York City,
Concord, N. H., Public Library,
Congregational Home Missionary Society,
Congregational House, Boston, Mass.,
Connecticut Agricultural Experiment Stati
Conn.,
Cornell University, Ithaca, N. Y.,

| | Books. | Pamphlets |
|---|---|---|
| Cox, Miss Ethel L., Brooklyn, N. Y., | 1 | |
| Crane, Charles R., Chicago, Ill., and Freeman, John R., Providence, R. I., | 1 | |
| | 1 | |
| Cussons, Col. John, Glen Allen, Va., | | 2 |
| Dartmouth College, Hanover, N. H., | 1 | |
| Davis, Andrew McFarland, Cambridge, Mass., | | 2 |
| Drew Allis Company, | 1 | |
| Drexel Institute of Arts, Sciences and Industry, Philadelphia, Pa., | 1 | |
| Dwight, R. Henry W., Boston, Mass., | 1 | |
| Eldred, C., New York City, | 1 | |
| Fairchild, Mrs. Charles S., New York City, | 2 | |
| Federal Rate Regulation Association, St. Louis, Mo., | 1 | |
| Ferrier, Francis, Berkeley, Cal., | 1 | |
| Field Columbian Museum, Chicago, Ill., | 1 | |
| First Church of Christ, Scientist, Worcester, | 1 | |
| Foster, William E., Providence, R. I., | | 1 |
| Francis, Dr. George E., | 1 | |
| Friedenwald, Dr. Harry, Baltimore, Md., | 1 | |
| Georgetown University, Washington, D. C., | 1 | |
| Gilman, Mrs. Helen B., | 1 | |
| Green, John, Jr., St. Louis, Mo., | | 9 |
| Green, Samuel A., Boston, Mass., | 2 | 9 |
| Green, Samuel S., | 3 | 8 |
| Haanel, Eugene, Ottawa, Canada, | 1 | |
| Hammond, Eleanor P., Chicago, Ill., | 2 | |
| Harper & Brothers, New York City, | 1 | |
| Hartford Steam Boiler Inspection and Insurance Company, Hartford, Conn. | | |
| Hartford Theological Seminary, Hartford, Conn., | | 1 |
| Harvard University, Cambridge, Mass., | 2 | |
| Headsten, J., Chicago, Ill., | 4 | |
| Heywood, William S. and Abbie B., Dorchester, Mass., | 3 | |
| Hoar, Rockwood, | 22 | |
| Hoar, Mrs. Samuel, Concord, Mass., | 1 | |
| Hodge, Clifton F., | 2 | |
| Holmes, Clay W., Elmira, N. Y., | 1 | |
| Huguenot Society of South Carolina, Charleston, S. C., | 1 | |
| International Physio-psychic Society, Baltimore, Md., | 3 | |
| Ipswich Historical Society, Ipswich, Mass., | 1 | |
| Johnson, Hannibal A., | 2 | |
| Kimball, John E., Oxford, Mass., | 1 | |
| Kinnicutt, Leonard P., | | 1 |
| Kinnicutt, Lincoln N., | 1 | |

| | Books | Pamphlets |
|---|---|---|
| Knowles, Mrs. Evelyn Sylvester, | 3 | |
| Lake Mohonk Conference of Friends of the Indians, Mohonk Lake, N. Y., | 1 | |
| Leland Stanford Junior University, Palo Alto, Cal., | 1 | |
| Lombard, Louis, Lugano, Switzerland, | 1 | |
| Lothrop, Lee & Shepard Company, Boston, Mass., | 1 | |
| Loubat, J. F., Duc de, Paris, France, | 1 | |
| McGill University, Montreal, Canada, | 1 | |
| Maryland Geological Survey, Baltimore, Md., | 1 | |
| Massachusetts, Attorney General, | 1 | |
| Board of Commisisoners of Savings Banks, | 2 | |
| Board of Education, | 1 | |
| Board of Railroad Commissioners, | 1 | |
| Bureau of Statistics of Labor, | 1 | |
| Commissioner of Public Records, | 1 | |
| Highway Commission, | 1 | |
| Insurance Department, | 2 | |
| Secretary of the Commonwealth, | 45 | |
| State Board of Agriculture, | 2 | |
| State Board of Charity, | 1 | |
| State Board of Health, | 2 | |
| State Board of Insanity, | 1 | |
| State Library, | 9 | |
| Massachusetts Agricultural College, Amherst, Mass., | 1 | |
| Massachusetts Civil Service Commission, Boston, Mass., | 2 | |
| Massachusetts General Hospital, Boston, Mass., | 1 | |
| Massachusetts Institute of Technology, Boston, Mass., | 1 | |
| May, Misses A. and E. G., | 1 | |
| Maynard, M. A., | 1 | |
| Medford Mercury, Medford, Mass., | 1 | |
| Merchant's Association of New York, New York City, | 2 | |
| Merriman Rev. Daniel, | | 1 |
| Merwin-Clayton Sales Company, New York City, | 1 | |
| Metaphysical Publishing Company, New York City, | 1 | |
| Michigan, Department of Health, Lansing, Mich., | 2 | |
| Milwaukee, Wis., Public Library, | | 1 |
| Minneapolis, Minn., Public Library, | | 1 |
| Minnesota Historical Society, St. Paul, Minn. | 3 | |
| Mohonk Lake Arbitration Conference, Mohonk Lake, N. Y., | 1 | |
| Moody, J. H., Boston, Mass., | 1 | |
| Morris, John D. & Company, Philadelphia, Pa., | 1 | |
| Museum of Fine Arts. Boston, Mass,. | 2 | |

| | Books | Pamphlets |
|---|---|---|
| National Association of Cotton Manunfacturers, Boston., Mass., | 1 | |
| National Civil Service Reform League, New York City, | 1 | |
| National Prison Association, | 8 | |
| New England Cotton Manufacturers' Association, Boston, Mass., | 1 | |
| New Hampshire State Library, Concord, N. H., | 2 | |
| New Haven, Conn., Free Public Library, | 1 | |
| New Jersey State Library, Trenton, N. J., | 1 | |
| New York City, Department of Education, | 1 | |
| Department of Finance, | 2 | |
| Department of Parks, | 1 | |
| New York State, Chamber of Commerce, | 1 | |
| Commission of State Reservation at Niagara, | 1 | |
| State Charities Aid Association, | 1 | |
| State Library, Albany, N. Y., | 23 | |
| Newark, N. J., Free Public Library, | | 1 |
| Olszewski, A., Chicago, Ill., | 1 | |
| Orr, Charles, Cleveland, O., | 1 | |
| Out West Company, Los Angeles, Cal., | 1 | |
| Paine, Nathaniel, | | 1 |
| Peabody Institute, Peabody, Mass., | | 1 |
| Pennsylvania Prison Society, Philadelphia, Pa., | 1 | |
| Perkins Institution and Massachusetts School for the Blind, Boston, Mass., | 18 | |
| Perry, Everett R., | 6 | |
| Philadelphia City Institute, Philadelphia, Pa., | | 1 |
| Phillips, S. L., | 1 | |
| Pitman, Isaac & Sons, New York City, | 1 | |
| Pratt Institute, Brooklyn, N. Y., | | 2 |
| Princeton University, Princeton, N. J., | 1 | |
| Protestant Episcopal Church, Diocese of Western Massachusetts, | 1 | |
| Providence, R. I., Public Library, | | 1 |
| Reeve, Mrs. Sidney A., | 1 | |
| Rockwell, Dr. Alfred E. P., | | 1 |
| Roe, Alfred S., | 1 | |
| Roy, J. Arthur & Sons, | 5 | |
| Royal Society of Canada, Montreal, Canada, | 1 | |
| Roycroft Shop, East Aurora, N. Y., | 2 | |
| Rugg, Arthur P., | | 1 |
| Ryder, Miss Gertrude E., Hodge, Mrs. F. H., and Taft Donald R., | 8 | |

St. Lawrence University, Canton, N
Salem, Mass., Public Library,
Schmidt, Max E., New York City,
Shannon, R. C., Brockport, N. Y.,
Shaw, Robert K.,
Shaw, W. E., Boston, Mass.,
Short, Mrs. Edward Lyman,
Silk Association of America, New Y
Simmons College, Boston, Mass.,
Smithsonian Institution, Washingtor
Smithsonian Institution, Bureau of .
Society of Colonial Wars of Massach
Society of Naval Architects and Mari
Brooklyn, N. Y.,
Sprague, H. B., Newton, Mass.,
Springfield, Mass., City Library Ass
Statute Law Book Company, Washi
Thayer, John R.,
Tillinghast, C. B., Boston, Mass.,
Trinity College, Hartford, Conn.,
Tufts College, Tuffts College, Mass.,
Tufts Library, Weymouth, Mass.,
250th Anniversary of the Settlemen
United States, Executive Commi
United States, Civil Service Commissi
Department of Agricu
Department of Comme
Department of State,
Department of War,
Department of the In
Department of the Na
Department of the Tre
Interstate Commerce C
Library of Congress,
Superintendent of Doc
University of Colorado, Boulder, Col
University of Michigan, Ann Arbor,
University of Pennsylvania, Philadel
University of Texas, Austin, Texas,
University of Vermont, Burlington, V
University of Virginia, Charlottesville
University of Wisconsin, Madison, W
Upsala, Bibliotheque de l'Universite
Vassar College, Poughkeepsie, N. Y.,

| | Books | Pamphlets |
|---|---|---|
| Victoria Institute, London, Eng., | 1 | |
| Warden, William A., | 1 | |
| Washburn, Charles G., | | 1 |
| Washington Academy of Sciences, Washington, D. C., | 1 | |
| Waters, Rev. Wilson, Chelmsford, Mass., | | |
| Wellesley College, Wellesley, Mass., | 1 | |
| Wellington, N. Z., Department of Tourist and Health Resorts, | 1 | |
| Wesleyan University, Middletown, Conn., | | 2 |
| West, Mrs. Alice G., | 5 | |
| Weston, Edmund B., Providence, R. I., | | 2 |
| Wheeler, Dr. Leonard, | 1 | |
| Whitman, William, Boston, Mass., | | 1 |
| Williams College, Williamstown, Mass., | 1 | |
| Wisconsin Academy of Sciences, Arts and Letters, Madison, Wis., | 1 | |
| Wisconsin State Historical Society, Madison, Wis., | 2 | |
| Wood, Mrs. Edmund, New Bedford, Mass., | 1 | |
| Worcester, City Clerk, | 1 | |
| School Committee, | 2 | |
| Worcester Art Museum, | 1 | |
| Worcester Board of Trade, | 1 | |
| Worcester County Law Library, | | 1 |
| Worcester National Bank, | 3 | |
| Worcester Polytechnic Institute, | 1 | |
| Yale University, New Haven, Conn., | 2 | 1 |
| Young, Dr. J., of Kelley, (Trustees and Family of) | 1 | |
| | 710 | 100 |

# APPENDIX FOUR.

## PERIODICALS AND PAPERS ADDED DURING THE YEAR.

Atlanta Constitution.
Boston Sunday globe.
Collier's weekly.
Irish world.
Literary world.
Metal worker.
New York American.
New York world.
Norwich bulletin.
Putnam's monthly and The Critic.

## GIFTS TO THE READING-ROOM.

| | GIVERS. |
|---|---|
| American gas light journal, | G. W. Dresser, editor. |
| American missionary, | American Missionary Association. |
| American museum journal, | American Museum of Natural History. |
| Amerika, | Publishers. |
| Amerikanische Turnzeitung, | Publishers. |
| Annals of the propagation of the faith, | Publishers. |
| Arbetaren, | Publishers. |
| Armenia, | Publishers. |
| Arrow, | Publishers. |
| Berrow's Worcester journal, | Charles H. Birbeck. |
| Billboard, | Publishers. |
| Book buyer, | Publishers. |
| Bostoner Nachricten, | Publishers. |
| Bulletin of bibliography, | Publishers. |
| Bulletin of the National Association of Wool Manufacturers, | Association. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Chrisitian Science Society. |
| Christiian science sentinel, | First Church of Christian Scientists. |
| Clark College record, | Clark College. |
| Colorado graphic, | Publishers. |
| Concrete, | Publishers. |
| Congressional record, | J. R. Thayer. |
| Conservator, | Publishers. |

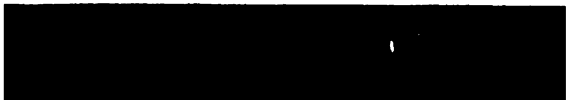
| | |
|---|---|
| Deseret evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| *Electric journal, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Filipino students' magazine, | Miss E. L. Pease. |
| Fitchburg weekly sentinel, | Sentinel Printing Company. |
| Gamla och nya Hemlandet, | Publishers. |
| Good government, | Publishers. |
| Hartford seminary record, | Hartford Theological Seminary. |
| Home missionary, | Publishers. |
| Indian's friend, | Publishers. |
| Labor news, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen's magazine, | Publishers. |
| Louisiana planter, | Publishers. |
| Luther league review, | Rev. Paul G. Krutzky. |
| Messenger (Worcester), | Publishers. |
| Messenger (New York), | Anonymous. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| New century path, | Anonymous. |
| New England shoe and leather association gazette, | Publishers. |
| Nya osterns weckoblad, | A. Olafson. |
| Official gazette of the U. S. Patent Office, | U. S. Patent Office. |
| L'opinion publique, | Publishers. |
| Our dumb animals, | Publishers. |
| Portland daily press, Saturday edition, | Maine State Press. |
| Positivist review, | Edward S. Beesliy, editor. |
| Purple, | Holy Cross College. |
| Review of religions, | Sadi Akmadiyya Association. |
| Saint Andrew's cross, | Chapter 67, Brotherhood of St. Andrew. |
| Skandinavia, | Publishers. |
| Smith college monthly, | Publishers. |
| Southern workman, | Samuel S. Green. |

Student's journal,
Svea,
*Travel,
Tuftonian,
Tufts weekly,
Union signal,
Universalist leader,
Vestkusten,
Worcester daily telegram,
Worcester evening gazette, 2 copies,
Worcester evening post,
Worcester magazine,
*Worker,
World's crisis,
Yarmouth telegram,

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*Discontinued.







# Forty-eighth Annual Report of the Free Public Library of the City of Worcester

1906 - 1907





FREE PUBLIC LIBRARY.

# FORTY-EIGHTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY

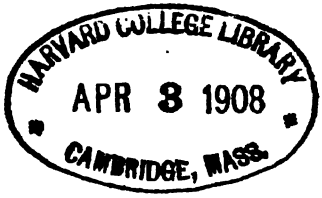
OF THE

# CITY OF WORCESTER,

FOR THE

## YEAR ENDING NOVEMBER 30, 1907.

Worcester, Mass.
THE BLANCHARD PRESS,
6 WALNUT STREET
1908.



The Library

## DIRECTORS FOR 1908.

| | | Term Expires |
|---|---|---|
| FREDERICK W. VERMILLE, | JOHN F. O'CONNOR, | 1908 |
| EDWARD J. McMAHON, | GEORGE E. WIRE, | 1909 |
| ALFRED C. N. PETERSEN, | ALEXANDER BELISLE, | 1910 |
| HENRY L. PARKER, | CHARLES R. JOHNSON, | 1911 |
| CHARLES T. TATMAN, | WILLIAM J. DENHOLM, | 1912 |
| FRANK R. BATCHELDER, | ZELOTES W. COOMBS, | 1913 |

## ORGANIZATION OF THE DIRECTORS FOR 1908.

PRESIDENT.

FREDERICK W. VERMILLE.

SECRETARY.

ALEXANDER BELISLE.

COMMITTEE ON THE LIBRARY.

CHARLES R. JOHNSON, GEORGE E. WIRE,
CHARLES T. TATMAN, WILLIAM J. DENHOLM,
ZELOTES W. COOMBS.

COMMITTEE ON THE READING ROOM.

JOHN F. O'CONNOR, ALEXANDER BELISLE,
HENRY L. PARKER.

COMMITTEE ON THE BUILDING.

ALFRED C. N. PETERSEN, WILLIAM J. DENHOLM,
FRANK R. BATCHELDER.

COMMITTEE ON FINANCE.

FREDERICK W. VERMILLE, CHARLES T. TATMAN,
EDWARD J. McMAHON.



# ORGANIZATION OF STAFF FOR 1908.

LIBRARIAN.

SAMUEL S. GREEN.

ASSISTANT LIBRARIAN.

ROBERT K. SHAW.

## REFERENCE DEPARTMENT.

REFERENCE LIBRARIAN.

ROBERT K. SHAW.

HATTIE J. CHILDS,
AROLYN L. JOHNSON,
GRACE W. WOOD,
GRACE H. MOORE,
HOPE G. ROBINSON,

ETHEL G. HOWE,
GLADYS L. KNIGHT,
ARTHUR J. HACKETT,

SIMON W. ATKINS,
ERNEST W. BISHOP,

LYMAN F. COPELAND,
D. ALBERT A. COUGHLIN,
DANIEL J. FITZGERALD,
WALLACE L. FLAGG,
G. ALBERT HILL,
JEROME W. HOWE,
GEORGE W. LUSKE,
SATENIK NAHIKIAN,
GEORGE B. O'FLYNN,
GRANVILLE A. PERKINS,
PHILIP SCHWARTZ,
WALTER D. STEARNS.

## CIRCULATING DEPARTMENT.

CIRCULATING LIBRARIAN.

JESSIE E. TYLER.

ISABEL A. THAYER,
EDITH M. GATES,

MINNIE F. ADAMS,
M. EDNA HOLT,
RUBY M. ALLEN,
RUTH D. AMSDEN,
WINNIFRED S. FARRELL,

ELLA L. SINNOTT,

ANGELINE M. RACINE,
ARTHUR R. RACINE,
WILLIAM E. RACINE,
HAROLD E. WILLIAMS,
CORA M. WOOD.

ERNEST C. MULVEY, *Messenger.*

## DELIVERY STATIONS.

| | |
|---|---|
| *Belmont Street,* | M. W. Meyerhardt. |
| *Grafton Square,* | A. J. Amelotte. |
| *Greendale,* | J. Hamel & Co. |
| *Lake View,* | W. A. Fobes. |
| *New Worcester,* | W. A. Barrows. |
| *Pleasant Street,* | W. S. Doane. |
| *Quinsigamond,* | Anderson Brothers. |
| *South Worcester,* | C. J. Foley. |
| *Tatnuck,* | Miss E. J. Prentiss. |

CHILDREN'S DEPARTMENT.

CHILDREN'S LIBRARIAN.

JESSIE CAMERON.

EXIE M. DEYETTE,
AMEY B. HADWEN,
KATHERINE M. MURRAY,
ETHEL M. TURNER,
KATHARINE E. COOK,
HENRY J. ELMER,
WILLIAM O. ENGLISH,
GEORGE E. HANSON,
ELSIE A. SMITH,
MARION A. WARREN.

CATALOGUE DEPARTMENT.

CHIEF CATALOGUER.

CLARA W. BRAGG.

ELLA L. SAWYER, HARRIET A. BARNES.

ARTS DEPARTMENT.

ARTS LIBRARIAN.

JESSIE CAMERON.

JANITORIAL DEPARTMENT.

EDWARD S. FULLER.

HIRAM A. RICHARDS,
EDWARD S. CLARK,
CATHERINE FITZGERALD,
MARGARET O'HARA,
ANNA ULLSTROM.

---

## LIBRARY HOURS.

REFERENCE DEPARTMENT AND MAGAZINE ROOM.

**9 a.m. to 9.30 p.m. daily, including holidays.**
**Sundays 2 to 9 p.m.**

CIRCULATING DEPARTMENT.

**9 a.m. to 8 p.m. except Sundays and holidays.**
**Saturdays 9 a.m. to 9 p.m.**

CHILDREN'S DEPARTMENT.

**9 a.m. to 8 p.m. daily.**
**Holidays 9 a.m. to 6 p.m.**
**Sundays 2 to 6 p.m.**

NEWSPAPER READING ROOM.

**8 a.m. to 9.30 p.m. daily, including holidays.**
**Sundays 1 to 9.30 p.m.**

# REPORT OF THE BOARD OF DIRECTORS.

*To His Honor, James Logan, Mayor of the City of Worcester.*

Sir:—The Directors of the Free Public Library present the following report for the period extending from November 30, 1906, to November 30, 1907. This is their forty-eighth annual report.

We submit herein reports of the regular committees of the board, together with reports from the Librarian and certain members of the library staff. It does not seem necessary to recapitulate the interesting facts and statistics which together show the large place in the education of adults as well as children occupied by a large, well-managed public library.

Under the law, as well as under the will of Dr. John Green, the Board of Directors is strictly a political board. The City Council, elected by all the voters, elects two members of the board each year and they hold office for six years without power of immediate re-election. It is not necessary that such a board should be experts in library management, but they should be intelligent, patriotic citizens, able and willing to secure the best executive skill available for the actual management of this many-sided, educational institution and with no friends to reward or enemies to punish at the expense of the public.

In most of our large cities, where dishonesty and incompetency have so often brought disgrace on our democratic institutions, the departments devoted to education, through the public school and the public library, have been generally honestly managed and with a fair amount of success. This has been accomplished largely by the election of competent executive heads of these departments, by giving them large power and then holding them responsible for results.

In this way all large universities and colleges are successfully



managed and in this way ou
half century has been a pior
tional power in our midst.

For the Board

# REPORT OF THE LIBRARIAN.

*To the Board of Directors of the Free Public Library.*

Following is the forty-eighth annual report of the librarian. The tables which usually form a part of the report will be found with other statistical matter, at the end of the pamphlet. For details in regard to the work of the library during the past year, reference is made to the reports of the heads of departments. I shall speak only of salient points in the use and administration.

## BUILDING.

The installation of the new electric plant was completed about the middle of the year. All the departments suffered great inconvenience while this piece of work was doing. This was especially felt in the reference and arts departments, the work in which was very much interfered with and interrupted.

Great increase in convenience in library management and of comfort to users of the library and attendants has followed the introduction of electric lighting throughout all portions of both buildings, and it would appear that the additional expense incurred in running the library, smaller than what might have been anticipated, is justifiable. Some changes in the adjustment of fixtures might be made at little cost which would bring light where it is particularly wanted and so add to the comfort of readers and students. These are especially needed in the Green library room and in the reading room for magazines.

The library is very much indebted to Mr. Henry A. Knight, supervisor of wires, for the ready and efficient aid which he has afforded the Building Committee of the Board of Directors by his advice and in giving time to the examination of the work under consideration, and in testing it to see that it conformed to the specifications agreed to by the contractor.

As stated last year, besides the usual amount of money needed

to keep the buildings tight and neat, it would be very desirable the current year to relay several floors, draw the sashes of the windows, paint their frames, inside and outside the buildings, and to spend such an amount as is needed in cleaning and varnishing the railings and balusters of different stairways.

Dr. Gage has continued his care of the grounds behind the older library building and through his efforts they are made very attractive.

## Size and Use of the Library.

The library year closed November 30. At that date there were in the library 163,401 volumes, divided among the different departments as follows: Green reference library, 26,692; rest of reference library, 60,929; circulating department, 67,029; children's department, 8,751. These figures show an increase for the year of 293 in the Green reference library; 1774 in the rest of the reference library; 2846 in the circulating department; 942 in the children's department; or a gain of 5855 as compared with 4370 in the previous year.

There were bought during the year 1292 more volumes than in the preceding year. 2321 volumes were withdrawn from circulation because mutilated, very dirty or worn out. Heavy withdrawals are likely to be made in the future, also, out of due regard to the health and comfort of users of the library.

It seems well, for the information of the public, to again call attention to the fact that of the 1902 volumes added to the unrestricted portion of the reference department during the past year, 666 volumes were bound periodicals, which are taken in the library as the numbers appear and afterwards bound, and 598 gifts. These are mainly United States, state and municipal documents.

This statement makes it evident that the number of volumes bought and added to the reference library is very small compared with the number added to the circulating and children's departments, namely: 638 as compared with 6141. The net number added to the more popular departments, 3788, is the whole number reduced by losses and withdrawals such as have just been spoken of. Outworn and dirty books do not increase

the available resources of the library, but cumber its shelves and produce discomfort and irritation in the case of users of the library when given out.

It should be remembered, also, that books in the legally unrestricted portions of the reference library, although they have to be guarded more carefully than those in the circulating department, because of rarity, cost or other considerations, can very often be taken out of the building upon application to the librarian. 649 papers and other periodicals (in the place of 600 in the previous year) are now taken by the library.

The total recorded use of the library, during the past year, is 396,817 volumes, divided as follows: Reference department (not including that of Sundays and holidays), 81,003; circulating department, 186,475; children's room (including 27,666 sent to school-houses), 116,747 for use outside the buildings; arts department, 249 (books and portfolios); Sunday use, 10,779; holiday use, 1,564.

There was a decrease of 1,586 in the use of the library last year. The loss in the use of books for reference is 23,001 volumes;* gain in the circulating department, 12,594; in the children's department (including books sent to school-houses), 7,401 volumes; in the Sunday use of books, 1,299 volumes; in holiday use of books, 121 volumes.

A full account of the use of the reading-rooms on Sundays and holidays may be found at the end of the pamphlet. There was a largely increased attendance both Sundays and holidays in the reading-rooms for children and grown-up persons, and in all the rooms many more books were used than in the previous year.

## Reference Department and Reading-rooms for Grown-up Persons.

When the great work of re-cataloguing the books in the circulating and reference libraries was completed, about a year ago, the library found itself in possession of an excellent shelf catalogue. This has been used the past year in examination of

* This loss will be satisfactorily explained further on in this report.

the shelves of the reference depart
of Mr. Robert K. Shaw, the prese
The examiners have gone through
report can be made at present of th
as various matters remain to be
books, as is usual. This much, how
books have been found which would
for but for the examination.

The last report stated that 102,66
department during the previous ye
22,481 portfolios of photographs th
as appears from a note, leaving the
184 volumes. Portfolios are now co
department and the number of volu
reference department is 78,749. Th
considering the confusion caused by
electric light plant. The number giv
number of volumes which the user
helped themselves to from the open

The number of volumes given out
the last six years has varied from 73
1905-6, there having been an increase
last. I have no doubt that there will
by year, hereafter.

The reference department is of gr
dents of Worcester. Everybody that
answer to which is likely to be found
comed and aided sympathetically to g
It is astonishing to find how large
when assisted by experienced investig
answers to their questions. Scholars
use of the department and less expe
numerous.

Government documents are muc
numbers of volumes of bound newspa
medical library is largely used by phy
to the society owning our library, by
and others. Humble wants are supp
relate to handiwork; the interest in



Persons interested in the industries of the city make a large use of the library.

A class which is studying Greek authors has continued to hold meetings here regularly. Among other classes which have come here to use books, have been those whose members were studying such subjects as architecture, ancient history, Spanish art, the country and people of China.

The librarian gave a lecture on "Some Roman Remains in England" and repeated the lecture.

A collection of rare, costly and especially beautiful books was brought together for the enjoyment of the College Club in December. A group of these books was reproduced as an illustration for the last annual report.

Longfellow's Centenary was noticed in February by bringing together illustrative matter such as portraits, pictures, illustrated and elegant and rare editions of his works. Colored plates were shown to children in March for purposes of instruction, and in June the department selected books to use in connection with the pictures in the art galleries, brought together during Home Week to illustrate old Worcester.

Patent office reports are in daily use.

There has been a very large week-day use of the newspaper, magazine and ladies' reading-rooms. This increase on Sundays and holidays has been referred to already; it was nineteen per cent. Sundays and twenty-six per cent. holidays. Both the magazine reading-room and the Green library room have to be used. The newspaper reading-room and the ladies' reading-room have been made more attractive by fresh tinting and improved arrangements for lighting. The former is perhaps the best lighted room in the building.

New racks will be needed in the newspaper reading-room to accommodate the growing number of papers, and $750 will have to be taken from the city appropriation to add to the income of the reading-room fund to pay for papers now taken.

It will be necessary soon to provide more stack room to shelve the additions of books to the reference department and a suitable case for bound newspapers which have already outgrown the quarters assigned to them.

## Circulating Department.

Much praise is due to this department and its head, Miss Tyler, for the energy displayed and the amount of work accomplished. Besides conducting the annual examination of the books and attending to the largely increased routine work, a new charging system has been introduced. Considerable preparatory work had been done the previous year, but the amount which had to be done in connection with getting ready 65,000 volumes for the change, procuring cards, furniture and printed matter and exchanging the cards of users, was very large.

The system introduced is known as the Newark system. It was established the previous year in the children's department, which then had about 7,800 volumes. It has worked well there under the favorable circumstance that children can be made amenable to discipline and induced to conform to new regulations without complaint. So far the introduction of the new system into the circulating department has caused considerable grumbling. As people get used to it, and they are shown how they can use it conveniently, they will become very well reconciled to it. The change was made from a system under which little or no inconvenience was felt; few remonstrances against the new system would come if it were introduced into a new library.

Greater accuracy in charging is secured under the new system, as stamps are more generally used than under the old one. It was predicted that time would be saved in charging. That advantage has not appeared here as yet. In fact the force in the department has been increased. The need of increase was owing, however, partly to increase of work in dealing with a larger demand for books.

There was a practical increase last year in the number of books given out in the department, for home use, of 8,834 volumes over the use of the previous year. There has been a still larger gain, 12,574, the last year.

The care of the music scores was transferred during the year from the reference to the new arts department. For convenience of the public, however, it was considered best to place them in the front part of the circulating department, behind

the counter. It was concluded during the year to transfer the care of the scores to the circulating department.

It will be remembered that an index had been printed of musical scores and books about music and composers. Additions are made from time to time to the collection, and will continue to be made. As a result of our efforts, there has been a small increase in the use of the scores. The increase has seemed to me reasonable (although below the expectation of some), but incommensurate, probably, with the expense which has been incurred, unless the public will avail itself more generally of the increased facilities afforded.

Efforts have been made, as before, to display books on timely topics and generally to do well the work of the department.

The convenience of the new system of lighting has been especially apparent in this and the children's departments.

## Delivery Stations.

It is part of the duty of the circulating department to send books to the delivery stations. The following table shows the use of books passing through the stations:

| | December, 1906 | January, 1907. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont | 103 | 95 | 71 | 110 | 74 | 107 | 149 | 155 | 126 | 117 | 135 | 155 | 1397 | 31 |
| Grafton Square | 38 | 47 | 30 | 51 | 28 | 26 | 30 | 29 | 11 | 10 | 8 | 4 | 312 | 5 |
| Greendale | 314 | 287 | 194 | 226 | 150 | 193 | 161 | 76 | 43 | 70 | 170 | 205 | 2089 | 1 |
| Lake View | 115 | 150 | 116 | 116 | 118 | 97 | 113 | 79 | 58 | 46 | 70 | 112 | 1190 | 2 |
| New Worcester | 189 | 172 | 155 | 158 | 124 | 153 | 100 | 91 | 65 | 49 | 130 | 154 | 1540 | 0 |
| Quinsigamond | 568 | 546 | 516 | 609 | 541 | 592 | 568 | 556 | 504 | 534 | 749 | 880 | 7163 | 3 |
| South Worcester | 60 | 44 | 38 | 34 | 23 | 28 | 20 | 15 | 11 | 16 | 49 | 71 | 409 | 2 |
| Tatnuck | 53 | 72 | 79 | 73 | 65 | 59 | 64 | 61 | 57 | 69 | 54 | 93 | 799 | 4 |
| Totals | 1440 | 1413 | 1199 | 1377 | 1123 | 1255 | 1205 | 1062 | 875 | 911 | 1365 | 1674 | 14899 | 48 |

These stations as regards the number of books circulated stand in the following order: Quinsigamond, Greendale, New Worcester, Belmont, Lake View, Tatnuck, South Worcester, Grafton Square. Lake View stands 5 instead of 6; Tatnuck has risen from 7 to 6; South Worcester has dropped from 4 to 7; Belmont has risen from 5 to 4. Grafton Square brings up the rear as last year. Quinsigamond, Greendale and New Worcester retain the relative positions held last year, namely, 1, 2 and 3.

The Quinsigamond station has made the exceptional gain of 2,520 volumes after gaining 2,270 in the previous year. The entire increase in the use of the stations is 2,096. There would have been a loss in the use, if it had not been for the great gain of the Quinsigamond station.

The South Worcester and Grafton Square stations have been unfavorably affected by changes in location. A new station has just been established at the corner of Park Avenue and Pleasant Street, in the drug store of Mr. Walter S. Doane. Increased opportunities will immediately be afforded to the residents of Greendale through books sent to the Eames Library. Books are also deposited in other places where it is thought they will be useful.

If money can be had, I should like to have a horse, driver and wagon under our exclusive control for three or more days in the week. This would not be an entirely new expense, as from the amount of wages and rent could be deducted the amount now paid for transportation of books to stations. As stated last year: It seems to me that besides delivering books to the stations, we could be of service in taking books to private schools, hospitals, rooms occupied by some of the departments of the city, Sunday schools and other institutions and bringing them back. Probably the time will come when we shall be able to have a team at our own disposal the whole time. Meantime it could very likely be arranged to have our name temporarily attached to the wagon during the days in which it might be in our employ and thus serve as an advertisement of the library and attract more users to it.

To show how extension of privileges rapidly leads to suggestions of new accommodations, it has been stated that it would

be a good thing for us to have a bicycle and a boy, and to use them in bringing back to the library books (which they had taken out) of invalids and others willing to make a small payment, say of two cents a volume. This plan, it is said, is in use in a western library. I have no idea that the bicycle and boy would pay for themselves.

One of my friends expects to see the time, or, perhaps I should say, hopes the time will come, when public libraries will deliver all books to homes and call for them without expense to users of the library. Considering the appropriations which will have to be made for present expenditures and future vital needs of libraries, cities will be slow, I think, in affording accommodations of this kind.

## Children's Room.

It is unnecessary to repeat the description of this room or to describe again the different kinds of work done for children. These things were spoken of at length in the last report.

The greatest undertaking of the year has been the preparation and issue of a finding list of children's books. To the finding list were appended several subject lists of books which cannot fail to be of service to parents and teachers. The excellence of the finding list has been attested by a request from the Carnegie Library, in Pittsburg, for fifty copies to be used in the training school for children's librarians connected with that institution.

A special attempt has been made to interest older persons in children's literature. Besides exposing suitable books for presents immediately before Christmas, a collection has been made for reference use of books containing myths, legends and fairy tales.

A collection has also been made of children's books that are illustrated by artists who have been especially happy in designing pictures for this kind of books. The names of the artists have been indexed, as well as those of the authors and belong to Frenchmen and Germans as well as to Englishmen and Americans.

When we concluded in May to display some Confederate flags

belonging to the library, I asked Ge
address school children in the library
to decline, although he at first accept
gested that we try to secure the ser
Earle.

Captain Earle spoke June 4th, in a
manner, on the "Battle of Gettysbur
eighth and ninth grades in the gramm
veteran and near Memorial Day, his w

The home use of this interesting de
less than last year, but the school use
the total outside use increased 7,4
were given out for reference purposes
ing besides those given out Sundays
ence use increased Sundays and holida

It is with regret that I announce t
vices of Miss Jessie Cameron, the effici
department, the coming spring. The
all felt in her will be continued in h
sponsibilities.

CATALOGUE DEPART

Miss Bragg, the chief cataloguer, l
ent in the charge of her department d
in the year before. Then the cards,
hands, were examined and occasionally
librarian. During the last year, this
been omitted.

A typewriter has been successfully
during the year.

The department saw the catalogu
through the press.

As was anticipated by the librarian
in assistants was made upon establishi
department, that leisure has been fou
The preparation of the monthly lists of
been entrusted to the cataloguing depa
it belongs. The January number, in
December, will be the first to be issued

The new list will be enlarged in its scope. More space is to be given to annotations, and it will serve as a vehicle for conveying to the public information about the organization, hours and news of the library.

A new feature, of considerable importance, will be the addition of somewhat elaborate subject bibliographies of books contained in the library, on timely topics and subjects of general interest. The new list will be more expensive than the old. It will be continued if it proves useful enough to justify the cost and if money enough is forthcoming from the city to defray the additional expenditure. Efforts will be made to distribute the new list somewhat widely and thus add to the knowledge of the resources of the library among residents of Worcester.

## Arts Department.

The new arts department was established April 9, 1907. Miss Jessie Cameron was chosen the head of the department. The rooms assigned to it were not available until June 1, because of the work incident to the installation of the new electric light plant.

Before the establishment of the new department, as stated in the last report, an exhibition was held in the art galleries, under the auspices of the Worcester Public School Art League, of pictures, vases, metal work and other things which are being used in interior decoration of school rooms. This was followed up in June by an exhibition of pictures belonging to the library, suitable for decoration in schoolhouses, largely with the purpose of intelligently guiding classes in the selection of gifts to be obtained and presented to schoolrooms for the purpose of making them more attractive.

I offered to the executive committee, which had in charge the observance of Home Week, to have here an exhibition of pictures and other material, as stated before, illustrative of Worcester, past and present. By using the resources of the library and through the generous co-operation of Mr. Benjamin Thomas Hill, Mr. George F. Hewett and others, a very interesting and valuable collection was brought together for exhibition in the art galleries, in the middle of June.

There have been some meetings of clubs, as hitherto, in the art rooms to study material belonging to the library.

Little, however, has yet been done in the new department, owing to the desire of the head of the department to have the rooms attractively furnished before having exhibitions and otherwise developing work. The furniture is now in place and the walls have been covered with monk's cloth; although certain other improvements are suggested, it is intended to resume exhibitions in January.

It is believed that the work in this department will soon attain again the excellence, abundance and variety which has marked it until the interruptions of the past year.

It is hoped, too, that new features will also be added to the work of the department. A wise suggestion is made by the head of the department that the collection of large photographs, which we lend to teachers, should be considerably increased.

## Assistants.

Miss Lucy A. Young, who had been for more than thirty years connected with the library, retired from service at the beginning of the year. The assistant librarian was chosen to perform the duties of head of the reference department in addition.

Miss Georgina E. Carr resigned her position in the circulating department to take a position in another library.

Miss Winnifred S. Farrell was chosen a junior assistant in her place.

Miss Ella L. Sinnott has at the close of the year been made a junior assistant in the circulating department.

The attendants and other officers of the library have generally been very faithful in the discharge of their duties and I am ready to repeat the statement in the last report, that "it is a pleasure and duty to state that all the heads of departments have worked with noticeable earnestness and efficiency to keep up and raise the standard of work done here." It is evident, also, that the constituency of the library appreciate their efforts.

## Gifts and Loans.

A list of the principal gifts of the past year will be found in an appendix at the end of the pamphlet.

We are especially grateful for the assistance rendered to the residents of Worcester by other libraries in lending us books for their use.

## Miscellaneous.

An account of the results of an examination for candidates for positions as senior and junior assistants, will be found in the report of the Committee on the Library.

## Librarian's Account.

Following is my account for the amount of money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester.
Free Public Library, Dec. 1, 1907.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1906, the date of the last settlement, and find that it stands as follows:

| | |
|---|---|
| Cash balance in librarian's hands, December 1, 1906, | $171 06 |
| Received for fines, | 1,199 15 |
| Received for copies of catalogues, etc., | 35 35 |
| Received for books lost or injured and paid for, | 17 80 |
| Received for use of telephone (for out-of-town places), | 1 85 |
| Received for sale of waste paper, | 12 66 |
| Rebate on insurance, | 51 74 |
| Deposits of strangers in taking out books, | 37 00 |
| Received for books sold, | 72 |
| Blanchard's bill refunded, | 8 75 |
| | $1,536 08 |

| | | |
|---|---|---|
| Money refunded for books lost but found and returned, | $2 35 | |
| Paid Mr. DeWitt Clinton, city treasurer, | 1,387 05 | |
| Deposits returned, | 37 00 | |
| Balance in librarian's hands, Dec. 1, 1907, | 109 68 | |
| | | $1,536 08 |

FREDERICK W. VERMILLE,
*Chairman of Finance Committee.*

Respectfully submitted,

SAMUEL S. GREEN,
*Librarian.*

# REPORT OF THE COMMITTEE O LIBRARY.

*To the Board of Directors.*

The Library Committee has attended to its during the year. In smaller libraries much work by similar committees which, in an institution of delegated to the librarian and his assistants.

As stated last year, the committee has examined lists of books proposed by the librarian; it has a that the books and other property of the library well cared for.

The annual examination of the library has bee executive officers, and, in general, the position mittee has been that of supervision. The results ination, so far as yet tabulated, may be found statistics at the end of the pamphlet.

Early in the year two members of the com chosen to confer with the librarian and referen about the rearrangement of the furniture in the G room and the librarian's room. That rearran afterwards effected.

Two members of the committee were appointe with the librarian regarding the establishment of fine arts room and its care. As a result the art was established by the Board of Directors. This in the report of the librarian, and annexed to tha special report of the head of the arts department.

An examination for senior and junior assistan October 26 under the supervision of this comm persons passed the examination for senior assista that of junior assistant. The list of persons eligib assistant was increased by two names of persons l the last list.



A printed list of books for children has been issued in the children's department. This is spoken of in the reports of the librarian and children's librarian.

More money should be spent in buying books, especially in the children's department.

The Committee wishes to speak appreciatively of the spirit shown by all the officers of the library. It is believed that the public have found their services generally satisfactory.

WILLIAM T. FORBES,
FREDERICK W. VERMILLE,
G. E. WIRE,
CHAS. R. JOHNSON,
CHARLES T. TATMAN,
*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING ROOM.

*To the Board of Directors.*

Two noteworthy improvements have been made during the past year in the three rooms in the charge of the committee; the introduction of electricity and the tinting of the walls of the newspaper room and ladies' reading room. The light in the former, which was before not always adequate, is now the best of any in the library.

The patronage of all the rooms has been constant, and, when recorded (on Sundays and holidays in the newspaper room), shows a gratifying increase of nineteen per cent. and twenty-six per cent., respectively. Special pains have been taken to preserve order and quiet, with the result that a lady may (as many do) use the newspaper room at any time without embarrassment. Willful mutilations have been rare, though the attendance during the late autumn months has been heavier than usual.

A few wall-racks should be provided in the newspaper room to prevent over-crowding on the regular forms. These have been included in the estimates for next year.

The total number of periodicals and newspapers now subscribed for is 649, or eight per cent. more than last year. These have been re-classified, as many have heretofore been rated as newspapers which should be included among periodicals. No departments of the library have more regular or appreciative patronage than those under the supervision of this committee.

JOHN F. O'CONNOR,
ALEXANDER BELISLE,
*For the Reading Room Committee.*

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the President of the Board of Directors.*

The Committee on the Building reports that the re-wiring of both the new and the old buildings for electric lights has been satisfactorily completed this year, within the estimates and all bills paid.

The best single sample of this improvement is in the art room, where a few of the high efficiency lamps give better service and more pleasing light than the old system of jet gas lighting. The new high efficiency lights add much to the public rooms and in the stack rooms and work rooms unusual flexibility of the lighting system has been attained by means of liberal amounts of cable, many switches and cutouts and long flexible hand lamps. The gas lamps have been entirely removed in all public places, from all book stacks and work rooms.

This has resulted in a decided betterment of the atmosphere in the public rooms, which is necessarily vitiated by readers, and in the stackrooms to the improvement of book bindings. As it is, we have thousands of volumes on the shelves needing re-binding, not from use, but simply from decay of leather from gas fumes. The work of re-tinting the walls has been carried on in both the new and old buildings.

Respectfully submitted,

ALFRED C. N. PETERSEN,
G. E. WIRE,
W. J. DENHOLM,
*Committee on the Building.*

Dec. 31, 1907.

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library.*

The Committee on Finance has, during the past year, discharged the ordinary functions of its office, including the examination and approval of bills and care that a proper amount of insurance is carried on the library property. $4,000 additional insurance was laid on the property of the library in the latter part of December, 1906.

The committee herewith submits statements relating to the appropriation received from the city, and the expenditures therefrom, and also relative to the Green Library, Reading-room, Librarian and Henry W. Brown funds, for the year ending November 30, 1907.

The city appropriation for the past year was $38,000; the amount received from dog licenses, etc., $6,713.62; from fines, sale of catalogues, etc., $1,387.05; the amount received from the income of the Green Library Fund through purchase of books which had before been bought from the city appropriation, $2,117.21; making with the balance of $1,214.71, at the beginning of the year, a total of $49,432.59. The expenditures aggregated $49,431.93. The unexpended balance is $0.66.

The Green Library Fund now amounts to $57,146.64, an increase of $608.19 during the past year.

The amount of the Librarian's Fund is now $7,691.43, an increase of $289.71.

The Henry W. Brown Fund amounts to $130.56.

The report of the City Treasurer as treasurer of the Reading-Room Fund is appended to this report, and in that report the railroad stocks owned by the fund are, according to custom, recorded at par value.

The committee has examined the securities of the Green

Library, Librarian, Reading-Room and Henry W. Brown funds in the hands of the City Treasurer and they correspond with the schedule, and the Treasurer's accounts have been audited and found to be correct.

The account with the Librarian has been examined and approved.

The committee has carefully considered the needs of the library for the coming year and will report to you an estimate of the necessary expenditures. It is earnestly hoped that the city government will see its way clear to make an increase in the annual appropriation in accordance with needs given in detail in the estimates. There is an imperative demand for a very considerable increase in the amount which may be spent for books, especially for the children's department.

FREDERICK W. VERMILLE,
CHARLES R. JOHNSON,
EDWARD J. McMAHON,
*Committee on Finance.*

# REPORT OF THE ASSISTANT LIBRARIAN.

*To Mr. Samuel S. Green, Librarian, for the Board of Directors.*

Since the presentation of my last annual report my duties have been materially changed by the chief cataloguer taking full charge of all matters pertaining to her department, and by my election, last January, to the additional office of reference librarian. The duties of the latter office, being more specific and urgent in nature, have received a larger share of my time than those of assistant librarian.

My most important single service, perhaps, as assistant librarian, has been the preparation, with the librarian's assistance, of a set of questions, for senior and junior candidates, for a library examination, held October 26th. The correcting of papers and tabulating of results fell also to my lot. Other duties outside of the daily routine have been: the collection and tabulation of a considerable part of the statistics for the annual report; answering statistical and other inquiries on the size and use of the library, etc.; and directing the affairs of the library from July 10 to August 28 and during the last ten days in May, in the absence of the librarian.

The re-wiring of both buildings for electricity, though causing vast inconvenience while in progress, has proved a great saving in comfort, cleanliness and time, if not in expense. In the newspaper room, particularly, the quality of the light is much improved; in the magazine rooms a general lowering of the lights nearer to the tables would be an advantage. The tinting of the newspaper room, catalogue room, and particularly the ladies' reading-room, has improved appearances wonderfully, and the added space for students at the west end of the Green library room has already been much used and welcomed.

The salary of junior assistants is now ordered to begin at $300 per annum. This amount should, in my opinion, be increased,

or else young women from out of town should not be encouraged to take our examinations. $300 is a considerable addition to the income of a Worcester family, but scarcely pays for more than board and room for a stranger coming here to enter the library service.

Respectfully submitted,

ROBERT K. SHAW,
*Assistant Librarian.*

# REPORT OF THE REFERENCE LIBRARIAN.

*To Mr. Samuel S. Green, Librarian, for the Board of Directors.*

The most noteworthy change which has been made in the reference department during the past year was the transfer, last March, of all the art material on the upper story to the new arts department. The customary annual use, therefore, of from twenty to twenty-five thousand portfolios in exhibitions, must be deducted this year from the statistics of this department.

The removal to the floor above of all administrative work formerly done in the Green library has secured more space, better light, and greater quiet for students, especially those making protracted investigations which require the use of many books. This privilege has already been proved welcome by the frequent use of the three large tables provided. Two or three single tables might be added at some future time.

The whole reference use, not including books on the open shelves, was 78,749. An accurate comparison with other years of books delivered for reference use, is difficult to make, because of the frequent use of art material (now in the arts department), outside of formal exhibitions, and counted in with the regular daily use. The figures for the last five years are as follows:

| | |
|---|---|
| 1905-06 | 80,184 |
| 1904-05 | 77,481 |
| 1903-04 | 77,359 |
| 1902-03 | 74,898 |
| 1901-02 | 73,784 |

Demand has been steady for many classes of material, of which bound American magazines easily take the lead. Every morning, except in summer, the return tables present long rows of Outlooks, North American Reviews, Forums, Independents and

many others used the day before. Files of bound newspapers, particularly our Worcester journals, are in almost daily use, while the art magazines, such as the Craftsman, Connoisseur, Studio and Art Amateur, are constantly called for. Many students in design have found these invaluable. Genealogy continues to hold a prominent place in public interest. Notwithstanding the special law library at the Court House, we still have many calls for our law books, particularly the Massachusetts statutes, and "Acts and Resolves." The medical library has a steady patronage, not only from doctors, but from adult laymen as well. Our government documents maintain their surprising popularity. Industrial workers from Worcester's various activities are often seen here, as shown by such questions as: receipt for cleansing granite, process of brazing, measurement of veneers, etc. Students at Simmons College find our open reference shelves of great value in preparing their library school exercises.

Classes studying architecture, ancient history, Spanish art, and China, have met at the library, and used books from this department, while the Greek class has continued its sessions regularly. In February the librarian delivered and repeated his illustrated talk on Roman remains in Britain, and Miss Young arranged, in December, for the College Club, an unusual exhibition of the art treasures of the library. Longfellow's centenary was observed in February by a display of pictures, illustrated works and rare editions, and in March several portfolios of colored plates of American Indians, with collateral material, were displayed for the upper grades of Dix Street school. For the Old Home Week in June, we collected books and pamphlets on early Worcester as part of the exhibition held at that time.

The magazine rooms and newspaper room keep up their steady patronage. In the former additional chairs have to be brought on Saturday afternoons, and in the latter men may often be seen standing for their turn. Patent Office records are in daily use, but no mutilations have been discovered during the past year.

In the Sunday and holiday attendance a gratifying increase is recorded: On Sundays from 14,040 to 16,824, or 19 per cent; on holidays, from 1,919 to 2,431, or 26 per cent. The number of books used on holidays has increased from 673 to 696; on Sundays it has decreased from 3,709 to 3,658 or .014 per cent. The

magazine room being kept open on Sundays, except in summer, ensures greater quiet and comfort for students in the Green library.

An inventory of the whole department was taken during the summer, with the result of recovering a few long missing books. This work could not have been done before, as the shelf-list for this department, in the re-classification of the library, has only recently been finished. The numbering of all the places at the readers' tables enables us to bring books at once to students, and saves time in busy hours.

In the bindery work the strictest economy has been practiced, so far as consistent with durability, neatness and correspondence with sets already bound. Repair work progresses with original binding; among many other items, 18 early volumes of the Worcester Palladium have been wholly rebound, and many of the oldest English reviews. The open shelves in the Green library have received special attention.

Four books have been stolen from the open shelves. Mutilations have not been serious, though in the winter we were annoyed by having colored plates cut three times from Harper's Magazine.

More stack room must be provided soon, as there is scarcely an empty tier of shelves in the whole department. An estimate for shelving one-half of the sixth stack, on the glass floor, has been submitted. Quite as important is adequate newspaper shelving. All our bound files stand upright, and unless constant care is bestowed, easily get wrenched and warped. A beginning, at least, should be made with horizontal shelves for the priceless volumes of early years.

The librarian today receives aid from catalogues, indexes and bibliographies wholly unknown to an earlier generation. These are the indispensable tools of the reference worker, but without the keen brain, the ready wit and sympathetic instinct to direct their use, they are but idle instruments. Our library is fortunate in having a corps of loyal and intelligent reference assistants, to whose uniformly cheerful co-operation it is a pleasure to bear witness.

Respectfully submitted,

ROBERT K. SHAW,
*Reference Librarian.*



# REPORT OF THE LIBRAI

*To Samuel S. Green, Librarian,* j

The work of this department arduous. The Newark charging also a new series of registration plished the latter without requiri borrowers. This saved a great de our patrons as well as for ourselv helpers were required during the s in readiness for the change, Oct. given out over 6000 borrowers' car and the assistants get accustomed doubt be very satisfactory. It is ε old system and does away with m the work is done by stamping the d avoiding many errors in charging t given out the past year against 17 ing an increase of 12,594, or a ga has been done under disadvantage attendant upon the necessary repa assistants worked hard and faithful

The nine delivery stations (a nev Park Ave. Nov. 1) are doing very umes given out through these agen 2,096 over the year before. The st soon be in a new building which ha the old one, and it will be continued each station new signs in gold lett the windows, and attention has bee

other matters pertaining to station work through the courtesy of the Telegram.

We have been asked to allow the Eames Library at Greendale to keep a small collection of our books for circulation. We have one hundred duplicates ready to send, and the librarian will render an account of the use of these books each month and the record will be added to our circulation. We expect to change these books as often as requested.

Last year I was allowed $500 with which to buy books for the exclusive use of the delivery stations. In my estimates for the coming year I have asked for $300 more for the same purpose, also for $850 for duplicate books for general circulation, some portion of it to be used each month as needed.

The collection of music scores, librettos, etc., formerly belonging to the reference department, and later to the fine arts department, has been transferred to the circulating department, where people may freely consult them and take them out for home use. I have noticed an increased interest in these books and it is intended to make some desirable additions each month.

I have not been able to buy many pictures with the allowance granted last year. Three small ones have been purchased and make the bare walls more attractive. With a larger sum the coming year much more may be done.

We have continued the practice of displaying our best books on special subjects in the waiting room and the following subjects were chosen in their order: The Madonna and Christ Child in Art; Central America, Panama, Canals; Drawing, Designing, etc.; House Building and Furnishing; Life and Works of T. B. Aldrich; Our Native Birds; Gardening; Trees, Flowers, Ferns; Worcester and Worcester People (Old Home Week); Education; Music, Musicians and Composers; Kindergarten; Civil Government in the United States.

Two new junior assistants have been added to the staff during the year; one to fill the vacancy caused by a former assistant having accepted a position in another state, the other being needed in the growth of the department.

The use of electricity is a great help in our work. Instead of going about lighting each individual gas burner, we are now en-

abled to get a room lighted inst
all times this is greatly appreciat

We hope to increase the usefuln
ways the coming year.

Respectfully

# REPORT OF THE CHILDREN'S LIBRARIAN.

*To Samuel S. Green, Librarian, for the Board of Directors.*

The statistics of the children's department for the year ending November 30, 1907, show an increase in circulation of 7,401 volumes. This increase has been entirely in the number of books sent to the schools, 27,666 volumes in all, the home circulation of 89,081 volumes being about the same, making a total of 116,747 volumes. There were 2,254 volumes used for reference, showing an increase of 666 volumes. This includes the inspection by older people of the good gift books displayed at Christmas time. The new names registered during the year number 2,154, and the renewals of old accounts 695, making 10,265 children's cards now in circulation. During the year 2,851 volumes were added by purchase to the department, and 1,909 volumes withdrawn, leaving now in the department 8,751 volumes. The Sunday and holiday use of the room has increased twenty per cent. There were 683 children who used 868 volumes during the seven holidays, and 5,032 boys and girls who used 7,121 volumes on Sundays.

During the summer months a new finding list was issued of books in this department, special care being given to the selected subjects lists appended, which will be of help to parents and teachers. These include lists of poetry, nature books, classic and standard stories, the current magazines and reference books to be found in the children's room, and many other subjects.

An effort has been made during the year to interest older folk in the children's department. The table of good gift books, displayed for three weeks before Christmas, brought many mothers to see us for the first time. One corner of the book shelves has been reserved for a collection of books of

especial interest to the teachers,
table with writing material are al
izing the importance the fairy ta
ature, a collection has been ma
myths and legends, and is used
and myth of England, France, De
and many other countries are th
or teacher seeking a lost fairy ta
now out of print. An index is
to facilitate its use. We have
illustrated by the best children's
land and Germany, as well as
them under the artist's name.

On June 4th, at the invitation
the school children of the eighth
pleasure of hearing Capt. David
United States Senate, talk abou
Captain Earle told the 300 child
esting way how a big battle is
his personal experience at Gett
indebted to him for giving the c
tunity of hearing "the man wh
about it.

The department is still handica
and the home and school circulati
having to refuse the children and
of books. We cannot work with
immediate need is an *extra* appropr
tion alone, and a larger monthl
lepartment.

Respectfully

# REPORT OF THE CHIEF CATALOGUER.

*To Samuel S. Green, Librarian, for the Directors.*

The catalogue department presents its annual report, together with a brief statistical report, showing in detail the actual work performed.

The duties of the department have been discharged by the same staff as the year previous, and the assistants have given their customary enthusiastic and faithful service.

In March a typewriter was purchased for the purpose of making the cards, and this means has been found much more convenient and expeditious.

During the summer the catalogue of children's books was edited and prepared for the press.

In November the editing of the monthly bulletin was undertaken by this department, and special reading lists on subjects of timely and general interest are prepared each month for publication in connection with it.

The walls of the catalogue room have been tinted and present an attractive appearance.

It is desirable that the present arrangement of government documents should be changed to the more convenient serial form, and as this duty will fall on this department, extra assistance should be provided for that purpose. The chief cataloguer therefore asks for an increased appropriation to cover the expense of help by the hour.

Respectfully submitted,

CLARA WALKER BRAGG,
*Chief Cataloguer.*

# REPORT OF THE ARTS LIBRARIAN.

*To Samuel S. Green, Librarian, for the Board of Directors.*

The arts department was established on April 9, 1907, and since June 1st, when the rooms were available for use, 149 people have used 2306 photographs and plates and 148 volumes for reference use. The volumes used are exclusive of those loaned by the reference department at any time. For purposes of exhibition there were used 431 photographs and 101 volumes, and the attendance was 531, making the total use of the department 2737 plates and photographs, and 249 volumes, by 680 people. Previous to June 1st there is no record of any use of the department for the current year.

In the month of June there were two exhibitions held. One was of pictures suitable for school decoration and class gifts, which proved helpful to many school children. The second exhibition was held as part of the "Old Home Week" celebration of Worcester, and many seemed to enjoy the pictures, portraits, old social and theatrical programmes and books, all descriptive of Worcester past and present. The material used was largely very kindly loaned by Mr. Benjamin T. Hill and others. Meetings of different clubs have been held in the art rooms for the purpose of using the photographs in connection with talks upon art or travel, and it is hoped that this use of the department will steadily increase as it becomes better known.

A beginning has been made in cataloguing the photographs of the department, and in rearranging much of the material. New furniture and carpeting have been ordered, and the walls hung with "monks' cloth," as a more suitable and attractive background for the photographs. It is hoped that the floors may be re-finished during the coming year.

The collection of music books, transferred from the refer-

ence to the arts department, were placed upon open shelves in the circulating rooms. In October they were permanently transferred to the circulating department, as this arrangement seemed more convenient for the public.

The arts department needs a collection of small photographs, which may be loaned, to supplement the use of the larger photographs legally restricted from being loaned. Also a collection of reference books on painting and architecture to be kept in the art gallery, in order to encourage the use of the room for practical study. It is understood that such books and the more expensive photographs will be purchased from the "Green Fund," but a sum of $100 has been requested for the purchase of pictures to loan.

Respectfully submitted,

JESSIE CAMERON,
*Head of the Arts Department.*



# APPENDIX I.

## RECEIPTS AND EXPENDITURES.

### RECEIPTS.

| | | |
|---|---|---|
| Municipal appropriation, | | $38,000 00 |
| Income from invested funds: | | |
| Green Library fund, | $2,354 36 | |
| Reading-room fund, | 436 67 | |
| Librarian fund, | 289 71 | |
| Henry W. Brown fund, | 4 70 | |
| | | 3,085 44 |
| Receipts from dog licenses, | | 6,713 62 |
| Receipts from fines, | | 1,199 15 |
| Receipts from sales of catalogues, | | 35 35 |
| Payments for missing and damaged books, | | 15 45 |
| Rebates on insurance, | | 51 74 |
| Sale of old paper, | | 12 66 |
| Sundry receipts, | | 11 32 |
| | | $49,124 73 |
| Cash on hand at last report: | | |
| Municipal appropriation, | $1,214 71 | |
| Green Library fund, | 2,861 47 | |
| Fines, catalogues, etc., | 171 06 | |
| Reading-room fund, | 419 54 | |
| | | 4,666 78 |
| | | $53,791 51 |

### EXPENDITURES.

#### Book Account.

| | | |
|---|---|---|
| Books: | | |
| Green Library fund, | $3,728 08 | |
| City appropriation, | 6,277 71 | |
| | | $10,005 79 |
| Periodicals: | | |
| Green Library fund, | $9 20 | |
| City appropriation, | 969 99 | |
| Reading-room fund (income increased by $600 from city appropriation), | 1,047 26 | |
| | | 2,026 45 |
| Binding, | | 3,082 49 |

BUILDING ACCOUNT.

| | | |
|---|---|---|
| Repairs and additions, | | 2,171 10 |
| Furniture, | | 821 34 |
| Insurance, | | 580 23 |
| Fuel, | | 1,175 11 |
| Lights, | | 1,765 05 |

SALARY ACCOUNT.

| | | |
|---|---|---|
| Administration (including wages of janitors), | | 24,844 12 |
| Cataloguing, | | 1,917 12 |

SUPPLY ACCOUNT.

| | | |
|---|---|---|
| Printing catalogues, | | 759 90 |
| Blanks and stationery and printing report, | | 908 59 |
| Postage, | | 325 94 |
| Sundries: | | |
| Water for elevators, etc., | $491 23 | |
| Freight (foreign and domestic), expressage, minor running expenses, etc., | 624 80 | |
| Amount added of income and other receipts of the Green Library fund to the principal of the fund, | 576 69 | |
| Income of Librarian fund, added to principal, | 289 71 | |
| Income of Henry W. Brown fund, temporarily added to principal, | 4 70 | |
| | | 1,987 13 |
| | | $52,370 36 |
| Cash on hand December 1, 1907: | | |
| Green Library fund, | $901 86 | |
| Reading-room fund, | 408 95 | |
| Money received from fines, sale of catalogues, etc., | 109 68 | |
| Balance of municipal appropriation, | 66 | |
| | | 1,421 15 |
| | | $53,791 51 |

## ACCESSIONS.

| | | |
|---|---|---|
| Increase of volumes by purchase: | | |
| Green reference library, | 245 | |
| Rest of reference library, | 638 | |
| Circulating department, | 3,300 | |
| Children's department, | 2,841 | |
| | | 7,024 |

| | | | |
|---|---|---|---|
| Increase of volumes by gifts: | | | |
| Green reference library, | | 1 | |
| Rest of reference library, | | 598 | |
| Circulating department, | | 54 | |
| | | | 653 |
| Increase of volumes by binding periodicals: | | | |
| Reference library, | | 666 | |
| Circulating department, | | 98 | |
| Children's department, | | 10 | |
| | | | 774 |
| | | | 8,451 |
| Number of volumes worn out or mutilated and withdrawn since last report: | | | |
| Circulating department, | 587 | | |
| Children's department, | 1,734 | | |
| | | 2,321 | |
| Number of volumes missing since last report and not accounted for: | | | |
| Reference library, | 4 | | |
| Circulating department, | 57 | | |
| Children's department, | 95 | | |
| | | 156 | |
| Number of volumes regularly charged, but lost and paid for: | | | |
| Circulating department, | 11 | | |
| Children's department, | 38 | | |
| | | 49 | |
| Number of volumes lost and not paid for: | | | |
| Circulating department, | 28 | | |
| Children's department, | 42 | | |
| | | 70 | |
| | | | 2,596 |
| Net increase for the year, | | | 5,855 |
| Number of volumes in library as last reported: | | | |
| Green reference library, | | 26,399 | |
| Rest of reference library, | | 59,155 | |

| | | |
|---|---|---|
| Circulating department, | 64,183 | |
| Children's department, | 7,809 | |
| | | 157,546 |
| Total number of volumes in library, | | 163,401 |
| Number of volumes transferred: | | |
| From reference library to circulating department, | 82 | |
| From reference library to Green library, | 47 | |
| From circulating department to reference library, | 5 | |
| Total number of volumes now in library by departments: | | |
| Green reference library, | 26,692 | |
| Rest of reference library, | 60,929 | |
| Circulating department, | 67,029 | |
| Children's department, | 8,751 | |
| | | 163,401 |
| Increase of pamphlets by purchase: | | |
| Reference library, | 23 | |
| Increase of pamphlets by gifts: | | |
| Reference library, | 990 | |
| | | 1,013 |
| Total number of pamphlets in library, | | 18,187 |
| Number of newspapers subscribed for: | | |
| Reading-room fund and city funds, | 104 | |
| Number of newspapers given to the reading-room, | 37 | |
| | | *141 |
| Number of magazines subscribed for: | | |
| Reading-room fund and city funds, | 460 | |
| Number of magazines given to the reading-room, | 48 | |
| | | *508 |
| | | 649 |

## CIRCULATION.

| | |
|---|---|
| Number of days the reference library was open, | 365 |
| Number of days the newspaper reading-room was open, | 365 |
| Number of days the circulating department was open, | 306 |
| Number of days the children's department was open for circulation, | 306 |

* Re-classified since last report.

Number of volumes delivered for h
(Circulating department, 186,475;
Number of volumes delivered for ref
(Reference library, 78,749; childre
Number of volumes delivered from
the schools,
Total number of volumes circulate
department,
Number of volumes used in the arts
of portfolios 115, containing 2,7
Average daily use (home and refere
257; circulating department,
ment, 381; children's reference,
Largest daily use (home and reference
Reference library, April 22, 498.
Circulating department, Nov. 30, 1,3
Children's department, Nov. 9, 1,381.
Children's reference, Dec. 20, 77.
Smallest daily use (home and reference
Reference library, Aug. 19, 83.
Circulating department, Aug. 12, 268.
Children's department, Aug. 1, 119.
Children's reference, Aug. 10, 1.
Number of notices sent to delinquents,
(Circulating department, 13,743; chil
Number of volumes bound or re-boun
(Reference library, 1,959; circulati
children's department, 2,817.)
Number of names registered during th
(Circulating department, 1,788; child
Number of accounts renewed,
(Circulating department, 3,354; chil
Total number of active borrowers' card
(Circulating department, 13,386; chil

SUNDAY

(Main Libra

The reference room is open from 2 to
The newspaper room is open from 1 t
Number of persons using the reference
Number of persons using the newspap

Total number of persons,
Average number of persons,
Largest attendance, December 16,
Smallest attendance, July 21,

| | |
|---|---|
| Number of volumes used for reference, | 3,658 |
| Average number of volumes used, | 70 |

## HOLIDAY USE.

### (Main Library.)

The reference room is open from 9 a.m. to 9.30 p.m.
The newspaper room is open from 8 a.m. to 9.30 p.m.

| | |
|---|---|
| Number of persons using the reference room, | 980 |
| Number of persons using the newspaper room, | 1,451 |
| Total number, | 2,431 |
| Average number of persons, | 347 |
| Largest attendance, February 22, | 550 |
| Smallest attendance, July 4, | 139 |
| Number of volumes used for reference, | 696 |
| Average number of volumes used, | 99 |

## SUNDAY USE.

### (Children's Department.)

The department is open for reading from 2 to 6 p. m.

| | |
|---|---|
| Total number of persons using the room, | 5,032 |
| Average number of persons using the room, | 97 |
| Largest attendance, March 10, | 220 |
| Smallest attendance, September 1, | 35 |
| Number of volumes delivered for use in the room, | 7,121 |
| Average number of volumes used, | 137 |

## HOLIDAY USE.

### (Children's Department.)

The department is open for reading from 9 a. m. to 6 p. m.

| | |
|---|---|
| Total number of persons using the room, | 683 |
| Average number of persons using the room, | 97 |
| Largest attendance, February 22, | 286 |
| Smallest attendance, July 4, | 35 |
| Number of volumes delivered for use in the room, | 868 |
| Average number of volumes used, | 124 |

## TOTAL SUNDAY AND HOLIDAY USE.

Number of persons using the library:
Sundays—

| | |
|---|---|
| Main library, | 16,824 |
| Children's department, | 5,032 |
| | 21,856 |



| | |
|---|---|
| Holidays— | |
| Main library, | 2,431 |
| Children's department, | 683 |
| | 3,114 |
| Number of volumes delivered for use within the building: | |
| Sundays— | |
| Main library, | 3,658 |
| Children's Department, | 7,121 |
| | 10,779 |
| Holidays— | |
| Main library, | 696 |
| Children's department, | 868 |
| | 1,564 |

## STATISTICS OF THE CATALOGUE DEPARTMENT, 1907.

| | |
|---|---|
| Books catalogued, | 3,803 |
| Duplicates catalogued, | 3,822 |
| Pamphlets catalogued, | 682 |
| Periodicals catalogued, | 845 |
| Cards written, | 19,494 |
| L. C. cards used, | 5,392 |
| A. L. A. cards used, | 215 |
| Bulletin slips made, | 2,474 |
| Shelf list slips made, | 2,957 |

## APPENDIX II.

### CITY APPROPRIATION.

*Financial Statement for the Year Ending November 30, 1907.*

RESOURCES.

| | | |
|---|---|---|
| Balance from previous year, | $1,214 71 | |
| City appropriation, | 38,000 00 | |
| Dog licenses and court fees, | 6,713 62 | |
| Fines, catalogues, etc., | 1,387 05 | |
| Amount received from the income of the Green Library fund through purchase of books which had before been bought from city appropriation, | 2,117 21 | |
| | | $49,432 59 |

EXPENDITURES.

| | |
|---|---|
| Binding, | $3,082 49 |
| Printing and charging slips, | 379 90 |
| Lists of additions, | 311 50 |
| Finding lists, | 448 40 |
| Freight (foreign and domestic), expressage, postage, removing ashes, street sprinkling, and other minor running expenses, | 741 59 |
| Covering paper and stationery, | 244 26 |
| Postal cards for delinquents, | 170 00 |
| Cards for cataloguing, | 61 31 |
| Furniture, | 712 50 |
| Water, | 491 23 |
| Delivery stations, | 1,022 28 |
| New charging system, | 331 13 |
| Cost of examinations, | 34 65 |
| Books, | 9,364 91 |
| Repairs, | 531 90 |
| Electric wiring and fixtures, | 1,639 20 |
| Electric light, | 864 28 |
| Gas, | 900 77 |
| Coal, | 1,175 11 |
| Brushes, etc., | 69 94 |
| Salary of librarian, | 3,775 00 |
| Salary of assistant librarian, | 1,600 00 |
| Salaries of assistants, | 12,206 33 |
| Catalogue department, | 1,917 12 |
| Service by hour, | 2,774 37 |
| Janitorial service, | 3,401 53 |

Insurance,
Reading-room,

Balance unexpended,

## STATEMENT OF THE G

Income for the year ending Novem

Interest on notes secured by mortgs
Dividends on bank stock,
Dividends on savings bank deposits
Interest on bank deposits,

Of the above income there has be
To the investment account,
To the book account,

The following statements show the
the investment and book account
by the books and securities in
the City Treasurer:

INVESTMENT

Notes secured by mortgages,
Bank stock, Merchants, cost,
Bank stock, Worcester, par value,
Savings Bank deposits,
Worcester Trust Company, deposits,

BOOK ACC

Balance December 1, 1906,
Three-fourths income account,
Interest on bank deposits,

Expended for books, etc., during year,
Balance November 30, 1907,

RECAPITULATION.

| | 1905-6. | 1906-7. |
|---|---|---|
| Investment balances, | $56,538 45 | $57,146 64 |
| Cash balances, | 2,861 47 | 901 86 |
| | $59,399 92 | $58,048 50 |

Respectfully submitted,

DEWITT CLINTON,
*Treasurer.*

## STATEMENT OF THE LIBRARIAN FUND.

November 30, 1907.

| | | |
|---|---|---|
| Balance December 1, 1906, | $7,401 72 | |
| Dividends on savings bank deposits, | 289 71 | |
| | | $7,691 43 |
| Balance November 30, 1907, viz.: | | |
| Worcester County Institution for Savings, | $1,632 00 | |
| Worcester Five Cents Savings Bank, | 1,304 47 | |
| Worcester Mechanics Savings Bank, | 4,754 96 | |
| | | $7,691 43 |

DEWITT CLINTON,
*Treasurer.*

## STATEMENT OF THE HENRY W. BROWN FUND.

November 30, 1907.

| | | |
|---|---|---|
| Balance December 1, 1907, | $125 86 | |
| Dividends on savings bank deposit, | 4 70 | |
| | | $130 56 |
| Balance November 30, 1907, viz.: | | |
| Worcester County Institution for Savings, | | $130 56 |

DeWITT CLINTON,
*Treasurer.*

# STATEMENT OF THE I

CASH A

Balance December 1, 1906,
Worcester Public Library Departmer
Dividends. savings banks,
Dividends, Norwich & Worcester R.
Dividends, Boston & Albany R. R. s
Interest, Worcester Trust Company,

Expended for periodicals and pape

Balance November 30, 1907,

INVESTMENT

Boston & Albany R. R. stock (7 share
Norwich & Worcester R. R. stock (11
Savings bank deposits, ($4,322.69,
$1400),

Examined and found correct, proper
the possession of the Treasurer.

F

*Chairman of the Committee on F*

# APPENDIX III.

## A SELECTION FROM THE GIFTS TO THE LIBRARY.

| GIVERS. | Books | Pamphlets |
|---|---|---|
| Abbott, Francis R., *Philadelphia, Pa.* | 1 | |
| Adams, Charles F., *Boston, Mass.* | | 1 |
| Albree, John, *Swampscott, Mass.* | 1 | |
| American Academy of Political and Social Science. | 1 | |
| American Antiquarian Society. | 5 | |
| American Board of Commissioners for Foreign Missions. | 1 | |
| American-Irish Historical Society. | 1 | |
| American Library Association. | 1 | |
| American Mathematical Society. | 1 | |
| American Museum of Natural History. | 1 | |
| American Philosophical Society. | 1 | |
| American Scenic and Historic Preservation Society. | 1 | |
| American Unitarian Association. | 4 | |
| Amherst College. | | 1 |
| Ancient and Honorable Artillery Company. | 1 | |
| Anderson, Asher, *Boston, Mass.* | 1 | |
| Anderson, John R., *New York City.* | | 2 |
| Atlas Portland Cement Company, *New York City.* | 2 | |
| Automobile Institute, *Cleveland, O.* | 1 | |
| Balch, Edwin S., *Philadelphia, Pa.* | 1 | |
| Balch, Thomas W., *Philadelphia, Pa.* | 1 | |
| Barnes, *Mrs.* Lemuel Call. | 1 | |
| Biblioteca Nazionale Centrale, *Florence, Italy.* | 1 | |
| Bigelow Free Public Library, *Clinton, Mass.* | | 1 |
| Bodleian Library, *Oxford, Eng.* | 1 | |
| Bolton, *Mrs.* Sarah K., *Cleveland, O.* | 1 | |
| Boston, City Messenger. | 5 | |
| Metropolitan Water and Sewerage Board. | 1 | |
| Pauper Institutions Department. | 1 | |
| Public Library. | 2 | |
| Registry Department. | 1 | |
| School Committee. | 1 | |
| Boston Athenæum. | | 1 |
| Boston University. | 1 | |
| Bostonian Society. | 1 | |
| Bowdoin College. | | 1 |
| Brooklyn Institute of Arts and Sciences. | 1 | |
| Brotherhood of Locomotive Firemen and Enginemen, *Indianapolis, Ind.* | 1 | |
| Brown & Sharpe Mfg. Co., *Providence, R. I.* | 1 | |
| Bryn Mawr College, *Bryn Mawr, Pa.* | 3 | |
| Buffalo Public Library. | | 1 |
| Bushnell, Fordis O. | 4 | |
| Canada, Superintendent of Immigration. | 1 | |
| Carnegie Institute, *Washington, D. C.* | 1 | |
| Carter, James Coolidge, Executors of, *New York City.* | 1 | |
| Chandler, Miss Alice G., *Lancaster, Mass.* | | 2 |
| Charleston, *S. C.*, Mayor. | 1 | |
| Chicago, Bureau of Statistics. | 1 | |

Chicago, Public Library.
Christian Science Publishing Committ
Cleveland, Ohio, City Water Departm
College of the Holy Cross.
Colorado School of Mines, *Golden, Col*
Colorado State Agricultural College, *F*
Columbia University.
Concord, N. H., Public Library.
Connecticut, Bureau of Labor Statistic
State Board of Education
Connecticut Agricultural Experiment S
Connecticut State Library, *Hartford,*
Cordeiro, F. J. B.
Cornell University.
Coudert, Frederic R. *jr., New York Cit*
Dante Society, *Cambridge, Mass.*
Dartmouth College.
Davis, Andrew McFarland, *Cambridge,*
Devens Statue Commission.
Dodge, Thomas H.
Drew Allis Company.
Eaton, T. E. N., *Redlands, Cal.*
Engineers' Society of Western Pennsyl
Fall River, Mass., City Clerk.
Field Museum of Natural History, *Chic*
First Church of Christ, Scientist, *Worce*
Forbes, William T. M.
Gaffield, Erastus C., *Boston, Mass.*
Gellstedt, Lars G., *Buffalo, N. Y.*
Green, Samuel S.
Hall, Edward H., *Cambridge, Mass.*
Hanson, Thure.
Hartford Theological Seminary.
Harvard Law School, *Cambridge, Mass.*
Harvard University, *Cambridge, Mass.*
Hildreth, Dr. J. L., *Cambridge, Mass.*
Huguenot Society of South Carolina, *Ch*
International Correspondence School, *Sc*
Jamestown Exposition Company.
Kenny Directory Company, *New York C*
Lauriat Company, Charles E., *Boston, M*
League of American Municipalities, *Chic*
Leland Stanford Junior University, *Palo*
Library Bureau, *Boston, Mass.*
Little, Brown & Co., *Boston, Mass.*
Loubat, J. Florimond, duc de, *Paris, Fr*
MacDonald, Arthur, *Washington, D. C.*
McGill University, *Montreal, Canada.*
Manchester, N. H., City Library.
Maryland Geological Survey.
Massachusetts, Attorney General.
Board of Agriculture.
Board of Charity.
Board of Commissioners

| | Books | Pamphlets |
|---|---|---|
| Massachusetts, Board of Education. | 1 | |
| Board of Gas and Electric Light Commissioners. | 1 | |
| Board of Insanity. | 1 | |
| Board of Railroad Commissioners. | 2 | |
| Bureau of Statistics of Labor. | 2 | |
| Commissioner of Public Records. | 1 | |
| Highway Commission. | 1 | |
| Insurance Department. | 1 | |
| Secretary of the Commonwealth. | 40 | |
| Superintendent of Gypsy Moth Work. | 2 | |
| Massachusetts Agricultural College, *Amherst, Mass.* | | 3 |
| Massachusetts Agricultural Experiment Station, *Amherst, Mass.* | 1 | |
| Massachusetts Civil Service Commission. | 1 | |
| Massachusetts General Hospital, *Boston, Mass.* | 1 | |
| Massachusetts Institute of Technology. | 1 | |
| Mead, Edwin D., *Boston, Mass.* | | 1 |
| Medford Public Library. | 1 | |
| Michigan, Department of Health. | 1 | |
| Geological Survey. | 1 | |
| State Library. | 2 | |
| Milwaukee, Wis., Public Library. | | 1 |
| Minneapolis, Minn., Public Library. | 1 | |
| Mohonk Lake Arbitration Conference. | 2 | |
| Molee, Elias, *Tacoma, Wash.* | 1 | |
| Morgan, J. P., *New York City.* | 1 | |
| Mount Holyoke College. | 1 | |
| Museum of Fine Arts, *Boston, Mass.* | 1 | |
| National Association of Audubon Societies, *New York City.* | 1 | |
| National Association of Cotton Manufacturers, *Boston, Mass.* | 2 | |
| National Civil Service Reform League, *New York City.* | 1 | |
| New Hampshire State Library, *Concord, N. H.* | 1 | |
| New York City, Comptroller of. | 2 | |
| Department of Education. | 2 | |
| Department of Parks. | 2 | |
| New York State, Commission of State Reservation at Niagara. | 1 | |
| State Charities Aid Association. | 1 | |
| State Library, *Albany, N. Y.* | 15 | 12 |
| Nims, George W., *Sterling, Mass.* | 1 | |
| Olszewski, A., *Chicago, Ill.* | 5 | |
| Paul, Kegan, Trench, Trübner & Co., *London, Eng.* | | 3 |
| Peabody Institute, *Peabody, Mass.* | | 1 |
| Pennsylvania Prison Society, *Philadelphia, Pa.* | 1 | |
| Pennsylvania Railroad Company. | 1 | |
| Pennsylvania State Library. | 8 | |
| Perkins Institution and Massachusetts School for the Blind, *Boston, Mass.* | 2 | |
| Princeton University. | 1 | |
| Protestant Episcopal Church, Diocese of Western Massachusetts. | 1 | |
| Providence, R. I., City Sergeant. | 1 | |
| Providence, R. I., Public Library. | 1 | |
| Public Interest Association, *Davos, Switzerland.* | 1 | |
| Quinsigamond Boat Club. | 1 | |
| Rice, Franklin P. | | 1 |
| Roe, Alfred S. | 11 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| Royal Society of Canada, *Montreal, Canada.* | 1 | |
| Salem, Mass., Public Library. | | 1 |
| Scott, Rev. Willard. | | 1 |
| Scranton, Pa., Public Library. | | 1 |
| Seattle Post-intelligencer, *Seattle, Wash.* | 1 | |
| Silk Association of America, *New York City.* | 1 | |
| Simmons College, *Boston, Mass.* | 1 | |
| Smith College. | 1 | |
| Smithsonian Institution, *Washington, D. C.* | 6 | |
| Springfield, Mass., City Library Association. | 1 | |
| Stark, William N. | 3 | |
| Tappan, Dr. Eva M. | 2 | |
| Thayer, John R. | 5 | |
| Thomas Publishing Company, *New York City.* | 1 | |
| Tufts, George K. | 1 | |
| Tufts College. | 1 | |
| Tyler, Miss Edna I. | 1 | |
| Tyson, Robert, *Toronto, Can.* | | 5 |
| United States, Bureau of Education. | 2 | |
| Civil Service Commission. | 1 | |
| Department of Agriculture. | 2 | |
| Department of Commerce and Labor. | 15 | |
| Department of the Interior. | 26 | |
| Department of the Navy. | 1 | |
| Department of the Treasury. | 2 | |
| Department of War. | 3 | |
| Forest Service. | 1 | |
| Interstate Commerce Commission. | 2 | |
| Library of Congress. | 6 | |
| National Museum, *Washington, D. C.* | 6 | |
| Presidential Inaugural Committee. | 1 | |
| Superintendent of Documents. | 204 | 324 |
| University of California, *Berkeley, Cal.* | 1 | |
| University of Chicago Press. | 2 | |
| University of Michigan. | 1 | |
| University of Pennsylvania. | 1 | |
| University of Texas. | 2 | |
| University of Vermont. | 1 | |
| University of Virginia. | 1 | |
| University of Wisconsin. | 1 | |
| Usher, Edward P., *Grafton, Mass.* | 1 | |
| Vibbert, Mrs. S. A. | 1 | |
| Viquesney Publishing Company, *Terre Haute, Ind.* | 1 | |
| Washburn, Charles G. | 19 | 7 |
| Washington Academy of Sciences, *Washington, D. C.* | 1 | |
| Wellesley College. | 1 | |
| Wesleyan University, *Middletown, Conn.* | | 1 |
| West, Mrs. Alice G. | 1 | |
| Wilkes-Barre, Pa., Board of Trade. | 1 | |
| Williams College. | 1 | |
| Wilson, Mrs. Mehitable C. C., *Cambridge, Mass.* | 1 | |
| Wisconsin State Historical Society, *Madison, Wis.* | 1 | |
| Worcester, Assessors. | 1 | |
| City Clerk. | 2 | |

| Givers. | Books | Pamphlets |
|---|---|---|
| Worcester, City Hospital. | 1 | |
| Mayor. | 1 | |
| Principals of Schools. | 1 | |
| Superintendent of Schools. | 2 | |
| Worcester Art Museum. | 1 | |
| Worcester County Musical Association. | 2 | |
| Worcester National Bank. | 17 | |
| Worcester Polytechnic Institute. | 1 | |
| Wright, Miss Ellen M., *Medford, Mass.* | 1 | |
| Yale University. | 2 | |
| | 627 | 423 |

# APPEND

## PERIODICALS AND PAPERS A

In previous years, only those bought from the

Aftonbladet.
American Esperanto journal.
American historical magazine.
American journal of international law.
American library association bulletin.
American magazine.
American monthly magazine.
American photography.
Book news monthly.
Boston cooking-school magazine.
Chemical abstracts.
Children's magazine.
Classical journal.
Classical philology.
Classical quarterly.
Discovery.
Electrician and mechanic.
Equity series.
Harvard bulletin.
House and garden.

## GIFTS TO THE RE

American gas light journal, G.
A. L. A. booklist, Pu
American missionary, Am
American museum journal, Am

Amerika, Pu
Amerikanische Turnzeitung, Pu
Annals of the propagation of the faith, Pu
Arbetaren, Pu
Armenia, Pu
Arrow, Pu
Berrow's Worcester journal, Ch
Billboard, Pu

| | |
|---|---|
| Book buyer, | Publishers. |
| Boston Alaskan, | Publishers. |
| Bostoner nachrichten, | Publishers. |
| Bulletin of bibliography, | Publishers. |
| Bulletin of the National association of wool manufactures, | Association. |
| Catholic missions, | Publishers. |
| Century path, | Publishers. |
| Chicago banker, | Publishers. |
| Christian register, | American Unitarian Association. |
| Christian science journal, | Christian Science Society. |
| Christian science sentinel, | First Church of Christ, Scientist. |
| Clark college record, | Clark college. |
| Colorado graphic, | Publishers. |
| Concrete, | Publishers. |
| Congressional record, | C. G. Washburn. |
| Conservator, | Publishers. |
| Deseret evening news, | Publishers. |
| Draper's record, | Proprietors. |
| Dry goods economist, | Publishers. |
| Engineering, | Publishers. |
| Evesham journal, | Publishers. |
| Fitchburg weekly sentinel, | Sentinel Printing Company. |
| Gamla och nya hemlandet, | Publishers. |
| Good government, | Publishers. |
| Hartford seminary record, | Hartford Theological Seminary. |
| Heralds of the truth, | Publishers. |
| Home missionary, | Publishers. |
| Indian's friend, | Publishers. |
| Journal of zoophily, | American Anti-Vivisection Society. |
| Labor news, | Publishers. |
| Ladies' review, | Miss B. M. West, editor. |
| Lietuva, | Publishers. |
| Locomotive, | J. L. Smith. |
| Locomotive firemen and enginemen's magazine, | Publishers. |
| Louisiana planter, | Publishers. |
| Luther league review, | Rev. Paul G. Krutzky. |
| Messenger (Worcester), | Publishers. |
| Messenger (New York), | Anonymous. |
| Metal industry, | Publishers. |
| Missionary herald, | Publishers. |
| Musical times, | Publishers. |
| New England shoe and leather association gazette, | Publishers. |
| New York libraries, | New York State Library. |

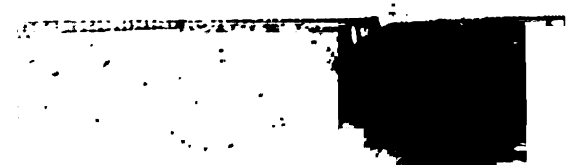
| | |
|---|---|
| Nya osterns weckoblad, | A |
| Official gazette of the U. S. patent office, | U |
| L'opinion publique, | P |
| Our dumb animals, | P |
| Philippine review, | M |
| Pitman's journal, | P |
| Portland daily press, Saturday edition, | M |
| Positivist review, | E |
| Purple, | H |
| Review of religions, | Ss |
| Sabbath recorder, | Pi |
| Saint Andrew's cross, | Cl |
| Skandinavia, | Pu |
| Smith college monthly, | Pu |
| Southern workman, | Sa |
| Student's journal, | Pu |
| Svea, | Pu |
| Tuftonian, | Tu |
| Union signal, | An |
| Universalist leader, | Un |
| University record, | Un |
| Vestkusten, | Pu |
| Worcester daily telegram, | Pu |
| Worcester evening gazette, | Pu |
| Worcester evening post, | Pu |
| Worcester magazine, | Wo |
| World's crisis, | Pu |
| Yarmouth telegram, | Ya |

# FORTY-NINTH ANNUAL REPORT OF THE FREE PUBLIC LIBRARY OF THE CITY OF WORCESTER





1907-1908







FREE PUBLIC LIBRARY.

# FORTY-NINTH ANNUAL REPORT

OF THE

# DIRECTORS

OF THE

# FREE PUBLIC LIBRARY

OF THE

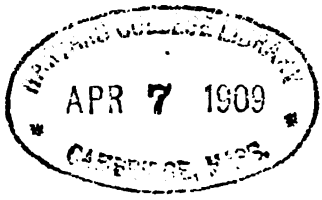
# CITY OF WORCESTER,

FOR THE

## YEAR ENDING NOVEMBER 30, 1908.

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Worcester, Mass.
THE BLANCHARD PRESS,
6 WALNUT STREET.
1909.


APR 7 1909

## DIRECTORS FOR 1909.

| | | Term Expires |
|---|---|---|
| EDWARD J. McMAHON, | GEORGE E. WIRE, | 1909 |
| ALFRED C. N. PETERSEN, | ALEXANDER BELISLE, | 1910 |
| HENRY L. PARKER, | CHARLES R. JOHNSON, | 1911 |
| CHARLES T. TATMAN, | WILLIAM J. DENHOLM, | 1912 |
| FRANK R. BATCHELDER, | ZELOTES W. COOMBS, | 1913 |
| BERNARD S. CONATY, | FRED'K H. CHAMBERLAIN, | 1914 |

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LIBRARIAN,
ROBERT K. SHAW.

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ETHEL G. HOWE,
GLADYS L. KNIGHT,
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ERNEST W. BISHOP,
HERMAN E. BROWN,
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DANIEL J. FITZGERALD,
LELAND FRENCH,
G. ALBERT HILL,
JEROME W. HOWE,
GEORGE W. LUSKE,
SATENIK NAHIKIAN,
GRANVILLE A. PERKINS.

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ISABEL A. THAYER,
EDITH M. GATES,

MINNIE F. ADAMS,
RUBY M. ALLEN,
RUTH D. AMSDEN,
WINNIFRED S. FARRELL,
ELLA L. SINNOTT,

MARION A. WARREN,

MATTIE J. ALLEN,
ANGELINE M. RACINE,
ARTHUR R. RACINE,
WILLIAM E. RACINE,
HAROLD E. WILLIAMS,
CORA M. WOOD.

GEORGE W. LUSKE, *Messenger.*

DELIVERY STATIONS,

| | |
|---|---|
| *Belmont Street,* | M. W. Meyerhardt. |
| *Grafton Square,* | A. J. Amelotte. |
| *Greendale,* | J. Hamel & Co. |
| *Lake View,* | W. A. Fobes. |
| *New Worcester,* | W. A. Barrows. |
| *Pleasant Street,* | W. S. Doane. |
| *Quinsigamond,* | Anderson Brothers. |
| *South Worcester,* | C. J. Foley. |
| *Tatnuck,* | Miss E. J. Prentiss. |

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CHILDREN'S LIBRARIAN,

ALICE G. HIGGINS.

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EXIE M. DEYETTE,
AMEY B. HADWEN,
KATHERINE M. MURRAY,
ELSIE A. SMITH,
ETHEL M. TURNER,

JANE B. ALLEN,
HAROLD L. BORDWIN,
HENRY J. ELMER,
WILLIAM O. ENGLISH,
GEORGE E. HANSON.

THOMAS L. COOK, *Messenger.*

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ELLA L. SAWYER, HARRIET A. BARNES.

ARTS DEPARTMENT.

ARTS LIBRARIAN,

GRACE W. WOOD.

JANITORIAL DEPARTMENT.

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EDWARD S. FULLER,
HIRAM A. RICHARDS,

CATHERINE FITZGER
NELLIE HEALY,
MARGARET O'HARA

ANNA ULLSTROM.

---

## LIBRARY HOURS.

REFERENCE DEPARTMENT AND MAGAZINE RC

9 a.m. to 9.30 p.m. daily, including holidays.
Sundays 2 to 9 p.m.

CIRCULATING DEPARTMENT.

9 a.m. to 8 p.m., except Sundays and holidays.
Saturdays 9 a.m. to 9 p.m.

CHILDREN'S DEPARTMENT.

9 a.m. to 8 p.m. daily.
Holidays 9 a.m. to 6 p.m.
Sundays 2 to 6 p.m.

NEWSPAPER READING ROOM

8 a.m. to 9.30 p.m. daily, including holidays.
Sundays 1 to 9 p.m.



# REPORT OF THE BOARD OF DIRECTORS.

*To the Honorable James Logan, Mayor, and the City Council of Worcester:*

The Directors of the Free Public Library respectfully present this their forty-ninth annual report of the present conditions and the future needs of the Free Public Library.

This report includes the separate reports of the several standing committees of the Board and the reports of the librarian, of the assistant librarian, and of the heads of the reference, circulating, children's and cataloguing departments.

The condition and needs of the library are set forth at large in the various reports which follow, together with the details of the management and of the finances.

The Board of Directors deem it advisable, however, to invite the particular attention of the City Council to several matters of much interest and great importance.

The use made of the library by the citizens is the justification for its financial support by them, and the continually increasing use is the argument for an enlarged appropriation, whereby the people may be enabled to satisfy such of their needs as may properly be provided for by the library.

As food is a vital factor in the life and development of man, so are books in the efficient work of a great public library.

Books are a pressing need of this library, particularly duplicate copies of standard literature for circulation through home and school.

The case of the children's department demands special attention. A collection of less than 9,000 volumes, or 11 per cent. of all the books which may be issued for home use, carries 34 per cent. of the whole circulation of the library.

As a consequence the book shelves of this department are in a chronic state of depletion. Children coming to the library

to read on holidays, Sundays, or after school hours, rarely find their favorite books, but must be content with substitutes. Teachers cannot arrange collateral reading systematically or satisfactorily. This department needs a collection of at least 1000 books for teachers to be kept at the library for use in planning reading courses as well as for the cultural efficiency of the teachers themselves.

That childhood is essentially the formative period of life is a truism too bare to need repetition.

We ask you, therefore, to give most careful consideration to the pressing needs of the library, particularly in the direction thus outlined, and make a generous appropriation for books. Thus will you foster a most potent influence for the acquisition of knowledge and mould the intelligent youth of to-day into the conscientious citizen of to-morrow.

During the past year 223,460 books have been taken home to be read by adults, an increase of 30 per cent. during the five years just passed.

In the children's department 117,748 books have been circulated during the year just closed, an average taking of each book 13 times, which is an increase of 66 per cent. over the number read five years ago.

These figures show that the circulation of books for the year 1908 was 2.36 per inhabitant.

There have been consulted at the library during the year 133,999 books, which is an increase of 35 per cent. during the past five years.

From the above figures the average increase in the use of the library as a whole during the past five years is seen to be over 40 per cent.

During the same period of five years the city has increased 13 per cent. in population, and there has been an increase of 17 per cent. in the money appropriated for the use of the library.

Thus it is evident, in the first place, that the use of the library is increasing more than three times as fast as the population, which indicates that an increasing percentage of our citizens are using the library, and, in the second place,

that the increase in the use of the library is over twice the increase in the appropriation.

Although these figures are a source of satisfaction to the Board of Directors, still when they know how much greater use is made of public libraries in other cities of the Commonwealth where branch libraries have been established, they feel that the attention of the City Council should be called to this imperative need. Delivery stations, located in stores, where cards may be left and books called for, are useful, but at best they are a temporary expedient and entirely inadequate for the requirements of the public who demand branch libraries for themselves and for their children.

These branches are established and conducted for library business, and for this alone. A good supply of attractive, wholesome books, which may be taken home to be read, will be found on the shelves. Current magazines are on file that patrons may remain an hour and read. Children's tables and books for their consultation and reading are accessible, and a reference library for older readers is provided.

In addition a trained and intelligent attendant is constantly on duty to preserve the order and dignity of the institution and to give assistance when it is needed.

For a detailed presentation of this subject your attention is called to the reports of the librarian and of the assistant librarian.

On December 23, 1859, the City Council of Worcester passed "An Ordinance for the Establishment and Government of the Free Public Library of the City of Worcester."

The fiftieth anniversary of the establishment of the Library will therefore occur during the coming year. It seems fitting that some appropriate attention should be paid to this anniversary by the City Government.

For the Board of Directors,

FREDERICK W. VERMILLE,
*President.*

# REPORT OF THE LIBRARIAN.

*To the President of the Board of Directors:*

Following is the forty-ninth annual report of the librari
It is the thirty-eighth which I have prepared. It will also
my last annual report, since, as is well known, I shall s
a communication to the next Board of Directors declinin
be a candidate for re-election.

I served as a member of the Board of Directors o
library from 1867 to 1871. January 15, 1871, I was
librarian, and immediately resigned the position of a
of the Board and accepted the new place offered me
it appears that I have been in the continuous servic
institution forty-two years. I am about to resign my
as librarian in order to give a larger portion of tim
is now practicable to do, to literary pursuits.

The library was established by an ordinance
Council dated December 23, 1859; it has therefore
its forty-ninth anniversary. It thus appears that
actively connected with it during its entire hist
exception of the first seven years. My uncle,
Green, M. D., is mentioned as the principal
institution in the original ordinance of the
which the library was founded. By that or
made a life member of the Board of Direc
the exception of a short interval between th
Green and my election as a member of the B
the original principal founder or a membe
had a prominent part in the administra
during the whole period of its existence.

## Branch Libraries.

There is a crying need in Worcester for branches. The city is spread over an area of 23,683 acres, or 37 square miles. Its average length is 6.25 miles, its average breadth 5.90 miles. Flourishing settlements are found at the ends of various lines radiating from the City Hall, or, practically speaking, from the main library building.

Five branches are imperatively needed for large settlements situated: one, 1½ miles distant; two, 2 miles; one, 2¼ miles; and one, 3 miles. One of these places, Lake View, besides having a large permanent population, is used throughout the warmer weather as a playground by nearly the whole population of the city. The places are distant from one another as well as from the central library.

There are four other points in the city where it would be desirable to have small deposits of books and reading-rooms for newspapers and periodicals.

In the five branches (to serve about 20,000 or 21,000 permanent residents) there should be deposits of 5,000 volumes in each branch, a reading-room for newspapers and magazines, a room in which books can be consulted in quiet, accommodations for the staff, a children's room, janitor's premises, besides rooms for books and, as all the settlements are thriving and growing, allowance should be made for increase in population.

The selection of places for branch libraries has been made by the librarian after consultation with Mr. McClure, the city engineer, and a member of the Board of Assessors.

A more detailed account of his plan and a table of distances and populations, as well as of the cost of the buildings and management, has been presented in a special report by the librarian, which may be found among the documents in the care of the secretary of the Board.

## New Main Building.

After putting in a sixth stack in the newer portion of the present building, the portions in which books would be ordi-

narily placed will be exhausted in a very few years. By crowding them in a way to make administration difficult and by putting books in the cellar, we can keep along for a while longer.

There are other considerations besides housing books. If the library is to retain its leadership or even keep up-to-date, it must add new features to its work.

When, a few years ago, the rooms occupied by the Worcester District Medical Society were taken possession of by the library for a children's room, it seemed as if, after taking care of the children in a separate room, the accommodation for grown-up persons in the circulating department would be ample for a considerable time. But with additional furniture and a large use of books which persons examine at the wall cases, the room has become insufficient for the comfort of users. More room, too, is needed for attendants.

By increased accommodations, not only would these wants be supplied, but the present facilities of the public in going to the shelves could be greatly enlarged.

The reading-room for reviews, magazines and literary, scientific and art papers, also, needs more extended quarters. A room for patent-office reports, and books and other matter of interest to persons engaged in the industries, is needed. Indeed, largely increased quarters are needed for all the branches of work now done in the library. For example, more ample room should be provided for the reference work, which, I think I may say without exaggeration, is almost unique in its character, as done here. We wish to approach as rapidly as possible the ideal of having all the residents in Worcester use our books for purposes of reference or rational entertainment as freely as a gentleman uses his private library, and in order to do this we need more room.

I have long felt it desirable to do something which, in so far as I can learn from correspondence, has not yet been done elsewhere, namely, provide a large room, well stocked with books and with a pleasant attendant, for young persons, too old to use the children's room and yet too young to use the general library without sympathetic aid. Perhaps something

might be done in this direction before a new building is secured, if money can be obtained for purchase of a suitable collection of books and for attendance. I have thought that the lecture hall could be utilized for this purpose. The room under this would then be sufficient for older persons in the use of the reference department and young persons would receive better attention in the room above. Room could thus be obtained in the lower room and work could be done there behind the pillars, as formerly, which has recently been transferred to the lecture hall. The books now in that hall could be transferred to one of the stacks without inconvenience to users.

I have also long desired to have a large collection of lantern slides, illustrating all countries, purchased and a lecturer employed to display them to pupils of the public schools in the library building (or when that is not feasible, at school houses), the library, of course, owning a stereopticon. This feature is also novel, I believe.

It would be desirable to have a music room, constructed with deadened walls and furnished with a piano and a violin. The room should be provided, even if an endowment is not at once forthcoming for the purchase of the best editions of classical and modern masters and for keeping up the collection. I know of no such room elsewhere.

A room for the blind is needed.

The Worcester District Medical Society is dissatisfied with its quarters, and if its library is to be retained for the use of doctors who are not members of the society, for all kinds of medical students, for nurses and the general public, it may soon be necessary to provide more comfortable quarters for the society.

Of course, University Extension, in connection with the library, is desirable, and it seems to me that it would, with proper room and a small outgo, be easy to establish it here where there are several educational institutions of advanced learning, which give a high order of instruction and so have accomplished corps of instructors.

The library year closed November 30. At that date there were in the library 167,313 volumes, divided among the different departments as follows: Green reference library, 27,190; rest of reference library, 62,487; circulating department, 68,804; children's department, 8,832. These figures show an increase for the year of 498 in the Green reference library; 1,558 in the rest of the reference library; 1,775 in the circulating department; 81 in the children's department; or a gain of 3,912 as compared with 5,855 in the previous year. The number of volumes is additional to 19,610 unbound pamphlets.

There were bought during the year 389 less volumes than in the preceding year; 3,776 volumes were withdrawn from circulation because mutilated, very dirty or worn out. Heavy withdrawals are likely to be made in the future, also, out of due regard to the health and comfort of users of the library. Outworn and dirty books do not increase the available resources of the library, but cumber its shelves and produc discomfort and irritation in the case of users of the libra when given out. The withdrawals during the past year ha however, been heavier than usual, 1,455 more volumes t in the preceding year, an increase of 2 in the reference l ry, of 494 in the circulating department, and of 959 i children's room. Incident to the introduction of a new ing system in the circulating department, a careful er tion was made of all the books, and heavy withdraw made of such as were not suitable for circulation. cially large number of volumes was, also, withdrawn children's room, so that that department might have books on its shelves, a desideratum, as the childre year been called upon, and have with great agreed to sign a pledge to take good care of the it not been for the large number of volumes tal library, the net increase, as given above, wo have been much greater.

Six hundred and sixty-two papers and othe the place of 649 in the previous year) are library. The increase was entirely in mag



The total recorded use of the library during the past year is 475,207 volumes, divided as follows: Reference department (including arts department, but not including use on Sundays and holidays), 117,606; circulating department, 223,460, including 1,738 from the reference department for home use; children's room (including 32,400 sent to schoolhouses), 117,748 for use outside the buildings; Sunday use, 13,731; holiday use, 2,662.

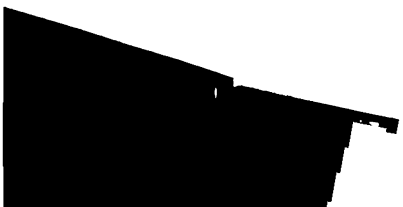
There was an increase of 78,390 in the use of the library last year. The gain in the use of books for reference is 36,354 volumes, including those used in the arts department; gain in the circulating department, 36,985; in the children's department (including books sent to schoolhouses), 1,001 volumes; in the Sunday use of books, 2,952 volumes; in holiday use of books, 1,098 volumes. The average week-day use of the library was 1,412 volumes, an increase of 139 volumes over the previous year. There was an increase in the use of the library on Sundays and holidays of 3,815 and 1,444 persons, respectively.

The number of books lost and not paid for in the very large use which is recorded above is only 110; this is a remarkable showing.

## Assistant Librarian.

It seems to me well that whenever occasion occurs to elect a new assistant librarian, a woman be appointed to that position. The librarian is not so burdened with duties as to be unable to attend to the direction of such of the affairs of the library as require the qualities of a man. One of the important duties of the assistant librarian is to see that the building is kept comfortable for users of the library; that it is clean, well heated, lighted and ventilated. That officer should keep in continual touch with the heads of departments, receiving and making suggestions in regard to administration, and so digesting and formulating their apparent needs that a quick decision in regard to their desirability and practicability may be made by the librarian.

An assistant librarian should be able, after consultation with the librarian, to take charge of a piece of work that is to be performed, assign its performance to the proper persons,





REFERENCE DEPARTMENT

and see that it is well done without much oversight on the part of the librarian. But while he does such work as this, and other kinds of work that properly pertain to his position, including oversight of the library in the librarian's absence, he ought in such a library as this to have time to serve as the head of a department. That department should be preferably the reference division of the library.

### Reference Department.

The reference department has fully maintained the high standard for which it has been noted throughout the country during the last thirty or forty years. Its use during the year has largely increased, and its influence has been greatly enhanced. It has been of great service in awakening an interest in investigation, in encouraging it, and in aiding humble and advanced inquirers, and, while this kind of work has been admirably done, other things that may properly be carried on in connection with it have not been neglected. Numerous instructive exhibitions have been held in the art room, and several lectures of a high order have been given there, both by officers of the library, and in co-operation with other educational institutions of the city. Study classes have also had room given to them and have been aided in pursuing their inquiries, and clubs have met here not infrequently. For a detailed account of the work done in this department, reference may be made to the records of Mr. Shaw, the assistant librarian and head of the reference department, which are printed later on in this pamphlet.

I would call especial attention to the need of additional stack room for books and bound newspapers. When our last stack was built, a glass floor was built for another stack above it. That should be built this year, and, in the same room with it, a case for newspapers should be constructed in which arrangements should be made to have them lie on their sides.

### Circulating Department.

There has been a very large increase in the use of books taken home from the main library and through the delivery

stations. Within a short time new accommodations for the shelving of additions to this department must be provided. Small collections of books have been placed in different buildings throughout the city. Much more extension work of this kind could be done if the library had command of a horse, wagon and driver for at least three days in a week, so that it might deliver books at different points in the city and take them away when they had been used. An item has been put into the estimates to cover this expense of transportation.

The new charging system which was introduced into this department year before last has worked smoothly during the past year.

The great present need of the circulating library is a larger purchase of books.

For details in the use of this department, see the report of its head further on in the pamphlet.

## Delivery Stations.

It is part of the duty of the circulating department to send books to the delivery stations. The following table shows the use of books passing through the stations:

| | December, 1907. | January, 1908. | February. | March. | April. | May. | June. | July. | August. | September. | October. | November. | Totals. | No. of New Signers. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Belmont | 138 | 200 | 189 | 151 | 205 | 171 | 218 | 235 | 255 | 216 | 226 | 199 | 2403 | 12 |
| Grafton Square | 10 | 22 | 31 | 22 | 30 | 46 | 39 | 65 | 76 | 80 | 85 | 66 | 572 | 13 |
| Greendale | 143 | 144 | 138 | 145 | 127 | 92 | 75 | 50 | 48 | 56 | 161 | 165 | 1344 | 3 |
| Lake View | 94 | 102 | 110 | 92 | 66 | 72 | 118 | 149 | 149 | 97 | 61 | 80 | 1190 | 7 |
| New Worcester | 137 | 125 | 102 | 95 | 111 | 85 | 98 | 85 | 86 | 84 | 114 | 122 | 1244 | 1 |
| Park Avenue | 49 | 66 | 44 | 38 | 53 | 64 | 51 | 86 | 107 | 100 | 129 | 126 | 919 | 9 |
| Quinsigamond | 764 | 879 | 817 | 789 | 963 | 851 | 965 | 879 | 823 | 818 | 817 | 780 | 10145 | 4 |
| South Worcester | 57 | 58 | 41 | 35 | 63 | 33 | 30 | 27 | 8 | 8 | 27 | 33 | 420 | 0 |
| Tatnuck | 66 | 77 | 75 | 94 | 164 | 128 | 150 | 148 | 135 | 168 | 127 | 78 | 1410 | 15 |
| Totals | 1458 | 1673 | 1547 | 1461 | 1782 | 1542 | 1744 | 1724 | 1687 | 1633 | 1747 | 1649 | 19647 | 66 |

A report is given of the use of the station at Park Avenue for the first time this year. The stations, as regards the number of books circulated, stand in the following order: Quinsigamond, Belmont, Tatnuck, Greendale, New Worcester, Lake View, Park Avenue, Grafton Square, South Worcester. Belmont has risen from 4 to 2; Tatnuck from 6 to 3; Greendale has dropped from 2 to 4; New Worcester from 3 to 5; Lake View from 5 to 6; South Worcester from 7 to 9; Grafton Square remains 8, and Park Avenue is 7.

Quinsigamond has made a gain of 2,982 volumes during the past year after gaining 2,520 the year before, and 2,270 two years ago; a gain in three years of 7,772.

Books are given out in Greendale now, it should be remembered, from the Eames Library as well as from the station.

The entire increase in the use of the stations is 4,748.

## Children's Department.

The children's department has been admirably conducted during the past year. Miss Jessie Cameron, head of the department during the first part of the year, left the library May 1 to be married. Her successor is Miss Alice G. Higgins. She has been especially educated as children's librarian and has shown devotion to her work and aptitude for it. The result has been a very satisfactory administration of this department. For details of the work of the department, reference is made to her report further on in this pamphlet.

There has been an increase in the circulation of books, but this has been confined to the school use. The home use has not been so large as it was a year ago because in her determination to raise the standard of reading among children, the head of the department has not allowed them to take out of the library more than one story at a time. To a very much larger extent than at present they would take a second book which is instructive, if we were able to buy a sufficient number of volumes to meet the demand on subjects which are of interest to children and which are written in a way adapted to their comprehension.

There has been an increase in the use of the library by children and teachers for purposes of reference. Reading lists of other than imaginative literature, still interesting as well as instructive, have been printed and distributed among the boys and girls.

Books have been sent to thirty-six public schools and one private school, to the City Hospital, to Sunday schools and to clubs. The increase in depositories would be great if we had better means of transporting books to and from them. An appropriation has been asked for, as has been stated before, to enable us to have the exclusive use of a vehicle for transportation for three days every week.

Mimeographed copies of the catalogue of the collection of books reserved for school use have been sent to every one of the schools that use our books. It is of great importance that this collection should be enlarged and the thousand dollars desired for the purpose of enlarging it is much less than is needed.

A very successful display of Christmas books was made a year ago in December, and during the current December similar works were shown to help parents in selecting gifts for their children, and a list of these books was printed and distributed among persons interested.

The arrangement of the children's room has been much improved during the year, and it has a more open and inviting appearance than it has had before. This improvement was largely brought about by the relocation of the counters. Brass labels have been placed over numerous low cases of shelves, showing the subjects of the books placed on them, and have proved of advantage in drawing attention to instructive books.

A special room has been provided for teachers. On shelves in this room have been placed copies of the books on the "grade lists," that is, the lists of books which have been designated by the school authorities to be read by pupils in the different grades of schools. There, too, are placed books which teachers need for their own use or in work which they do in connection with the children, such as collections of suitable short stories and selections of poems for the young. Lists of

books illustrative of studies in current school courses are hung on the walls. There, also, are placed examples of such pictures as are lent to teachers for school use and mimeograph copies of poems in especial demand by teachers.

Five thousand one hundred and eighty-seven plates have been sent to schools from the collection in the children's room during the year. These plates have not been counted in the number of books which has been given as the record of books given out.

Fairy tales have been told to children under ten years of age during the Story Hour on Saturdays. A club has been formed of girls too old for the class which listens to stories, in which information is imparted on subjects selected by the members.

Other kinds of work which are done in the children's room have been mentioned in previous reports. The general aim of the head of the room and her assistants is to make the room a pleasant resort for children, to help them in the selection of books, to guide them in their choice, in so far as they are willing to receive aid, and, generally speaking, to gain their confidence and help them in any way children may be helped by contact with educated, intelligent and refined women.

## Catalogue Department.

This department was under the charge of Miss Bragg until April 1. Since that time the assistant librarian, Mr. Shaw, has acted as head of the department. The cards are almost exclusively typewritten. Library of Congress cards are largely used. Printed lists of additions have been issued monthly by the department, and, in connection with these, lists of books belonging to the library on various subjects of current or general interest.

For a particular account of the work done in this department, including a list of the special bibliographies, see the report of the head of the catalogue department later on in the pamphlet.

## Arts Department.

Miss Jessie Cameron was the head of this department until her retirement May 1. In its exhibitions and other work it always has to rely largely on the reference department for material to be placed on the walls and for books illustrative of the pictorial matter displayed. Since May 1 the department has been under the care of the reference librarian and his leading assistant, Miss Grace W. Wood. Some of the work done in the department has been spoken of under the heading, "Reference Department," and there, also, attention was called to a fuller account made by the reference librarian in his report printed further on in the pamphlet.

## Assistants.

As stated before, Miss Clara W. Bragg and Miss Jessie Cameron withdrew from their positions, April 1 and May 1, respectively: the one from her position as head of the catalogue department, and the other from those of head of the children's room and of the arts department. As also stated before, Miss Alice G. Higgins accepted the position of children's librarian.

The changes in the list of assistants enabled the library to carry still further the system of economy begun in the previous year, by making the assistant librarian the head, also, of the reference department. Since April 1, the assistant librarian has also acted as head of the catalogue department. No arts librarian has been appointed to fill the vacancy that occurred May 1, but the work of that department has been in the hands of the reference librarian. By this arrangement not only has money been saved in salaries, but one man, besides performing his duties as assistant librarian, having been at the head of three departments also, has been enabled to transfer assistants temporarily from one department to another, when work was not pressing in one place but assistance was much needed elsewhere.

Miss M. Edna Holt, who had served for many years in the circulating department, withdrew on the first of August to be married.

Miss Hattie J. Childs, who was an assistant in the library and worked in the reference department, died suddenly November 4. Her life work was done in this institution as she came here in 1875 and had been in continuous service since that year. Her term of service as an assistant was longer than that of any, but one, of the other assistants. She was always faithful and genial and her death was a great loss to her friends.

The attendants and other officers of the library have generally been very faithful in the discharge of their duties, and I am ready to repeat the statement in the last report, that "it is a pleasure and duty to state that all the heads of departments have worked with noticeable earnestness and efficiency to keep up and raise the standard of work done here." It is evident, also, that the constituency of the library appreciate their efforts.

## Gifts and Loans.

A list of the principal gifts of the past year will be found in an appendix at the end of the pamphlet. A present which should be especially mentioned is the sumptuous and very beautiful work in three volumes on the pictures in J. Pierpont Morgan's collection at Princes Gate and Dover House, London, given us by the owner.

We are especially grateful for the assistance rendered to the residents of Worcester by other libraries, in lending us books for their use.

## Librarian's Account.

Following is my account for the amount of money received for fines, etc., properly vouched by the Finance Committee:

City of Worcester,
Free Public Library, Dec. 1, 1908.

We, the undersigned, have examined the account of Samuel S. Green, librarian, from December 1, 1907, the date of the last settlement, and find that it stands as follows:—

| | | |
|---|---|---|
| Cash balance in librarian's hands, December 1, 1907, | $109 68 | |
| Received for fines, | 1,237 20 | |
| Received for copies of catalogues, etc., | 32 05 | |
| Received for books lost, or injured and paid for, | 23 45 | |
| Received for sale of waste paper, | 14 43 | |
| Deposits of strangers in taking out books, | 23 00 | |
| Miscellaneous, | 58 | |
| | | $1,440 39 |
| Money refunded for books lost but found and returned, | $1 70 | |
| Paid Mr. DeWitt Clinton, city treasurer, | 1,288 25 | |
| Deposits returned, | 32 00 | |
| Miscellaneous, | 4 27 | |
| Balance in librarian's hands, Dec. 1, 1908, | 114 17 | |
| | | $1,440 39 |

FREDERICK W. VERMILLE,
*Chairman of Finance Committee.*

Respectfully submitted,

SAMUEL S. GREEN,
*Librarian.*

# REPORT OF THE COMMITTEE ON THE LIBRARY.

*To the Board of Directors:*

The Library Committee, in the exercise of the authority conferred upon it by the rules, has examined the lists of books proposed for purchase each month by the librarian, and after such examination has approved the same. It has examined the books and other property of the library and finds all in as good condition as can reasonably be expected. Statistics at the end of the annual report will show the state of the library in detail.

The work of fitting up and furnishing a new room for the use of the Directors was entrusted to this committee. That work has been accomplished; the Directors now meet in their new quarters, and the old room is used for the general purposes of the library.

It is with deep regret that the committee has to report th loss, during the year, of two of the library's most valua officers,—Miss Clara Walker Bragg resigned the position chief cataloguer, at the end of March, to accept a respon place in the library of Columbia University, New York. Bragg was a lady of high character, enthusiastically d to her work, for which she was especially fitted by ed and previous training. Her retirement left a vacanc could not be easily filled, and until the proper could be made, it was deemed best to assign the du position to the assistant librarian, himself a trained who is now acting in that capacity.

Miss Jessie Cameron, who had been children's three years, retired on the thirtieth of April, h her resignation, the previous month, in view c

ing marriage. It would be difficult to award Miss Cameron sufficient praise for her great work in upbuilding and sustaining this department. Endowed with rare gifts for interesting and pleasing the young, coupled with a charm of manner which brought all children easily within her sway, Miss Cameron achieved a measure of success, in her chosen field, altogether unexampled. Her worth was recognized by all, and widespread regret was expressed at her retirement by parents, children and officials, alike. Miss Alice G. Higgins, the new children's librarian, has taken up the work with zeal, and is rendering efficient service.

Early in the year, Librarian Samuel S. Green publicly announced that he would not be a candidate for re-election at the close of his present term, and this committee was instructed to consider and report upon the qualifications of candidates for the vacancy thus arising. The committee has had the matter under advisement, has covered the ground as extensively as possible, under the circumstances, and will have a candidate or candidates to present at the annual meeting of the Board next month. The office in question is one of the most important in the municipal service; with the single exception of that of Mayor, there is none of greater dignity, nor are there any of more attractive surroundings. It is, therefore, of the utmost consequence that the position should be worthily filled. The successor of Mr. Green should be a large man in every sense of the word. Broad-minded and liberally educated, he should be, above all else, a man of affairs and of high administrative talent. The city demands all these qualifications in its chief librarian, and it will be satisfied with nothing less.

CHARLES R. JOHNSON,
G. E. WIRE,
CHARLES T. TATMAN,
WILLIAM J. DENHOLM,
ZELOTES WOOD COOMBS,
*Committee on the Library.*

# REPORT OF THE COMMITTEE ON THE READING-ROOM.

*To the Board of Directors:*

The total number of periodicals and newspapers now received is 662, an increase of 13 over the number of last year. The greater part of this increase is in the number of magazines given to the library, as the number subscribed for remains about the same, the new ones that have been added during the year taking the place of others whose publication has been discontinued.

The holiday use shows more of an increase than the Sunday.

Each room has nearly reached its limit in finding space to accommodate so large a number of periodicals and newspapers.

In the magazine room more stiff covers have been provided and a decrease in the number of magazines stolen has been noticed, probably on this account, as it would be a little more difficult to take cover and all. These covers also keep the magazines in much better condition. The number of mutilations remains about the same.

It is evident that the reading-rooms give an immense amount of enjoyment and instruction to a very large number of people of Worcester. Their use is continually increasing. While the great use of the past year is probably partly owing to the fact that many persons are out of employ, it is also true that benefits and pleasure received from using the rooms are more and more realized and lead to a constantly increasing use in normal times.

JOHN F. O'CONNOR,
ALEXANDER BELISLE,
HENRY L. PARKER,
*Committee on the Reading Room.*

# REPORT OF THE COMMITTEE ON THE BUILDING.

*To the Board of Directors:*

The Committee on the Building has done the usual amount of work the past year. Proper attention has been paid to the lighting plant which was installed the previous year, and it has been found to be working very satisfactorily, for the light is a vast improvement over the old gas light.

The janitorial department seems to be working to good advantage. All minor repairs have been made by the head of that department and this plan has been a source of economy for the library.

The committee desires to recommend the employment of one more woman so that there may be a woman for each department; as the buildings grow older, the work increases.

The usual estimates for coal, gas and electric light for the current year have been prepared.

ALFRED C. N. PETERSEN,
WILLIAM J. DENHOLM,
*Committee on the Buildings.*

# REPORT OF THE COMMITTEE ON FINANCE.

*To the Directors of the Free Public Library:*

The Committee on Finance has, during the past year, discharged the ordinary functions of its office, including the examination and approval of bills and care that a proper amount of insurance is carried on the library property. Five thousand dollars additional insurance was laid on the property of the library for a period of five years, to date from September 1, 1908. It has also been arranged to have the insurance on the elevators and boilers cover losses of $10,000 and $20,000 instead of $5,000 and $10,000 as heretofore. This change was made because a law recently passed in Massachusetts allows heirs of a person killed in an accident to an elevator or boiler to recover $10,000 instead of $5,000, and companies which cover this kind of insurance are ready to bind themselves to pay out $20,000 for deaths incurred in any one accident.

The committee herewith submits statements relating to the appropriation received from the city, and the expenditures therefrom, and also relative to the Green Library, Reading Room, Librarian and Henry W. Brown funds, for the year ending November 30, 1908.

The city appropriation for the past year was $40,000; the amount received from dog licenses, etc., $6,274.20; from fines, sale of catalogues, etc., $1,310.50; the amount received from the income of the Green Library Fund, through purchase of books which had before been bought from the city appropriation, $844.24; making with the balance of $0.66, at the beginning of the year, a total of $48,429.60. The expenditures aggregated $47,734.91. The unexpended balance is $694.69.

The Green Library Fund now amounts to $57,780.16, an increase of $633.52 during the past year.

The amount of the Librarian's Fund is now $7,999.59, an increase of $308.16.

The Henry W. Brown Fund amounts to $135.77.

The report of the City Treasurer as treasurer of the Reading-room Fund is appended to this report, and in that report the railroad stocks owned by the fund are, according to custom, recorded at par value.

The committee has examined the securities of the Green Library, Librarian, Reading-room and Henry W. Brown funds in the hands of the City Treasurer and they correspond with the schedule, and the Treasurer's accounts have been audited and found to be correct.

The account of the librarian has been examined and approved.

The committee has carefully considered the needs of the library for the coming year and will report to you an estimate of the necessary expenditures. It is earnestly hoped that the city government will see its way clear to make an increase in the annual appropriation in accordance with the needs given in detail in the estimates. There is an imperative demand for a very considerable increase in the amount which may be spent for books.

FREDERICK W. VERMILLE,
CHARLES T. TATMAN,
EDWARD J. McMAHON,
*Committee on Finance.*

# REPORT OF THE ASSISTANT LIBRARIAN.

*To Samuel S. Green, Librarian, for the Board of Directors:*

Each added year's experience here convinces me of the wisdom of attaching specific duties to the position of assistant librarian. This office in general may be properly held in connection with that of reference librarian, loan librarian, chief cataloguer or chief of the order department. In the largest libraries enough strictly administrative work will probably be found to occupy the time of two competent male librarians. The writer firmly believes that his services have been of much greater value since his appointment as reference librarian.

It is encouraging to note that branch libraries for Worcester have been discussed frequently at recent board meetings. Our patrons have had to wait too long for them already, as nine Massachusetts cities are enjoying branch library facilities, while Worcester is unable to do more than support delivery stations. As these are mostly situated in stores, where our interests are entirely secondary, little effective advance in the cause of good reading can be made through such agencies. In March it was my privilege to inspect the branch systems Boston, Providence and Springfield, and to make a repo the librarian and Finance Committee on their work, with ticular reference to the expense of establishing in Wo this most necessary department of modern library wo

With the question of branch libraries, that of the of our main plant is closely associated. Another r pared by me in collaboration with the librarian wa to the same committee, to point out defects in system, particularly the crowded condition of ou and the imperative need of proper newspaper sl

Some forms of extension work deserve par

Ten classes, of from 20 to 60 each, have come from the English high school for my talks on the use of the library, particularly reference books. One additional talk, at the principal's request, was given at the school. An important feature of this work is to make the pupils feel at home in the library, and regard the institution as something belonging to themselves.

Particular efforts have been made to reach our citizens speaking foreign languages, as books in Hebrew, Yiddish, Lithuanian and modern Greek have been added. Books in Yiddish have been very freely circulated, and are so cheap that a collection of 25 could easily be bought wherever they are in demand.

We have even had calls for literature in Turkish, but this we have thus far been unable to supply. The Norwegian reading-room, the Railroad Y. M. C. A. room and the Central Telephone Exchange have all received books from the circulating library.

In the compilation of statistics for the annual report, in a great variety of correspondence, and in countless small matters of administration, it has been my aim to live up to my office of first assistant to the librarian.

Respectfully submitted,

ROBERT K. SHAW,
*Assistant Librarian.*

# REPORT OF THI
# LIBRAR

*To Samuel S. Green, Librarian, for*

The good results obtained dur
transferring assistants from the
floor above, thus giving the public
have been increasingly appreciate
with favor. The large tables by
use during the busy hours; we
especially to advanced students d
reserved, and take pains to keep t
from the noise and bustle of an a
the other.

The statistical tables show that
delivered for reference use, inclu
study clubs, but excluding those t
and the exhibition count, was 88,1
of the year before. From the
recorded, was 9,493, though this
absolutely accurate. The phase of
oped most rapidly, during the pa
the loan for home use of referen
library. Books not in constant de
volumes of certain magazines, direc
thus been lent to trustworthy p
usually of a few days each, to the
a fair and moderate statement tha
the department has been in no way
while the benefits to our patrons ha
be easy to secure testimonials from

the city as to the added value of the library to them from this accommodation.

Our work has advanced steadily and normally. The uniform good health enjoyed by senior assistants in charge of the reference table has enabled us to give the public the best service in our power. A reasonable quickness in supplying books for reference is one of the most important factors in successful work. Five minutes is the longest time that a patron should be made to wait, under normal conditions, before receiving his first book, and, in this department, except at the busiest times, about one-half of that time is the rule. It is unfair for a patron to expect, on the other hand, that an order for ten books, in different parts of the library, should be filled in the time mentioned.

Bound American and English magazines, owing to the steady interest in debates and to collateral reading among school pupils, are still our most used reference books, with the files of our Worcester Telegram pressing them hard for favor; genealogical interest thrives and has been facilitated by the new indexes of the New England Register, by the supplement to the Munsell index and by Mr. Flagg's admirable Guide to Massachusetts Local History.

The most used single book (not an index) is probably Frank Pergande's "Manual of Examinations for Government Positions" (Milwaukee, 1905, $5). As this is not a local book, and has so constant a demand here, others may be interested to know of it.

Students of design make frequent use of the German periodical, "Dekorative Vorbilder" (Stuttgart, T. Hoffmann, 15 m. or $3 per year), containing loose plates in color on a great variety of subjects, from the plant and animal world, heraldic emblems, wall papers, draperies, borders, etc. To the large collection of books on this subject already owned by the library, this series, augmented monthly, forms a welcome addition.

To offer a practical illustration of our reference work: A single rainy October afternoon brought us in these requests, among many others: Ghost stories, single or collected; Hallowe'en games; humorous poems in the French Canadian dialect;

disentangling the issue of the seven volumes in Trevelyan's "American Revolution"; the score of a certain sonata by Grieg, and material on wood-carving, design, John Eliot and Mary E. Wilkins.

Our most successful exhibition of the year was that on Worcester, England. On November 6 two suits of armor, worn at the battle of Worcester, 1651, were presented to the city by the corporation of Worcester, England, and on the same day they were brought to the library from the City Hall to be exhibited here. Besides these we displayed our large collection of books, pamphlets and views relating to the English city, adding a few photographs kindly loaned, and some of our large views of the English cathedrals. From the 7th to the 22d instant, 1,536 persons, including many school children, attended. On the 9th the librarian gave a popular talk on the city and its industries, before an attentive audience of 91 persons.

Two exhibitions were held under the auspices of the arts department, the first from January 18-26 on furniture, with an attendance of 157. Interest in this display was stimulated by the issue, in the monthly Bulletin for January, of a classified reading list of nine pages. The second, from February 8-16, was a unique collection of curtains, quilts, pillow-covers and other fine textile fabrics from the Hearthside loom at Saylesville, R. I. These beautiful products of an essentially home industry attracted an attendance of 458.

Several evening lectures under different auspices, at all of which library material has been used, were given in the art room as follows: February 5, "Finland," by Dr. Capen of Clark University; February 26, "Bird Protection," by Mr. E. H. Forbush of the Massachusetts Board of Agriculture; March 17, "French Literature and Shakespeare," before the "Alliance Française"; March 24, "The Petrified Forests of Arizona," by Mr. Charles I. Rice; and March 31, "The Scenery of the White Mountains," by Mr. John Ritchie, of Boston.

The study classes which have met here for work are the Thursday Morning Club, on the Art of Germany; the Leicester Topics Club; a class to study rugs, and another of fourteen inter-

ested in art and decoration for the public schools. The Greek class we have been glad to welcome for its monthly sessions and should be happy to have others, occupied with serious study, and desiring to use our books or pictures in their work, arrange to meet in our Art rooms.

On both Sundays and holidays the total number of books used has increased over 50 per cent.: on the former from 3,658 to 5,680, or 55 per cent.; on the latter from 696 to 1,107, or 59 per cent. The number of persons has risen from 16,824 to 19,801 (17 per cent.), on Sundays, and from 2,431 to 3,412 (40 per cent.), on holidays. A part of this phenomenal growth must be assigned to the fact that Washington's birthday came on Saturday, with a total attendance of 1,417, against 550 in 1907.

No money was appropriated for necessary expansion in the 6th stack, nor for newspaper shelving. What was stated in last year's report holds with greater force today. We shall very soon be seriously crippled from lack of proper shelving, and our newspapers are showing unnecessary wear and warping from their upright position on the shelves. The magazine room is another place which imperatively demands enlargement. The new case for holding discharged books, and the plate glass top for the charging table are welcome improvements.

The sudden death of Miss Childs, after more than thirty years' faithful service, is a loss felt keenly by all the staff. None had a loftier ideal of service, and none pursued it with greater steadfastness or zeal. Her whole life was a long chapter of devotion to this library.

It would be gratifying to find new terms of commendation for faithful and efficient work of assistants. If the old phrases must be used, the thoughts with which these now are framed are assuredly newly fresh and grateful. May the Finance Committee add their substantial reward when possible.

Respectfully submitted,

ROBERT K. SHAW,
*Reference Librarian.*





CIRCULATING DEPARTMENT

# REPORT OF THE CIRCULATING LIBRARIAN.

*To Samuel S. Green, Librarian, for the Board of Directors:*

The circulating department has been the scene of great activity during the year now closing. The circulation of books from this department was 221,722, a gain of 35,247, or 18 per cent. over that of last year. This has been owing largely, no doubt, to the great depression in business affairs, but we hope, also, that a little is due to our better methods in serving the public since the introduction of the new charging system. Books can be charged more quickly and accurately now. There are, however, delays that cannot be avoided while our book stacks are on three floors.

The storage of books is getting to be a serious problem in this department. Probably there are spaces left on the shelves to accommodate the books for two years more, but after that time some new plans will have to be made.

The number of books circulated through the nine delivery stations has increased from 14,899, reported last year, to 19,647. These records are included in the general circulation. A table is given in the librarian's report which shows the exact amount of work done in this way.

Some additional extension work has been attempted which has proved a success thus far. At the request of Mr. Taylor, the educational secretary of the Young Men's Christian Association, a collection of books has been placed in the Union Station for the benefit of the railroad employees. Another set of books has been sent to the Telephone Exchange.

An allowance for transportation would enable us to do more work of this kind, as there are many places where a small library would be greatly appreciated.

One junior assistant, Miss Holt, has resigned from the staff to take another name and residence. Her place is being filled by Miss Warren, who is a candidate for election at the annual meeting. Each member of the staff has worked faithfully and deserves much praise.

Thanks are due to those who have kindly remembered us with gifts during the year. General and Mrs. A. B. R. Sprague gave us a fine specimen of the horned owl, which has found an appropriate resting place in the waiting-room. Mrs. Albert G. Liscomb gave us a valuable collection of sheet music, mostly designed for piano and violin. These selections have been put in covers and are circulated freely. Interest in the music scores is increasing and visitors come daily to the shelves to examine and take out for home use, books from this choice collection.

A large allowance for new books and duplicates is especially needed, as, on account of the large circulation, the wear and tear has been great.

Respectfully submitted,

JESSIE E. TYLER,
*Circulating Librarian.*





CHILDREN'S DEPARTMENT